



**DCY GUIDANCE LETTER 24-030  
DIVISION OF POLICY**

**TO:** Directors and Administrators, Public Children Services Agencies

**FROM:** Laura Graf, Division Director

**DATE:** October 15, 2024

**SUBJECT:** Kinship Licensure Incentive Program

**Background**

The Kinship Licensing Incentive Program (KLIP) provides flexible funding to county Public Children Services Agencies (PCSAs) to offset the costs of the certification process for the kinship caregiver, offset the placement costs after the kinship caregiver has become certified and received placement or to offer incentives to a kinship caregiver to become a certified foster caregiver. The goal of this program is to increase the number of kinship caregivers as certified foster caregivers. Ohio continues to implement the Ohio Kinship Guardianship Assistance Program (KGAP).

**Guidance**

The invoicing process will remain the same as implemented in state fiscal year (SFY) 2024. A PCSA is to invoice the Department of Children and Youth by the last working day of the month the youth was placed in the certified kinship foster home. Invoices should be emailed to [klip@childrenandyouth.ohio.gov](mailto:klip@childrenandyouth.ohio.gov). The KLIP will continue serving PCSAs through SFY 2025 and end in SFY 2026 (June 30, 2025).

**Contact**

Should you have questions or require additional information please contact Shelene Williams at [klip@childrenandyouth.ohio.gov](mailto:klip@childrenandyouth.ohio.gov).