

## Procedure Letter 16

**TO:** Children Services Stakeholders

**FROM:** Kara B. Wente, Director

**DATE:** May 27, 2025

**SUBJECT:** State Adoption Maintenance Subsidy Income Guidelines for State Fiscal Year 2026

### **Background**

In accordance with Ohio Revised Code (ORC) Section 5153.163 and Ohio Administrative Code (OAC) Rule 5180:2-44-06, a public children services agency (PCSA) may, prior to the finalization of an adoption, enter into an agreement with the adoptive parent to provide state adoption maintenance subsidy (SAMS) payments, as needed and subject to the availability of state funds. To qualify, the adoptive parents' annual gross income is not to exceed one hundred twenty percent (120%) of the median income for a family of the same size in Ohio, based on the most recent data available. Income eligibility is determined at initial application and annual redetermination.

### **Purpose**

Effective July 1, 2025, the following table is to be used when determining eligibility for SAMS. The table represents one hundred twenty percent (120%) of Ohio's 2025 estimated state median income, rounded to the nearest dollar and adjusted for family size. This information is available on the Administration for Children and Families' website: [LIHEAP IM2025-02 Federal Poverty Guidelines and State Median Income Estimates for Optional Use in federal Fiscal Year 2025 and Mandatory Use in FY26 | The Administration for Children and Families](https://www.acf.hhs.gov/afdc/policy/2025-02-federal-poverty-guidelines-and-state-median-income-estimates-for-optional-use-in-federal-fiscal-year-2025-and-mandatory-use-in-fy26).

| <b>FAMILY SIZE</b> | <b>120% OF THE MEDIAN INCOME</b> |
|--------------------|----------------------------------|
| 2                  | \$93,508                         |
| 3                  | \$115,510                        |
| 4                  | \$137,512                        |
| 5                  | \$159,513                        |
| 6                  | \$181,515                        |

|    |           |
|----|-----------|
| 7  | \$185,641 |
| 8  | \$189,766 |
| 9  | \$193,891 |
| 10 | \$198,017 |
| 11 | \$202,142 |
| 12 | \$206,267 |
| 13 | \$210,393 |
| 14 | \$214,518 |
| 15 | \$218,643 |

**Contact**

If you have any questions, please contact Shelene Williams at  
[shelene.williams@childrenandyouth.ohio.gov](mailto:shelene.williams@childrenandyouth.ohio.gov).

**Rules/Forms**

The chart indicates the impacted Ohio Administrative Code (OAC) rules and/or required forms.

| <b>OAC Rules</b> | <b>DCY Forms</b> |
|------------------|------------------|
| 5180:2-44-06     | N/A              |