# Department of Children and Youth Memo 25-055

**TO:**	Public Children Services Agencies (PCSAs) and Private Network Agencies who complete Agency Certification activities

**FROM:**	Brittaney Carter, Chief Information Officer

**DATE:**	July 8, 2025

**SUBJECT:**	OCAF June Deployments

## What problem are we trying to solve?

The Ohio Certification for Agencies and Families (OCAF) application went live with Agency Certification activities in December 2024; however, not all functionality was deployed in that release. The team has continued to work on ensuring all functionality from Ohio Certification And Licensing Maintenance (OCALM) is available in OCAF by making enhancements, resolving issues, and adding functionality to improve the system.

## Deployment Details

The following changes were deployed in OCAF on June 17, 2025, and June 26, 2025:

- Addition of 2 New Roles, Critical Incidents Reporter and Human Resources, to help agencies who have specific personnel who complete components of the application but do not need full system access.
- Employment Statuses are no longer required for Board Members.
- Addition of Correction Narratives for Critical Incident Reports.
- Staff Interview Question, Foster Home Visit, and Child Interview Question Review Tools are no longer visible to non-DCY users.
- The address integration issues have been resolved.
- When an Amendment is approved for an Agency's name change, the corresponding agency associated to the users of that agency are now updated.
- When a Corrective Action Plans (CAP) question is rejected, the text box will have a red outline for both specialist and agency administrator allowing for easier identification.

- Addition of a new Job Title in Agency Personnel, Administrator Designee.
- The Facility list now shows all without additional clicks.
- The End Date on the Certification span is now updating correctly and showing the correct End Date after being modified.
- Updated email language for when a CAP was required with more integral information.
- CAP records are no longer duplicated when an Agency Review has a status of Review Shared with Agency.
- Work Locations and Work Location History has been added to the Personnel functionality.
- A new value of Out of State is available in the Personnel functionality.
- Compliance calculations have been fixed to include all exit statuses.
- The On-Site Residential Review Tool shows the correct active Facilities.
- Dashboards, Reports, and Contacts will display based on the appropriate permissions sets.

**Who to contact?**

If you have additional questions pertaining to this Deployment Communication, please contact the [Customer Care Center](Customer Care Center).