



## GUIDANCE – Single Serving Units

The Division of Cannabis Control (DCC or Division) is issuing the following guidance for the safe regulation and sale of single serving units, as required by Ohio Revised Code 3780, and what activities are permitted as it relates to raw and infused single serving units, including how those products may be manufactured, tested, packaged, labeled, advertised, and sold.

**Please read this document in its entirety to understand what you need to do to be approved to manufacture and sell single serving units.**

The act of grinding plant material, as is commonly done in the creation of single serving units, is a manufacturing process that only licensed cannabis processors are permitted to engage in. Therefore, only licensed cannabis **processors** are permitted to manufacture raw and infused single serving units.

**Processors may not begin to transfer single serving units to dispensaries for sale until receiving a final, written approval letter from the Division.**

Subject to the requirements outlined in this guidance, all of the following activities are permitted upon approval of each milestone. Please see Appendix A for a checklist of each required milestone.

- Processors may begin submitting Change of Operations requests and New Product Concept Worksheets for review and approval.
  - These items are to be submitted concurrently as described below.
  - No processor may begin manufacturing single serving units pursuant to updated standard operating procedures (SOPs) until both the Change of Operations request and New Product Concept are approved by the Division.
  - Upon approval, a processor may begin manufacturing single serving units and testing laboratories may begin collecting and testing single serving unit samples.
- Following New Product Concept approval, processors may begin submitting Packaging and Labeling applications, and then Item Brands and Product Item IDs for review and approval.
- All licensees may begin submitting single serving unit advertising requests.
- **Processors may not begin to transfer single serving units to dispensaries for sale until receiving a final, written approval letter from the Division.**
  - Please note, although a processor will receive approval emails for each step of the process outlined below, the processor is not permitted to transfer single serving units to dispensaries until they receive a final, written approval letter from the Division.
  - The final approval will come once all of the steps outlined in this guidance have been successfully completed. This means the processor has received approval on their

standard operating procedures, product concepts, packaging and labeling (if applicable), advertising (if applicable), and Product Item ID registration. All lots of single serving units must be tested pursuant to this guidance prior to being transferred to a dispensary.

- The final approval letter will be sent to the processor via email with the subject line: “Approval for (License Number) to transfer Single Serving Units to Dispensaries” and the letter attached.
- Dispensaries may begin selling single serving units for products that have been approved, packaged, labeled, and tested pursuant to this guidance.

As a reminder, while all licensees are operating under existing rules regarding packaging, labeling, advertising, and testing standards in O.A.C. 3796, the Division is in the process of updating those. Therefore, there will be updates to this guidance, as well as packaging, labeling, and testing overall, once those rule updates become effective.

## **I. Single Serving Unit New Product Submission Process**

### **A. Change of Operations**

- Submit a [Change of Operations](#) request via DCC eLicense for single serving unit equipment and machinery, and the procedures for creating single serving units. Please include the following:
  - Documentation that the cannabis contact surfaces of the equipment are comprised of materials that are smooth, easily cleanable and food safe (for example, stainless steel.) This can be in the form of a specification sheet, if available.
  - A standard operating procedure that details:
    - ☐ How the single serving units will be prepared, including how the cannabis will be processed.
    - ☐ Instructions for the operation, cleaning, and maintenance of all associated equipment, as specified by the manufacturer.
- A Change of Operations must contain all of the required elements to be considered complete.
- Upon submission of the Change of Operations request, submit the New Product Concept Worksheet as described below. Please do not wait for Change of Operations approval before submitting a New Product Concept Worksheet; the Division will be reviewing these simultaneously.

- Please note, regardless of whether you previously submitted a Change of Operations following the March 25, 2025, single serving unit communication, you will need to provide updated SOPs for Division review and approval.

#### B. New Product Concept Worksheet

- In conjunction with the Change of Operations request, each processor must complete the New Product Concept Worksheet for both raw and infused single serving units.
- The Division will be reviewing the Change of Operations and New Product Concept Worksheets simultaneously; therefore, **you must provide your DCC eLicense application number (beginning with A00) on the New Product Concept Worksheet** to help streamline processing.
- Form can be downloaded [here](#).
  - Note: Question number 8 asks for a list of ingredients that will be used in the product. Information about the paper and filter/crutch (if applicable) must be included here.
- Must be submitted to [DCCProductID@com.ohio.gov](mailto:DCCProductID@com.ohio.gov) with the subject line “[Business Name] – [License Number] - Product Concept Worksheet.”

#### C. Product Item ID Assignment

- The item categories in Metrc now include Raw Single Serving Unit and Infused Single Serving Unit.
- The naming convention for Product Item IDs is as follows:
  - Raw Single Serving Unit: Raw SSU – [Strain] – [%THC] – [Strain Name]
    - Note: if a raw single serving unit contains more than one strain, licensee must indicate in the Product Item ID registration “Multi-Strain” under both the “Strain” field and within the naming convention, as well as on the compliance facts label. A licensee may choose to add specific compliant and approved strain names, but it must begin with “Multi-Strain.”
    - Example 1: Raw SSU – Sativa – 24% - Durban
    - Example 2: Raw SSU – Hybrid – 26% - Multi-Strain
      - a. If licensee chooses to add specific compliant and approved strain names, the example would be: Raw SSU – Hybrid – 26% - Multi-Strain – Durban - KushOG

- Infused Single Serving Unit: Inf SSU – [Target THC Content (mg) per each] - [# individuals within a unit]
    - Example: My infused single serving units each have 498.1 Total THC Content and I am putting three in a package. My Product Item ID name would be Inf SSU – 498.1 - 3
    - Similar to other current item types, processors may continue to add additional identifying compliant and approved information about the product, such as strain or product name. The Division will reject Product Item IDs that contain unapproved or inappropriate information.
- Raw Single Serving Unit of Measure is Count (each)
- Infused Single Serving Unit of Measure is Count (each)
- Serving size and package limitations:
  - Each individual **raw** single serving unit cannot exceed **one gram** of plant material; each production unit (i.e., package) shall not exceed **five** raw single serving units.
  - Each individual **infused** single serving unit cannot exceed a net weight of **one gram** and Total THC Content to not exceed **500mg**; each production unit (i.e., package) shall not exceed **1,500mg** of Total THC Content.
- Product ID Submission Guidance can be found [here](#).

#### D. Advertising

- As a reminder, all advertising must remain compliant with medical marijuana rules, including O.A.C. 3796:5-7-01 and 3796:6-3-24, until rules are adopted under O.A.C. 1301:18. In an effort to provide clear expectations regarding the advertising of single serving units, the Division is issuing the following guidance and standard templates.
- A licensee may choose to utilize the advertising templates provided by the Division below. If utilizing this template with only permitted elements, submission of the advertisement for Division review and approval is not required. However, all logos, names, and websites used must have been previously approved by the Division prior to use.
- The advertisement may only be used in a manner and location permitted by, and otherwise compliant with, O.A.C. 3796:5-7-01 and 3796:6-3-24. Any advertisements that violate these rules or guidance provided are subject to enforcement action by the Division.

Permitted elements of single serving unit advertisements are listed below. Any elements listed in quotation marks indicate the exact language that must be used to be in compliance with this guidance.

- “Single serving unit,” “Raw single serving unit,” “Infused single serving unit,” “Pre-roll,” “Raw pre-roll,” or “Infused pre-roll”
  - Licensees are permitted to utilize any language provided by Ohio Revised Code 3780 to describe the product provided it is a true and accurate description when used in context.
- “Now available”
- Approved licensee name
- Approved licensee logo
- Approved hours of operation
- Approved licensee business website
- Approved licensee social media handles
- “Online orders accepted”
- “Drive-thru available”
- “Curbside pick-up available”
- “Licensed by the Division of Cannabis Control”
- “Available for customers 21+ with a valid government-issued photographic ID”
- Dispensary location(s), including address
- Approved product name(s)

As a reminder, all advertisements are required to include the **DCC seal**. Additionally, the **THC symbol** is required on all advertisements that are, or include a depiction of, a container, package, device, or other medium capable of storing cannabis.

**In order to be used without prior approval, the advertisements using the above elements must utilize a solid background.** You are not required to use all of the elements listed above for the advertisement to be considered compliant with the template.

**Prior approval is required**, however, if you use any elements not listed above. These elements must comply with O.A.C. 3796:5-7-01 and 3796:6-3-24 **and** must be submitted for Division review and approval prior to use.

The use of advertisements that were either not previously approved by the Division or that do not use the templates provided in this guidance will subject the licensee to civil penalties of up to \$50,000 and other enforcement action.

#### **E. Packaging**

- Similar to advertisements, a licensee may choose to utilize the template or permitted elements provided by the Division above for the purposes of packaging.

- Again, all advertising utilized on packaging must remain compliant with medical marijuana rules, including O.A.C. 3796:5-7-01 and 3796:6-3-24, until rules are adopted under O.A.C. 1301:18.
- As a reminder, all packaging is required to include the **DCC seal** and **THC symbol**. The size must be at least ¼ inch.
- The Division has reviewed a number of common single serving unit packaging options to determine compliance with child-resistance standards pursuant to 16 CFR 1700.15 and 16 CFR 1700.20, and as a result of the review of the documentation and assertions provided, has determined that the following packaging – specific to the size, material, and closure noted below – are accepted.

A licensee utilizing one of these packages exactly as listed below, the licensee must submit the [SSU Packaging and Labeling Attestation](#) as described below. In this case, the licensee is not required to separately provide test data or the Licensee Form or Manufacturer Form for child-resistance; however, licensee is still responsible for ensuring that all packaging meets child-resistance standards and must maintain any underlying documentation as part of the records of the licensee, which may be subject to review by the Division.

DCC		
Reference #	Manufacturer	Package Size and Materials
DCC0028049	Grove Bags	3" X 7" bag (TerpLoc and Freshlock child resistant zipper style 8511
DCC0028053	Green Rush	Vape GRIP 'N RIP Child Resistant bag 2.5" X 7.25"
DCC0028354	MJ Pak	116 mm Polypropylene Tube w/locking, hinged lid (116mm Doob Tube (MJ-PAK))
DCC0028464	Dizpot, LLC	116mm Round Container with hinged lid (4.6" X .73")
DCC0032501	Dialed Brands, LLC	5 oz glass jar and plastic lid
	Contempo Card	
DCC0032514	Company	Multi-Pack Tin (Q1 Tin) 3.7402" [95mm] x 2.3622" [60mm]
DCC0032553	Dizpot	90 Dram Preroll Tube (Pop Top Bottle withlocking hinged lid. 3.4 diameter X 3" height)
DCC0032555	Dizpot	19 dram Pop Top Tube w/ hinged lid (69.81mm X 38.46mm)
DCC0033110	Dizpot, LLC	53.5 mm x 115 mm paper Jar with Push and Twist Lid (LKS-CR-10)
DCC0033309	Dizpot, LLC	22mm x 115mm Glass Jar (Preroll Glass Jars CR Twist Lid) LKS-CR-16

DCC0033310	Dizpot, LLC	25mm x 116mm Glass Jar(LKS-CR-16) (Pre-roll Glass Jar CR Twist Lid)
DCC0033312	Dizpot, LLC	22mm x 79mm Glass Jar (LKS-CR-16)
DCC0033354	Dizpot, LLC	108.3 x 59.5 x 14.6 mm Tin (LKS-CR-12)
DCC0033355	Dizpot, LLC	95.0 x 60.2 x 14.9 mm Tin (LKS-CR-12)
DCC0033356	Dizpot, LLC	95.6 x 61.4 x 13.1 mm Tin (LKS-CR-12)
DCC0033357	Dizpot, LLC	84.4 x 59.6 x 15.6 mm Tin (LKS-CR-12)
DCC0033360	Dizpot, LLC	118.7 x 63.7 x 14.4 mm Tin (LKS-CR-12)
DCC0033361	14 <sup>th</sup> Round	Push /Turn CR Tube 110.10mm X 25mm CR Fresh Seal Pre-Roll Tube, ID: RC0001799 (4).
DCC0033401	RXDCO	J-2688 Tri-Tube
DCC0033406	RXDCO	116 mm PRE-ROLL Tube w/hinged lid (4.6" X .73")
DCC0033422	Intertech Plastics, Inc	Mold 9485.010, 116 mm Pop-Top Tube
DCC0033443	RODAWG HOLDINGS LLC dba THE BUREAU	CR Pop Top (Plastic) (NP2T-19X116-POP)
DCC0033464	Earthwise Packaging, Inc	98 mm Tube 1.25" X 3.96" (98W POP TOP TUBE)
DCC0033466	GC Enterprises, Inc.	116 mm PRE-ROLL Tube w/locking hinged lid (19mm diameter X 116mm in height)
DCC0033467	Quark Distribution dba Dymapak	Tin Box with Buttons 80 X 58mm Squeeze and Pop CR Tin
DCC0035084	AE Global	4.75" x 6.5" AEG Pouch

- Additionally, the Division reviewed a number of common tamper-evidence mechanisms and has determined that the following demonstrate tamper-evidence as required by O.A.C. 3796:3-2-02.

Package Type	Tamper Evidence Mechanisms
Jar	Sticker that is attached to both the lid and the jar (compliance label qualifies if all compliance information remains legible after opening)  Shrink Wrap

	Sticker that is attached to both the lid and the body (compliance label qualifies if all compliance information remains legible after opening)
<b>Tin/Box</b>	Shrink Wrap  Heat sealed bag
<b>Tube</b>	Sticker that is attached to both the lid and the tube  Shrink Wrap  Heat sealed bag
<b>Bag</b>	Heat seal

- **Packaging & Labeling Submission Requirements**

- All packaging and labeling is required to be submitted via the Packaging & Labeling application in DCC eLicense. Please submit only one package per application.
- **Prior Approval Required:** If you are not utilizing any of the templates provided by the Division in this guidance or only utilizing a template for portions of packaging and labeling, your application must be approved by the Division prior to use.
  - If you are utilizing any templates provided in this guidance, you must submit the following:
    - For the packaging upload, include all renderings of your packaging and if you are utilizing only the elements detailed above under Section D for packaging, also upload the [SSU Packaging and Labeling Attestation](#).
    - For the labeling upload, include your label template and if you are utilizing the standard label template identified in Section F for labeling, also upload the [SSU Packaging and Labeling Attestation](#).
    - For child-resistance and tamper-evidence uploads, if you are utilizing one of the packages or tamper-evident mechanisms exactly as listed above, please provide **only** the [SSU Packaging and Labeling Attestation](#) in the child-resistant and tamper-evidence upload section of the application.




- **Prior Approval Not Required:** If you are utilizing the templates provided in this guidance only, you are required to submit a Packaging & Labeling application **but do not have to wait for approval prior to use**. In place of the child-resistant and tamper-evidence uploads within the packaging and labeling application, you must submit the [SSU Packaging and Labeling Attestation](#). To qualify for this exception, this means you are utilizing only the following for your packaging and labeling:
- The permitted advertising elements detailed above under Section D for your packaging.
  - The standard label template identified below in Section F for labeling.
  - One of the child-resistant packages and tamper-evident mechanisms exactly as listed above.


## F. Labeling

1. All raw and infused single serving units must be labeled pursuant to O.A.C. 3796:3-2-02.
2. The statement provided in paragraph (A)(2)(m) is not required and must be replaced with:
  - “WARNING: Keep out of reach of children. This product may cause impairment and may be habit-forming. This product may be unlawful outside the State of Ohio. Women who are pregnant or breastfeeding, or plan to be, should consult with their physician prior to use.”
3. All raw and infused single serving unit labels must include a list of all ingredients, sub-ingredients, and additives. This includes ingredients of the paper, as well as the crutch/filter if applicable. If multiple strains are in a raw single serving unit, “Multi-Strain” must be included under the “Strain” section.
  - The Division is also providing a standardized label template (Option A on the Packaging and Labeling Application) that licensees may choose to use. To be compliant with the standardized label template, the label must include all elements shown below in identical layout and format.
    - o Font size requirements:      Heading – 11pt minimum, Arial, bold, italic  
  Body text – 5pt minimum, Arial, headings bold


## Raw single serving unit – Horizontal

<b>Product Facts</b> Raw Single Serving Unit Strain: Durban Ingredients: Cannabis plant material, rolling paper (rice, cellulose) <b>Net weight: 1.00 g</b>		Product ID: M123456784 Raw <b>SSU-Sativa-20.2-Durban</b> Manufacturer: Processor LLC, CCP004321-00 Batch #: 1A407010000000000000000000 Manufacture date: 3/1/2025 Final testing date: 7/1/2025 Packaged date: 7/10/2025 Expiration date: 3/1/2025 Tested by: Testing Lab LLC, CCL000123-00
	<b>% by Weight</b> <b>Total THC</b> 20.2 Delta-9 THC 0.20 Delta-9 THCA 22.7 Delta-8 THC 0.11 <b>Total CBD</b> 0.88 CBD 0.00 CBDA 1.00	WARNING: Keep out of reach of children. This product may cause impairment and may be habit- forming. This product may be unlawful outside of the state of Ohio. Women who are pregnant or breastfeeding, or plan to be, should consult with their physician prior to use.
<b>Terpenes (%)</b> : Terpinolene 1%, Ocimene 0.5%, Myrcene 0.2%, Caryophyllene 0.1%		 <b>THIS PRODUCT</b>  <b>CONTAINS THC.</b>


## Raw single serving unit – Vertical

<b>Product Facts</b>	
Raw Single Serving Unit	
Strain: Multi-Strain	
Ingredients: Cannabis plant material, rolling paper (flax)	
<b>Net weight: 1.00 g</b>	
% by Weight	
<b>Total THC</b>	<b>20.2</b>
Delta-9 THC	0.2
Delta-9 THCA	22.7
Delta-8 THC	0.11
<b>Total CBD</b>	<b>0.88</b>
CBD	0.00
CBDa	1.00
<b>Terpenes (%):</b> Terpinolene 1%, Ocimene 0.5%, Myrcene 0.2%, Caryophyllene 0.1%	
<b>Product ID: M123456784</b>	
<b>Raw SSU-Hybrid-20.2-Multi-Strain</b>	
Manufacturer: Processor LLC, CCP004321-00	
Batch #:	
1A40701000000000000000	
Manufacture date: 3/1/2025	
Final testing date: 7/1/2025	
Packaged date: 7/10/2025	
Expiration date: 3/1/2025	
Tested by: Testing Lab LLC, CCL000123-00	
	<p><b>WARNING:</b> Keep out of reach of children. This product may cause impairment and may be habit-forming. This product may be unlawful outside of the state of Ohio. Women who are pregnant or breastfeeding, or plan to be, should consult with their physician prior to use.</p>
<b>THIS PRODUCT CONTAINS THC.</b>	

Infused single serving unit – Horizontal

<b>Product Facts</b>																											
<p>Infused Single Serving Unit</p> <p>Ingredients: Cannabis plant material, cannabis oil, hemp-derived CBD distillate, rolling paper (rice, cellulose)</p> <p>Extracted with butane</p> <p><b>Net weight: 1.00 g</b></p>	<p><b>Product ID: M123456785 Inf SSU-498.1-3</b></p> <p>Manufacturer: Processor LLC, CCP004321-00</p> <p>Batch #: 1A4070100000000000000000</p> <p>Manufacture date: 3/1/2025</p> <p>Final testing date: 7/1/2025</p> <p>Packaged date: 7/10/2025</p> <p>Expiration date: 3/1/2025</p> <p>Tested by: Testing Lab LLC, CCL000123-00</p>																										
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<p><b>Terpenes (mg/g):</b> delta-Limonene 13.2, beta-Caryophyllene 4.6, Linalool 4.5, alpha-Pinene 4.4, beta-Pinene 3.3, beta-Myrcene 2.5, alpha-Bisabolol 0.7</p>	<div>  <p><b>THIS PRODUCT</b></p> <p><b>CONTAINS THC.</b></p> </div>																										

## Infused single serving unit – Vertical

<b>Product Facts</b>	
Infused Single Serving Unit Ingredients: Cannabis plant material, cannabis oil, hemp-derived CBD distillate, rolling paper (flax) Extracted with butane <b>Net weight: 1.00 g</b>	
	<b>Total mg</b>
<b>Total THC</b>	<b>498.1</b>
Delta-9 THC	487.2
Delta-9 THCA	8.4
Delta-8 THC	3.5
<b>Total CBD</b>	<b>104.2</b>
CBD	103.3
CBDA	1.00
<b>Other cannabinoids</b>	
CBG	11.3
CBN	4.9
CBC	17.3
THCV	2.0
<b>Terpenes (mg/g):</b> delta-Limonene 13.2, beta-Caryophyllene 4.6, Linalool 4.5, alpha-Pinene 4.4, beta-Pinene 3.3, beta-Myrcene 2.5, alpha-Bisabolol 0.7	
<b>Product ID: M123456785 Inf</b> <b>SSU-498.1-3</b> Manufacturer: Processor LLC, CCP004321-00 Batch #: 1A4070100000000000000000 Manufacture date: 3/1/2025 Final testing date: 7/1/2025 Packaged date: 7/10/2025 Expiration date: 3/1/2025 Tested by: Testing Lab LLC, CCL000123-00	
<div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;">  </div> <div> <p>WARNING: Keep out of reach of children. This product may cause impairment and may be habit-forming. This product may be unlawful outside of the state of Ohio. Women who are pregnant or breastfeeding, or plan to be, should consult with their physician prior to use.</p> </div> </div>	
<b>THIS PRODUCT CONTAINS THC.</b>	

## II. **Metric Tracking**

Prior to manufacturing single serving units, a processor must ensure they track production appropriately.

There are four new Item Categories in Metric:

1. Bulk Raw Single Serving Units
2. Bulk Infused Single Serving Units
3. Raw Single Serving Unit
4. Infused Single Serving Unit

You must set-up Items for Bulk Raw Single Serving Units and Bulk Infused Single Serving Units. These do not require pre-approval.

Raw and Infused Single Serving Units for retail do require pre-approval. Please ensure you have completed the Item setup and have approved Product Item IDs.

Once the appropriate items have been configured in Metric the following process should be followed when processing Single Serving Units in Metric.

Raw Single Serving Units:

1. Upon completion of preparing plant material and creating single serving units (i.e., eaches are created), the resulting product must be repackaged into the Bulk Raw Single Serving item category utilizing the production batch checkbox.
2. This package will then need to be sent for testing utilizing the "Raw Single Serving Unit" lab test batch.
3. If the testing is passed; then the units must be repackaged in the Retail packages using approved Items in the Raw Single Serving Unit item category.

Infused Single Serving Units:

1. If the processor is testing ingredients intended to be used in the production of Infused Single Serving Units, the ingredients must be tested in line with current testing procedures pursuant to O.A.C. 3796:4-2-04(D).
2. Upon completion of processing the materials to create the infused single serving unit, the resulting product must be repackaged into the Bulk Infused Single Serving Unit item category utilizing the production batch checkbox.
3. This package will then need to be sent for testing utilizing the "Infused Single Serving Unit" lab test batch.
4. If the testing is passed; then the units must be repackaged into the Retail packages using approved Items in the Infused Single Serving Unit item category.

### III. Testing

Single serving units must be tested as described below by a licensed testing laboratory.

- **Plant material:** must be tested pursuant to O.A.C. 3796:2-2-06 and 3796:4-2-04 prior to being transferred from a cultivator to a processor.
- **Raw single serving units:** must be tested under the same requirements as plant material prior to transfer from a processor to a dispensary as provided below:
  - The raw single serving unit must be tested for all of the following in its final form, meaning it is in the form intended for customer sale (i.e., rolling paper included). Testing laboratories are permitted to remove the filter or crutch before homogenization of the sample.
  - The Metrc Lab Test Batch is Raw Single Serving Unit.
    - Pesticides
    - Moisture Content
    - Water Activity
    - Foreign Matter
    - Potency
    - Microbial Contaminants
    - Mycotoxins
    - Heavy Metals
- **Infused single serving units:** must be tested under the same requirements for cannabis products pursuant to O.A.C. 3796:3-2-06 and 3796:4-2-04.
  - If the processor is testing ingredients intended to be used in the production of Infused Single Serving Units, the ingredients must be tested in line with current testing procedures pursuant to O.A.C. 3796:4-2-04(D).
  - The infused single serving unit must be tested for all of the following in its final form, meaning it is in the form intended for customer sale. Testing laboratories are permitted to remove the filter or crutch before homogenization of the sample.
  - The Metrc Lab Test Batch is Infused Single Serving Unit.
    - Pesticides
    - Moisture Content
    - Water Activity
    - Foreign Matter
    - Potency
    - Microbial Contaminants
    - Mycotoxins
    - Heavy Metals
    - Residual Solvents

**Sample size:** 0.5% or 57g of the net weight of the lot, whichever is smaller. The sample size shall not be less than what is needed to complete required testing. Sample shall consist only of whole units, rounding up to the next whole unit.

See definitions below in Appendix B for Lot, Production Unit, Final Form, Raw Single Serving Unit, and Infused Single Serving Unit.

The analytes and contaminant threshold standards will be those prescribed pursuant to O.A.C. 3796:2-2-06, 3796:3-2-06 and 3796:4-2-04. Updated testing rules are pending which may affect these thresholds. Current contaminant thresholds can be found [here](#).

The updated Metrc Lab Test Batch guidance can be found [here](#).

Following the adoption of updated testing rules, the Division will provide updated guidance to align with those requirements.

#### IV. **Transaction Limits**

Pursuant to Ohio law, non-medical cannabis consumers may purchase up to 2.5 ounces of plant material per day **and** 15,000mg of cannabis extract. For the purpose of calculating transaction limits, the following applies:

- Raw single serving units are counted toward the plant material transaction limit of 2.5 ounces.
  - The weight must be calculated by multiplying the number of units times the unit weight provided for the product in Metrc.
- Infused single serving units are counted toward the other product limit of 15,000mg of THC.
  - The THC content must match that provided on the Product Item ID in Metrc.

##### Example of 2.5 ounces limit

- A consumer wishes to purchase the following:
  - 3.54g of plant material; and
  - 1 package of 5 individual – 1-gram raw single serving units totaling 5g.
- The consumer will purchase 8.54g of cannabis, which is less than the 2.5 ounces permitted per day.

##### Example of 15,000mg limit

- A consumer wishes to purchase the following:
  - 1 package of cannabis oil for vaporization with 500mg total THC; and
  - 1 package of cannabis gummies with 100mg total THC; and
  - 1 infused single serving unit with 400mg total THC.



- The consumer will purchase 1,000mg of total THC, which is less than the 15,000mg of total THC permitted per day.

Raw plant material packaged in a single serving unit counts toward the plant material days' supply limitations for medical patients and caregivers outlined in O.A.C. [3796:8-2-04](#).

Infused single serving units are available for non-medical sales only.

#### **Questions?**

All questions must be directed to the Cannabis Service Center by opening a case in the CSC Licensee Portal or by emailing [DCCCompliance@com.ohio.gov](mailto:DCCCompliance@com.ohio.gov) for questions regarding SOPs, Metrc, Testing, or Transaction Limits and [DCCLicensing@com.ohio.gov](mailto:DCCLicensing@com.ohio.gov) for questions regarding Product Registration, Packaging and Labeling, or Advertising.

## APPENDIX A

### Processor Milestones and Checklist

Below is a summary of the items, laid out in detail above, that the Division will be reviewing prior to any processor receiving approval to transfer single serving units to a dispensary.

No processor may transfer single serving units to a dispensary until each milestone is complete, and they receive a final approval letter from the Division.

1. **Change of Operations** – submit via DCC eLicense  
**New Product Concept Worksheet** – submit via [DCCProductID@com.ohio.gov](mailto:DCCProductID@com.ohio.gov)  
**Milestone 1:** Upon approval of the Change of Operations request and New Product Concept, processor may begin manufacturing single serving units and testing laboratories may begin collecting samples of single serving unit lots.
2. **Item Brands/Product Item IDs:** submit via Metrc  
**Milestone 2:** Approval required prior to moving onto Milestone 3, unless directed otherwise.
3. **Packaging & Labeling:** submit via DCC eLicense  
**Advertising:** submit via DCC eLicense  
**Milestone 3:** Approval required, if not utilizing all of the templates provided in this guidance, before final Division approval letter will be granted.
4. **Final Approval – Milestone 4:** Once all of the milestones above have been completed, the Division will issue a final approval letter to the processor via email with the subject line: “Approval for (License Number) to transfer Single Serving Units to Dispensaries” with the letter attached. **No processor may transfer single serving units to a dispensary for sale unless required testing has been passed and the processor has received the Division’s final approval letter.**

### Additional Information & Resources

As stated above, while all licensees are operating under existing rules regarding packaging, labeling, advertising, and testing standards in O.A.C. 3796, the Division is in the process of updating those. Therefore, there will be updates to this guidance, as well as packaging, labeling, advertising, and testing overall, once those rule updates become effective.

Other related guidance can be found at [www.com.ohio.gov/cannabiscontrol](http://www.com.ohio.gov/cannabiscontrol) or the following links:

- [Product ID Submission Guidance](#)
- [Target THC Ranges](#)
- [Metrc Lab Test Batch Guidance](#)
- [Production Batch Checkbox Guidance](#)
- [Transfer of Cannabis Between Licensed Entities](#)
- [SSU Packaging and Labeling Attestation](#)

## APPENDIX B

**For the purposes of this guidance, the following definitions apply:**

**"Lot"** means cannabis products of the same exact type produced using the same ingredients, extraction methods, standard operating procedures, and batches of plant material or marijuana extract not to exceed 10,000 production units. For purposes of this definition, a change in the employees conducting the standard operating procedure requires the creation of a new lot.

**"Production Unit"** means the cannabis as packaged for direct customer sale.

For clarity, if the cannabis will be sold in a package of three single serving units to the customer, a "production unit" is the entire package of three single serving units.

For all state-required testing, "final form" cannabis may, but it not required to be, placed in a container or package.

**"Raw Single Serving Unit"** means a unit that is packed with dried cannabis plant material (such as trim, shake or ground flower) and wrapped in rolling paper and may include a filter. A raw single serving unit contains only dried cannabis plant material. Each lot of raw single serving units must be wrapped in rolling paper prior to all state-required testing.

**"Infused Single Serving Unit"** is a combination inhalable product that consists of dried plant material and cannabis extract, wrapped in rolling paper and may include a filter. The cannabis extract may be included in the product by combining with the dried plant material, apply to the rolling paper, or both.

**"Final Form"** means the form of cannabis as manicured, trimmed, manufactured, or processed and intended for customer sale.

The intended form of cannabis immediately prior to submission to a testing laboratory licensed pursuant to 1301:18 of the Administrative Code for all state-required testing. For purposes of submission of final form cannabis for any state-required testing, final form cannabis may, but is not mandated to be, placed in a container or package.