



VIRGINIA ELECTRICAL RECIPROCITY APPLICATION

In order to reciprocate with Ohio for an Electrical License, the applicant must currently hold a Virginia Master Electrical License, and previously tested with Virginia to obtain the license. Applicants who obtained the Virginia license via Grandfathering or Reciprocity must apply to take the Ohio exam.

Full Name: _____

Street Address: _____ City: _____

State: _____ Zip: _____ Email: _____

Date of Birth: ____/____/____ Cell Phone: (____) ____ - ____ Work Phone: (____) ____ - ____

Virginia Master License Number: _____ Expiration Date: ____/____/____

Have you been convicted of, found guilty pursuant to a judicial finding of,
or pleaded guilty to a felony? Yes ☐ No ☐

☐ Are you a Citizen of the United States? ☐ A lawful permanent resident? (Alien Registration Number/USCIS Number) _____

☐ An alien authorized to work until (expiration date, if applicable mm/dd/yyyy) ____/____/____

Required Documents:

Certificate of Liability Insurance Form, including without limit, complete operations coverage in the amount of at least \$500,000, certificate Holder must reflect: Ohio Construction Licensing Board, 6606 Tussing Road, Reynoldsburg, OH, 43068.

Verification of Current Reciprocating State License

In accordance with Section 4740.01 of the Ohio Revised Code (ORC), an individual is required to assign their license to a Contracting Company.

Company Name: _____

Street Address: _____ City: _____

State: _____ Zip: _____ Phone: (____) ____ - ____

Job Title: Owner ☐ Partner ☐ Employee ☐

Application Fee(s): \$25.00 non-refundable fee per trade.

Payable To: Treasure State of Ohio

Mail To:

Ohio Construction Licensing Board
6606 Tussing Road, P.O. Box 4009 Reynoldsburg, OH 43068-9099

Check #: _____

Date: _____

CC _____

EXP Date ____/____/____

CVV _____

Email To:

OCILB@COM.OHIO.GOV

Signature: _____

Date: ____/____/____



RECIPROCITY VERIFICATION OF LICENSURE

Please contact DPOR, Virginia Board for Contractors at:

**Commonwealth of Virginia
Virginia Board for Contractors
9960 Mayland Dr
Suite 400
Richmond, VA 23233-1485**

**(804) 367-8511
www.dpor.virginia.gov**

Request and submit a completed and signed Certification Request Form and submit along with the application above.