



Real Estate Synchronous CE Additional Offering Application

Application Fee: \$10 for each offering listed below.

- **Must be submitted 15 days or more prior to the course offering date.**
- If submitted 14 days or less prior to the course offering date, a penalty of \$2 per licensed attendee, per approved hour will be incurred. A notice will be sent, via regular mail, after the course offering date.
- Please make check or money order payable to: **OHIO DIVISION OF REAL ESTATE**
- Please provide an instructor certification form and attach a resume for any instructors that were not approved for the offerings listed below.

Course Provider Information

Provider File Number	Course Provider Business Name		
Address			
City	State	ZIP Code	
Email Address			Phone Number

Additional Offering Information

Course Title			Certification Number	
Location Name (if applicable)			Instructor	
Location Address			Date	Start Time ☐ am ☐ pm
City	State	ZIP Code	Will this course offering date be conducted via live webinar* over internet format? ☐ YES ☐ NO	

Course Title			Certification Number	
Location Name (if applicable)			Instructor	
Location Address			Date	Start Time ☐ am ☐ pm
City	State	ZIP Code	Will this course offering date be conducted via live webinar* over internet format? ☐ YES ☐ NO	

Course Title			Certification Number	
Location Name (if applicable)			Instructor	
Location Address			Date	Start Time ☐ am ☐ pm
City	State	ZIP Code	Will this course offering date be conducted via live webinar* over internet format? ☐ YES ☐ NO	

Affirmation

By signing, you certify to all statements on this application are complete and accurate. I understand that any false statement on this form may subject me to the loss of course approval.

Signature of Administrator for the Provider

*NOTE: A live webinar is defined as a seminar conducted over the Internet where participation is confirmed throughout the course.