



## INDIVIDUAL FIRE PROTECTION CERTIFICATION APPLICATION

### REFERENCE MATERIALS FOR FIRE PROTECTION CERTIFICATION EXAMS

The exams are prepared from the Ohio Administrative Code section 1301:7-7-09 (Ohio Fire Code), 2017 edition, Ohio Building Code Chapter 9, 2017 edition, and the referenced editions of the National Fire Protection Association Standards as listed below.

1. **AUTOMATIC SPRINKLER AND STANDPIPE SYSTEMS:** NFPA 13 – 2016 edition; NFPA 14 – 2016 edition; NFPA 13R – 2016 EDITION; NFPA 13D – 2016 edition; NFPA 25 – 2014 edition
2. **FIRE SERVICE MAINS:** NFPA 24 – 2013 edition; NFPA 25 – 2014 edition
3. **FIRE PUMPS:** NFPA 20 – 2016 edition; NFPA 25 – 2014 edition
4. **FIRE ALARM AND DETECTION EQUIPMENT:** NFPA 72 – 2016 edition
5. **PORTABLE FIRE EXTINGUISHERS:** NFPA 10 – 2013 edition
6. **ENGINEERED EXTINGUISHING EQUIPMENT OTHER THAN WATER:** NFPA 11 – 2016 edition; NFPA 12A – 2015 edition; NFPA 12 – 2015 edition; NFPA 16- 2015 edition; NFPA 17 – 2017 edition; NFPA 2001-2015 edition
7. **PRE-ENGINEERED EXTINGUISHING EQUIPMENT OTHER THAN WATER:** NFPA 17 – 2017 edition; NFPA 17A – 2017 edition; NFPA 2001 - 2015 edition
8. **HOUSEHOLD FIRE WARNING EQUIPMENT ONLY:** NFPA 72 – chapter 29 ONLY – 2016 edition
9. **AEROSOL EXTINGUISHING EQUIPMENT:** NFPA 2010 - 2015 edition
10. **DIESEL FIRE PUMP TECHNICIAN:** NFPA 25 - chapter 8 ONLY – 2014 edition, NFPA 20 - chapter 3, 11, & 14 ONLY – 2016 edition

**You must supply your own reference material. All exams are closed book and you will have two hours to take the exam. Exams are administered by PSI Services.**

To obtain copies of the NFPA Standards, call (800) 344-3555 or <https://www.nfpa.org/For-Professionals/Codes-and-Standards/List-of-Codes-and-Standards/Free-access>. To obtain copies of the Codes, call (888) 422-7233 EXT. 33801 or <http://codes.ohio.gov/oac/1301:7-7-09v1>, <http://codes.ohio.gov/orc/3737>



## FILING INSTRUCTIONS FOR INDIVIDUAL CERTIFICATION APPLICATION

- A. Applications must be typewritten or neatly printed.
- B. **Application fee is \$35.00 per category.** Make check(s) or money order(s) payable to **Treasurer, State of Ohio. Application fee(s) are non-refundable. We do not accept cash.** Once you are approved to take the exam, eligibility to test is valid for 90 days. Submit page (3) of this application to:
- Division of State Fire Marshal  
Testing & Registration Bureau  
8895 E. Main St.  
Reynoldsburg, OH 43068  
Phone # (614)752-7126 or 1(877)264-0023  
Fax to (614)995-4206  
Email address: [webfmtr@com.ohio.gov](mailto:webfmtr@com.ohio.gov)**
- C. Pursuant to Ohio Administrative Code Section 1301.7-7-09(P)(9), OFC 916.9 “an individual must be a company certified pursuant to paragraph (P)(4)(OFC 916.4) of this rule or must be associated with a certified company when such individual engages in the business of servicing, testing, repairing or installing fire protection or firefighting equipment for profit.”
- D. **Non-Ohio residents must submit a notarized [irrevocable consent to service form](#)** (your application cannot be processed until the State Fire Marshal (SFM) has received this form).
- E. If you check **categories 6, 7, or 9** you must submit at least one of the following to be approved for examination:
1. Proof from the manufacturer of training or approval to work on the manufacturer’s engineered or pre-engineered systems.
  2. Inspection Reports demonstrating that the applicant has witnessed the code compliant installation/major repairs of ten (10) engineered or pre-engineered systems within two (2) years immediately prior to making application.
- The documentation shall include:
- a) The name and license number of the individual performing such installation/major repairs
  - b) Type of systems observed/installed (kidde, ansul, etc.)
  - c) Date and location of installation/major repairs
- F. Exams are administered by PSI Services. Once approved for testing by SFM, you will receive a confirmation email with instructions on how to contact PSI to schedule your exam. You will not be able to schedule examinations until SFM has approved you for testing.
- G. There is an additional fee to PSI to take the exam. See the [Candidate Information Bulletin \(CIB\)](#) for additional fees and exam locations.



APPLICATION FOR INDIVIDUAL FIRE PROTECTION CERTIFICATION

FOR OFFICE USE ONLY

54- CONTACT ID# CANDIDATE ID# ELIGIBILITY DATE

INDIVIDUAL INFORMATION:

NAME: DATE OF BIRTH: (Legal Name as it appears on Government Issued I.D.)

ADDRESS: SSN

CITY: STATE: ZIP:

PHONE: FAX: COUNTY:

EMAIL ADDRESS: (Exam Approval Notice Will Be Emailed)

COMPANY NAME: COMPANY LICENSE#:

CATEGORIES FOR TESTING, \$35.00 per category

Table with 10 rows of testing categories and checkboxes.

TOTAL \$

DATE:

APPLICANT'S SIGNATURE