



FOR OFFICE USE ONLY

COMPLAINT # _____

CONTRACTOR COMPLAINT FORM

The Ohio Constuction Industry Licensing Board (OCILB) licenses **commercial** contractors in five trades: 1) Electrical, 2) Plumbing, 3) Hydronics, 4) Refrigeration and 5) Heating, Ventilating, and Air Conditioning (HVAC). OCILB will **only** investigate signed, written complaints.

You will be notified once OCILB recieves your complaint. Please note that this complaint is a public record.

OCILB may not have authority over residential contractors. Workmanship and Code Compliance complaints are handled by your local Building Department or by calling the Ohio Attorney General's Office (Consumer Protection Section) at 1-800-282-0515.

1. What is your full name, address, and telephone number (cell, home, business)?

2. Which trade is being performed that gives rise to this complaint?

___ Electrical ___ HVAC ___ Plumbing ___ Hydronics ___ Refrigeration

3. What is that name and address of the individual who performed the commercial work?

4. What is the address where the commercial work was performed?

5. Is the job complete? _____

6. Are you willing to testify at a hearing? _____

Nature of complaint:

Please describe in detail your complaint, include copies of all documents and contracts and names of any other persons who may have direct knowledge of the circumstances surrounding this complaint.

[illegible]

Signature of Complainant

Date Submitted

Return Complaint Form and copies of all relevant documents to:

Ohio Construction Industry Licensing Board
6606 Tussing Road,
Reynoldsburg, OH 43068