



Inspections

During an inspection, all licensees are required to have available a current, government issued identification with photo. All licensees are required to maintain their electronically issued practicing license and IC license if applicable.

The board shall hold individual licensees and facility owners responsible for compliance with the board's safety and infection control standards as follows:

- Facility owners are responsible for all common areas.
- Licensees are responsible for their assigned service area and any service area they are using at the time of an inspection.

Feel free to contact the inspector in your area with questions. A listing of Board inspectors can be located at cos.ohio.gov click on **About Us/Staff Directory**.

Website cos.ohio.gov

All licensees should become familiar with the Board's website. The website provides information on Board laws & rules, applications, CE, staff listings, meeting information, etc.

Who We Are

About Us

The Ohio State Cosmetology and Barber Board regulates business and individuals engaged in the practice of cosmetology, branches of cosmetology, barbering, boutique services, and tanning services.

The Board's mission is to protect and support the public through regulation and education, while protecting the integrity of the cosmetology and barbering industries.

The Board works to achieve this mission by ensuring salons, barbershops, and individuals offering those services are compliant with infection control and safety standards established by the Board.



Contact Us

Website: cos.ohio.gov

Email: ohiocos@cos.ohio.gov

Phone: 614-466-3834



OHIO STATE COSMETOLOGY AND BARBER BOARD

To protect and support the public through regulation and education, while promoting the integrity of the cosmetology and barbering industries.





License Renewal

All cosmetology and branch of cosmetology licenses are required to be renewed by January 31 of each odd numbered year.

All barber licenses are required to be renewed by August 31 of each even numbered year.

Renewal of a license is a two-step process:

Step 1 Complete all required CE hours (unless you have a CE exemption)

Step 2 Go to Elicense.ohio.gov log in to your Elicense account and complete the renewal application and submit the required fee(s).

CE Hours Exemptions

Renewal application and payment are required even if you have an exemption.

First-Time Licensee

If this is your first Ohio license, you are not required to obtain CE hours for the first renewal period following the issuance of your license. **Instructor licenses are not eligible for this exemption.**

Sixty-Five (65) or Older

Licensees who are age 65 or older prior to the opening of the renewal period are not required to complete CE hours. (See the website for more information)

Hold an Ohio license for 30 years...

Licensees who have held an Ohio Board license for 30 years or more prior to the opening of the renewal period are not required to complete CE hours. (See the website for more information) **Based on initial issuance date of EACH license held.**

Required CE Hours

- One (1) Hour – Board Laws & Rules
- Three (3) Hours – Infection Control & Safety

CE Broker

All licensees are required to set up a **FREE** CE Broker account. This account will allow you to find approved CE classes, track your individual CE hours completion, and have access to Board required classes. Visit cos.ohio.gov click on the Renewal & CE Tab then click CE Broker for full information.

Renewal Notices

Renewal notices are sent via email.

Each licensee will begin to receive emailed renewal notices 120 days prior to the expiration date of the license. The notices will continue to be emailed at 90, 60, 30, and 15 days from the expiration date.

*** It is important to ensure that your email and mailing address are current in the Elicense system.

Elicense

All applications, license renewals, payments, name changes, mailing address, email updates, etc. must be made in the online Elicense system.

To make changes/updates, complete a renewal, or apply, you must log in to your Elicense Dashboard. Go to Elicense.ohio.gov click on **Login/Create Your Account**. You will use your email address and the password you created.

*** **Passwords must be updated yearly.**

Once logged in click on **“OPTIONS”** located on your license tile. Select your action from the drop down list.

To update your email address, click the drop down arrow beside your name in the upper right corner and select **“Manage Profile”**.



Scope of Practice

Licensees are only permitted to provide services within the scope of practice for the license they hold. To read the full definition of the scope of practice for cosmetology or a branch of cosmetology visit the Ohio Revised Code Section 4713.01.

For the full scope of practice for barbering, visit the Ohio Revised Code Section 4709.01. The Ohio Revised Code is located on the Board's website www.cos.ohio.gov

Independent Contractor

An Independent Contractor is an individual who is not an employee of a salon or shop but who leases/rents space to practice barbering or a branch of cosmetology within the facility.

*** A salon or shop owner is not required to hold an IC license unless providing services at a different location (separate) from the owned salon or shop.

*“The best way to predict
your future is to **CREATE** it.”*

Abraham Lincoln
