

## **OHIO CAPITAL ACCESS PROGRAM (OCAP)**

Lender's Loan Re-enrollment and Certification Form

**Lender Information** (Form to be completed by the Lender and submitted to the Ohio Department of Development for loans **currently** enrolled in OCAP)

| Bank Name:    |        | OCAP Reserve Fund Account #: |                |  |
|---------------|--------|------------------------------|----------------|--|
| Contact Name: |        |                              | Contact Title: |  |
| Phone #:      |        |                              | Email Address: |  |
| Address:      |        |                              | Fax:           |  |
| City:         | State: | Zip:                         | EIN:           |  |

## **Loan Information**

| Borrower's Name:                               | Lender Loan #:                                |  |  |  |  |
|--|---|--|--|--|--|
| Loan Proceeds Disbursement Date:               | Loan Agreement Date:                          |  |  |  |  |
| Line of Credit Amount (if applicable)*:        | Line of Credit Amount to be Enrolled in OCAP: |  |  |  |  |
| Term Loan Amount (if applicable)*:             | Term Loan Amount to be Enrolled in OCAP:      |  |  |  |  |
| Other LoanType (if applicable)*:               | Other Loan Amount to be Enrolled in OCAP:     |  |  |  |  |
| Total Amount of Loans:                         | Total Amount to be Enrolled in OCAP:          |  |  |  |  |
| Lender's Previous Loan Number:                 |   |  |  |  |  |
| New OCAP Covered Loan Amount (a): \$           | Previous OCAP Covered Loan Amount (b): \$     |  |  |  |  |
| Increased OCAP Covered Loan Amount (a - b): \$ |   |  |  |  |  |
| Original OCAP Enrollment Date**:               |   |  |  |  |  |

Important: Lender has 15 business days from either the Loan Agreement Date or Disbursement Date to submit OCAP Lender's Loan Re-Enrollment and Certification Form for OCAP Re-Enrollment. Reserve fund contribution fee is required only on the increased portion of the OCAP loan. OCAP Borrower's Information Form is required only when there is an increase in the loan amount covered.

<sup>\*\*</sup>Total maximum time a loan can be enrolled in the OCAP is nine years for lines of credit and 15 years for term loans.

| Length of Line of Credit***: mos.   | Length of Term Loan: mos.             | Length of Other LoanType: mos. |  |  |  |  |  |
|---|---------------------------------------|--------------------------------|--|--|--|--|--|
| Interest Rate:  | Please Describe Use of Loan Proceeds: |                                |  |  |  |  |  |
|   |                                       |                                |  |  |  |  |  |
| Amount of Other Credit Facilities being Provided in Combination with this OCAP Enrollment: \$ |                                       |                                |  |  |  |  |  |
| Amount of Other Public Financing being Provided in Combination with this OCAP Enrollment: \$  |                                       |                                |  |  |  |  |  |
| Amount of Equity being Provided in Combination with this OCAP Enrollment: \$                  |                                       |                                |  |  |  |  |  |

<sup>\*</sup> Amount should equal amount to be enrolled plus OCAP contribution fees (applicable only if enrolled loan is increased).

Eligibility Criteria

Does the Rorrower meet the following OCAP eligibility criteria?

| The Borro   |   |   |   |  |  |  |  |
|---|---|---|---|--|--|--|--|
| The Borrower has annual revenues of under   |   |   |   |  | s is in Ohio:  |  |  |
| The Loan  | is not for residential housing  | development:  | ☐ True ☐  | False  |  |  |  |
|   | is not for passive or specula<br>ownership exchange or inta   |   |   | ip or<br>□ False   |  |  |  |
| Complete  | e below job information if e  | nrolled loan is   | increasing:   |  |  |  |  |
| Current #   | of Full-time Employees:   |   | Current # of Part-tin   | ne Employees:  |  |  |  |
| # Full-tim  | e jobs to be created in 2 yrs:  |   | # Part-time jobs to I   | be created in 2 yrs:   |  |  |  |
| Current #   | of Full-time jobs to be retained:   |   | Current # of Part-time  | e jobs to be retained:   |  |  |  |
| Average   | nourly wage for Full-time:  |   | Average hourly wag  | ge for Part-time:  |  |  |  |
| Retained jol  | me is more than 2,000 hours per year<br>less than 2,000 hours per year;<br>s cannot be transfers from another fa<br>ss are current employees who will be la<br>etained jobs must be within Ohio.  | cility in Ohio;<br>uid off if the Lender's lo   | oan is not received;  |  |  |  |  |
|   | is not on the Auditors Finding www.auditor.state.oh.us/resources/fin  |   | ist?:   True  | □ False  |  |  |  |
| Certificat  | rease in the enrolled loan a<br>ion Borrower's Information Fo<br>the certifications and repress<br>False  | orm and based or  | n the Lender's knowl  | ie OCAP Loan Enr<br>ledge the Lender ha  | ollment and<br>as no reason  |  |  |
|   | nswers marked False makes the loan inelion an eligible for OCAP.  | gible for the OCAP. Th  | nere must be at least one Fu  | ıll-Time Equivalent job cr   | eated or retained  |  |  |
|   | ınd Contribution (Calculated o  | on Increased Loai   | n Amount to be Enro   | olled)   |  |  |  |
| Borrower  | Contribution (a): \$  | %   | Lender Contribution   | on ( <i>b</i> ): \$  | %  |  |  |
| Borrower's cor  | ntribution must be between 1.5 - 3% of incre  | ased amount enrolled  | Lender's contribution mus   | t match Borrower's contribu  | ution  |  |  |
| OCAP Co   | ntribution: \$  |   |   |  |  |  |  |
|   | (10% of increased loan am   | iount enrolled)   |   |  |  |  |  |
| OCAP Co   | OCAP Contribution if Borrower is an MBE certified by the State of Ohio: \$  |   |   |  |  |  |  |
|   |   |   |   |  |  |  |  |
|   | Certification and Acknowledge   | ment  |   |  |  |  |  |
| Lender Certi  | fies and Acknowledges that:   |   | OCAP prior debt that is not   | covered under the OCAP.  | and that is or was   |  |  |
| Lender Certi  1. The loar owed by   | fies and Acknowledges that:<br>has not been made in order to place und<br>the Borrower to the financial institution   | er the protection of the<br>Lender or to an affiliate   |   |  |  |  |  |
| Lender Certi  1. The loar owed by  2. The loar financia   | fies and Acknowledges that:  I has not been made in order to place und the Borrower to the financial institution I is not a refinancing of a non-OCAP loan I institution Lender.  | er the protection of the<br>Lender or to an affiliate<br>previously made to the f   | Borrower by the financial ins   | stitution Lender, or any aff   | filiate of the   |  |  |
| Lender Certi  The loar owed by  The loar financia  No princ the Sex a sole princ a corpor executive ownersh   | fies and Acknowledges that:  I has not been made in order to place und the Borrower to the financial institution I is not a refinancing of a non-OCAP loan  | er the protection of the<br>Lender or to an affiliate<br>previously made to the fast<br>is been convicted of a se<br>t (42 U.S.C. 16911)). Fo<br>ship, each partner, who<br>ion or a development co<br>und each natural person<br>. If a principal of the len   | ex offense against a minor (<br>or the purposes of this certif<br>is a natural person that holo<br>ompany, each director, each<br>o who is a direct or indirect h<br>der is convicted of a sex officer  | stitution Lender, or any aff<br>(as such terms are defined<br>ication, principals is defin<br>Is a 20 percent or more ow<br>of the five most highly co<br>nolder of 20 percent or mo<br>fense against a minor afte   | filiate of the d in section 111 of ned as if nnership; if mpensated ore of the   |  |  |
| Lender Certi  The loar owed by  The loar financia  No princ the Sex a sole pr a corpor executiv ownersh Access F  The Len-  | fies and Acknowledges that:  I has not been made in order to place und the Borrower to the financial institution I is not a refinancing of a non-OCAP loan I I institution Lender.  I inpal of the financial institution Lender ha Offender Registration and Notification Ac oprietorship, the proprietor; if a partners ation, limited liability company, associat res, officers, or employees of the entity, a ip stock or stock equivalent of the entity.  | er the protection of the Lender or to an affiliate previously made to the I as been convicted of a set (42 U.S.C. 16911)). For hip, each partner, who ion or a development cound each natural person. If a principal of the lende written notice to the lende guaranteed portion of a   | ex offense against a minor (<br>or the purposes of this certif<br>is a natural person that holo<br>ompany, each director, each<br>i who is a direct or indirect h<br>ider is convicted of a sex off<br>Ohio Department of Develo<br>a U.S. SBA loan, or, to its kno   | stitution Lender, or any aff<br>(as such terms are defined<br>ication, principals is defin<br>Is a 20 percent or more ow<br>of the five most highly co<br>nolder of 20 percent or mo<br>fense against a minor afte<br>pment.   | filiate of the  d in section 111 of ned as if vnership; if mpensated ore of the r Ohio Capital   |  |  |
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Attention Lenders

Email form to: OCAP@development.ohio.gov
- or Mail form to: Manager, Minority Business Development Division
Ohio Department of Development
77 S. High Street, 28th Floor, Columbus, Ohio 43215
or fax form to: (614) 466-4172
For information, please call (800) 848-1300 ext. 65700