



Borrower/Grantee:	Operating Company:
ECDD #:	Incentive Amount:
FEIN #:	OH Charter #:
Current FTE Jobs at Project Site:	Project Site City:
Project Site County:	Loan # (xxxx-xxxx):

Please refer to your executed agreement

Please mark all that apply

- 166 Direct Loan
- 629 (Roadwork) Grant
- Commercial Acceleration Loan Fund
- IMAGE Grant
- Innovation Ohio Loan
- Job Creation Tax Credit
- Job Retention Tax Credit
- Ohio Enterprise Bond Loan
- Regional 166 Loan
- Research & Development Investment Loan
- Rural Industrial Park Loan
- Urban Redevelopment Loan

Description of the Requested Change:
Justification for Change:
Requested change to be effective as of: _____ (please allow 30 business days, minimum, for processing).

Complete only if requesting to: Assign, Transfer, Change a name or Add a Borrower/Grantee to/from the original Borrower(s)

Legal Name of Proposed New Borrower/Grantee:	
FTI #:	Ohio Charter #:
CAT #:	Company Type: <i>(c-corp, s-corp, etc.)</i>
NAICS:	

All legal communication for current Borrower/Grantee and/or proposed new Borrower/Grantee should be sent to (Notice Contact):

Contact Name:	Phone:	
Title:	Fax:	
Address:	Email Address:	
City:	State:	Zip Code:

Are there any other significant changes to the project? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, what?

Please submit this form accompanied by the following:

- \$300 Amendment Fee made payable to "Ohio Treasurer of State" with "Borrower/Grantee Name, Incentive Name and Amendment Fee" in the subject line. No amendment fee is required for grant recipients.
- JCTC projects must submit a servicing fee of \$400 for each Grantee added to the agreement for each year of the term.
- Most recent Financial Statements (annual & interim)
- Evidence confirming the merger or acquisition, if requesting to assign, transfer, change a name or add a borrower

Please fill out all boxes indicated, print form and mail along with amendment fee check to:

Ohio Department of Development
Business Services Division
77 S. High Street, 28th Floor
Columbus, OH 43215-6130

Please reach out to the contacts below for wiring instructions.

With any questions, please contact:

Financial Incentives
financialincentives@development.ohio.gov

Carrie Manno, Grants & Tax Incentives
Carrie.Manno@development.ohio.gov

*Please note that payment of any fee does not guarantee that the State will approve your request.
Ohio Department of Development staff may request additional information to support the amendment request.
I certify that I have the legal authority to commit the Borrower/Grantee to this requested change.*

By: _____

Name: _____

Title: _____

Date: _____