Memo Monday

DODD News, Guidance, and Training

Department of Developmental Disabilities

Monday, July 7, 2025

Highlight of the Week: Eat This, Not That - Seconds with Sorg



Planning a picnic? Join Dr. Laura Sorg for helpful tips on which foods are safe to pack and enjoy outdoors!

In This Memo Monday

- New Major Unusual Incident Rule Resources Available
- Reminder: Federal Access Rule – Demonstration of OhioISP Updates
- Rental Assistance Program Update
- Federal Access Rule/OhioISP Updates – Resource Document Now Available
- Waiting List Assessment Now Live on Salesforce
- Reminder: Southern Behavior Support Workshop
- Reminder: OhioISP Gatherings

New Major Unusual Incident Rule Resources Available

Attention: All Providers, County Boards, Developmental Centers, and Intermediate Care Facilities

The revised Major Unusual Incident (MUI) rule **OAC 5123-17-02** went into effect on July 1, 2025. As we start using the new rule, DODD will keep you updated through Memo Monday and on the department website.

Important Info About MUI Reports
The updated MUI rule no longer includes the exemption for MUIs based on a person's ongoing health conditions, if outlined in their service plan. This means any unexpected hospital visit that meets the rule's

requirements must be reported- even if the person has a chronic mental or physical illness.

It's still very important that each person's medical, mental health, and support needs are being met by their team. The only change is whether the hospital visit is classified as a MUI or an Unusual Incident (UI).

You must report an unanticipated hospitalization MUI if **all** the following are true:

- The hospital stay was not planned
- The stay lasted 48 hours or more
- The person was diagnosed with any of the following:
- Aspiration pneumonia
- Bowel obstruction
- Dehydration
- Medication error
- Seizure
- Sepsis

Or for readmission hospitalizations:
A hospital readmission lasting forty-eight hours or longer that:

- Is not associated with planned evaluations, scheduled procedures, or routine diagnostic tests that are part of ongoing medical care, including the diagnosis of conditions; and
- Is due to any diagnosis that is the same diagnosis as a prior hospital admission lasting forty-eight hours or longer within the past thirty calendar days.

New MUI Rule Training Resources Available

- Updated **MyLearning** Modules are now live.
- You can also view the **June 3, 2025, webinar** and download the **Training Documentation Template** to keep for your records.
- **New MUI Rule Resources**

Reminder: You do not need to submit proof of training to the department, but please have it available upon request.

If you have any questions or concerns, please contact one of our team members at 614-995-3810.

Federal Access Rule – Demonstration of OhioISP Updates

Attention: Intermediate Care Facilities, Developmental Centers

The Centers for Medicare and Medicaid Services (CMS) "Ensuring Access to Medicaid Services" final rule became effective on July 9, 2024. The Access Rule applies to all state Medicaid programs and is a comprehensive approach to improving care across Medicaid programs.

Beginning in calendar year 2026, Ohio will be required to report certain

information to CMS related to DODD's Home and Community-Based Services (HCBS) waivers for the 2025 waiver program year.

Attend a webinar on July 8 at 2 PM to learn more about these federally required changes and how they will impact planning in Ohio. DODD will discuss the additional questions that will be completed by service and support administrators in the OhioISP Discovery Assessment, and the addition of the PHQ-2/PHQ-9 and AD-8 screening tools that will become part of the assessment process.

The main purpose of this webinar is to alert intermediate care facilities (ICFs) that a new section will be added to the OhioISP's Discovery Assessment. The Discovery Assessment will look different with this addition, but the section is ONLY required to be completed for HCBS waiver recipients 18 and over.

Register for the Webinar

Rental Assistance Program Update

Attention: County Boards, Service and Support Administrators, Qualified Intellectual Disability Professionals

DODD staff are finalizing Rental Assistance Program (RAP) renewal awards for the FY26-27 biennium. Letters will be issued to participating county boards.

DODD is no longer accepting FY24-25 applications, and paper applications are in the process of being removed from the RAP webpage. DODD will begin accepting FY26-27 electronic applications once we have assessed our funding projections. DODD will notify all county boards when the FY26-27 application process opens. Training will be scheduled to review the revised FY26-27 application and invoicing processes.

Federal Access Rule/OhioISP Updates – Resource Document Now Available

Attention: County Boards and Councils of Governments

DODD prepared answers to questions received at the June 25, 2025, Access Rule and the OhioISP webinar that discussed the federally required changes and how they will impact planning in Ohio. This included information about additional questions that service and support administrators (SSAs) will complete in the OhioISP Discovery Assessment and the addition of the PHQ-2/PHQ-9 and the AD-8 screening tools that will become a part of the assessment process. The questions and

answers can be found at **this link**.

As a reminder, the Centers for Medicare and Medicaid Services (CMS) "Ensuring Access to Medicaid Services" final rule became effective on July 9, 2024. The Access Rule applies to all state Medicaid programs and is a comprehensive approach to improving care across Medicaid programs.

Beginning in calendar year 2026, Ohio will be required to report certain information to CMS related to our Home and Community-Based Services (HCBS) waivers for the 2025 waiver program year.

Waiting List Assessment Now Live on Salesforce

Attention: County Board and Council of Governments Staff

As of July 1, the new Waiting List Assessment (WLA) on the Salesforce platform is live. This new platform offers a more intuitive interface, enhanced performance, and improved functionality to support your day-to-day work.

Support Resources
If you need help getting started or run into any issues, the following support materials and contacts are available to you:

User Training Materials
Training Portal- Complete recording and step-by-step tutorials

- **WLA Webinar Training** – This webinar training highlights how to fill out the WLA in Salesforce for either a child or an adult.

NOTE: DODD has launched a new **My Learning Training** course. This training allows anyone working for a county board or a council of governments contracted with a county board to become a certified assessor and earn a certificate of completion.

Quick Start Guide- Your go-to reference for daily tasks

- **WLA Quick Start Guide** – This document is a tipsheet on how to create an OHID account, how to add the DODD apps to your OHID account, and how to launch and view the DODD assessments application.
- **WLA County Board System Administrator Guide** - This document is a tip sheet for county board administrators on how to create a new user and/or update /remove a role.
- **WLA External CB All User Guide** – This document provides in depth information on user access role and the scope of WLA App access/tasks.

Role-Based Job Aids- Tailored help for your specific role

- **WLA Process Overview** – This document provides an overview of the WLA process, participant roles, and a high-level timeline.

Other Resources
Policy and Process Updates:

- DODD has developed a one-page resource sheet highlighting updates to the Waiting List Assessment rule (OAC 5123-9-04). These updates are effective as of July 1, 2025. Click **here** to access the WLA one-pager on the **Waiting List Assessment page**.
- **Updated Main Webpage**: Your central source for updates, job aids, training materials, guides, and FAQs.

DODD will continue to monitor the new system closely to ensure stability and performance. Please report any issues or feedback at **WLA@dodd.ohio.gov**.

Southern Behavior Support Workshop

Attention: All Providers, County Boards, Developmental Centers

Join DODD for the next Southern Behavior Support **Hybrid** Workshop on July 9, 2025, from 10:30 AM - noon to participate in a poll and discussion about artificial intelligence to expand resources and knowledge to better support people. DODD updates, Restrictive Measure Notification (RMN) updates will also be shared, and time for questions/scenarios. Whether you're looking for solutions, excited to share your experiences, or just want to learn more, this workshop is for you.

The technical difficulties have been resolved, and you only need to click the link to join, and you will be admitted.

In-person: Miami County Board of Developmental Disabilities 1625 Troy Sidney Road Troy, Ohio 45373
Virtual: **Click to join**

By phone:
• +1 646 964 1167 US (US Spanish Line)
• +1 646 828 7666 US (New York)

Meeting ID: 161 356 2877

No registration is required. Can't attend? Look out for future dates on our website. Stay connected here: **DODD Behavior Support Workshops**.

For questions or accommodations, please email **behavior.support@dodd.ohio.gov**.

OhioISP Gatherings

Attention: Qualified Intellectual Disability Professionals, Service and Support Administrators

Gatherings are designed for qualified intellectual disability professionals (QIDPs) and service and support administrators (SSAs) to discuss a variety of topics related to the OhioISP. The OhioISP Team will facilitate group discussions around regional needs and interests. Gatherings are a great opportunity to connect and collaborate with DODD and other professionals.

Please visit the OhioISP **website** for Gathering details, including how to join. Gatherings will be offered both in person and virtually across the state, and discussions will vary from month to month. Feel free to attend whichever sessions work best for you and your schedule.

Should you need any accommodations, please email **OhioISP@dodd.ohio.gov**.

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