Reception Visits:

Reception Incarcerated Persons will not be permitted to receive visits during their first **eight (8) days** at C.R.C.

- **Frequency of Visits:** Reception Incarcerated Persons may have two (2) visiting sessions per calendar month from each person on their approved visiting list.
- **Number of Visitors:** A maximum of five (5) visitors may visit an Incarcerated Person at one time. This number includes walking children.
- All day visiting unless the visiting room becomes full.
- Reception Visits are on a first come first serve basis.

Courtesy Visits:

- Incarcerated persons will only be allowed **One (1) Courtesy Visit** for immediate family and One (1) support person.
- If the support person is also the person putting money on the incarcerated person's account, they will need to be fully approved before visiting.
- After the One (1) courtesy visit, visiting applications **must be fully approved** before further visits are permitted.
- Please call the facility ten to fourteen (10-14) business days after the submission of the application to verify approval.
- Only visitors on the visiting list that the incarcerated person has requested will be permitted to visit. If you are not on the visiting list, a visit will be denied.

Children:

- All Children visiting will need an application completed, regardless of age.
- The children need to be listed on the incarcerated person's visiting list.
- A birth certificate is required with the incarcerated person's name on the certificate. If the incarcerated person's name is not on the birth certificate, proof of paternity is needed.

Documentation:

- Valid ID
- Proof of address
- All documentation is required to complete the application process.
- Please print all items needed before arrival.
- Without all documentation the visit will be denied.
- Please read the dress code policy

Visiting Schedule:

The visiting schedule for **Reception Incarcerated Persons** is as follows:

- **Monday:** ID numbers ending with 1 or 2
- **Tuesday:** ID numbers ending with 3 or 4 and Mental Health
- **Wednesday:** ID numbers ending with 5 or 6

- **Thursday:** ID numbers ending with 7 or 8 and Mental Health
- **Friday:** ID numbers ending with 9 or 0
- **Saturday:** General Population and Juvenile Incarcerated Persons **ONLY**
- **Sunday:** General Population and Juvenile Incarcerated Persons **ONLY**
- **AM session:** 8:30am to 11:30am
- **PM session:** 12:00pm to 3:15pm
- **No reception visiting on weekends.**
- **Weekend visits are by appointment only.**

Visitor Processing times are:

- 8:00am to 9:15am
- 11:00am to 1:00pm.
- Visitors MUST be processed prior to 9:15am for the AM session and by 1:00pm for the PM session

Visitation will be CLOSED on State Holidays:

- New Year's Day
- Martin Luther King Day
- Presidents Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Christmas Day
- Juneteenth