

OMPC

NEW MAIL ADDRESS FOR FRIENDS AND FAMILY

Jane Smith W012345 (sample only)

Or

John Smith A123456 or R123456 (sample only)

Ohio Department of Rehabilitation and Correction

Mail Processing Center

884 Coitsville-Hubbard Road

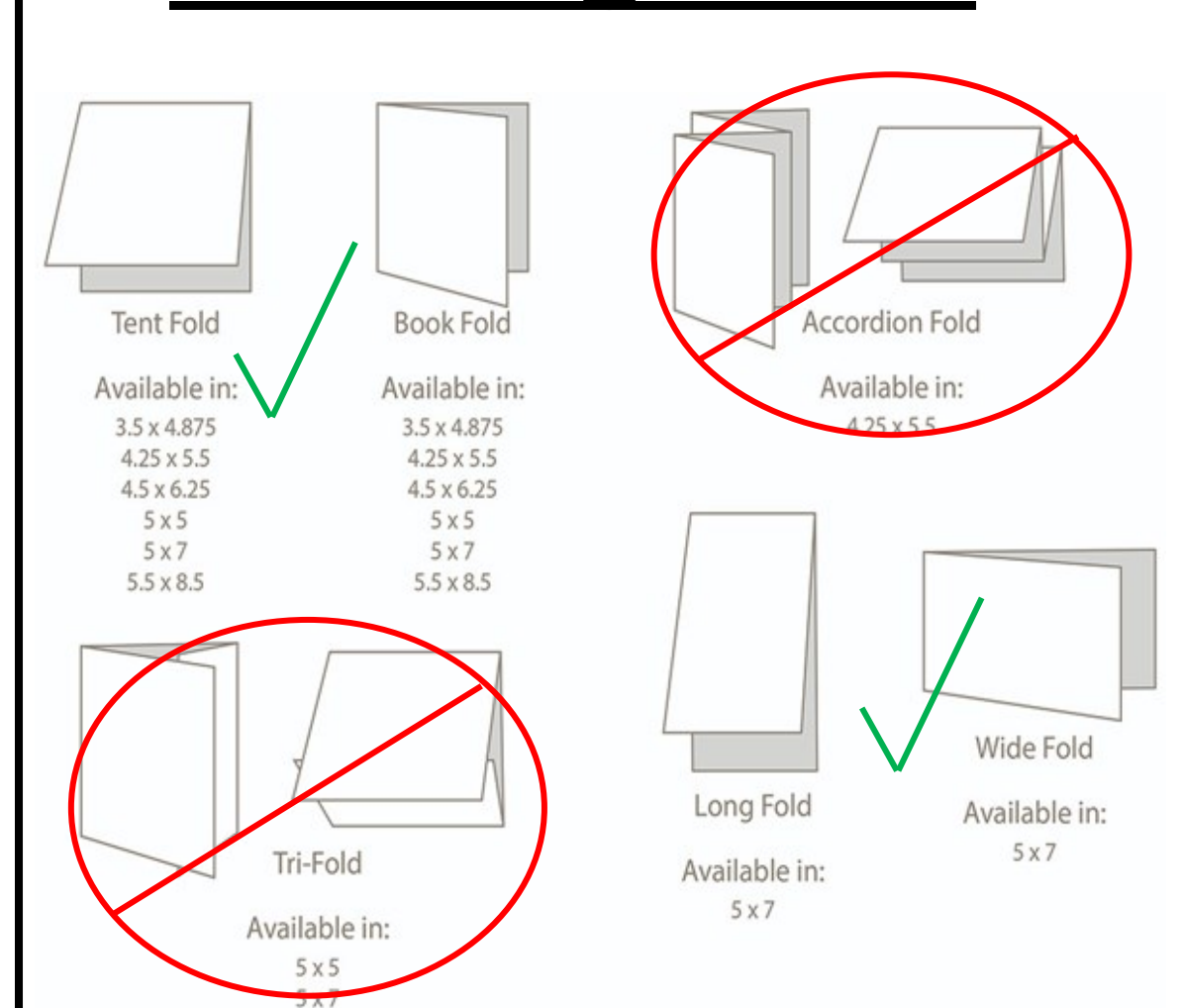
Youngstown, Ohio 44505

Tips To Ensure You Receive A Clear and Great Quality Image Best Scan

Blue or **Black Ink**
On White or Yellow Paper

Will Not Scan
In the Grey

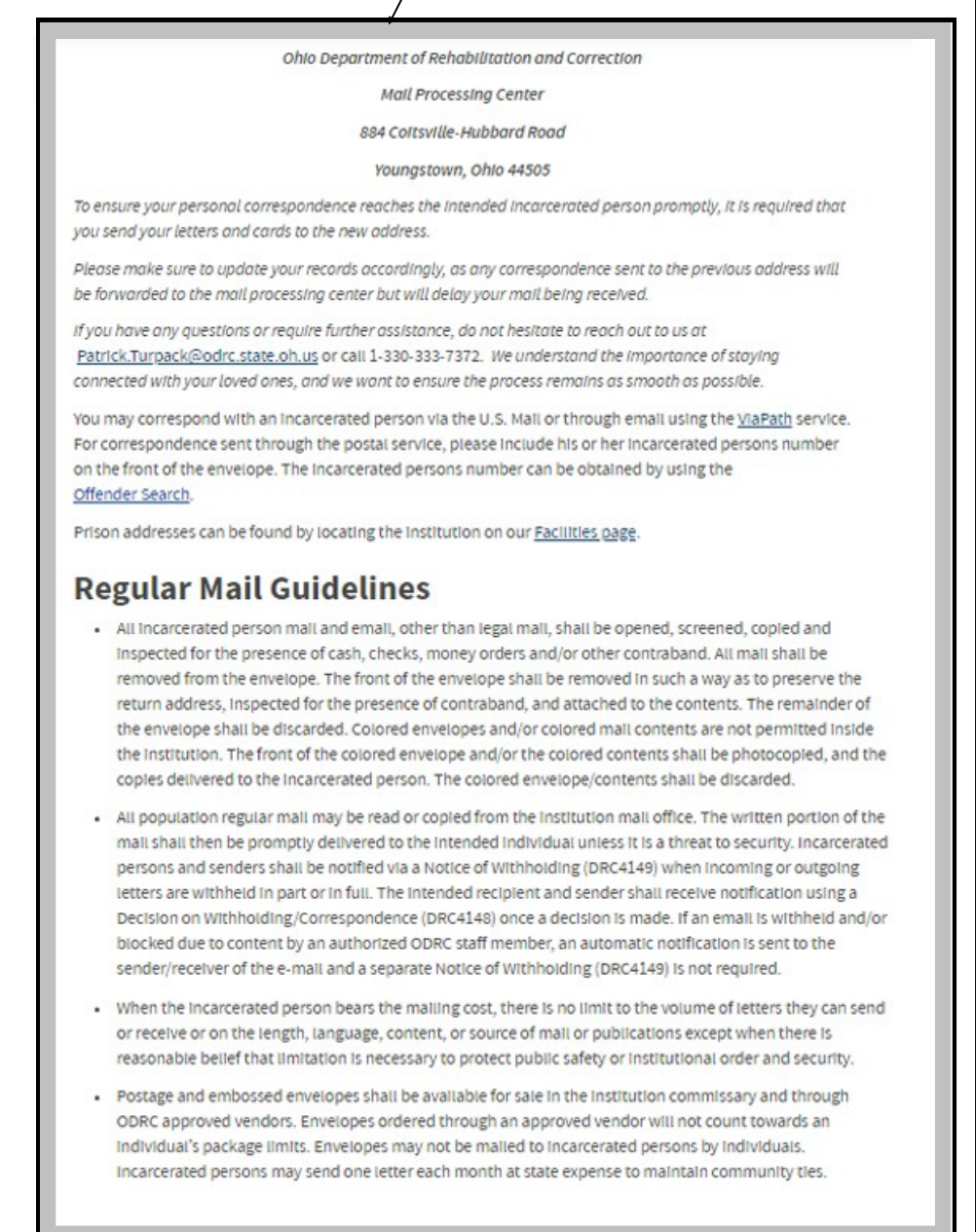
Greeting Cards



Keep Away From
All Four Edges

Nothing Larger
Than 8.5x11

Standard Piece of Computer Paper



Poorest Scan:



Use of Pencil and Bright Colored Paper

Benefits of New Mail Center

Increase from 5 pages to 10

Increase from 5 pictures to 10

Quicker Processing of Mail

When sent to new address