



# OHIO NEVI PROGRAM

Future EVSE Projects | Request for Information (RFI)  
Instructions

Ohio Department of  
Transportation & DriveOhio  
November 25, 2024

**TABLE OF CONTENTS**

1. Ohio NEVI Program Overview ..... 1

2. Purpose of the Request for Information (RFI) ..... 1

3. RFI Response Confidentiality..... 1

4. RFI Schedule..... 2

5. RFI Response Organization & Content ..... 2

    5.1. Preparation and Organization of the RFI Response ..... 2

    5.2. Administrative Information ..... 2

    5.3. Response to RFI Questions/Prompts ..... 3

6. RFI Response Submission Process..... 3

7. Use of RFI Responses..... 3

8. Questions..... 3

## 1. OHIO NEVI PROGRAM OVERVIEW

Ohio is being allocated approximately \$140 million from 2022 to 2026 through the National Electric Vehicle Infrastructure (NEVI) Formula Program. Since 2023, Ohio has entered into 42 contracts funded by the NEVI Formula Program with entities that are designing, constructing, operating and maintaining Electric Vehicle (EV) Charging Stations along Ohio’s Alternative Fuel Corridors (AFCs). In October 2024, a procurement was initiated, identifying 35 zones where EV Charging Stations may be located.

As DriveOhio continues to develop EV infrastructure on the AFC network, future project opportunities in the near term and for the period following “Fully Built Out” certification, as described in Section V.C of the [NEVI Formula Program Guidance](#), are being considered. Achievement of Fully Built Out status is likely still several years in the future as noted in Chapter 8 of the [Ohio EV Infrastructure Deployment Plan \(FY 2025\)](#).

## 2. PURPOSE OF THE REQUEST FOR INFORMATION (RFI)

The purpose of the Request for Information (RFI) is to solicit potential project or program ideas that DriveOhio can evaluate and consider for future competitive procurements.

Section V of the [NEVI Formula Program Guidance](#) states, “the State may use funds provided under the NEVI Formula Program for EV charging infrastructure on any public road or in other publicly accessible locations that are open to the general public or to authorized commercial motor vehicle operators from more than one company. Publicly accessible locations may include public parking facilities, parking at public buildings, public transportation stations, Park-and-Rides, public schools, public parks, private parking facilities available for public use, and visitor centers and other public locations on Federal Lands.”

Notwithstanding the expanded use of NEVI funds after the AFCs are Fully Built Out described in the NEVI Formula Program Guidance, other requirements of CFR 680 continue to apply.

For this RFI, a Respondent can be an individual, corporation, general partnership, limited liability company, limited partnership, joint venture, business trust, public benefit corporation, nonprofit entity, or other business entity.

## 3. RFI RESPONSE CONFIDENTIALITY

All Respondents are strongly discouraged from including in a response any information that the Respondent considers to be a “trade secret,” as that term is defined in Section 1333.61(D) of the Ohio Revised Code. All information submitted in response to this RFI is public information unless a statutory exception exists that exempts it from public release. If any information in the response is to be treated as a trade secret, the response must:

- Identify each and every occurrence of trade secret information within the response with an asterisk before and after each line containing trade secret information and underline the trade secret information itself.
- Select “Yes” in the “Does this response include information considered a ‘trade secret’ as described in Section 3 of the RFI Instructions” box in Section 1 of the RFI Response Template.

- Complete the table in Section 1 of the RFI Response Template showing each page in the response that includes trade secret information and the number of occurrences of trade secret information on that page.

To determine what qualifies as trade secret information, refer to the definition of “trade secret” in the Ohio Revised Code, which is reproduced below for reference:

- “Trade Secret” means information, including the whole or any portion or phase of any scientific or technical information, design, process, procedure, formula, pattern, compilation, program, device, method, technique, or improvement, or any business information or plans, financial information, or listing of names, addresses, or telephone numbers, that satisfies both of the following:
  - It derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use.
  - It is the subject of efforts that are reasonable under the circumstances to maintain its secrecy.

## 4. RFI SCHEDULE

Milestones related to the RFI response are provided in Table 1 (RFI Schedule).

*Table 1 (RFI Schedule)*

RFI Milestone	Schedule/Deadline
RFI Issue Date	November 25, 2024
Last Day for Questions on the RFI	January 8, 2025 @ 5:00pm (EST)
RFI Due Date	January 17, 2025 @ 1:00pm (EST)

## 5. RFI RESPONSE ORGANIZATION & CONTENT

### 5.1. PREPARATION AND ORGANIZATION OF THE RFI RESPONSE

The Respondent shall prepare a response to the RFI using the RFI Response Template provided by ODOT at the following location:

<https://drive.ohio.gov/programs/electric/infrastructure/nevi/nevi>

The RFI response shall be prepared for submittal as a single PDF file. The file shall not exceed ten (5) megabytes. The allowable number of pages in the RFI response is identified in Table 2 (RFI Response Organization).

*Table 2 (RFI Response Organization)*

Sec. #	Section Title	Max # of Pages
1	Administrative Information	N/A
2	Response to RFI Questions/Prompts	8

### 5.2. ADMINISTRATIVE INFORMATION

The Respondent shall complete the form provided in Section 1 of the RFI Response Template.

### 5.3. *RESPONSE TO RFI QUESTIONS/PROMPTS*

The Respondent may provide a response to each of the questions/prompts provided in Section 2 (RFI Questions/Prompts) of the RFI Response Template. If the Respondent is not interested in responding to any question / prompt, leave the response area blank.

## 6. RFI RESPONSE SUBMISSION PROCESS

The Respondent shall submit the RFI response via email to the following address:

[NEVI@drive.ohio.gov](mailto:NEVI@drive.ohio.gov)

The Respondent shall include “Future EVSE Projects RFI Response” in the subject line of the email.

The files shall be named using the following format:

[Respondent\_Name]\_Future\_EVSE\_Projects\_RFI\_Response.pdf

Time of receipt for the RFI response will be determined by DriveOhio using the date/time stamp of the submission email. Responses may not be amended after they are received by DriveOhio.

By submitting a response, each Respondent agrees that it will not bring any claim or have any cause of action against the State of Ohio or any employee of the State, based on any misunderstanding concerning the information provided or concerning ODOT’s failure, negligent or otherwise, to provide the Respondent with pertinent information as intended by this RFI.

## 7. USE OF RFI RESPONSES

DriveOhio will use the information received to help determine future Request for Proposal (RFP) development and opportunities for implementation. This RFI will not result in a formal agreement.

The Department may contact a Respondent to seek clarification and further discuss content described within their RFI response.

The State of Ohio will not pay for any information herein requested nor is it liable for any cost incurred by the Respondent.

## 8. QUESTIONS

Any questions shall be submitted to [NEVI@drive.ohio.gov](mailto:NEVI@drive.ohio.gov). The Respondent shall include “Future EVSE Projects RFI Questions” in the subject line of the email. Questions shall be submitted no later than the date and time shown in Table 1 (RFI Schedule). Questions and associated responses will be posted anonymously at the following location:

<https://drive.ohio.gov/programs/electric/infrastructure/nevi/nevi>

The Respondent shall not contact any other ODOT office, including DriveOhio or ODOT District offices, for responses to questions.

The Respondent is responsible for monitoring the website for questions and associated responses.