General Information: The Ohio Department of Veterans Services Request for Military Service Record (ODVS-R2) is used to request information from military records. Certain identifying information is necessary to locate an individual's record of discharge from military service. Please ensure items identified as "required" are annotated and please use "N/A" for information that does not apply or is not available. Ohio Attorney General Opinion #2000-036 states that our office is prohibited from providing a copy of the DD214 without the written consent of the veteran, who is the subject of the DD214. There is no provision for veterans who are deceased or unable to sign. However, our office can provide a Certification of Military Service, which is a certified document containing some details of the veteran's service. This document can be used to apply for benefits based on eligibility.

Department of Veterans Services

Request for Military Service Record
Ohio Department of Veterans Services
77 South High Street, 7th Floor
Columbus, OH 43215
Phone: (614) 644-0898 or (614) 466-5454
Fax: (614) 387-7317

OFFICIAL USE ONLY **TOTAL PAGES:** _____

☐ We could not locate the requested record. Please see enclosed letter for assistance. _____

☐ Faxed Copy _____

☐ Mailed Copy _____

Request Date: _____ Phone: (_____) _____

All requestors, please note:

1. **For service prior to 1993, the veteran must have applied for the State of Ohio wartime bonus program during the open enrollment period for the conflict period noted below.**
   a. **WWII: Dec. 7, 1941 – Sept. 2, 1945 (enrollment expired July 1, 1950)**
   b. **Korea: June 25, 1950 – July 19, 1953 (enrollment expired July 1, 1959)**
   c. **Vietnam: Aug. 1, 1964 – June 30, 1973 (enrollment expired July 1, 1978)**
2. **For records after July 31, 1993, please ensure items with * are annotated. State copies of DD214s do not have RE codes.**
3. **We generally do not have records for Reserve or Guard personnel. Guard personnel can request records through the Ohio National Guard by writing and faxing (614) 360-3510. Call (614) 336-7038 for assistance. Reserve records are submitted to Defense Personnel Records Information Retrieval System (DPRIS). Please allow at least 24 hours for response.**
4. **For emergencies, questions, and/or services, please contact your local County Veterans Service Office. Contact information can be found in your phone book under government listings, or at www.ohiovets.gov/cvsos.**

Veterans Name * (Last / First / FULL MIDDLE NAME)

War/Conflict Era

Branch of Service *

Service Number (WWI, WWII, Korea only)

Social Security Number *
(Required for VN/PG/OEF/OIF veterans)

Ohio County/City where Discharged

Current Ohio County/City of Residence

Date of Birth (DD/MM/YYYY)*

City of Birth

State of Birth

Date of Entry
Day _____ Month _____ Year _____

Date of Separation
Day _____ Month _____ Year _____

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct and that I am the person named above, or have legal authority for such record. I understand that any falsification of this statement is punishable under provisions of 18 U.S.C. Section 1001 by fine of not more than $10,000.00 or by imprisonment of not more than five years or both, and the requesting or obtaining any record(s) under false pretense is punishable under the provisions of 5 U.S.C. 552a (i) (3) by a fine of not more than $5,000.00.

REQUESTOR (Required)

PRINT NAME: _____

SIGNATURE: _____

☐ Fax: (_____) _____

☐ Mail:

Address: _____

City: _____ State: _____

Zip Code: _____