

SFY 2022/2023
BHJJ Scoring Tool

County Reviewed: _____

Additional Counties: YES NO

List: _____

Total Score: _____

Requested Funding: _____

Award Amount: _____

- FUND AS SUBMITTED
- FUND WITH CONDITIONS
- DO NOT FUND

Project Name: _____

Selected Intervention: _____

Check at least 1 BOX: Evidence-based Strategy Innovative Practice Strategy
 Promising Practice Strategy

Supporting Documentation/Citations: YES NO

a. ABSTRACT (Max. 10 pts.) _____

b. STATEMENT OF THE PROBLEM (Max. 10 pts.) _____

c. TARGET POPULATION (Max. 15 pts.) _____

d. SELECETED INTERVENTION (Max. 35 pts.) _____

e. COMMITMENT HISTORY and PLACEMENTS (Max. 10 pts.) _____

f. QUALIFICATIONS of RESPONDENT/PARTNERS (Max. 15 pts.) _____

g. BUDGET AND BUDGET NARRATIVE (Max. 15 pts.) _____

h. STATEMENTS of ASSURANCE and OTHER ATTACHMENTS (Max. 5 pts.) _____

TOTAL SCORE (Maximum Pt Value 115) _____

Required Conditions/Attachments:

Is the MOU signed by all partners? YES NO

Is the Juvenile Court identified as the administrative/fiscal agent? YES NO

Assurance to participate in evaluation? YES NO

Is the position description and resume of half-time data collection person attached? YES NO

Additional Comments:

Abstract:					(Maximum 10)
<p>The Abstract should:</p> <ul style="list-style-type: none"> The abstract should identify the ADAMH Board, the Juvenile Court(s), the collaborating partners, the amount of funding requested in fiscal year (FY) 2022 and FY2023, the amount of funding provided each fiscal year as local match, the projected Medicaid and insurance reimbursement for each fiscal year, and the projected number of youth/family members to be served each year. Provide a brief description of the proposed program activities, the population to be served, the project's goal(s), the evidence-based services that will be used, the activities that the applicant will implement to achieve the goals and a projected start date. The abstract should describe how the applicant will measure progress toward the goals. 					
Score Guide:					
Poorly Summarized Provides limited value, ineffectively describes the project, lacks most of the required abstract information	Unremarkable - Fair Lacks some of the required abstract information, does little to describe the project.	Meets Expectations	Better than Expected A well-developed summary with better than average detail that is concisely summarized	Exceptional Clearly and concisely articulated, highly developed with attention to detail	
0-2	3-4	5-6	7-8	9-10	
<p>Reviewer Comments:</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>					
Total					<input style="width: 50px; height: 30px;" type="text"/>

Statement of the Problem:					(Maximum 10)
<p>The Problem Statement should:</p> <ul style="list-style-type: none"> Briefly describe the nature and scope of the problem(s) the program will address. Provide local or state data to substantiate the problem exists. Discuss the effects of the problem on the target population. 					
Score Guide:					
Poorly Summarized Provides limited value, ineffectively describes the existing problem(s), lacks most of the required information	Unremarkable - Fair Lacks some of the required information, does little to inform and describe the nature and scope of problem(s)	Meets Expectations	Better than Expected A well-developed summary with better than average qualitative and quantitative data that summarizes the problem(s)	Exceptional Clearly and concisely articulates problem statement with exceptional Q & Q data that defines the issues and the impact these issues have on their community(ies).	
0-2	3-4	5-6	7-8	9-10	
<p>Reviewer Comments:</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>					
Total					<input style="width: 50px; height: 30px;" type="text"/>

Target Population**(Maximum 15)****The Target Population should:**

- Provide a detailed description of the target population and the projected number of juvenile justice involved youth to be served each year of the project.
- Describe any tools used to screen and/or assess the risk and needs of the target population and when the screens and assessments will be performed (e.g., mental health screener/assessment, substance-abuse screener/assessment, psychosocial assessment, Child and Adolescent Needs and Strengths (CANS), Children’s Global Assessment Scale, scholastic achievement testing, MAYSI-2, etc.).
- Explain when the Ohio Youth Assessment System (OYAS) will be administered for the target population and how it will inform the selection of youth for the program and the services provided.
- Describe the barriers to services and treatment of the target population.

Score Guide:

Poorly Summarized	Unremarkable - Fair	Meets Expectations	Better than Expected	Exceptional
Ineffectively describes the target population and lacks most of the required information.	Lacked some of the required information, does little to provide the required target population, screening and assessment information.		The identified target population is well-developed with clearly defined assessments and population demographics	Additionally, the identified target population has continuity with the problem statement, provides a detailed quantitative explanation of the population and the tools and procedures to be used.
0-3	4-6	7-9	10-12	13-15

Reviewer Comments:**Total**

Selected Intervention**(Maximum 35)****The Selected Intervention should:**

- Describe the youth- and/or family-focused, community-based intervention(s) that will be used to address the mental health and/or substance abuse needs of youth and/or families.
- Describe the selection criteria of the community-based treatment intervention and how it will inform the identification of youth/families to be served by the program.
- Explain why the intervention was selected.
- Provide the appropriate research citation(s) substantiating the intervention is effective in addressing the needs of your target population. If the selected intervention(s) appear on SAMHSA’s Evidence-Based Practices Resource Center or CrimeSolutions.Gov registry, please provide the appropriate link(s).
- Describe how the selected intervention(s) removes barriers to services and treatment of the target population.
- Describe the process for identifying youth, engaging them in the selected intervention, measuring outcomes/progress, and discharging from the program.
- Provide a model overview (a flow chart or some other graphic depiction of how the system operates and points of linkage and collaboration) of the continuum, identifying points of linkage and collaboration with specific attention to points of entry/referral into the project. Respondents should identify the screening and/or assessment tools used to determine entry/referral into the project.
- Describe the fidelity, adherence, and outcome requirements established by the model developer and explain how they will be achieved.

Score Guide:

Poorly Summarized Ineffectively describes the selected intervention and lacked most of the required information.	Unremarkable - Fair Lacks some of the required information,	Meets Expectations	Better than Expected The selected intervention is clearly defined and addresses all intervention requirements.	Exceptional Additionally, the program/service selected is supported through research and clearly addresses the needs identified of the target population
0-5	6-10	11-15	16-20	20-25

Reviewer Comments:**Total**

Commitment History and Projected Decrease in Commitments and/or Placements**(Maximum 10)****Commitment History and Placements should:**

- Describe the historical rate of commitments of youth to DYS from the participating juvenile court(s).
- Estimate the number of DYS commitments for FY2022 & FY2023 in all participating counties of the project and describe how the proposed project is expected to have an impact on reducing or maintaining the current level of commitment to DYS. If the participating juvenile court(s) has few commitments to DYS, explain how the proposed services will impact other facets of local child serving agencies, such as reducing the number of out-of-home placements financed by the juvenile court(s) or the public children services agency(ies).

Score Guide:

Poorly Summarized Ineffectively describes the necessary commitment and placement info and lacks most of the required information.	Unremarkable - Fair Lacks some of the required commitment and placement information.	Meets Expectations	Better than Expected The proposal provides commitment and/or placement measures that exceed minimum required measures.	Exceptional Additionally, commitment and placement info and impact on other systems are clearly articulated. For placement youth, fiscal impact provided.
0-2	3-4	5-6	7-8	9-10

Reviewer Comments:**Total**

Qualifications of Respondent and Partners**(Maximum 15)****Qualifications of Respondent and Partners should:**

- Describe why the partnership or collaborative is qualified clinically and organizationally to provide the service activities and supports needed by the target population and fulfill the requirements as outlined in this RFP.
- Provide the qualifications of the half-time data collection person for information gathering data collection and information management. The half-time person will interact with the program evaluator (Begun Center for Violence Prevention, Research and Education at Case Western Reserve University). Respondents must submit a Position Description and resume for the individual dedicated to information gathering, data collection and information management. The half-time person cannot be a clinician or part of a clinical treatment team.
- Insert a Table of Organization depicting key staff and the data collection person. The table should include, at a minimum, the Board, juvenile court, treatment provider(s) and data collection.
- Provide information about experience implementing a BHJJ project or similar project in your community. Existing BHJJ projects must describe the number and type of youth served during the FY2020 & FY2021 funding cycle; the number of youths originally projected to participate in the FY2020 & FY2021 application; the program completion rates; compliance with the CWRU research protocol, and any barriers to successful program implementation.
- Describe the process used at the local level to develop the proposal. In particular, provide documentation of the active involvement of parents/families in the development of the proposal.
- Attach the position description and resume of the half-time data collection person for information gathering data collection and information management.

Score Guide:

Poorly Summarized Ineffectively describes the qualifications of the respondent and partners	Unremarkable - Fair Lacks some of the required information.	Meets Expectations	Better than Expected Qualifications of Respondent and Partners are clearly defined, data PD and resume are well developed, TO appropriate, clinical qualifications are adequate.	Exceptional Additionally, documented success with implementing BHJJ or similar project, includes involvement of families/parents in proposal development, exception local process used to develop proposal.
0-3	4-6	7-9	10-12	13-15

Reviewer Comments:**Total**

Budget and Budget Narrative**(Maximum 15)****The Budget should:**

- Complete the attached budget form, TEMPLATE Budget Summary, Budget Detail Worksheet and Budget Narrative for Year 1 & 2. Include the total cost of the project for each fiscal year with all funding sources and potential funding sources identified within the template. It is to include the amount of matching funds available. Match can include other local systems funds (e.g., pooled funds) or projections of first- and third-party revenue for allowable billable service activities. Identify any other resources to be committed to this project (e.g., in-kind). **Indirect costs associated with grant funds for this project may not exceed 7%.** Indirect cost is that of the Administrative/Fiscal Agent. The budget template does not count toward the 20-page project narrative limit.
- **Provide detailed narrative explaining each category of the budget.** Include in the budget narrative a **Statement of Assurance** that these grant funds will not supplant current local, state and federal funds for current service activities. Also, include in the budget narrative a Statement of Assurance that the respondent will pursue appropriate first- and third-party payers and will work with the State in securing non-grant funding for this project, particularly Title IV-E and Medicaid funding. This also can include Healthy Start, EPSDT, TANF and WIAO Reentry initiatives as appropriate.
- If miscellaneous costs are included, please explain why they are a part of the grant.
- If you have included trainings/certification in your proposal, reimbursement should be proportional to the FTE charged to the grant.
- Describe the plan for continuation funding for sustainability as the grant funds phase out.

Score Guide:

Poorly Summarized Incomplete budget pages, missing totals and/or descriptions. Narratives do not support the budget. Costs are not in line with proposal.	Unremarkable -Fair Budget pages are complete but narrative(s) are vague and incomplete.	Meets Expectations	Better than Expected Narratives and budget are well developed, thorough, and supports the needs of the proposal...	Exceptional Additionally, budget reflects supporting funds and reimbursements/reimbursement potentials.
0-3	4-6	7-9	10-12	13-15

Reviewer Comments:**Total**

Statements of Assurance and Other Attachments**(Maximum 5)****Statements of Assurance and Other Attachments should include:**

- Memorandum of Understanding signed by all project partners. The MOU must clearly define the roles and responsibilities of all partners and identify the Juvenile Court as the Administrative/Fiscal Agent.
- The respondent must provide assurance that it will work with DYS, OhioMHAS, and the Case Western Reserve University evaluation team on participating in an independent process and outcomes evaluation of the project. This will include data collection and submission by specific deadlines, clarification of data, participation in meetings with the evaluation team as needed, and review and comment on draft evaluation summaries.
- The respondent must provide assurance that they will participate with the State Departments and the evaluation team at Begun Center for Violence Prevention, Research and Education at Case Western Reserve University in developing a cross-system database related to the characteristics of individuals in the target population, service delivery system and treatment information, and other relevant data that may be identified. This database must be developed in conjunction with the evaluation team and includes individual client-level data on persons served in the project, regular assessments, standard data elements on client and family characteristics, and standard information about stressors that are present in families served by the project.

Score Guide:

Poor	Unremarkable - Fair	Meets Expectations	Better than Expected	Exceptional
The roles and responsibilities of the partner(s) are poorly defined. Lacks most of the required information.	A work in progress. The description of roles and responsibilities of partners are unclear. Lacks some of the required information.		MOU clearly defines the roles and responsibilities of partners, assurances provided; PD and resume of data person above average.	Extremely informative and well develop MOU and partner responsibilities. PD and resume of data person are superior. Assurances clearly articulated. Has potential to be model site.
0-3	4-6	7-9	10-12	13-15

Reviewer Comments:**Total**