

**Dehydrator at a Compressor Station (GP 15)  
Model General Permit (MGP) Application Instructions**

**IF YOU ARE SUBMITTING A HARDCOPY APPLICATION**

1. Complete and sign the Qualifying Criteria document. The same signatory for the application should sign Qualifying Criteria document.
2. Complete the PTIO Application and the appropriate EAC form(s). Have the signatory, as defined in OAC rule 3745-31-04(B), sign the application.
  - a. PTIO Applicants: It is necessary to ONLY complete the following section of the PTIO application:
 

General Cover Sheet - Facility & Contact Information  
Section I\* – 1 through 8  
Section II\*\* – 1, 2, 5, 6, 8, and 10

\* Section I must only be filled out once for overall facility.

\*\* Section II must be filled out for **each emissions unit** at the facility.
  - b. The appropriate emissions activity category (EAC) forms. It is necessary to complete the following EAC forms for the well site:

EU	Description	Applicable EAC Form(s)	Necessary Sections
P001	Dehydration System [including dehydrator, condenser (BTEX eliminator) or carbon adsorption system]	3100	1 through 3 and 5 and 8 for <u>each</u> dehydration system
		3101	1 through 3 and 6 through 8 for a flare dedicated to the dehydrator(s)

3. Complete a detailed process flow diagram illustrating all operations at the site.
4. Include a cover letter that states specifically which model general permit you are applying for, using the "Source Description" and "MGP Number" contained on the "Qualifying Criteria" document.
5. Submit all required documents to the District Office or Local Air Agency.

**Note:** In order to properly validate the application, all forms listed above for the general permit must be submitted whether or not the equipment is currently planned for the site. This serves as an acknowledgement that these pieces of equipment are still being applied for, as they are included in the general permit. A designation of N/A is acceptable on the forms for which the equipment is not currently planned for the site.

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**IF YOU ARE SUBMITTING AN ELECTRONIC APPLICATION IN AIR SERVICES**

1. Ensure your Facility Profile is current including contact information, Source Classification Code (SCC) information, any relevant control equipment information and egress points for all emissions units (EUs) at the site. See Facility Profile guidance available on the general permit page.
2. Complete the electronic PTIO Application in Air Services, selecting the appropriate General Permit Category and Type. For PTIO applicants it is ONLY necessary to complete the following sections of the PTIO application in Air Services:

PTIO Application Page Sections: 1, 2, 3 and 7

Emissions Unit Page Sections: 1 and 3

3. Complete the following forms and upload them as an attachment to your electronic application on the main application page and under the corresponding emission unit (EU) page.
  - a. Qualifying Criteria document (signature is NOT required on the form when using Air Services).
  - b. A detailed process flow diagram illustrating all operations at the site.
  - c. The appropriate emissions activity category (EAC) forms. It is necessary to complete the following EAC forms for the well site:

<b>EU</b>	<b>Description</b>	<b>Applicable EAC Form(s)</b>	<b>Necessary Sections</b>
P001	Dehydration System [including dehydrator, condenser (BTEX eliminator) or carbon adsorption system]	3100	1 through 3 and 5 and 8 for <u>each</u> dehydration system
		3101	1 through 3 and 6 through 8 for a flare dedicated to the dehydrator(s)

**Note:** In order to properly validate the application in the electronic system, all forms listed above for the general permit must be submitted whether or not the equipment is currently planned for the site. This serves as an acknowledgement that these pieces of equipment are still being applied for, as they are included in the general permit. A designation of N/A is acceptable on the forms for which the equipment is not currently planned for the site.