



Annual Chemical Filing Fee Payment Process

Facilities are encouraged to pay their Annual Chemical Filing Fees online through Ohio EPA's eBusiness Center portal.

Guest Payment Portal

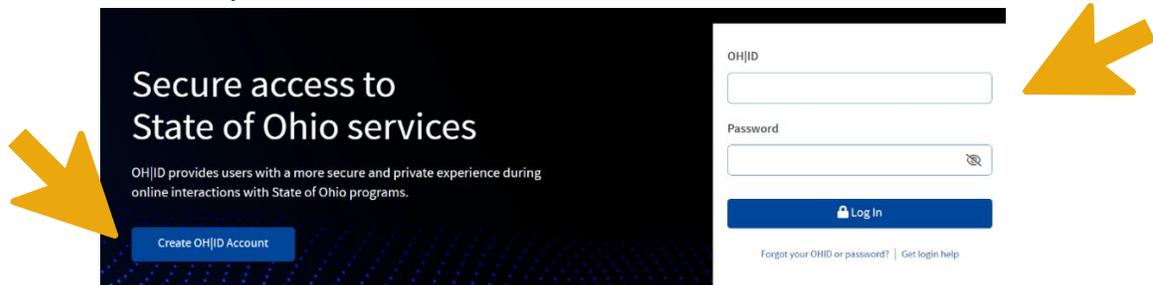
To pay fees by credit card without logging in, go to payment.epa.ohio.gov/online-payments/payment-home. Be sure to click on Actions to update the total due prior to proceeding to the payment portal.

Open a new tab in your browser and go to the Ohio EPA's website: epa.ohio.gov

Click on the eBusiness Center icon, then the Launch button, then the OH|ID website login

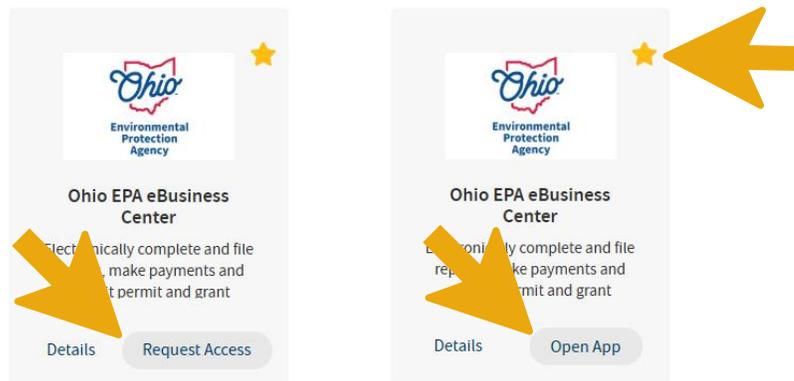


Log into or create your OH|ID account



From the APP STORE tab, search by keyword for eBusiness

Click request access if this is your first time accessing the system, or Open App if you're returning. Click on the star in the upper right of the tile to favorite it so it appears on your My Apps page the next time you log in.



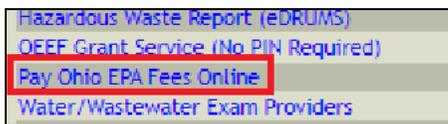
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Navigating eBusiness Center

If this is your first time accessing the eBusiness Center from OH|ID, but you previously had an eBiz account associated with your email, you will follow the prompts to merge your old and new accounts. If you didn't previously have an eBiz account, you will be directed straight to the eBusiness Center.



Click on the
"Pay Ohio EPA Fees Online" link



Click on the
"Lookup Invoices to Pay Online" button



Select Revenue ID/Receivable ID button, enter the number listed on your invoice, click Continue

Invoice Information

Look for either a Revenue ID/Receivable ID number or a Transaction ID number on your invoice. Select the ID type below that is shown on your invoice. If both ID Type numbers are shown, select "Transaction ID".

Select Invoice ID Type: Transaction ID
 Revenue ID/Receivable ID

Receivable ID #:

Re-enter Receivable ID #:

Customers who choose to pay multiple receivables at one time can do so in batches of 20 receivables. The system cannot process more than 20 receivables at a one time.

Continue Back

Click the update pay amount icon in the Action column

Payment Service

Invoice(s) Selected for Payment

You must update amount due to that calculated on the fee worksheet. Click on the notepad icon under "Action" to update amount.

Revenue ID	Fee Description	Payment Owner	Amount Due	Due Date	Action
1599176	DAPC- State Emergency Response and Community Right to Know - Industry	Facility: Boar's Head (141382)	50.00	03/31/2024	

Total Amount Due: \$0.00

Click here for additional DAPC- State Emergency Response and Community Right to Know - Industry Invoice to Pay Online

If you are paying after the due date a late fee may be included in the amount due.

Pay Start Over Exit

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Enter your calculated fee amount and press Save

Update BalanceDue Amount - Zero Revenue

Enter a New Pay Amount...

Revenue ID: 1599176
Revenue Code: RTKAO
Fee Description: DAPC- State Emergency Response and Community Right to Know - Industry
Payment Owner: Facility:Boar's Head(141382)
Due Date: 03/31/2024
Current Amount Due: \$0.00
New Pay Amount: 170

Save Cancel

Verify the adjustment amount, then add additional invoices or click Pay to continue

Payment Service

Invoice(s) Selected for Payment

You must update amount due to that calculated on the fee worksheet. Click on the notepad icon under "Action" to update amount.

Revenue ID	Fee Description	Payment Owner	Amount Due	Due Date	Action
1599176	DAPC- State Emergency Response and Community Right to Know - Industry	Facility: Boar's Head (141382)	\$170.00	03/31/2024	

Total Amount Due: \$170.00

Click here for additional DAPC- State Emergency Response and Community Right to Know - Industry Invoice to Pay Online

If you are paying after the due date a late fee may be included in the amount due.

Pay Start Over Exit

Submit your payment by credit card or ACH

If paying by ACH, you must have a personal identification number (PIN). To request one, click on My Account in the top menu and follow the PIN request process. Paying by credit card does not require a PIN.

Ohio EPA Fee Payment Options

Pay Electronically

Master Card, VISA or Discover Credit Card:
A service fee of 1.9% is added to payments made by credit card. You will be charged for two payments, the invoice payment and a separate service fee. When you arrive at the payment screen please enter your billing name and address exactly as it appears on your credit card statement.

Amount Due: \$170.00
Service Fee: \$3.23
Total Amount Due: \$173.23

Pay with Credit Card

Automated Clearing House (ACH):
There is no service fee for ACH payments. When you provide your bank account number and routing number, you authorize us to make a one-time electronic funds transfer from your bank account to pay the invoice. If there is a debit block on your bank account, ask your bank to allow transactions with Ohio EPA before paying with ACH. When you arrive at the payment screen verify the billing name and address match the information for your bank account and make corrections if necessary.

Total Amount Due: \$170.00

Pay with ACH (electronic check)

Verify submission of Tier II Annual Chemical Report

If you have not already done so, don't forget to submit your Tier II Annual Chemical Report to the State, county designated local emergency planning committee, and jurisdictional fire department.