



**Environmental
Protection
Agency**

HOW TO NAVIGATE EDOCUMENT

Division of Drinking and Ground Waters



WHAT IS EDOCUMENTS?

Ohio EPA has a database called eDocuments or eDoc. This is a hub for the agency's public records and where you can access documents received and sent by Ohio EPA. For this presentation, we will focus on finding Notice of Violations and previous CCRs to assist with CCR preparation.



WHY DO I NEED NOVS OR PREVIOUS CCRS?

- You may need a refresher of what NOVs your system received, so that information is properly included in your CCR.
- If you would also like to use the CCR as a way to distribute a public notice, the NOV will include a copy of the notice. We suggest if using the CCR to distribute a public notice to use the copy and paste method. Copy and paste the entire page of the public notice in the CCR.
- If you are new at creating a CCR then looking at the format and information included in past reports is a helpful tool.





Get help with permitting and environmental requirements

Visit the Resource Hub - FAQs, Ask an Expert, and more.

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[Administrative Leadership](#)
[Districts](#)

What We Do

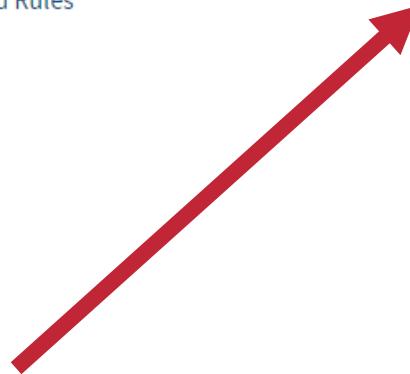
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Scroll to the footer of any webpage and select Public Records

<https://epa.ohio.gov>



[epa.ohio.gov/about/media-center/
access-public-records](https://epa.ohio.gov/about/media-center/access-public-records)



Access Public Records

Generally, all Ohio EPA records are public unless they are exempt from disclosure under Ohio law. As a result, we organize and maintain our public records in such a way that they can be made available for inspection and copying.

Under Ohio's public records law, citizens have the right to view upon request the public records of offices such as Ohio EPA.

Contents

[Public Records](#)

[Defining Public Records](#)

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For more information

Many records are available through the Agency's [eDocument search](#). For other documents, please [complete our online form](#). If you have questions or need help, please call [614-644-3037](#) or [e-mail us](#).

Click eDocument search under for more information



epa.ohio.gov/help-center/edocument-search



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- [What document types are available in the eDocument System?](#)
- [Useful Search Tips](#)
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[https://edocpub.epa.ohio.gov/
publicportal/edochome.aspx](https://edocpub.epa.ohio.gov/publicportal/edochome.aspx)



eDocument Search

Document Type:

From Date:

To Date:

Secondary ID	Equal	<input type="button" value="?"/>
Entity Name	Equal	<input type="button" value="?"/>
County	Equal	<input type="button" value="?"/>
Program	Equal	<input type="button" value="?"/>
Package/Permit Number	Equal	<input type="button" value="?"/>



Full Text Search

Search For This:

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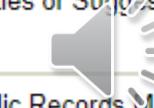
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WHAT DOCUMENT TYPES DO I NEED?

eDocument Search

Document Type:

From Date:

-- Search All Document Types --

- Adjudication
- Appeal
- Assessment
- Bilateral Compliance Agreement (BCA)
- Compliance Notification
- Cost Recovery
- Covenant
- Director's Final Findings and Orders (DFFO)
- Director's Authorization
- General Correspondence
- Incident Report
- Inspection or Compliance Review
- Investigation Report
- Judicial Order
- Lab Certification
- Loans
- Long Term Planning for Regulated Entity
- Monitoring or Sampling
- Non-permit Related Exemptions

Package

Full Text Search

Search For This:



HOW DO I FIND NOTICES OF VIOLATION?



Environmental
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State Agencies Online Services



eDocument Search

Document Type: **Notice of Violation (NOV)**

From Date:

To Date:

Secondary ID	Equal	OHXXXXXXX
Entity Name	Equal	
County	Equal	
Program	Equal	
NOV Subtype	Equal	
Package/Permit Number	Equal	

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Full Text Search

Search For This:

Search

Clear



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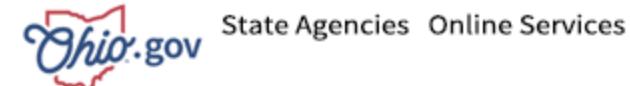
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WHERE DO I FIND PREVIOUS CCRS?



eDocument Search

Document Type: Report

From Date:

To Date:

Secondary ID	Equal	OHXXXXXXX	?
Entity Name	Equal		?
County	Equal		?
Program	Equal		?
Report Classification	Equal		?
Package/Permit Number	Equal		?

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eDocument Search



Document Type: Report

From Date: _____ To Date: _____

Secondary ID	Equal	OH2504412
Entity Name	Equal	
County	Equal	
Program	Equal	
Report Classification	Equal	
Package/Permit Number	Equal	



Full Text Search

Search For This: _____

Search

Clear

Search returned 68 matching documents.

	Select All On Page	Entity Name - Doc Type - Doc Date - Program - County - Secondary ID	Related Documents	Keywords
1	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 6/19/2024 - DRINKING WATER - FRANKLIN - OH2504412 -- 2977153 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2977153		
2	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 6/19/2024 - DRINKING WATER - FRANKLIN - OH2504412 - CCR - 2977883 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2977883		
3	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 4/30/2024 - DRINKING WATER - FRANKLIN - OH2504412 -- 2844170 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2844170		
4	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 3/9/2024 - DRINKING WATER - FRANKLIN - OH2504412 -- 2773158 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2773158		
5	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 2/7/2024 - DRINKING WATER - FRANKLIN - OH2504412 -- 2742807 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2742807		
6	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 12/8/2023 - DRINKING WATER - FRANKLIN - OH2504412 -- 2685165 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2685165		
7	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 11/6/2023 - DRINKING WATER - FRANKLIN - OH2504412 -- 2636578 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2636578		
8	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 10/3/2023 - DRINKING WATER - FRANKLIN - OH2504412 -- 2600292 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2600292		
9	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 8/31/2023 - DRINKING WATER - FRANKLIN - OH2504412 -- 2557530 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2557530		
10	<input type="checkbox"/>	COLUMBUS PUBLIC WATER SYSTEM PWS - Report - 8/1/2023 - DRINKING WATER - FRANKLIN - OH2504412 -- 2534906 https://edocpub.epa.ohio.gov/publicportal/ViewDocument.aspx?docid=2534906		

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EDOC INGESTION DATES

- The date associated with a document in eDoc = received date or a sent date
- For Notices of Violation, date = Ohio EPA sent the system the violation
- When looking at previous CCRs, date = when Ohio EPA received the CCR from the system



Resources

- Ohio EPA Website - epa.ohio.gov/home
- Ohio EPA CCR general website –
epa.ohio.gov/divisions-and-offices/drinking-and-ground-waters/public-water-systems/consumer-confidence-reports
- eDoc website - <https://edocpub.epa.ohio.gov/publicportal/edochome.aspx>
- eDoc Launch Site - epa.ohio.gov/help-center/edocument-search

Have questions?

Contact the Compliance Assurance Section at
614.644.2752 or [**CCR@epa.ohio.gov**](mailto:CCR@epa.ohio.gov)

