

*Surface Water Tracking, Reporting, and Electronic  
Application Management System (STREAMS)*

**Stormwater Discharges from Small and Large  
Construction Activities General Permit  
Statewide, Big Darby, and Olentangy Watersheds**

September 19, 2023



**Environmental  
Protection  
Agency**

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### **Disclaimer & Copyright Notice**

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### **About this Document**

This document is intended to provide a graphical run-through of the Ohio EPA Surface Water Tracking, Reporting, and Electronic Application Management System (STREAMS) service. Graphics display the process from the beginning to end. This document provides a general feel for the workflow by guiding the user with actual screen shots of the online service in sequential manner.

### **Recent Changes to this Document**

9/19/2023 - New Document and updated information

Welcome to the Ohio EPA Surface Water Tracking, Reporting, and Electronic Application Management System (STREAMS) home page. STREAMS is a secure service available through the Ohio EPA eBusiness Center and is utilized for submittal of permit applications, fee payments, conducting permit approvals, and for various compliance and reporting tasks. It replaces the paper-based permit application process with electronic applications and payments, provides permit approval process status to applicants electronically, and allows permit holders to submit monitoring reports electronically.

Authorized users will be able to update their facility and contact information directly. The eBusiness Center offers the capability to submit electronic discharge monitoring reports for all services at the Ohio EPA. Online reporting via this system is available to the entire State and is the preferred method of data submittal.

- Select the “*Division of Surface Water NPDES Applications (STREAMS)*” highlighted below.

**Available Services** (What is this?)

Service	Action	Status	Facilities	Delegation
<a href="#">Air Services</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Asbestos Services</a>		Inactive		
<a href="#">Certified Operator Minimum Staffing Reporting</a>		Active		
<a href="#">Division of Surface Water Credible Data</a>	<a href="#">Deactivate</a>	Active	<a href="#">view/edit</a>	<a href="#">view/edit</a>
<b><a href="#">Division of Surface Water NPDES Permit Applications (STREAMS)</a></b>		Active		
<a href="#">DMWM License and Registration Service</a>		Inactive	<a href="#">view/edit</a>	
<a href="#">DMWM Solid Waste/C&amp;DD Disposal Fees (Submit Report)</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">DSW 401 Certification and Isolated Wetlands Permit</a>		Inactive	<a href="#">view/edit</a>	
<a href="#">DSW Home Sewage Treatment System</a>		Inactive		
<a href="#">e-Discharge Monitoring Reports (eDMR)</a>	<a href="#">Deactivate</a>	Active	<a href="#">view/edit</a>	<a href="#">view/edit</a>
<a href="#">e-Drinking Water Reports</a>	<a href="#">Deactivate</a>	Active	<a href="#">view/edit</a>	<a href="#">view/edit</a>
<a href="#">E2 Administration</a>	<a href="#">Deactivate</a>	Active	<a href="#">view/edit</a>	<a href="#">view/edit</a>
<a href="#">Generic File Upload</a>	<a href="#">Request</a>	Inactive		
<a href="#">Hazardous Waste Report (eDRUMS)</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">OEEF Grant Service (No PIN Required)</a>	<a href="#">Request</a>	Inactive		
<a href="#">Pay Ohio EPA Fees Online</a>	<a href="#">Request</a>	Inactive	<a href="#">view/edit</a>	
<a href="#">Water/Wastewater Exam Providers</a>	<a href="#">Request</a>	Inactive		
<a href="#">Water/Wastewater Operators</a>	<a href="#">Request</a>	Inactive		
<a href="#">Water/Wastewater Training Providers</a>	<a href="#">Deactivate</a>	Active		

- Select the “**Create New Permit Application**” In the top left corner if one does not exist already.
- You will have Steps 1-3.
- Step 1: Choose the type of permit you want to create. “**Construction Stormwater**”

## Create New Permit Application

**Step 1**  
Select Permit Application Type

Individual 

- Individual**
- Individual
- Indirect Discharge**
- Indirect Discharge
- General Construction**
- Construction Stormwater
- Oil and Gas Linear Transmission and Gathering Line
- General Stormwater**
- Industrial Stormwater
- Small Municipal Separate Storm Sewer System
- No Exposure
- Bridge Maintenance
- General Nonstormwater**
- Petroleum Bulk Storage
- Pesticide Application Discharges
- Hydrostatic Test Water
- Coal Surface Mining
- Coal Surface Mining (TDS Limit)

**Step 2**  
Select Facility

Select an existing facility:

I don't see the facility I need...

**Step 3**  
Create Application

[Renew/Modify/Transfer Permit Application](#)

[Create New Permit Application](#)

- Step 2: Select the facility from the dropdown list. If no facility is available, select “I do not see the Facility I need”
  - If you do not see a facility to select, then a new page will load where you can enter the facility name to see if you want to add this new permit to an already existing place in the system.
  - If you are trying to just create a brand-new facility, type in the name you want it to be called. The system will most likely not find anything. Then you should see a “Create New Facility” button appear. Select that to continue creating your new facility.

**Ohio EPA - Division of Surface Water** STREAMS sw-user

[Home](#) [Add Facility/Permit](#) [Create New Permit Application](#)

### Create New Permit Application

**Step 1**  
Select Permit Application Type

Individual

**Step 2**  
Select Facility

Select an existing facility:

Jacob Zink  
I don't see the facility I need...

**Step 3**  
Create Application

Renew|Modify|Transfer Permit Application

Create New Permit Application

- Step 3: Select “Create New Permit Application” to load the online form.

**Ohio EPA - Division of Surface Water** STREAMS   sw-user

[Home](#) [Add Facility/Permit](#) [Create New Permit Application](#)

### Create New Permit Application

**Step 1**  
Select Permit Application Type

Individual

**Step 2**  
Select Facility

Jacob Zink (621851)  
50 West Town St.  
Columbus, OH 43215  
Franklin County  
Select an existing facility:

Jacob Zink

[I don't see the facility I need...](#)

**Step 3**  
Create Application

[Renew|Modify|Transfer Permit Application](#)

[Create New Permit Application](#)

## General Notice of Intent Application Form

General Application Information (Edit)

Application Type

Initial Coverage

General Permit Number:

OHC000006

Type of Activity:

Construction Site Stormwater General Permit

Applicant Information/Mailing Address

Company (Applicant) Name

Company (Applicant) Mailing Address

Copy Facility Address to Applicant Mailing Address

Country

USA

Mailing Address

Address

Address Line 2

Address

- Enter the Company (Applicant) name and mailing address – utilize the ***Copy Facility Address to Applicant Mailing Address*** button if addresses are the same within the form.
- Enter the Applicant contact information.

Facility/Site Location Information

Facility Name

Jacob Zink

Facility/Site Location

Address/Location

50 West Town St.

Address Line 2

Address

City

Columbus

State

OH

Zip Code

43215

County and Township Information

List county(ies) along with their associated township(s).

County

County(ies)	Township(s)	Actions
Franklin		Actions

- The Facility/Site Location information is pre-populated with previously entered data about the Facility– you can add additional counties if needed.
- Enter the county(ies) needed.

Use the map on the right to set the latitude and longitude values and verify they are correct. You may click on the map to choose latitude and longitude coordinates or enter the latitude and longitude values in the input fields below. Alternately, you may enter an address in the input field at the top of the map to find coordinates by address.

Enter Coordinates in Degrees, Minutes, Seconds

Latitude

Latitude

Longitude

Longitude

Collection Method

--Select Collection Method--

Search for Address:

Type an address in the input box below and select a match from the drop down list or select the magnifying glass button to plot the address on the map.

or place



Facility/Site Map Upload

Please attach a map of the facility.

Browse... No file chosen

- Use the map search feature to look up the exact coordinates for the site location or enter the coordinates if known.
- Click the **Browse** button to upload a complete description of the treatment system.

## Receiving Waters and MS4s

List all receiving waters and MS4s.

Entry

×

Actions

First Previous **1** Next Last Show All Rows

## Facility/Site Map Upload

You must attach an 8.5 x 11 site map. The map shall clearly show the location of the project with its perimeter outlined and existing adjacent identifiable roads. The perimeters of the project are the boundaries that ground disturbance will occur within and for which a Storm Water Pollution Prevention Plan (SWP3) has been developed. Provide the facility contact person and project name on the map.

No file chosen

- Enter all the receiving waters and MS4s.
- Upload a site map from your desktop to the online application. This map can be a engineer drawing or a aerial image from google maps as long as it shows the impacted area.

## Facility Contact Information

First Name

First Name

Last Name

Last Name

Title

Title

E-mail Address

Email

Phone

(xxx) xxx-xxxx

Fax

(xxx) xxx-xxxx

- Populate the Facility Contact Information (or utilize the **Copy Applicant Contact to Facility Contact** button if they are the same).

General Permit Information

<p>DSW PTI</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">--Select a Permit To install--</div> <p>Individual 401</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">--Select a Individual 401--</div> <p>Isolated Wetland</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">--Select a Isolated Wetland--</div>	<p>USACE Nationwide</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">--Select a USACE Nationwide--</div> <p>Individual NPDES</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">--Select a Individual NPDES--</div> <p>Total land disturbance (acres)</p> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <p>Project Start Date</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;"></div> <p>Estimated Completion Date</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;"></div>
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Attachment Uploads

Watershed Location

[select]

Upload a file

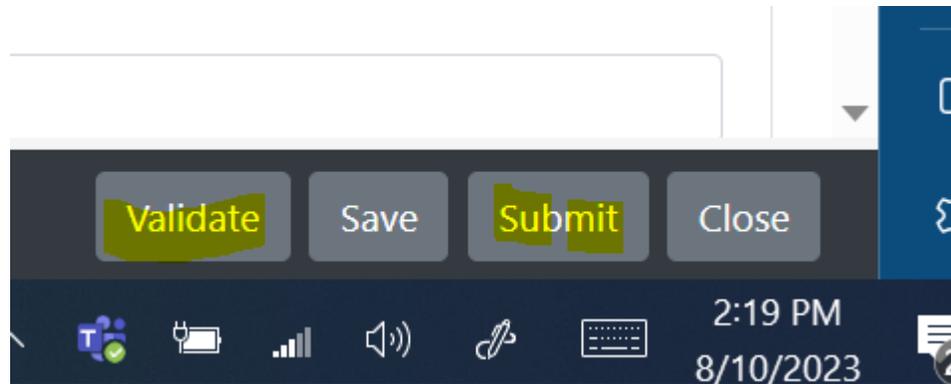
Browse...

No files uploaded

- Select the dropdown information and select the applicable answer to the types of permits.
- Select the total acres disturbed, project start date and estimated completion date.
- Select the type of watershed that your project is located in.
- Note: if appendix A or B is selected you will be asked to upload your stormwater pollution prevention (SWP3) plan. *If you still have a stormwater pollution plan, even if you are not in either of those watersheds, you can still upload the document in the **Additional Information** section.*

*NOTE: The option to print, delete, edit, and delegate the application will be available from the Facility Profile page.*

- The “**submit**” button is at the bottom right corner of your screen. It is right above the time on your computer.
- The “**validate**” button checks the application for anything required that is still missing.



- Once you select submit you will be brought to the page where you can enter your PIN and security question answer.
- From there, if payment is due, you will be asked to pay.

The screenshot shows the Ohio EPA - Division of Surface Water NPDES Individual Permit Application form. A modal window is overlaid on the form, containing the following text:

By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application and all attachments and that, based on my inquiry of those persons immediately responsible for obtaining the information contained in the application I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

**Security Question:** What color is red?

Answer

**PIN:**

PIN

Submit Cancel

INSTRUCTIONS: Complete A through G to supplemental form listed in the parentheses of the instructions for definitions of bold-f

A. Is this facility a **publicly owned treatment**

B. Does or will this facility either existing or planned **production facility** which results in a **discharge to waters of the U.S.**(FORM 2B)

C. Is this a facility which currently results in **discharges to waters of the U.S.** other than those described in A or B above? (FORM 2C)

NPDES Individual Permit Application ID: 271442603

All fields are valid x Validate Save Submit Close

## **Technical Support**

For permit-specific questions, contact the permit section at Ohio EPA or your Ohio EPA permit writer assigned to your permit.

For technical assistance with STREAMS or any of the Division of Surface Water's Electronic Business Services, contact the system administrator at **614-644-2135**. The IRM Team encourages users to develop a positive working relationship with DSW to streamline efforts and obtain valuable guidance.

The preferred method of communication is via email, as the administrator can send you detailed step-by-step instructions. Most technical assistance requests are resolved within 24 hours but can take longer if the administrator is out of the office or away from the desk.

**BUSINESS HOURS:** Mon- Fri: 8:00 a.m. – 5:00 p.m.

For further assistance, contact us at [dsw.eBIZhelp@epa.ohio.gov](mailto:dsw.eBIZhelp@epa.ohio.gov)

eBusiness Center Helpdesk (PINS & Passwords): (877) 372-2499

**Appendix I**

**Instructions - NOI Application Form for Requesting Coverage  
Under an Ohio Environmental Protection Agency General Permit**