

*Surface Water Tracking, Reporting, and Electronic
Application Management System (STREAMS)*

Land Application Management Plans

December 5, 2023



**Environmental
Protection
Agency**

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About this Document

This document is intended to provide a graphical run-through of the Ohio EPA Surface Water Tracking, Reporting, and Electronic Application Management System (STREAMS) service. Graphics display the process from the beginning to end. This document provides a general feel for the workflow by guiding the user with actual screen shots of the online service in sequential manner.

Recent Changes to this Document

12/5/2023 - Updated information and graphics

Welcome to the Ohio EPA Surface Water Tracking, Reporting, and Electronic Application Management System (STREAMS) home page. STREAMS is a secure service available through the Ohio EPA eBusiness Center and is utilized for submittal of permit applications, fee payments, conducting permit approvals, and for various compliance and reporting tasks. It replaces the paper-based permit application process with electronic applications and payments, provides permit approval process status to applicants electronically, and allows permit holders to submit monitoring reports electronically.

Authorized users will be able to update their facility and contact information directly. The eBusiness Center offers the capability to submit electronic discharge monitoring reports for all services at the Ohio EPA. Online reporting via this system is available to the entire State and is the preferred method of data submittal.

- Select the “*Division of Surface Water NPDES Applications (STREAMS)*” highlighted below.

Available Services (What is this?)

Service	Action	Status	Facilities	Delegation
Air Services	Request	Inactive	view/edit	
Asbestos Services		Inactive		
Certified Operator Minimum Staffing Reporting		Active		
Division of Surface Water Credible Data	Deactivate	Active	view/edit	view/edit
Division of Surface Water NPDES Permit Applications (STREAMS)		Active		
DMWM License and Registration Service		Inactive	view/edit	
DMWM Solid Waste/C&DD Disposal Fees (Submit Report)	Request	Inactive	view/edit	
DSW 401 Certification and Isolated Wetlands Permit		Inactive	view/edit	
DSW Home Sewage Treatment System		Inactive		
e-Discharge Monitoring Reports (eDMR)	Deactivate	Active	view/edit	view/edit
e-Drinking Water Reports	Deactivate	Active	view/edit	view/edit
E2 Administration	Deactivate	Active	view/edit	view/edit
Generic File Upload		Inactive		
Hazardous Waste Report (eDRUMS)	Request	Inactive	view/edit	
OEEF Grant Service (No PIN Required)	Request	Inactive		
Pay Ohio EPA Fees Online	Request	Inactive	view/edit	
Water/Wastewater Exam Providers	Request	Inactive		
Water/Wastewater Operators	Request	Inactive		
Water/Wastewater Training Providers	Deactivate	Active		

- Select the “**Create New Permit Application**” In the top left corner.
- You will have Steps 1-3.
- Step 1: Choose the type of permit you want to create. “*Land Application*”

Ohio EPA - Division of Surface Water STREAMS sw-user

[Home](#) [Add Facility/Permit](#) [Create New Permit Application](#)

Create New Permit Application

Step 1
Select Permit Application Type

- Individual**
- Individual
- Indirect Discharge**
- Indirect Discharge
- General Construction**
- Construction Stormwater
- Oil and Gas Linear Transmission and Gathering Line
- General Stormwater**
- Industrial Stormwater
- Small Municipal Separate Storm Sewer System
- No Exposure
- Bridge Maintenance
- General Nonstormwater**
- Petroleum Bulk Storage
- Pesticide Application Discharges
- Hydrostatic Test Water
- Coal Surface Mining
- Coal Surface Mining (TDS Limit)

Step 2
Select Facility

Select an existing facility:

[I don't see the facility I need...](#)

Step 3
Create Application

[Renew|Modify|Transfer Permit Application](#)

[Create New Permit Application](#)

- Step 2: Select the facility from the dropdown list. If no facility is available, select “I do not see the Facility I need”
 - If you do not see a facility to select, then a new page will load where you can enter the facility name to see if you want to add this new permit to an already existing place in the system.
 - If you are trying to just create a brand-new facility, type in the name you want it to be called. The system will most likely not find anything. Then you should see a “**Create New Facility**” button appear. Select that to continue creating your new facility.

Ohio EPA - Division of Surface Water

STREAMS sw-user

Home Add Facility/Permit Create New Permit Application

Create New Permit Application

Step 1
Select Permit Application Type

Individual

Step 2
Select Facility

Select an existing facility:

Jacob Zink

I don't see the facility I need...

Step 3
Create Application

Renew|Modify|Transfer Permit Application

Create New Permit Application

- Step 3: Select “**Create New Permit Application**” to load the online form.

Ohio EPA - Division of Surface Water STREAMS   sw-user

[Home](#) [Add Facility/Permit](#) [Create New Permit Application](#)

Create New Permit Application

Step 1
Select Permit Application Type

Individual 

Step 2
Select Facility

Jacob Zink (621851)
50 West Town St.
Columbus, OH 43215
Franklin County
Select an existing facility:

Jacob Zink 

[I don't see the facility I need...](#)

Step 3
Create Application

[Renew|Modify|Transfer Permit Application](#)

[Create New Permit Application](#)

Facility Information

Name of Facility

Facility Contact

Provide information for the person who is thoroughly familiar with the operation of this facility and this application who may be contacted by the reviewing offices.

First Name

Last Name

Title

Email

Phone

Facility Mailing Address

Provide the mailing address where all correspondences regarding this application should be sent.

Address

- **Begin by entering the Facility Contact and Facility Mailing Address information.**
- **Review and enter the Facility Location Information.**
- **Fill out the Facility Owner information.**

Facility Operator Information

Provide information for the person, firm, public organization or other entity which operates the facility. This may or may not be the same name as the facility. The operator of the facility is the legal entity which controls the facility's operations, rather than the plant or site manager. Do NOT use a colloquial name.

Is Owner also Operator?

Yes **No**

First Name

First Name

Last Name

Last Name

Title

Title

Email

Email

Phone

(xxx) xxx-xxxx

Address/Description

Address

City

City

State

OH

Zip Code

Zip Code

Operator Status

Is this facility located on Indian Lands?

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- Populate the Facility Operator Information section. Note: this may or may not be the same person as the facility contact. Operator is going to be the person that oversees the treatment plant for example. Facility contact is the manger for the entire facility not just the treatment plant for example.
- Enter in the Billing Contact Information (or utilize the ***Copy Facility Contact to Billing Contact*** button if they are the same).

Existing Environmental Permits

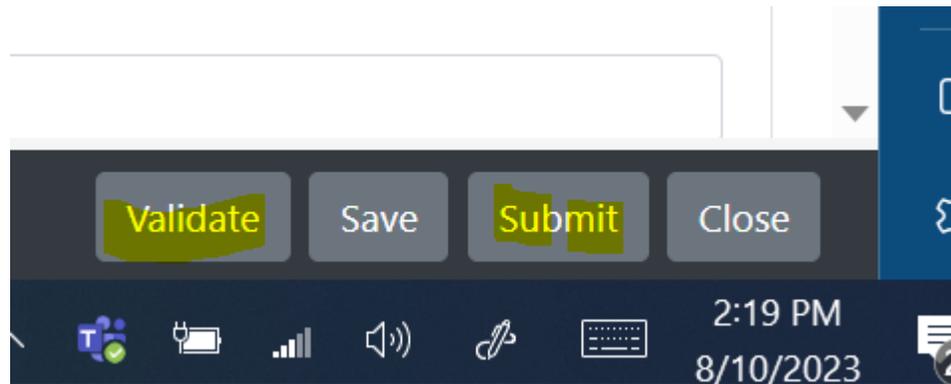
Have any currently effective environmental permits been issued to the facility? If the answer is yes for any category, provide the effective permit number or, in the case where the permit has been applied for but not yet issued, the permit application number.

A. NPDES <input type="radio"/> Yes <input checked="" type="radio"/> No	NPDES # <input type="text" value="NPDES #"/>	B. UIC <input type="radio"/> Yes <input checked="" type="radio"/> No	UIC # <input type="text" value="UIC #"/>
C. RCRA <input type="radio"/> Yes <input checked="" type="radio"/> No	RCRA # <input type="text" value="RCRA #"/>	D. PSD <input type="radio"/> Yes <input checked="" type="radio"/> No	PSD # <input type="text" value="PSD #"/>
E. PTI <input type="radio"/> Yes <input checked="" type="radio"/> No	PTI # <input type="text" value="PTI #"/>		
F. Other <input type="radio"/> Yes <input checked="" type="radio"/> No	Other (specify) <input type="text" value="Other description"/>	Other # <input type="text" value="Other #"/>	
G. Other <input type="radio"/> Yes <input checked="" type="radio"/> No	Other (specify) <input type="text" value="Other description"/>	Other # <input type="text" value="Other #"/>	

- Respond **Yes/No** to the questions pertaining to existing environmental permits and include applicable permit numbers.
- Provide a brief description of the nature of business.
- Under the Supplementary Information section, upload required attachments by clicking the **Browse** button. Additional required documents that need uploaded can be found here: [Wastewater Permit-to-Install \(PTI\) Program | Ohio Environmental Protection Agency](#)
- Once complete, click the **Validate** button to see if all fields, that are required, are filled in. If no errors exist, click the **Submit** button to submit the form or the **Save** button to Save and Exit. A saved application will be housed in your Application List on the Facility Profile until submitted, deleted, or delegated to another individual to submit.

NOTE: The option to print, delete, edit, and delegate the application will be available from the Facility Profile.

- The “**submit**” button is at the bottom right corner of your screen. It is right above the time on your computer.
- The “**validate**” button checks the application for anything required that is still missing.



- Once you select submit you will be brought to the page where you can enter your PIN and security question answer.
- From there, if payment is due, you will be asked to pay.

The screenshot shows the Ohio EPA - Division of Surface Water NPDES Individual Permit Application form. A modal dialog box is open, containing the following text:

By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application and all attachments and that, based on my inquiry of those persons immediately responsible for obtaining the information contained in the application I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

Security Question: What color is red?

Answer

PIN:

PIN

Submit Cancel

NPDES Individual Permit Application ID: 271442603

All fields are valid x Validate Save Submit Close

Technical Support

For permit-specific questions, contact the permit section at Ohio EPA or your Ohio EPA permit writer assigned to your permit.

For technical assistance with STREAMS or any of the Division of Surface Water's Electronic Business Services, contact the system administrator at **614-644-2135**. The IRM Team encourages users to develop a positive working relationship with DSW to streamline efforts and obtain valuable guidance.

The preferred method of communication is via email, as the administrator can send you detailed step-by-step instructions. Most technical assistance requests are resolved within 24 hours but can take longer if the administrator is out of the office or away from the desk.

BUSINESS HOURS: Mon- Fri: 8:00 a.m. – 5:00 p.m.

For further assistance, contact us at dsw.eBIZhelp@epa.ohio.gov

eBusiness Center Helpdesk (PINS & Passwords): (877) 372-2499