Surface Water Tracking, Reporting, and Electronic Application Management System (STREAMS)

Notice of Termination (NOT)

Application Form

December 5, 2023

Environmental Protection Agency

Ohio EPA, Division of Surface Water
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STREAMS

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About this Document

This document is intended to provide a graphical run-through of the Ohio EPA Surface Water Tracking, Reporting, and Electronic Application Management System (STREAMS) service. Graphics display the process from the beginning to end. This document provides a general feel for the workflow by guiding the user with actual screen shots of the online service in sequential manner.

Recent Changes to this Document

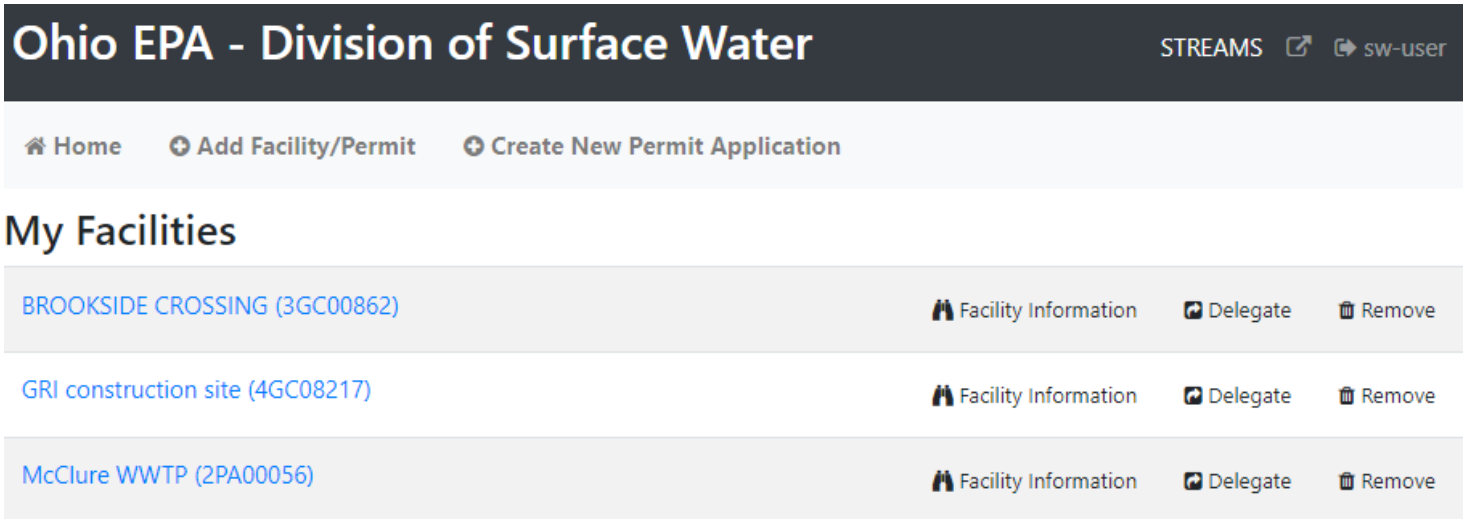
12/5/2023 - New Document and updated information

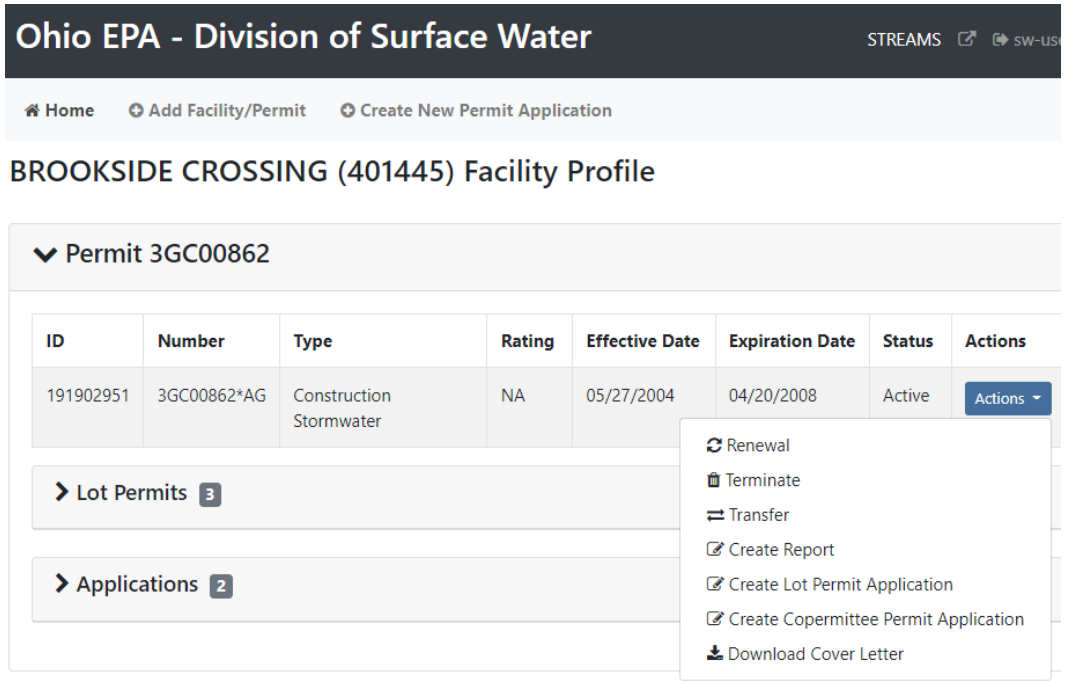
Welcome to the Ohio EPA Surface Water Tracking, Reporting, and Electronic Application Management System (STREAMS) home page. STREAMS is a secure service available through the Ohio EPA eBusiness Center and is utilized for submittal of permit applications, fee payments, conducting permit approvals, and for various compliance and reporting tasks. It replaces the paper-based permit application process with electronic applications and payments, provides permit approval process status to applicants electronically, and allows permit holders to submit monitoring reports electronically.

Authorized users will be able to update their facility and contact information directly. The eBusiness Center offers the capability to submit electronic discharge monitoring reports for all services at the Ohio EPA. Online reporting via this system is available to the entire State and is the preferred method of data submittal.

- Select the ***"Division of Surface Water NPDES Applications (STREAMS)"*** highlighted below.

- From your My Facilities dashboard click on the permit you want to terminate. Shown below.
    i. *If you do not see your permit in question, you can add it by selecting the "**Add Facility/Permit**" button located on the top menu bar, enter the permit number and click the **Search** button. If valid permit or facility information has been entered, the system will find the facility and display it in the Search Results section.*
    ii. *Click the **Select** button to add the facility to your facilities dashboard.*

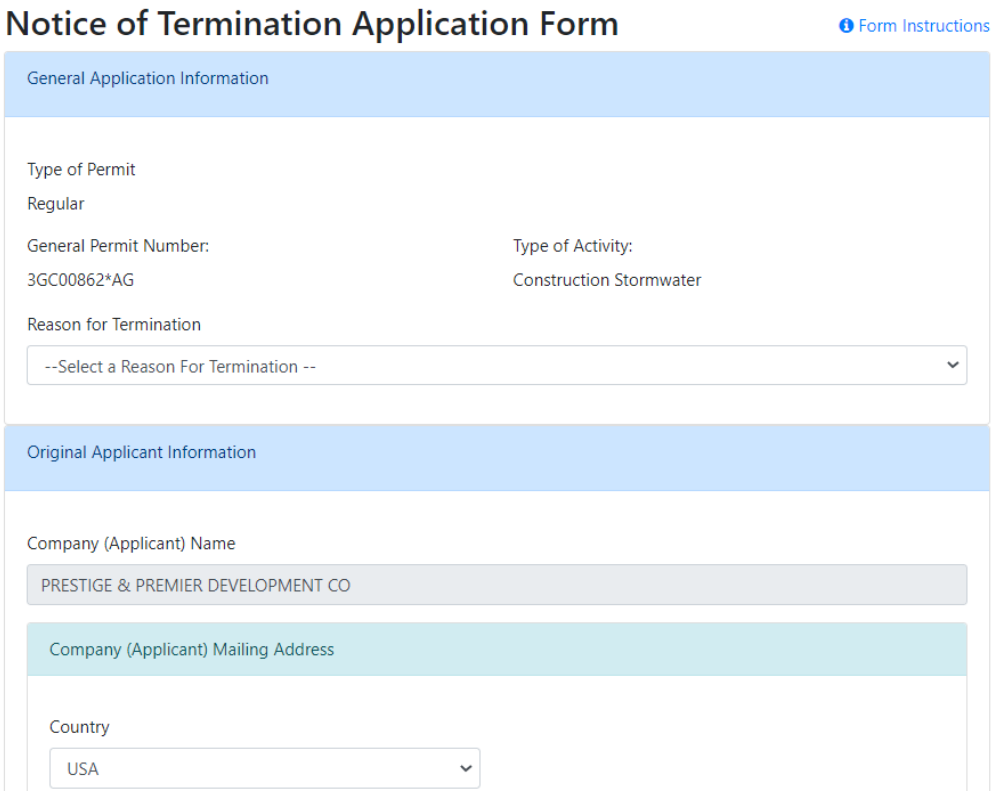




- Select the ***Actions*** dropdown to access management tools which will allow you to terminate the permit.
- Select ***Terminate*** to open the Notice of Termination Application Form.

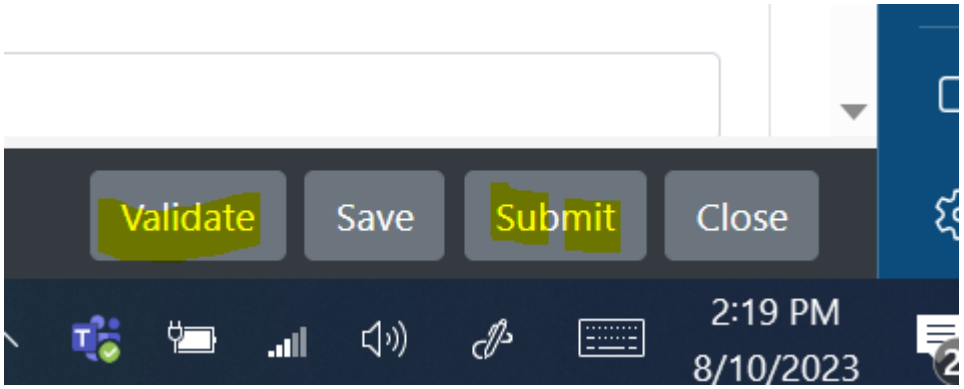
Completing the Application

- First click the Reason for Termination dropdown to select from 6 different reasons. If you select the last option, labeled as ***Other***, an addition window will appear where you can manually type in a reason.

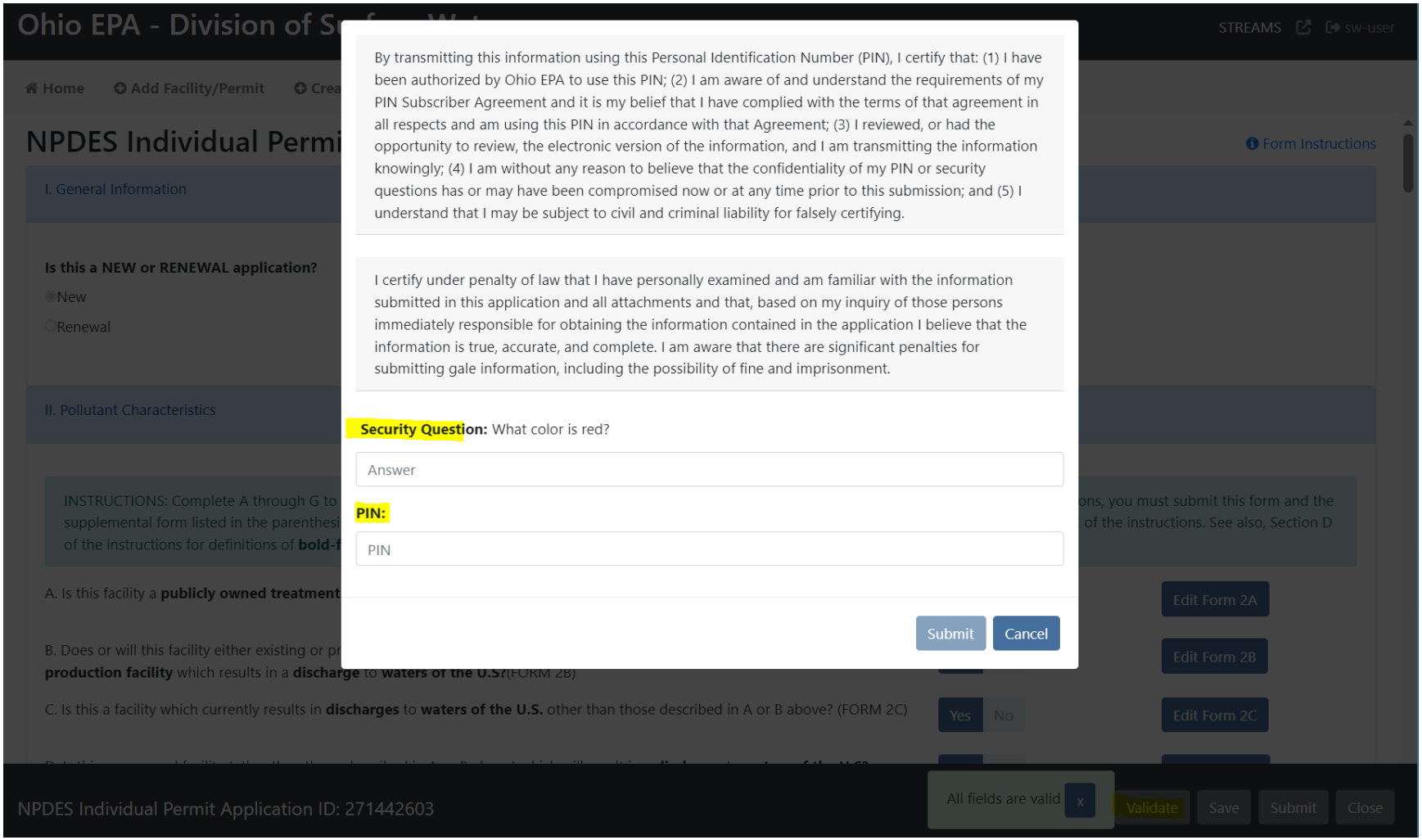


- When complete, click the ***Submit*** button to submit the form or the ***Save*** button to Save and Exit. *NOTE: The option to print, delete, edit, and delegate the application will be available from the Facility Profile.*

- The "**submit**" button is at the bottom right corner of your screen. It is right above the time on your computer.
- The "**validate**" button checks the application for anything required that is still missing.



- Once you select submit you will be brought to the page where you can enter your PIN and security question answer.
- From there, if payment is due, you will be asked to pay.



Technical Support

For permit-specific questions, contact the permit section at Ohio EPA or your Ohio EPA permit writer assigned to your permit.

For technical assistance with STREAMS or any of the Division of Surface Water's Electronic Business Services, contact the system administrator at **614-644-2135**. The IRM Team encourages users to develop a positive working relationship with DSW to streamline efforts and obtain valuable guidance.

The preferred method of communication is via email, as the administrator can send you detailed step-by-step instructions. Most technical assistance requests are resolved within 24 hours but can take longer if the administrator is out of the office or away from the desk.

BUSINESS HOURS: Mon- Fri: 8:00 a.m. – 5:00 p.m.

For further assistance, contact us at dsw.eBIZhelp@epa.ohio.gov

eBusiness Center Helpdesk (PINS & Passwords): (877) 372-2499

Appendix I

Ohio EPA Division of Surface Water

EPA4493 NOT Instructions