

STREAMS -How to terminate a permit (NOT)

*Surface Water Tracking, Reporting, and Electronic
Application Management System (STREAMS)*

**Notice of Termination (NOT)
Application Form**

December 5, 2023



**Environmental
Protection
Agency**

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About this Document

This document is intended to provide a graphical run-through of the Ohio EPA Surface Water Tracking, Reporting, and Electronic Application Management System (STREAMS) service. Graphics display the process from the beginning to end. This document provides a general feel for the workflow by guiding the user with actual screen shots of the online service in sequential manner.

Recent Changes to this Document

12/5/2023 - New Document and updated information

Welcome to the Ohio EPA Surface Water Tracking, Reporting, and Electronic Application Management System (STREAMS) home page. STREAMS is a secure service available through the Ohio EPA eBusiness Center and is utilized for submittal of permit applications, fee payments, conducting permit approvals, and for various compliance and reporting tasks. It replaces the paper-based permit application process with electronic applications and payments, provides permit approval process status to applicants electronically, and allows permit holders to submit monitoring reports electronically.

Authorized users will be able to update their facility and contact information directly. The eBusiness Center offers the capability to submit electronic discharge monitoring reports for all services at the Ohio EPA. Online reporting via this system is available to the entire State and is the preferred method of data submittal.

- Select the “*Division of Surface Water NPDES Applications (STREAMS)*” highlighted below.



eBusiness Center

[eBusiness Home](#)
[My Account](#)
[Service Admin](#)











Welcome to the Ohio EPA eBusiness Center

Available Services (What is this?)				
Service	Action	Status	Facilities	Delegation
Air Services	Request	Inactive	view/edit	
Asbestos Services		Inactive		
Certified Operator Minimum Staffing Reporting		Active		
Division of Surface Water Credible Data	Deactivate	Active	view/edit	view/edit
Division of Surface Water NPDES Permit Applications (STREAMS)		Active		
DMWM License and Registration Service		Inactive	view/edit	
DMWM Solid Waste/C&DD Disposal Fees (Submit Report)	Request	Inactive	view/edit	
DSW 401 Certification and Isolated Wetlands Permit		Inactive	view/edit	
DSW Home Sewage Treatment System		Inactive		
e-Discharge Monitoring Reports (eDMR)	Deactivate	Active	view/edit	view/edit
e-Drinking Water Reports	Deactivate	Active	view/edit	view/edit
E2 Administration	Deactivate	Active	view/edit	view/edit
Generic File Upload	Request	Inactive		
Hazardous Waste Report (eDRUMS)	Request	Inactive	view/edit	
OEEF Grant Service (No PIN Required)	Request	Inactive		
Pay Ohio EPA Fees Online	Request	Inactive	view/edit	
Water/Wastewater Exam Providers	Request	Inactive		
Water/Wastewater Operators	Request	Inactive		
Water/Wastewater Training Providers	Deactivate	Active		










- From your My Facilities dashboard click on the permit you want to terminate. Shown below.
 - If you do not see your permit in question, you can add it by selecting the “**Add Facility/Permit**” button located on the top menu bar, enter the permit number and click the **Search** button. If valid permit or facility information has been entered, the system will find the facility and display it in the Search Results section.*
 - Click the **Select** button to add the facility to your facilities dashboard.*

Ohio EPA - Division of Surface Water

STREAMS   sw-user

 Home
  Add Facility/Permit
  Create New Permit Application

My Facilities

BROOKSIDE CROSSING (3GC00862)	 Facility Information	 Delegate	 Remove
GRI construction site (4GC08217)	 Facility Information	 Delegate	 Remove
McClure WWTP (2PA00056)	 Facility Information	 Delegate	 Remove

Ohio EPA - Division of Surface Water

STREAMS

[Home](#)
[Add Facility/Permit](#)
[Create New Permit Application](#)

BROOKSIDE CROSSING (401445) Facility Profile

▼ Permit 3GC00862

ID	Number	Type	Rating	Effective Date	Expiration Date	Status	Actions
191902951	3GC00862*AG	Construction Stormwater	NA	05/27/2004	04/20/2008	Active	<div>Actions ▼</div> <div> <div>Renewal</div> <div>Terminate</div> <div>Transfer</div> <div>Create Report</div> <div>Create Lot Permit Application</div> <div>Create Copermittee Permit Application</div> <div>Download Cover Letter</div> </div>

> Lot Permits 3

> Applications 2

- Select the **Actions** dropdown to access management tools which will allow you to terminate the permit.
- Select **Terminate** to open the Notice of Termination Application Form.

Completing the Application

- First click the Reason for Termination dropdown to select from 6 different reasons. If you select the last option, labeled as **Other**, an addition window will appear where you can manually type in a reason.

Notice of Termination Application Form [Form Instructions](#)

General Application Information

Type of Permit
Regular

General Permit Number:
3GC00862*AG

Type of Activity:
Construction Stormwater

Reason for Termination
--Select a Reason For Termination --

Original Applicant Information

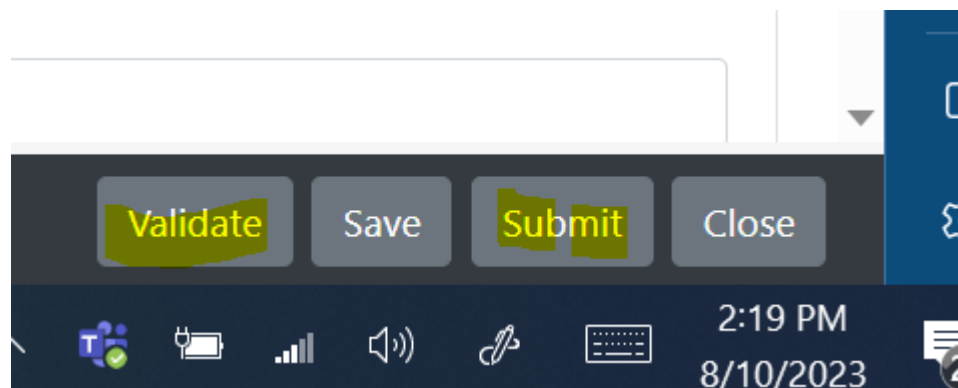
Company (Applicant) Name
PRESTIGE & PREMIER DEVELOPMENT CO

Company (Applicant) Mailing Address

Country
USA

- When complete, click the **Submit** button to submit the form or the **Save** button to Save and Exit. *NOTE: The option to print, delete, edit, and delegate the application will be available from the Facility Profile.*

- The “**submit**” button is at the bottom right corner of your screen. It is right above the time on your computer.
- The “**validate**” button checks the application for anything required that is still missing.



- Once you select submit you will be brought to the page where you can enter your PIN and security question answer.
- From there, if payment is due, you will be asked to pay.

The screenshot shows the Ohio EPA - Division of Surface Water NPDES Individual Permit Application form. A modal overlay is present with the following content:

By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application and all attachments and that, based on my inquiry of those persons immediately responsible for obtaining the information contained in the application I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

Security Question: What color is red?

Answer

PIN:

PIN

Submit Cancel

NPDES Individual Permit Application ID: 271442603

All fields are valid x Validate Save Submit Close

The background form includes sections for General Information, Pollutant Characteristics, and a list of questions (A, B, C) regarding facility types and discharges. Navigation buttons like 'Edit Form 2A', 'Edit Form 2B', and 'Edit Form 2C' are visible on the right.

Technical Support

For permit-specific questions, contact the permit section at Ohio EPA or your Ohio EPA permit writer assigned to your permit.

For technical assistance with STREAMS or any of the Division of Surface Water's Electronic Business Services, contact the system administrator at **614-644-2135**. The IRM Team encourages users to develop a positive working relationship with DSW to streamline efforts and obtain valuable guidance.

The preferred method of communication is via email, as the administrator can send you detailed step-by-step instructions. Most technical assistance requests are resolved within 24 hours but can take longer if the administrator is out of the office or away from the desk.

BUSINESS HOURS: Mon- Fri: 8:00 a.m. – 5:00 p.m.

For further assistance, contact us at dsw.eBIZhelp@epa.ohio.gov

eBusiness Center Helpdesk (PINS & Passwords): (877) 372-2499

Appendix I

Ohio EPA Division of Surface Water

EPA4493 NOT Instructions