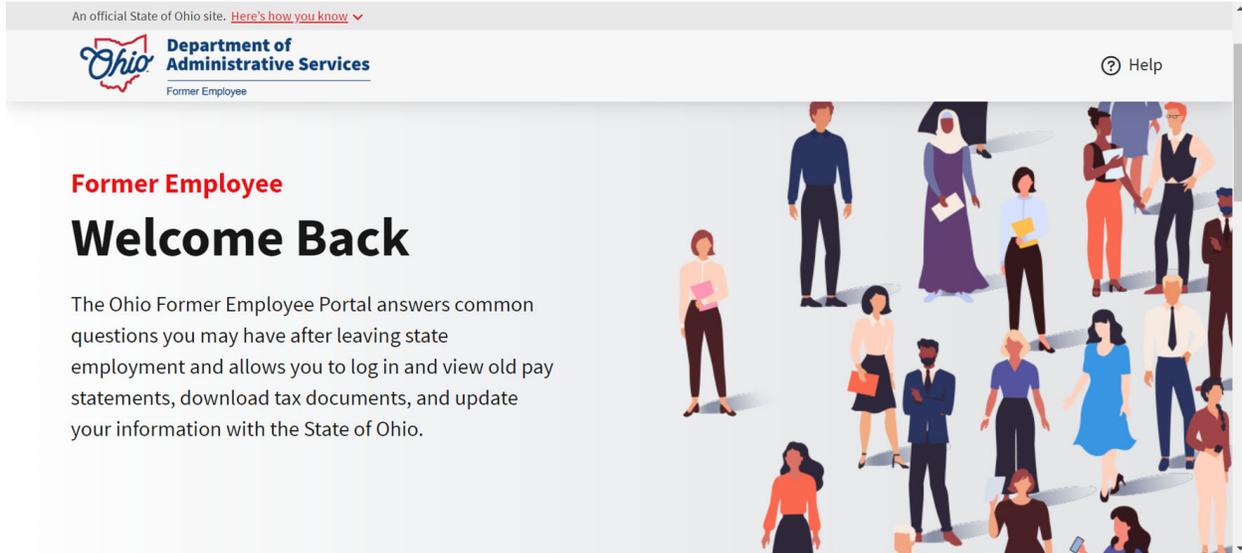
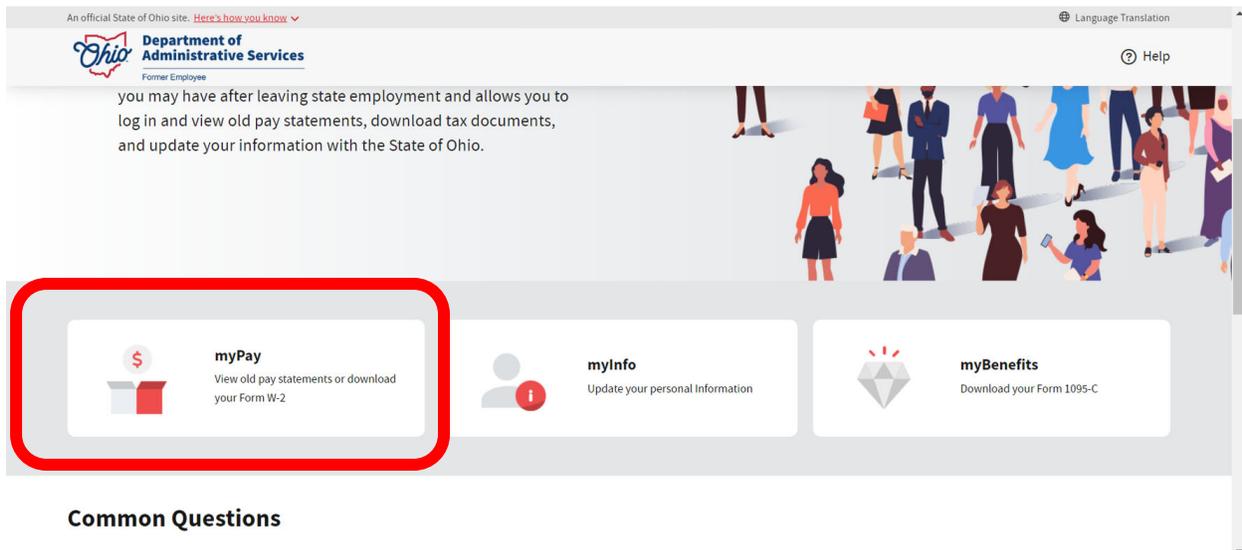


View W-2/W-2c Forms

Step 1 – Navigate to the Ohio Former Employee Portal at <https://FormerEmployee.Ohio.gov>

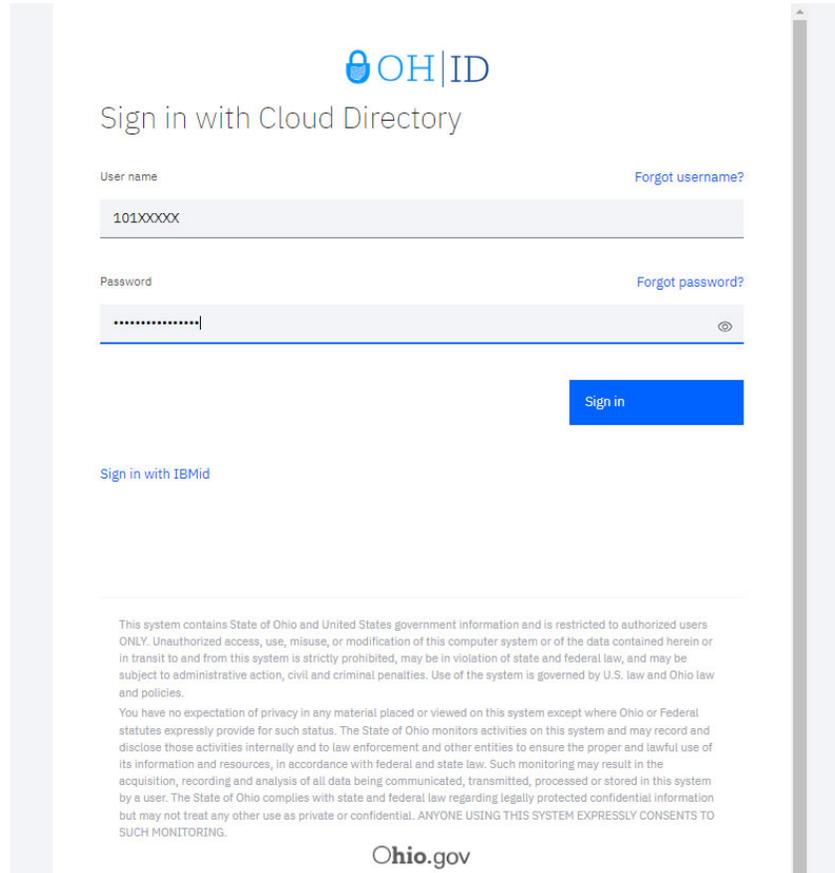


Step 2 – Select the myPay tile.



Step 3 – Enter your **OHID** User ID and password, then click **Sign in**.

NOTE: If this is your first time logging in to the Ohio Former Employee Portal, please refer to the **First Time Login Job Aid**.



The screenshot shows the OHID sign-in interface. At the top center is the OHID logo, consisting of a blue padlock icon followed by the text "OH|ID". Below the logo is the heading "Sign in with Cloud Directory". There are two input fields: "User name" and "Password". The "User name" field contains the text "101XXXXX". To the right of the "User name" field is a link "Forgot username?". To the right of the "Password" field is a link "Forgot password?". Below the password field is a blue "Sign in" button. Underneath the sign-in fields is a link "Sign in with IBMid". At the bottom of the page, there is a disclaimer paragraph and the "Ohio.gov" logo.

OH|ID

Sign in with Cloud Directory

User name [Forgot username?](#)

101XXXXX

Password [Forgot password?](#)

.....|

Sign in

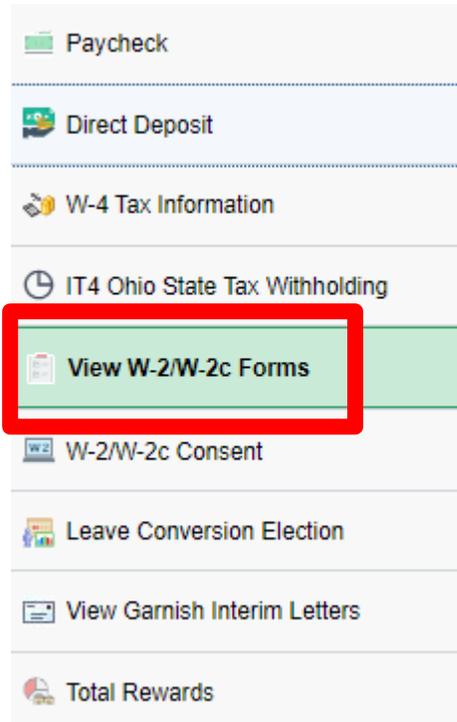
[Sign in with IBMid](#)

This system contains State of Ohio and United States government information and is restricted to authorized users ONLY. Unauthorized access, use, misuse, or modification of this computer system or of the data contained herein or in transit to and from this system is strictly prohibited, may be in violation of state and federal law, and may be subject to administrative action, civil and criminal penalties. Use of the system is governed by U.S. law and Ohio law and policies.

You have no expectation of privacy in any material placed or viewed on this system except where Ohio or Federal statutes expressly provide for such status. The State of Ohio monitors activities on this system and may record and disclose those activities internally and to law enforcement and other entities to ensure the proper and lawful use of its information and resources, in accordance with federal and state law. Such monitoring may result in the acquisition, recording and analysis of all data being communicated, transmitted, processed or stored in this system by a user. The State of Ohio complies with state and federal law regarding legally protected confidential information but may not treat any other use as private or confidential. ANYONE USING THIS SYSTEM EXPRESSLY CONSENTS TO SUCH MONITORING.

Ohio.gov

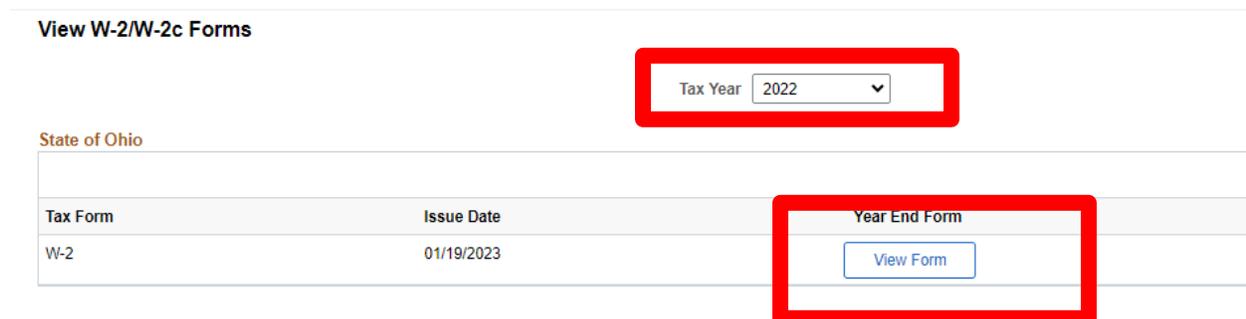
Step 4 – Click the **View W-2/W2-c Forms** option.



A vertical menu with the following items: Paycheck, Direct Deposit, W-4 Tax Information, IT4 Ohio State Tax Withholding, **View W-2/W-2c Forms** (highlighted with a red box), W-2/W-2c Consent, Leave Conversion Election, View Garnish Interim Letters, and Total Rewards.

Step 5 – Select Tax year – then View Form

Your W-2/W-2c will open in a new window, please make sure your pop-up blocker is off.



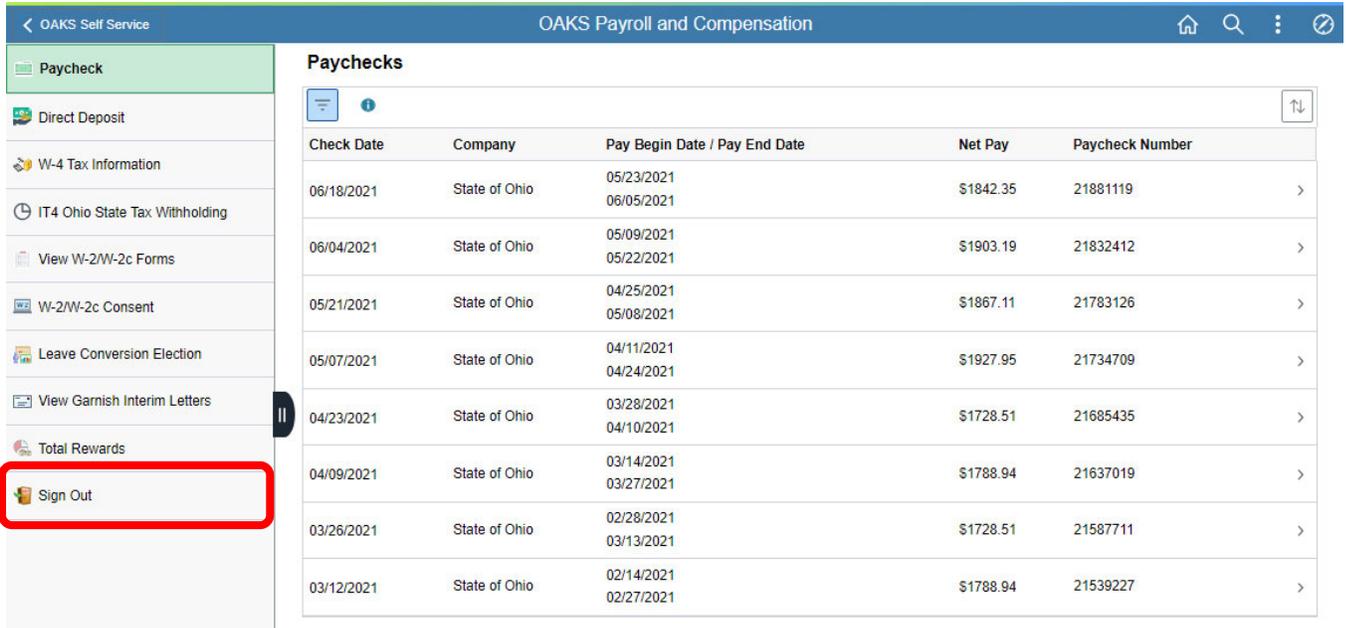
View W-2/W-2c Forms

Tax Year: 2022

State of Ohio

Tax Form	Issue Date	Year End Form
W-2	01/19/2023	View Form

Step 6 – When finished, and you no longer need to be in the system, select Sign Out from the left sidebar.



The screenshot shows the OAKS Self Service interface. The left sidebar contains various options, with 'Sign Out' highlighted in a red box. The main content area displays a table of paychecks for the State of Ohio.

Check Date	Company	Pay Begin Date / Pay End Date	Net Pay	Paycheck Number
06/18/2021	State of Ohio	05/23/2021 06/05/2021	\$1842.35	21881119
06/04/2021	State of Ohio	05/09/2021 05/22/2021	\$1903.19	21832412
05/21/2021	State of Ohio	04/25/2021 05/08/2021	\$1867.11	21783126
05/07/2021	State of Ohio	04/11/2021 04/24/2021	\$1927.95	21734709
04/23/2021	State of Ohio	03/28/2021 04/10/2021	\$1728.51	21685435
04/09/2021	State of Ohio	03/14/2021 03/27/2021	\$1788.94	21637019
03/26/2021	State of Ohio	02/28/2021 03/13/2021	\$1728.51	21587711
03/12/2021	State of Ohio	02/14/2021 02/27/2021	\$1788.94	21539227

Important Note: Closing the browser tab does not sign you out of the current session.

For addition support, contact your [former agency's Human Resources department](#).