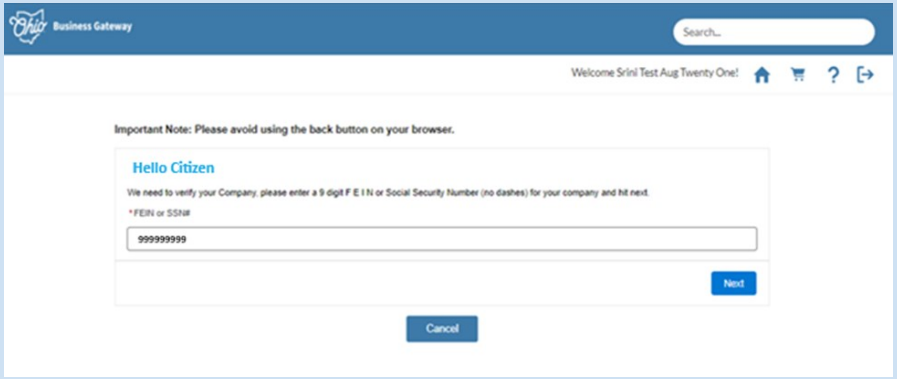
First time logging into the Ohio Business Gateway (OBG) with new OHID Account

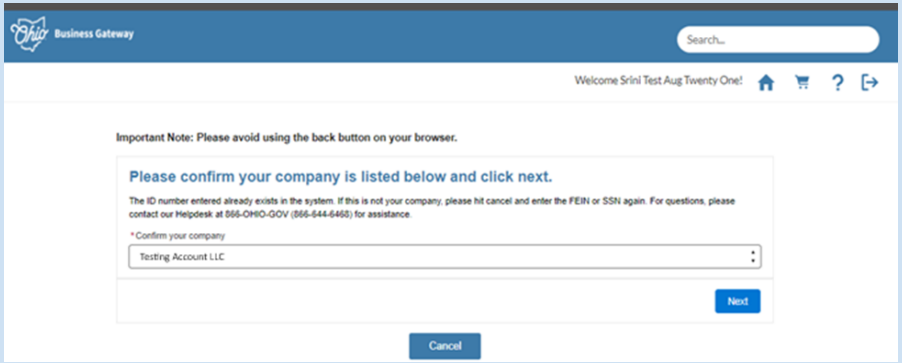
1

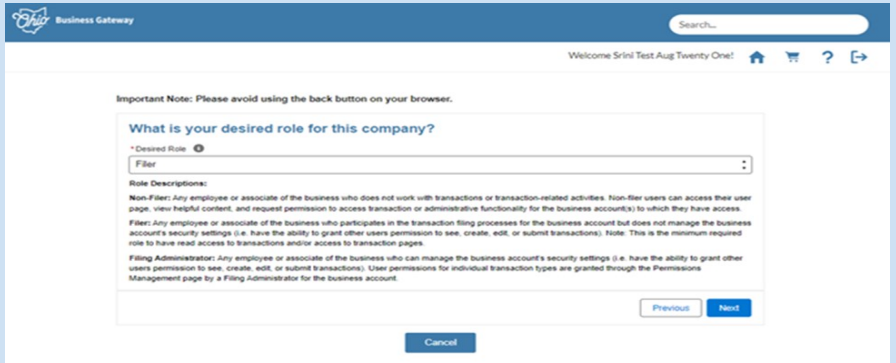
- User logs into OBG for first time with their OHID.
- User enters the FEIN/SSN for the company they are associated with.



2

- User confirms the name of the Account for the FEIN/SSN they have entered.



3

- User selects the desired role for the Account.
- User selects Filing Administrator, Filer, or Non-Filer.