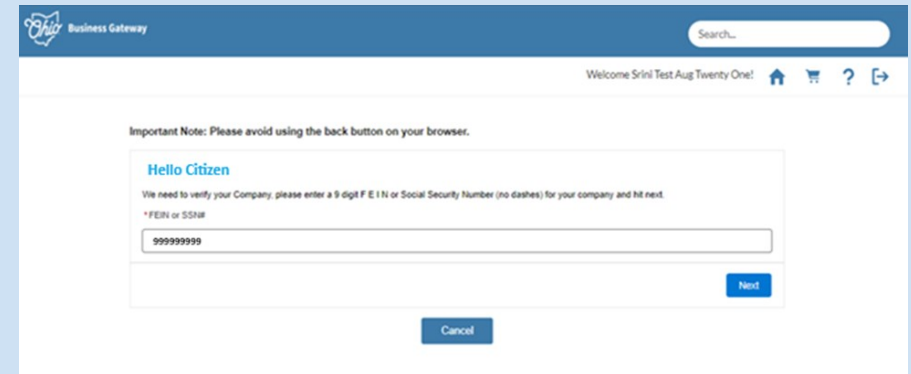


First time logging into the Ohio Business Gateway (OBG) with new OHID Account

- 1 • User logs into OBG for first time with their OHID.
• User enters the FEIN/SSN for the company they are associated with.

- 2 • User confirms the name of the Account for the FEIN/SSN they have entered.

- 3 • User selects the desired role for the Account.
• User selects Filing Administrator, Filer, or Non-Filer.



Ohio Business Gateway

Welcome Srin Test Aug Twenty One!

Important Note: Please avoid using the back button on your browser.

Hello Citizen

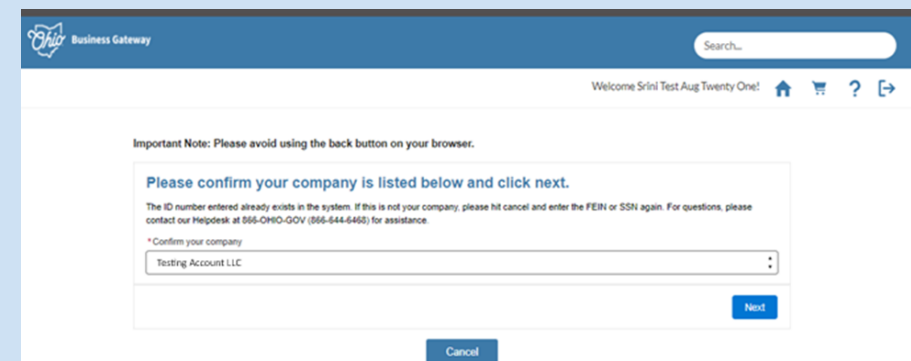
We need to verify your Company, please enter a 9 digit FEIN or Social Security Number (no dashes) for your company and hit next.

* FEIN or SSN

99999999

Next

Cancel



Ohio Business Gateway

Welcome Srin Test Aug Twenty One!

Important Note: Please avoid using the back button on your browser.

Please confirm your company is listed below and click next.

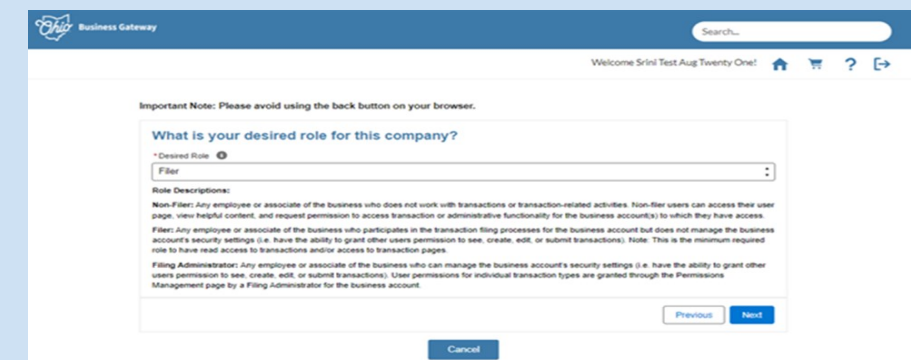
The ID number entered already exists in the system. If this is not your company, please hit cancel and enter the FEIN or SSN again. For questions, please contact our Helpdesk at 866-OHIO-GOV (866-644-6466) for assistance.

* Confirm your company

Testing Account LLC

Next

Cancel



Ohio Business Gateway

Welcome Srin Test Aug Twenty One!

Important Note: Please avoid using the back button on your browser.

What is your desired role for this company?

* Desired Role

Filer

Role Descriptions:

Non-Filer: Any employee or associate of the business who does not work with transactions or transaction-related activities. Non-filer users can access their user page, view helpful content, and request permission to access transaction or administrative functionality for the business account(s) to which they have access.

Filer: Any employee or associate of the business who participates in the transaction filing processes for the business account but does not manage the business account's security settings (i.e. have the ability to grant other users permission to see, create, edit, or submit transactions). Note: This is the minimum required role to have read access to transactions and/or access to transaction pages.

Filing Administrator: Any employee or associate of the business who can manage the business account's security settings (i.e. have the ability to grant other users permission to see, create, edit, or submit transactions). User permissions for individual transaction types are granted through the Permissions Management page by a Filing Administrator for the business account.

Previous Next

Cancel