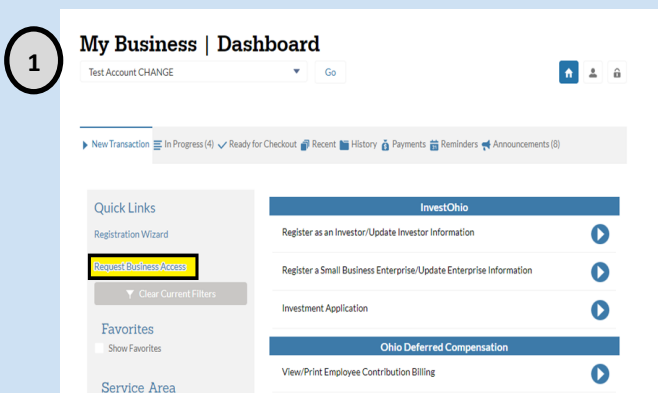
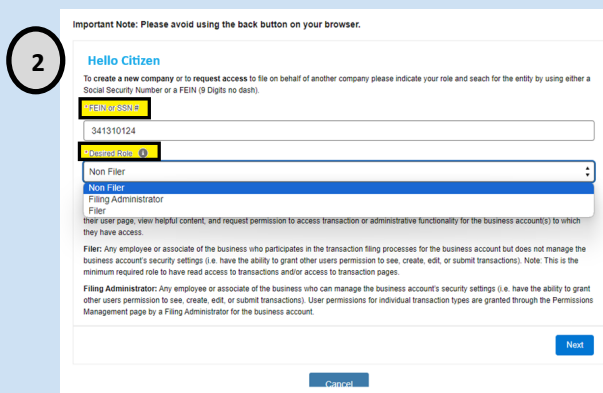


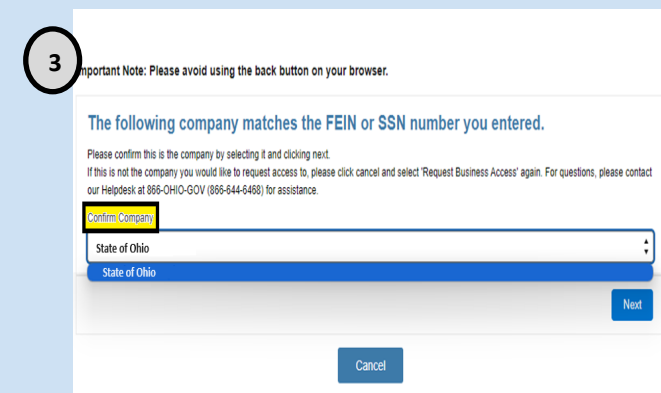
# Requesting Access to an Ohio Business Gateway (OBG) Account - Existing Account



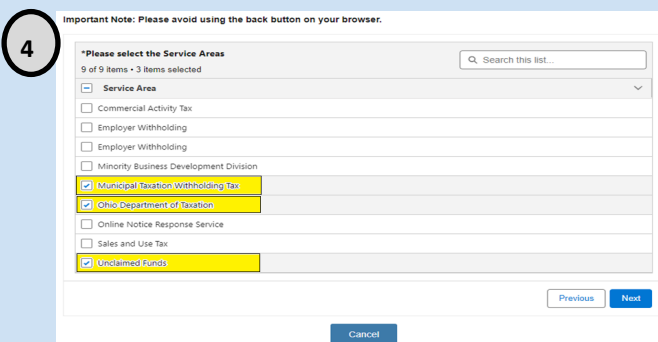
- From the Dashboard, user clicks on the Request Business Access link.



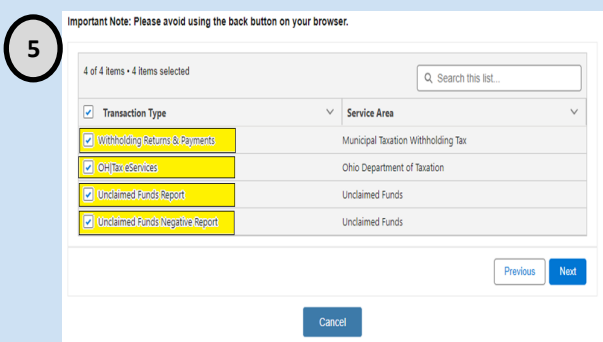
- User enters the FEIN/SSN for the desired Account.
- User selects the desired role.



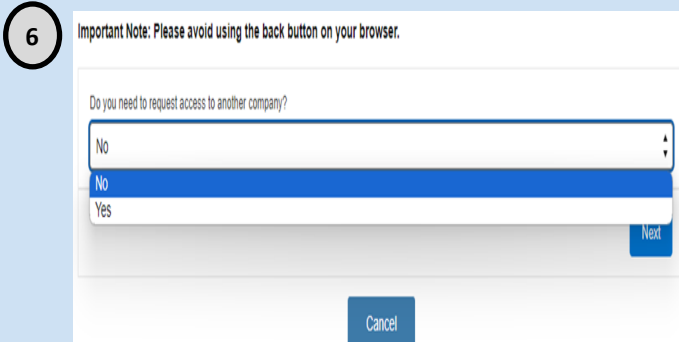
- User confirms the Account Name.



- Service Area list displays the established Service Areas associated with the Account.
- User selects the desired Service Areas.



- All Transaction Types related to the Service Areas chosen displays.
- User selects the desired Transaction Types.



- User selects Yes if additional Accounts Access is needed (The process restarts).
- User selects No if no additional Account Access is needed.