

Required Trainings

Completion timelines FY2012 to present

Required training	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017-18	FY2019-21	FY2022-23	FY2024+
New Staff Orientation	1 year	30 days	60 days	60 days	30 days	30 days	30 days	30 days	30 days
New Teacher Orientation 1 of 2	Exempt	30 days	Exempt	1 year	30 days	30 days	30 days	30 days	30 days
New Teacher Orientation 2 of 2	1 year	1 year	Exempt	1 year	1 year	6 months	6 months	6 months	90 days
New Support Staff Orientation	1 year	1 year	Exempt	1 year	30 days	30 days	30 days	30 days	30 days
New Administrator Orientation 1 of 2	Exempt	1 year	1 year	prior to F2F	30 days	30 days	30 days	30 days	30 days
Introduction to Learning to Achieve	1-2 years	1 year	1 year	1 year	60 days	60 days	60 days	60 days	60 days
Assessment Fundamentals	1 year	1 year	Prior to admin	60 days	1 year	60 days	60 days	60 days	60 days
TABE 11/12 Certification, Parts 1 & 2	N/A					Prior to administering			
TABE CLAS-E Training	Prior to administering								
DE Basics: Introduction to DE	Exempt	1 year	Exempt	Prior to offering distance education					
DE Basics for Program Administrators	Exempt	Exempt	Exempt	Exempt	Exempt	Prior to offering distance education			
DE Basics for Program Teachers	Exempt	Exempt	Exempt	Prior to offering	Exempt	Prior to offering distance education			
Introductory LACES	NA							Prior to access	
LACES Teacher Access	NA							Prior to access	