



ENHANCED TUITION ASSISTANCE PROGRAM TEMPLATE

Miami University's version of the Enhanced Tuition Assistance Program is branded as the Work+ program.

Ohio Department of Higher Education Template	Miami University Template Examples
<p>(1) The institution must develop a process for an employer to participate in the program. Employers seeking interest to participate could, but not limited to, use processes such as:</p> <ul style="list-style-type: none">a. Create a website on the institution's web page for interested employers to applyb. Invite interested employers to a general information session on the programc. The institution may list out the benefits, costs, and any additional information in regard to becoming an employer partner.	<p>Miami University satisfies these requirements in the following ways:</p> <ul style="list-style-type: none">a. A Work+ website where companies interested in joining the Work+ partner network can explore the opportunity to apply and connect with the Work+ Director to join the network.b. Active outreach to local employers in various settings including but not limited to meeting potential employer partners at their business location, hosting regional employer workshops, and participating in local chamber and professional networking events.c. Presenting the full cost of attendance for Miami Regionals in-state tuition rate. Cost of attendance, benefits, and costs of participation information is provided to potential Work+ network partners on the Work+ website, in Work+ marketing materials, and in Work+ one-on-one potential partner meetings.
<p>(2) A requirement that, to be eligible to participate in the program, a student be enrolled in a degree-granting program at a college or university on at least a half-time basis, as determined by the chancellor, and be a paid employee of an employer participating in the program.</p>	<p>Miami University fulfills this requirement by ensuring that Work+ participants are seeking either an associate's or bachelor's degree on at least a half-time basis.</p>



<p>(3) The process for an eligible student under requirement (2) to enroll in the program.</p>	<p>Miami University processes that satisfy these requirements include: the University conducts informational sessions across the region at high schools and other community events that provide students and parents with information about the Work+ program. Interested students submit an interest form to the University and apply for employment at one or more of the Work+ network employer partners. Work+ employers select the students that they want to interview and Work+ employers make the decision of which students they want to hire. Work+ employers inform the University of students that they have hired and the University onboards those students into the Work+ program.</p>
<p>(4) Guidance for the college or university to designate a mentor to assist students within the college or university.</p>	<p>Miami University fulfills this guidance by employing a full-time designated Work+ Director. The Director is responsible for mentoring Work+ student participants, as well as recruitment & retention of student participants, program expansion, improvements, and excellence. The Director also recruits new employers into the Work+ partner network, maintains regular connections with Work+ employers, and provides Work+ employers with support in hiring employees. Work+ student mentorship begins upon enrollment in the program. Work+ student participants are required to attend an introductory orientation session and are exposed to available campus resources that support student participants, thus, mitigating potential challenges and advancing their successful performance in the program. The Work+ Director engages with and checks on students' progress throughout the semester. For students experiencing difficulties, the Work+ Director conducts an individual assessment and connects them with resources to ensure their successful completion of the program. Should a student happen to</p>



	<p>leave the program prematurely, they go through an exit interview so that information can be collected for analysis that can lead to future program improvements.</p> <p>Upon expiration of the Student Agreement, student participants provide the Work+ Director with a reflection on their respective experience and their plans for the future.</p>
(5) Guidance for an employer to designate a mentor to assist students at the employer's workplace.	Miami University encourages employers to provide mentorship to Work+ participants to complement the mentorship provided by the University.
(6) Guidance for the college or university and employers to create a process to make a housing stipend available to students enrolled in the program if applicable.	Miami University provides, upon request, online housing resources to Work+ student participants. The University sought housing for Work+ student participants, engaging local governments, community organizations, and employers; however, our local partners were not able to secure the funding necessary for the endeavor.
(7) Guidance for the college or university and employers to make life management and professional skills training available to students enrolled in the program.	Miami University offers a number of life management and professional skills training resources, events, and workshops throughout each academic semester. These opportunities are readily available and accessible to Work+ student participants. Miami University also encourages Work+ employers to make life management and professional skills training programs that they offer available to Work+ student participants.
(8) A requirement that an employer establish an educational assistance program pursuant to section 127 of the "Internal Revenue Code of 1986," 26 U.S.C. 127 and provide tuition assistance for a student enrolled at the college or	The Miami University Work+ employer contract lists section 127 of the "Internal Revenue Code of 1986," 26 U.S.C. 127 as one of the required provisions for participation in the Work+ program.

<p>university while working for the employer, up to the maximum amount allowed. A student's tuition paid on behalf of the employer should not be considered income up until the maximum allowed under federal tax law.</p>	
<p>(9) A requirement that the college or university work with students enrolled in the program to ensure that the students have applied for and are receiving the maximum amount of financial aid, in the form of scholarships and grants, that the students are eligible to receive to cover the student's costs to attend the college or university.</p>	<p>Miami University encourages all Work+ student participants to complete the FAFSA. The Work+ Director, as part of the mentoring role, provides Work+ student participants with contact information for exploring additional funding opportunities through the University Office of Financial Aid and Scholarship. The Office of Financial Aid and Scholarship assists Work+ student participants to identify funding opportunities that meet each individual student's respective circumstances.</p> <p>Miami University acknowledges federal restrictions on requiring a student to take out a loan or accept a scholarship and the fact that some students are not eligible to receive financial aid and scholarships based on income, immigration status, or other factors.</p>
<p>(10) A requirement that the college or university and employers seek out additional sources of funding to cover any remaining costs to attend the college or university that are not covered under requirements (8) and (9) above for students enrolled in the program.</p>	<p>Miami University fulfills this requirement by requesting that Work+ partner employers contribute funds per student participant in the amount of the sum of instructional and general fees, at the in-state tuition rate of Miami Regionals. To date, all Work+ partner employers provide student tuition remission at this amount. The University also works with employers to seek out alternative ways to cover the costs of student participants in attending Miami University and participating in the Work+ program.</p>