

Self Insured Professional Organization Calendar

Month	Date	Event
July	1	First installment due on client employer
	31	(2nd Quarter Client review due)
October	31	3rd Quarter PEO Client review due
November	1	PEO Registration Renewals sent to currently registered PEO employers
December	31	PEO registration due
January	31	4th Quarter PEO Client review due
April	30	1st Quarter PEO Client Review due
May	1	EAP Letters mailed to client employers for upcoming year (7-1)
	15	Last date client employer can change installment plan for upcoming year (7-1)



Bureau of Workers'
Compensation

Client employer installment schedule*

One-pay plan	100% due
Bill date	Coverage period
June 1	Full year

Two-pay plan	50% due each payment
Bill date	Coverage period
June 1	July - December
Dec. 1	January - June

Four-pay plan	25% due each payment
Bill date	Coverage period
June 1	July - September
Sept. 1	October - December
Dec. 1	January - March
March 1	April - June

Six-pay plan	Five at 16.66 %, one at 16.7%
Bill date	Coverage period
June 1	July - August
Aug. 1	September - October
Oct. 1	November - December
Dec. 1	January - February
Feb. 1	March - April
April 1	May - June

12-pay plan	11 at 8.33%, one at 8.37%
Bill date	Coverage period
June 1	July
July 1	August
Aug. 1	September
Sept. 1	October
Oct. 1	November
Nov. 1	December
Dec. 1	January
Jan. 1	February
Feb. 1	March
March 1	April
April 1	May
May 1	June