



**Department of
Job & Family
Services**

A large, stylized map of the state of Ohio is centered in the background. The map is composed of a grid of small, light gray circles, with the density of the circles varying to create the shape of the state.

State of Ohio 2026 Home Weatherization Assistance Program (HWAP) State Plan

APPLICATION FOR FEDERAL ASSISTANCE SF-424

Version 02

1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

2. Type of Application:

- ☐ New
☒ Continuation
☐ Revision

If Revision, select appropriate letter(s)

Other (specify)

Other (specify):

3. Date Received

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

DE-SE0001844

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

a. Legal Name: STATE OF OHIO

b. Employer/Taxpayer Identification Number (EIN/TIN):
31-6402047

c. UEI:
RB26D41EWY11

d. Address:

Street 1: 30 E BROAD STREET

Street 2:

City: COLUMBUS

County: FRANKLIN County

State: OH

Province:

Country: U.S.A.

Zip / Postal Code: 432150000

e. Organizational Unit:

Department Name:
Ohio Department of Job & Family Services

Division Name:
OFFICE OF COMMUNITY SUPPORT SERVICES

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: First Name: Angela

Middle Name:

Last Name: Carnahan

Suffix:

Title: Dep. Dir., Office of Community Support Services

Organizational Affiliation:

Telephone Number: 6148433042

Fax Number:

Email: angela.carnahan@jfs.ohio.gov

APPLICATION FOR FEDERAL ASSISTANCE SF-424

Version 02

9. Type of Applicant:

A State Government

10. Name of Federal Agency:

U. S. Department of Energy

11. Catalog of Federal Domestic Assistance Number:

81.042

CFDA Title:

Weatherization Assistance Program

12. Funding Opportunity Number:

DE-WAP-0002026

Title:

2026 Weatherization Assistance Program (WAP) Funding

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

ALL 88 COUNTIES OF OHIO

15. Descriptive Title of Applicant's Project:

Ohio Weatherization Assistance Program (WAP)

APPLICATION FOR FEDERAL ASSISTANCE SF-424

Version 02

16. Congressional District Of:

a. Applicant: Ohio Congressional District 03

b. Program/Project: N/A

Attach an additional list of Program/Project Congressional Districts if needed:

17. Proposed Project:

a. Start Date: 07/01/2026

b. End Date: 06/30/2027

18. Estimated Funding (\$):

a. Federal	20,434,711.00
b. Applicant	0.00
c. State	0.00
d. Local	0.00
e. Other	0.00
f. Program Income	0.00
g. TOTAL	20,434,711.00

19. Is Application subject to Review By State Under Executive Order 12372 Process?:

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372

20. Is the applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation)

No

21. By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to**

☒ I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency

Authorized Representative:

Prefix: Mrs First Name: Talia

Middle Name:

Last Name: Givens-Gore

Suffix:

Title: Section Chief, Office of Community Support Service

Telephone Number: 6147288140

Fax Number:

Email: talia.givens-gore@jfs.ohio.gov

Signature of Authorized Representative: Signed Electronically

Date Signed: 08/31/2026

Authorized for Local Reproduction

Standard Form 424 (Revised 10/2005)
Prescribed by OMB Circular A-102

U.S. DEPARTMENT OF ENERGY



BUDGET JUSTIFICATION FOR FORMULA GRANTS

Applicant: STATE OF OHIO

Budget period: 07/01/2026 - 06/30/2027

Award number: SE0001844

1. **PERSONNEL** - Prime Applicant only (all other participant costs are listed in 6 below and form SF-242A, Section B.

Line 6.f. Contracts and Sub-Grants).

Positions to be supported under the proposed award and brief description of the duties of professionals:

Position	Description of Duties of Professionals
Human Services Administrator 1	Oversees the Weatherization Section of the Office of Community Support Services. 20% DOE funds, the other 80% is from other funding including HHS, and state funds. Same person may work on IIJA. Actual costs will be tracked and will not exceed 100%.
Weatherization Manager	The Weatherization Manager oversees the daily administration and delivery of the Weatherization Assistance Program and the LIHEAP Weatherization set-aside, along with other state or federal programs related to weatherization as needed. 20% charged to DOE. The remaining portion of the manager's salary (80%) is supported by WAP-IIJA, LIHEAP, and other state funding sources.
Community Development Analyst - Administrative Monitor	Administrative Monitor/Procurement Specialist. 50% DOE funds, the other 50% is from other funding including HHS, and state funds. Same person may work on IIJA. Actual costs will be tracked and will not exceed 100%.
Community Development Analyst - Administrative Monitor	Administrative Monitor/Procurement Specialist. 50% DOE funds, the other 50% is from other funding including HHS, and state funds. Same person may work on IIJA. Actual costs will be tracked and will not exceed 100%.
Community Development Analyst - Administrative Monitor	Administrative Monitor/Procurement Specialist. 50% DOE funds, the other 50% is from other funding including HHS, and state funds. Same person may work on IIJA. Actual costs will be tracked and will not exceed 100%.
Energy Program Developer	Monitors providers, offers Technical Assistance, supports HWAP manager. 30% DOE funds, the other 70% is from other funding including HHS, and state funds. Same person may work on IIJA. Actual costs will be tracked and will not exceed 100%.
Energy Analyst - Technical Monitor	This position supports the Weatherization programs by providing technical monitoring, reviewing energy policy requirements, and helping with training and compliance for the Office of Community Support Services. The role includes visiting homes and properties to ensure they meet all federal and state rules and completing on-site compliance reviews. 50% paid from DOE. The remaining 50% of the salary is paid through WAP-IIJA, LIHEAP, and other state funding sources.
Energy Analyst - Technical Monitor	This position supports the Weatherization programs by providing technical monitoring, reviewing energy policy requirements, and helping with training and compliance for the Office of Community Support Services. The role includes visiting homes and properties to ensure they meet all federal and state rules and completing on-site compliance reviews. 50% paid from DOE. The remaining 50% of the salary is paid through WAP-IIJA, LIHEAP, and other state funding sources.

Energy Analyst - Technical Monitor

This position supports the Weatherization programs by providing technical monitoring, reviewing energy policy requirements, and helping with training and compliance for the Office of Community Support Services. The role includes visiting homes and properties to ensure they meet all federal and state rules and completing on-site compliance reviews. 20% paid from DOE. The remaining 80% of the salary is paid through WAP-IIJA, LIHEAP, and other state funding sources.

Energy Analyst - Technical Monitor

This position supports the Weatherization programs by providing technical monitoring, reviewing energy policy requirements, and helping with training and compliance for the Office of Community Support Services. The role includes visiting homes and properties to ensure they meet all federal and state rules and completing on-site compliance reviews. 20% paid from DOE. The remaining 80% of the salary is paid through WAP-IIJA, LIHEAP, and other state funding sources.

Community Development Analyst - Administrative Monitor

Administrative Monitor/Procurement Specialist. 50% DOE funds, the other 50% is from other funding including HHS, and state funds. Same person may work on IIJA. Actual costs will be tracked and will not exceed 100%.

Direct Personnel Compensation:

Position	Salary/Rate	Time	Direct Pay
Human Services Administrator I	\$110,635.20	25.4970 % FT	\$28,208.66
Weatherization Manager	\$86,770.77	25.4993 % FT	\$22,125.94
Community Development Analyst - Administrative Monitor	\$94,327.91	51.3095 % FT	\$48,399.18
Community Development Analyst - Administrative Monitor	\$99,840.00	51.3090 % FT	\$51,226.91
Community Development Analyst - Administrative Monitor	\$100,963.20	51.3089 % FT	\$51,803.11
Energy Program Developer	\$110,382.71	20.3971 % FT	\$22,514.87
Energy Analyst - Technical Monitor	\$101,399.90	49.9999 % FT	\$50,699.85
Energy Analyst - Technical Monitor	\$101,212.80	50.1089 % FT	\$50,716.62
Energy Analyst - Technical Monitor	\$72,488.00	21.0019 % FT	\$15,223.86
Energy Analyst - Technical Monitor	\$72,488.00	21.0004 % FT	\$15,222.77
Community Development Analyst - Administrative Monitor	\$72,684.00	50.0003 % FT	\$36,342.22
		Direct Pay Total	\$392,483.99

2. FRINGE BENEFITS

- Are the fringe cost rates approved by a Federal Agency? If so, identify the agency and date of latest rate agreement or audit below, and attach a copy of the rate agreement to the application.
- If a. above does not apply, please use this box (or an attachment) to further explain how your total fringe benefits costs were calculated. Your calculations should identify all rates used, along with the base they were applied to (and how the base was derived), and a total for each (along with grand total). If there is an established computation methodology approved for state-wide use, please provide a copy. Also, please fill out the table below with the Fringe Benefits Calculations.

Fringe benefits for State of Ohio employees include medical, dental, and vision coverage; contributions to the Public Employees Retirement System; Workers' Compensation; and disability coverage. Fringe percentage rates at ODJFS are: Retirement - 14.0%, Worker's Comp - 0.2015%, and Disability (Disability Leave Fund) 0.78%.

Because individual costs vary based on the insurance options each employee selects during the program year, all fringe components are estimated. For planning purposes, fringe benefits are expected to average 54.4% of total salary.

Fringe Benefits Calculations

Position	Direct Pay	Rate	Benefits
Human Services Administrator 1	\$28,208.66	31.1592 %	\$8,789.59
Weatherization Manager	\$22,125.94	44.5717 %	\$9,861.91
Community Development Analyst - Administrative Monitor	\$48,399.18	31.8120 %	\$15,396.75
Community Development Analyst - Administrative Monitor	\$51,226.91	62.1730 %	\$31,849.31
Community Development Analyst - Administrative Monitor	\$51,803.11	62.1732 %	\$32,207.65
Energy Program Developer	\$22,514.87	58.7624 %	\$13,230.28
Energy Analyst - Technical Monitor	\$50,699.85	61.6718 %	\$31,267.51
Energy Analyst - Technical Monitor	\$50,716.62	61.6718 %	\$31,277.85
Energy Analyst - Technical Monitor	\$15,223.86	61.0428 %	\$9,293.07
Energy Analyst - Technical Monitor	\$15,222.77	58.7478 %	\$8,943.04
Community Development Analyst - Administrative Monitor	\$36,342.22	43.0740 %	\$15,654.05
Fringe Benefits Total			\$207,771.01

3. TRAVEL

- a. Please provide the purpose of travel, such as professional conference(s), DOE sponsored meeting(s), project management meeting, etc. If there is any foreign travel, please identify.

Purpose of Trip	Number of Trips	Cost Per Trip	Total
QCI Inspections traveling/monitoring	21	\$200.00	\$4,200.00
Administrative and Technical monitoring across the state with our Energy Program Analysts and Community Development Analysts (8 staff visiting agencies throughout program year for monitoring).	100	\$500.00	\$50,000.00
Specific Training (Staff) - 5 staff	5	\$400.00	\$2,000.00
DOE approved conference: NASCSP 2026 Winter Training Conference held in February 2027 in Arlington, VA. Proposed attendees are Deputy Director, HWAP Section Chief. (2 staff) NASCSP 2027 Fall Training Conference - TBD (3 staff)	5	\$3,200.00	\$16,000.00
Statewide Technical and Training Assistance with our Subgrantees as the State of Ohio is implementing updates to the existing database systems since transitioning to Ohio Department of Job & Family Services. The Department will spend significant time traveling the state doing additional training and technical assistance with the sub-grantees. (2 staff total of 9 trips for T&TA for system improvements).	18	\$500.00	\$9,000.00
State meetings, events, training and technical assistance Example: Traveling to our Ohio Weatherization Training Center conferences, OACAA Conferences, All Providers Conferences (10 staff to attend/ 3 conferences per year)	30	\$800.00	\$24,000.00
Comprehensive Training (Staff) - 8 Staff	8	\$600.00	\$4,800.00
Travel Total			\$110,000.00

- b. Please provide the basis for estimating the costs, such as past trips, current quotations, Federal Travel Regulations, etc. All listed travel must be necessary for the performance of the award objectives.

Travel costs were estimated by looking at what we've spent in past years and averaging the typical cost of a trip. This includes mileage reimbursement, per diem, and hotel costs when needed. These amounts follow the statewide travel reimbursement rules. Ohio understands that each sub-grantee must be visited at least once per year and that at least 5% of completed units must be monitored. Any additional cost beyond what's covered here will be paid using another funding source.

These travel costs, for conferences, training, meetings, monitoring, and technical assistance, are based on what we spent in past years on current estimates that follow federal rules for per diem, lodging, and transportation. All the listed travel is required to carry out the grant's work and to meet federal requirements for training, technical support, monitoring, and program oversight are specific to DOE WAP purposes.

4. EQUIPMENT - Equipment is generally defined as an item with an acquisition cost greater than \$10,000 and a useful life expectancy of more than one year.

- a. List all proposed equipment below and briefly justify its need as it applies to the objectives of the award.

Equipment	Unit Cost	Number	Total Cost	Justification of Need
-----------	-----------	--------	------------	-----------------------

- b. Please provide a basis of cost such as vendor quotes, catalog prices, prior invoices, etc. and justify need. If the Equipment is being proposed as Cost Share and was previously acquired, please provide the source and value of its contribution to the project and logical support for the estimated value shown. If it is new equipment which will retain a useful life upon completion of the project, provide logical support for the estimated value shown. Also, please indicate whether the Equipment is being used for other projects or is 100% dedicated to the DOE project.

5. SUPPLIES - Supplies are generally defined as an item with an acquisition cost of \$10,000 or less and a useful life expectancy of less than one year. Supplies are generally consumed during the project performance.

- a. List all proposed supplies below, the estimated cost, and briefly justify the need for the supplies as they apply to the objectives of the award. Note that all direct costs, including Supply items, may not be duplicative of supply costs included in the indirect pool that is the basis of the indirect rate applied for this project.

General Category	Cost	Justification of Need
Consumer Education Materials	\$7,200.00	Prior year's experience for ordering materials for local provider consumer education. Radon pamphlets, lead based paint pamphlets, energy saver pamphlets across the state, and other weatherization guidance for health and safety.
Software Licenses for Weatherization and systems	\$5,000.00	Annual software/user licenses for State HWAP staff.
Personal Protective Equipment - Staff	\$7,200.00	Energy analyst equipment to inspect/monitor homes.
Materials and Supplies Total	\$19,400.00	

- b. Please provide a basis of cost for each item listed above and justify need. Examples include vendor quotes, prior purchases of similar or like items, published price list, etc.

Please see notes in justification of need. Thank you.

6. CONTRACTS AND SUBGRANTS - Provide the following information for New proposed subrecipients and subcontractors. For ongoing subcontractors and subrecipients, this information does not have to be restated here, if it is provided elsewhere in the application; under Name of Proposed Sub, indicate purpose of work and where additional information can be found (i.e weatherization subgrants, Annual File section IV.1).

Name of Proposed Sub	Total Cost	Basis of Cost*
----------------------	------------	----------------

Local Weatherization Agency Providers	\$18,042,692.00	The 2026 amount for each sub-grantee is determined by the state allocation formula. These amounts include funding for Administration, Liability, Insurance, Fiscal Audits, Base Operations, Health & Safety, T & TA, Readiness, Intake, Energy Audits, and Final Inspections.
Ohio Weatherization Training Center	\$750,000.00	Negotiated agreement between the Ohio Development Services Agency, Office of Community Assistance and the Corporation for Ohio Appalachian Development. A "sub grantee" relationship is appropriate with COAD for training center for \$750,000 is because funds were passes thru COAD to support the performance of the substantive training project for OH, such as technical training to the Ohio HWAP network and contractors. COAD is also monitored/audited annually. COAD is an IREC accredited Tier 1 training center. Please see Training and Technical Assistance section of the Master File for details regarding types of training, contact hours and other specific information.
Contracts and Subgrants Total	\$18,792,692.00	

*For example, Competitive, Historical, Quote, Catalog

7. OTHER DIRECT COSTS - Other direct costs are direct cost items required for the project which do not fit clearly into other categories. These direct costs may not be duplicative of costs included in the indirect pool that is the basis of the indirect rate applied for this project. Examples are: conference fees, subscription costs, printing costs, etc.

a. Please provide a General Description, Cost and Justification of Need.

General Description	Cost	Justification of Need
IT Contracts - Developers - Salesforce	\$208,000.00	CGI contract in to provide technical support to the Salesforce system for WAP program administration.
Consulting Services	\$482,412.00	Part of DOE WAP budget used for continued development and training related to the Salesforce management system for internal staff. Supports program operations during the transition to ODJFS and ensure the system remains functional, compliant, and up to date.
Salesforce-EA Org Licensing	\$208,000.00	State of Ohio's database system for DOE WAP program. Licensing to use platform for WAP reporting.
NASCSP Membership	\$6,172.00	NASCSP shares important updates and information about WAP with its members, the federal government, and others through newsletters and training.
Conference Registrations	\$7,780.00	NASCSP 2/2027: Planned attendance for (2) staff at \$1556 for pre/core conference attendance: Deputy Director, Section Chief NASCSP 9/2027: Planned attendance for (3) staff at \$1556 for pre/core conference attendance: Program Manager, Technical Advisor, Section Chief.
Other Direct Costs Total	\$912,364.00	

b. Please provide a basis of cost for each item listed above. Examples include vendor quotes, prior purchases of similar or like items, published price list, etc.

NASCSP Membership and Conference Registration:

These costs are direct, weatherization-specific charges that support the Ohio WAP program. Membership and conference registration fees allow leadership staff to participate in National Association for State Community Service Programs (NASCSPP) events, which provide essential training, technical assistance, and program implementation guidance. The budget includes registration for two staff to attend the Winter Conference and three staff to attend the Fall Conference. Justification is supported by published conference rates.

IT Contracts / System Licenses/ Consulting:

These are direct charges necessary for continued development, maintenance, and training related to the Salesforce-based grants management system used by ODJFS for WAP. This platform was originally developed under the previous agency, and ongoing work is required as the program transitions under ODJFS. These costs are weatherization-specific, do not belong in administrative or indirect categories, and directly support the WAP award. ODJFS has a consultant to provide training and training materials related to the systems being used for WAP. ODJFS has a contract in place for WAP allocations, budget, and financial reporting.

8. INDIRECT COSTS

- a. Are the indirect cost rates approved by a Federal agency? If so, identify the agency and date of latest rate agreement or audit and provide a copy of the rate agreement.
- b. If the above does not apply, indicate the basis for computation of rates, including the types of benefits to be provided, the rate(s) used, and the cost base for each rate. You may provide the information below or provide the calculations separately.

Ohio Department of Job and Family Services uses a Cost Allocation Plan that is currently being developed. Indirect costs are not being applied to this grant this program year until further evaluation of the program under Ohio Department of Job and Family Services updates to the Cost Allocation Plan.

The name and phone number of the individual responsible for negotiating the State's indirect cost rates.

Name:

Phone Number:

BUDGET INFORMATION - Non-Construction Programs

1. Program/Project Identification No. SE0001844		2. Program/Project Title Weatherization Assistance Program	
3. Name and Address STATE OF OHIO 30 E BROAD STREET COLUMBUS, OH 432150000		4. Program/Project Start Date 07/01/2026	
		5. Completion Date 06/30/2027	

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Federal Catalog No. (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Federal	81.042	\$ 0.00		\$ 20,434,711.00		\$ 20,434,711.00
2.						
3.						
4.						
5. TOTAL		\$ 0.00	\$ 0.00	\$ 20,434,711.00	\$ 0.00	\$ 20,434,711.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	Grant Program, Function or Activity				Total (5)
	(1) GRANTEE ADMINISTRATI ON	(2) GRANTEE T&TA	(3) SUBGRANTEE ADMINISTRATI ON	(4) SUBGRANTEE T&TA	
a. Personnel	\$ 189,795.00	\$ 202,689.00	\$ 0.00	\$ 0.00	\$ 392,484.00
b. Fringe Benefits	\$ 51,943.00	\$ 155,828.00	\$ 0.00	\$ 0.00	\$ 207,771.00
c. Travel	\$ 35,000.00	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 110,000.00
d. Equipment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
e. Supplies	\$ 5,000.00	\$ 14,400.00	\$ 0.00	\$ 0.00	\$ 19,400.00
f. Contract	\$ 0.00	\$ 0.00	\$ 1,616,257.00	\$ 1,087,182.00	\$ 18,792,692.00
g. Construction	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
h. Other Direct Costs	\$ 0.00	\$ 912,364.00	\$ 0.00	\$ 0.00	\$ 912,364.00
i. Total Direct Charges	\$ 281,738.00	\$ 1,360,281.00	\$ 1,616,257.00	\$ 1,087,182.00	\$ 20,434,711.00
j. Indirect Costs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
k. Totals	\$ 281,738.00	\$ 1,360,281.00	\$ 1,616,257.00	\$ 1,087,182.00	\$ 20,434,711.00
7. Program Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

BUDGET INFORMATION - Non-Construction Programs

1. Program/Project Identification No. SE0001844		2. Program/Project Title Weatherization Assistance Program	
3. Name and Address STATE OF OHIO 30 E BROAD STREET COLUMBUS, OH 432150000		4. Program/Project Start Date 07/01/2026	5. Completion Date 06/30/2027

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Federal Catalog No. (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.						
2.						
3.						
4.						
5. TOTAL		\$ 0.00	\$ 0.00	\$ 20,434,711.00	\$ 0.00	\$ 20,434,711.00

SECTION B - BUDGET CATEGORIES					
6. Object Class Categories	Grant Program, Function or Activity				Total
	(1) WEATHERIZATION ON READINESS	(2) PROGRAM OPERATIONS	(3) HEALTH AND SAFETY	(4) VEHICLES AND EQUIPMENT	(5)
a. Personnel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 392,484.00
b. Fringe Benefits	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 207,771.00
c. Travel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110,000.00
d. Equipment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
e. Supplies	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,400.00
f. Contract	\$ 1,638,283.00	\$ 9,862,415.00	\$ 1,868,964.00	\$ 0.00	\$ 18,792,692.00
g. Construction	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
h. Other Direct Costs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 912,364.00
i. Total Direct Charges	\$ 1,638,283.00	\$ 9,862,415.00	\$ 1,868,964.00	\$ 0.00	\$ 20,434,711.00
j. Indirect Costs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
k. Totals	\$ 1,638,283.00	\$ 9,862,415.00	\$ 1,868,964.00	\$ 0.00	\$ 20,434,711.00
7. Program Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

BUDGET INFORMATION - Non-Construction Programs

1. Program/Project Identification No. SE0001844		2. Program/Project Title Weatherization Assistance Program	
3. Name and Address STATE OF OHIO 30 E BROAD STREET COLUMBUS, OH 432150000		4. Program/Project Start Date 07/01/2026	
		5. Completion Date 06/30/2027	

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Federal Catalog No. (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.						
2.						
3.						
4.						
5. TOTAL		\$ 0.00	\$ 0.00	\$ 20,434,711.00	\$ 0.00	\$ 20,434,711.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	Grant Program, Function or Activity				Total (5)
	(1) LIABILITY INSURANCE	(2) INTAKE/ELIGIBI LITY	(3) ENERGY AUDITS	(4) FINANCIAL AUDITS	
a. Personnel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 392,484.00
b. Fringe Benefits	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 207,771.00
c. Travel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110,000.00
d. Equipment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
e. Supplies	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,400.00
f. Contract	\$ 197,408.00	\$ 494,485.00	\$ 494,485.00	\$ 288,728.00	\$ 18,792,692.00
g. Construction	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
h. Other Direct Costs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 912,364.00
i. Total Direct Charges	\$ 197,408.00	\$ 494,485.00	\$ 494,485.00	\$ 288,728.00	\$ 20,434,711.00
j. Indirect Costs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
k. Totals	\$ 197,408.00	\$ 494,485.00	\$ 494,485.00	\$ 288,728.00	\$ 20,434,711.00
7. Program Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

BUDGET INFORMATION - Non-Construction Programs

1. Program/Project Identification No. SE0001844		2. Program/Project Title Weatherization Assistance Program	
3. Name and Address STATE OF OHIO 30 E BROAD STREET COLUMBUS, OH 432150000		4. Program/Project Start Date 07/01/2026	
		5. Completion Date 06/30/2027	

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Federal Catalog No. (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.						
2.						
3.						
4.						
5. TOTAL		\$ 0.00	\$ 0.00	\$ 20,434,711.00	\$ 0.00	\$ 20,434,711.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	Grant Program, Function or Activity				Total (5)
	(1) FINAL INSPECTION	(2) SPECIAL PROJECTS I - COAD Training Center	(3)	(4)	
a. Personnel	\$ 0.00	\$ 0.00			\$ 392,484.00
b. Fringe Benefits	\$ 0.00	\$ 0.00			\$ 207,771.00
c. Travel	\$ 0.00	\$ 0.00			\$ 110,000.00
d. Equipment	\$ 0.00	\$ 0.00			\$ 0.00
e. Supplies	\$ 0.00	\$ 0.00			\$ 19,400.00
f. Contract	\$ 494,485.00	\$ 750,000.00			\$ 18,792,692.00
g. Construction	\$ 0.00	\$ 0.00			\$ 0.00
h. Other Direct Costs	\$ 0.00	\$ 0.00			\$ 912,364.00
i. Total Direct Charges	\$ 494,485.00	\$ 750,000.00			\$ 20,434,711.00
j. Indirect Costs	\$ 0.00	\$ 0.00			\$ 0.00
k. Totals	\$ 494,485.00	\$ 750,000.00			\$ 20,434,711.00
7. Program Income	\$ 0.00	\$ 0.00			\$ 0.00

U.S. Department of Energy
Weatherization Assistance Program (WAP)
BUDGET INFORMATION REMARKS
Grant Number: SE0001844, **State:** OH
Recipient: STATE OF OHIO

Remarks

In accordance with 2 CFR 200.425(a)(2), only those Subgrantees expending more than \$1M in total Federal Funding annually will receive FINANCIAL AUDITS funding identified in the Grantee's SF-424a Budget.

Traditionally, 15% of HHS-LIHEAP funds for Ohio are transferred annually to the state weatherization program. These funds follow the same rules of the DOE weatherization program, with a few exceptions based on program funding needs. The flexibility provided by these funds prevents many deferrals for Ohio customers and is vital to the continuation of a successful program.

The Ohio Department of Job and Family Services does not plan to use any carryover funds when submitting this new award allocation. Ohio has already submitted its NCTE for the 2025 program year and extended subgrantee awards through September 30, 2026. Final reporting is due November 30, 2026, and Ohio plans to submit a carryover request and a budget revision for DOE approval at that time.

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE INFORMATION
State: OH Grant Number: SE0001844 Program Year: 2026

Name:	Ashtabula County Community Action Agency		Contact:	Alissa Holdson	
			UEI:	ZV9NPUT494D3	
			DUNS:	961704368	
Address:	6920 Austinburg Rd.		Phone:	(440) 997-5957567	
	PO Box 2610		Fax:	(440) 998-1925	
	Ashtabula, OH 44004-0000		Email:	aholdson@accaa.org	
Counties served:	GEAUGA County	Tentative allocation:	\$ 614,103.00	Congressional districts served:	<u>CD</u>
	ASHTABULA County	Planned units:	102		OH-14
	LAKE County	Type of organization:	Non-profit organization		
		Source of labor:	Agency and Contractors		

Name:	Bridges Community Action Partnership		Contact:	Marla George	
			UEI:	LQHBFRTEN2P7	
			DUNS:	028007292	
Address:	232 N Main St		Phone:	(937) 642-4986	
	Suite G		Fax:	(937) 642-1925	
	Marysville, OH 43040-0000		Email:	mkgeorge@bridgescap.org	
Counties served:	DELAWARE County	Tentative allocation:	\$ 723,550.00	Congressional districts served:	<u>CD</u>
	CHAMPAIGN County	Planned units:	127		OH-04
	LOGAN County	Type of organization:	Non-profit organization		
	MADISON County				
	SHELBY County				
	UNION County				
		Source of labor:	Agency and Contractors		

Name:	CAP Commission of the Lancaster-Fairfield County Area		Contact:	Scott Porter	
			UEI:	QNHKSRNH8LM1	
			DUNS:	097543441	
Address:	1743 East Main St		Phone:	(740) 653-4146	
	P.O. Box 768		Fax:	(740) 653-4462	
	Lancaster, OH 43130-0768		Email:	sporter@faircaa.org	
Counties served:	FAIRFIELD County	Tentative allocation:	\$ 185,285.00	Congressional districts served:	<u>CD</u>
		Planned units:	33		OH-15
		Type of organization:	Non-profit organization		
		Source of labor:	Contractors		

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE INFORMATION
State: OH Grant Number: SE0001844 Program Year: 2026

Name: CHN Housing Partners		Contact: John Sarver	
		UEI: LGKCFP8LMD6	
		DUNS: 183098870	
Address: 3711 Chester Ave Suite 100 Cleveland, OH 44114-0000		Phone: (216) 325-1651	
		Fax: () -	
		Email: JSarver@chnhousingpartners.org	
Counties served: CUYAHOGA County	Tentative allocation: \$ 1,175,486.00	Congressional	CD
	Planned units: 199	districts served:	OH-14
	Type of organization: Non-profit organization		OH-11
			OH-09
	Source of labor: Contractors		
Name: Clermont County Community Services		Contact: Billie Kuntz	
		UEI: W64UTM5NLFR3	
		DUNS: 798189445	
Address: 3003 Hospital Drive Batavia, OH 45103-0000		Phone: (513) 735-8802	
		Fax: () -	
		Email: billick@cccsi.org	
Counties served: CLERMONT County	Tentative allocation: \$ 214,430.00	Congressional	CD
	Planned units: 37	districts served:	OH-02
	Type of organization: Non-profit organization		
	Source of labor: Agency		
Name: Clinton County Community Action Program, Inc.		Contact: Jane Newkirk	
		UEI: JA41T82W7655	
		DUNS: 099025199	
Address: 789 N. Nelson Avenue PO Box 32 Wilmington, OH 45177-0032		Phone: (937) 283-1913	
		Fax: (937) 382-0390	
		Email: janenewkirk@clintoncap.org	
Counties served: CLINTON County CLARK County	Tentative allocation: \$ 367,456.00	Congressional	CD
	Planned units: 61	districts served:	OH-08
	Type of organization: Non-profit organization		OH-01
	Source of labor: Agency		
Name: Community Action Commission of Fayette County		Contact: Steve Creed	
		UEI: FW1FXGZAQ9F4	
		DUNS: 092163336	
Address: 1400 S.R. 22 NW Washington C H, OH 43160-0000		Phone: (740) 335-1831	
		Fax: (740) 335-6769	
		Email: screed@cacfayettecounty.org	

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE INFORMATION
State: OH Grant Number: SE0001844 Program Year: 2026

Counties served:	FAYETTE County	Tentative allocation:	\$ 99,257.00	Congressional districts served:	<u>CD</u> OH-15
		Planned units:	18		
		Type of organization:	Non-profit organization		
		Source of labor:	Agency		

Name: Community Action Council of Portage County Inc			Contact:	John Kennedy	
			UEI:	WUJJDFYHRLN4	
			DUNS:	060412657	
Address:	1036 West Main Street		Phone:	(330) 297-1456	
	P.O. Box 917		Fax:	(330) 297-1463	
	Ravenna, OH 44260-0000		Email:	jkennedy@cacportage.net	
Counties	PORTAGE County	Tentative allocation:	\$ 557,684.00	Congressional	CD
served:	TRUMBULL County	Planned units:	93	districts served:	OH-13
		Type of organization:	Non-profit organization		OH-14
		Source of labor:	Agency and Contractors		

Name: Community Action Wayne/Medina			Contact:	Brian Thompson	
			UEI:	MQTTNJ15LNH3	
			DUNS:	097609788	
Address:	905 Pittsburgh Ave		Phone:	(330) 264-8677	
	Wooster, OH 44691-0000		Fax:	(330) 264-5170	
			Email:	BThompson@cawm.org	
Counties	MEDINA County	Tentative allocation:	\$ 388,875.00	Congressional	CD
served:	WAYNE County	Planned units:	65	districts served:	OH-04
		Type of organization:	Non-profit organization	OH-07	
		Source of labor:	Agency and Contractors		

Name:	Corporation for Ohio Appalachian Development		Contact:	Nicole Peoples
			UEI:	KX1MNZJKDM14
			DUNS:	096330402
Address:	1 Pinchot Lane		Phone:	(740) 856-1719
	PO Box 787		Fax:	(740) 856-1719
	Athens, OH 45701-0787		Email:	npeoples@coadinc.org

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE INFORMATION
State: OH Grant Number: SE0001844 Program Year: 2026

Counties served:	COLUMBIANA County COSHOCTON County ASHLAND County ATHENS County BELMONT County BROWN County CARROLL County HARRISON County HIGHLAND County HOCKING County HOLMES County ADAMS County GALLIA County GUERNSEY County MEIGS County JACKSON County JEFFERSON County KNOX County LAWRENCE County PIKE County PERRY County SCIOTO County MONROE County MORGAN County MUSKINGUM County NOBLE County WASHINGTON County ROSS County TUSCARAWAS County VINTON County	Tentative allocation: \$ 3,757,638.00 Planned units: 672 Type of organization: Non-profit organization	Congressional districts served:	<u>CD</u> OH-02 OH-07 OH-06 OH-15 OH-12
Source of labor: Agency and Contractors				

Name: Great Lakes Community Action Partnership		Contact:	Ragan Claypool		
		UEI:	NJFNHGSBUJU1		
		DUNS:	077573533		
Address:	109 S. Front St	Phone:	(419) 333-6107		
	Fremont, OH 43420-0000	Fax:	() -		
		Email:	reclaypool@glcap.org		
Counties served:	HURON County	Tentative allocation:	\$ 1,227,313.00	Congressional districts served:	CD OH-09 OH-04
	SENECA County	Planned units:	212		
	OTTAWA County	Type of organization:	Non-profit organization		
	ERIE County				
	LORAIN County				
	SANDUSKY County				
	WOOD County				
		Source of labor:	Agency and Contractors		

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE INFORMATION
State: OH Grant Number: SE0001844 Program Year: 2026

Name: Great Lakes Community Action Partnership (Emergency Provider	Contact: Ragan Claypool		
	UEI: NJFNHGSBUJU1		
	DUNS: 077573533		
Address: 109 S Front Street	Phone: (419) 333-6107		
Freemont, OH 43420-0000	Fax: () -		
	Email: reclaypool@glcap.org		
Counties served: LUCAS County	Tentative allocation: \$ 457,796.00	Congressional districts served:	CD
	Planned units: 79		OH-09
	Type of organization: Non-profit organization		OH-05
	Source of labor: Agency and Contractors		

Name: Hancock-Hardin-Wyandot-Putnam CAC, Inc.	Contact: Armond Getz		
	UEI: JQ9LLL828DA8		
	DUNS: 097232284		
Address: 1637 Tiffin Avenue	Phone: (419) 423-3755		
P.O. Box 179	Fax: (419) 423-4115		
Findlay, OH 45840-0000	Email: agetz@hhwpcac.com		
Counties served: PUTNAM County	Tentative allocation: \$ 673,298.00	Congressional districts served:	CD
WYANDOT County	Planned units: 112		OH-04
HANCOCK County	Type of organization: Non-profit organization		OH-05
HARDIN County			
ALLEN County			
	Source of labor: Agency and Contractors		

Name: IMPACT Community Action	Contact: Eric Brandon		
	UEI: Y6XAEQY4L7Z4		
	DUNS: 830353806		
Address: 711 Southwood Avenue	Phone: (614) 453-1603		
Columbus, OH 43207-0000	Fax: () -		
	Email: ebrandon@impactca.org		
Counties served: FRANKLIN County	Tentative allocation: \$ 924,128.00	Congressional districts served:	CD
	Planned units: 101		OH-03
	Type of organization: Non-profit organization		OH-15
	Source of labor: Agency and Contractors		

Name: LEADS	Contact: Doug Pearl		
	UEI: FWLHL13AGL24		
	DUNS: 051578243		
Address: 159 Wilson Street	Phone: (740) 258-6112		
Newark, OH 43055-0000	Fax: () -		
	Email: dpearl@leadscaa.org		

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE INFORMATION
State: OH Grant Number: SE0001844 Program Year: 2026

Counties served:	LICKING County	Tentative allocation:	\$ 223,211.00	Congressional districts served:	<u>CD</u> OH-12
		Planned units:	38		
		Type of organization:	Non-profit organization		
		Source of labor:	Agency		

Name:	Mahoning-Youngstown Community Action Partnership (MYCAP)	Contact:	Theresa Williams
		UEI:	QUN4ZJ5HNX51
		DUNS:	077761062
Address:	1325 5th Avenue	Phone:	(330) 747-79212201
	Youngstown, OH 44504-0000	Fax:	() -
		Email:	twilliams@MY-CAP.ORG

Counties served:	MAHONING County	Tentative allocation:	\$ 294,427.00	Congressional districts served:	<u>CD</u> OH-13
		Planned units:	50		
		Type of organization:	Non-profit organization		
		Source of labor:	Agency		

Name:	Miami Valley Community Action Partnership	Contact:	Eddie Cooper
		UEI:	X8QYM41WYB76
		DUNS:	071269427
Address:	719 S Main St	Phone:	(937) 341-5000209
	Dayton, OH 45402-2709	Fax:	(937) 341-5002
		Email:	eddie.cooper@mvcap.com

Counties served:	DARKE County BUTLER County AUGLAIZE County MONTGOMERY County GREENE County MERCER County MIAMI County WARREN County PREBLE County	Tentative allocation:	\$ 2,034,084.00	Congressional districts served:	<u>CD</u> OH-10 OH-08
		Planned units:	353		
		Type of organization:	Non-profit organization		
		Source of labor:	Agency and Contractors		

Name:	Mid-Ohio Regional Planning Commission #140	Contact:	Robert Williams
		UEI:	FJNLTRMFQAP5
		DUNS:	071643837
Address:	111 Liberty Street	Phone:	(614) 223-4192
	Suite 100	Fax:	(614) 228-1904
	Columbus, OH 43215-0000	Email:	rwilliams@morpc.org

Counties served:	FRANKLIN County	Tentative allocation:	\$ 616,085.00	Congressional districts served:	<u>CD</u> OH-12 OH-03 OH-15
		Planned units:	89		
		Type of organization:			

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE INFORMATION
State: OH Grant Number: SE0001844 Program Year: 2026

Source of labor: Contractors

Name: **Northwestern Ohio Community Action Commission**

Contact: Kelly Feeney

UEI: JM6EC5KC3F47

DUNS: 081216897

Address: Plaza Center

Phone: (419) 784-53933101

1933 East Second Street

Fax: (419) 782-5648

Defiance, OH 43512-2592

Email: kfeeney@nocac.org

Counties served: VAN WERT County

Tentative allocation: \$ 821,489.00

Congressional

CD

WILLIAMS County

Planned units: 120

districts served:

OH-05

PAULDING County

Type of organization: Non-profit organization

DEFIANCE County

FULTON County

HENRY County

Source of labor: Agency and Contractors

Name: **Ohio Heartland Community Action Commission**

Contact: Joseph Main

UEI: KYYUS31NJBUS

DUNS: 035081835

Address: 372 E Center St

Phone: (740) 387-10391121

PO Box 779

Fax: (740) 387-1652

Marion, OH 43302-1812

Email: JosephM@ohcac.org

Counties served: MORROW County

Tentative allocation: \$ 660,930.00

Congressional

CD

MARION County

Planned units: 110

districts served:

OH-04

CRAWFORD County

Type of organization: Non-profit organization

Source of labor: Contractors

Name: **People Working Cooperatively**

Contact: Nina Creech

UEI: W64JJYSYZJM6

DUNS: 074725532

Address: 4612 Paddock Rd.

Phone: (513) 351-79215126

Cincinnati, OH 45229-0000

Fax: (513) 351-2734

Email: creechn@pwchomerepairs.org

Counties served: HAMILTON County

Tentative allocation: \$ 862,421.00

Congressional

CD

Planned units: 141

districts served:

OH-01

Type of organization: Non-profit organization

OH-02

Source of labor: Agency and Contractors

U.S. Department of Energy
WEATHERIZATION ASSISTANCE PROGRAM
SUBGRANTEE INFORMATION
State: OH Grant Number: SE0001844 Program Year: 2026

Name: Pickaway County Community Action Organization, Inc.		Contact: Jonna Motter	
		UEI: XHKXR2G4GMR1	
		DUNS: 101629871	
Address: 469 E. Ohio Street Circleville, OH 43113-0067		Phone: (740) 477-16551000	
		Fax: (740) 477-5735	
		Email: jmotter@picca.info	
Counties served: PICKAWAY County	Tentative allocation:	\$ 124,726.00	Congressional <u>CD</u>
	Planned units:	21	districts served: OH-15
	Type of organization:	Non-profit organization	
	Source of labor:	Contractors	
Name: Stark County Community Action Agency		Contact: William Beverly	
		UEI: EBLJK9BNFNJ8	
		DUNS: 025597576	
Address: 1366 Market Ave. N. Canton, OH 44714-0000		Phone: (330) 452-9823201	
		Fax: (330) 452-8172	
		Email: wbeverly@sccaa.org	
Counties served: STARK County	Tentative allocation:	\$ 458,189.00	Congressional <u>CD</u>
	Planned units:	78	districts served: OH-16
	Type of organization:	Non-profit organization	OH-07
	Source of labor:	Contractors	
Name: Summit Cty Dept of Planning & Economic Development		Contact: Holly Miller	
		UEI: LC31RFXJM2M7	
		DUNS: 829682330	
Address: 1180 S. Main St Suite 230 Akron, OH 44301-1254		Phone: (330) 643-8013	
		Fax: (330) 643-2886	
		Email: hmliller@summitoh.net	
Counties served: SUMMIT County	Tentative allocation:	\$ 580,831.00	Congressional <u>CD</u>
	Planned units:	98	districts served: OH-13
	Type of organization:	Unit of local government	OH-11
	Source of labor:	Contractors	

U.S. Department of Energy
Weatherization Assistance Program (WAP)
WEATHERIZATION ANNUAL FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

IV.1 Subgrantees

Subgrantee (City)	Planned Funds/Units
Ashtabula County Community Action Agency (Ashtabula)	\$614,103.00 102
Bridges Community Action Partnership (Marysville)	\$723,550.00 127
CAP Commission of the Lancaster-Fairfield County Area (Lancaster)	\$185,285.00 33
CHN Housing Partners (Cleveland)	\$1,175,486.00 199
Clermont County Community Services (Batavia)	\$214,430.00 37
Clinton County Community Action Program, Inc. (Wilmington)	\$367,456.00 61
Community Action Commission of Fayette County (Washington C H)	\$99,257.00 18
Community Action Council of Portage County Inc (Ravenna)	\$557,684.00 93
Community Action Wayne/Medina (Wooster)	\$388,875.00 65
Corporation for Ohio Appalachian Development (Athens)	\$3,757,638.00 672
Great Lakes Community Action Partnership (Fremont)	\$1,227,313.00 212
Great Lakes Community Action Partnership (Emergency Provider) (Freemont)	\$457,796.00 79
Hancock-Hardin-Wyandot-Putnam CAC, Inc. (Findlay)	\$673,298.00 112
IMPACT Community Action (Columbus)	\$924,128.00 101
LEADS (Newark)	\$223,211.00 38
Mahoning-Youngstown Community Action Partnership (MYCAP) (Youngstown)	\$294,427.00 50
Miami Valley Community Action Partnership (Dayton)	\$2,034,084.00 353
Mid-Ohio Regional Planning Commission #140 (Columbus)	\$616,085.00 89
Northwestern Ohio Community Action Commission (Defiance)	\$821,489.00 120
Ohio Heartland Community Action Commission (Marion)	\$660,930.00 110
People Working Cooperatively (Cincinnati)	\$862,421.00 141
Pickaway County Community Action Organization, Inc. (Circleville)	\$124,726.00 21
Stark County Community Action Agency (Canton)	\$458,189.00 78
Summit Cty Dept of Planning & Economic Development (Akron)	\$580,831.00 98

U.S. Department of Energy

Weatherization Assistance Program (WAP)

WEATHERIZATION ANNUAL FILE WORKSHEET

Grant Number: SE0001844, State: OH, Program Year: 2026

Recipient: STATE OF OHIO

Total:	\$18,042,692.00 3,009
--------	--------------------------

IV.2 WAP Production Schedule

Weatherization Plans		Units
Total Units (excluding reweatherized)		2,984
Rewatherized Units		25
Average Unit Costs, Units subject to DOE Project Rules		
VEHICLE & EQUIPMENT AVERAGE COST PER DWELLING UNIT (DOE RULES)		
A	Total Vehicles & Equipment (\$5,000 or more) Budget	\$0.00
B	Total Units Weatherized	2,984
C	Total Units Rewatherized	25
D	Total Dwelling Units to be Weatherized and Rewatherized (B + C)	3,009
E	Average Vehicles & Equipment Acquisition Cost per Unit (A divided by D)	\$0.00
AVERAGE COST PER DWELLING UNIT (DOE RULES)		
F	Total Funds for Program Operations	\$9,862,415.00
G	Total Dwelling Units to be Weatherized and Rewatherized (from line D)	3,009
H	Average Program Operations Costs per Unit (F divided by G)	\$3,277.64
I	Average Vehicles & Equipment Acquisition Cost per Unit (from line E)	\$0.00
J	Total Average Cost per Dwelling (H plus I)	\$3,277.64

IV.3 Energy Savings

Method used to calculate savings: ☒ WAP algorithm ☐ Other (describe below)				
		Units	Savings Calculator (MBtus)	Energy Savings
	This Year Estimate	3009	29.3	88164
	Prior Year Estimate	2928	29.3	85790
	Prior Year Actual	1428	29.3	41840
Method used to calculate savings description:				
Ohio will use the DOE algorithm to calculate energy savings. Please note: The HHS LIHEAP funds will be used to leverage DOE funds and weatherize additional units in Ohio. Also note that energy savings projection is reduced slightly based on the decision to offer additional administrative funds to subgrantees, reducing production and therefore, energy savings.				

IV.4 DOE-Funded Leveraging Activities

Ohio will not utilize DOE funds for leveraging.

IV.5 Policy Advisory Council Members

☒ Check if an existing state council or commission serves in this category and add name below

American Electric Power	Type of organization: Utility Contact Name: Deanna Gilliland Phone: 6149353120
-------------------------	--

U.S. Department of Energy
Weatherization Assistance Program (WAP)
WEATHERIZATION ANNUAL FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

Applied Energy Products	Email: dmgilliland@aep.com Type of organization: For-profit or Corporate (not a financial institution or utility) Contact Name: David Hackel Phone: 3304950219 Email: dave@appliedenergyproducts.com
Ashtabula County Community Action Agency	Type of organization: Local agency Contact Name: Jimmy Flack Phone: 4409975957556 Email: jflack@accaa.org
Buckeye Hills Regional Council	Type of organization: Other Contact Name: Dave Herbert Phone: 7403737647 Email: dherbert@buckeyehills.org
Cleveland Housing Network Housing Partners	Type of organization: Non-profit (not a financial institution) Contact Name: John Sarver Phone: 2163251651 Email: jsarver@chnhousingpartners.org
Columbia Gas of Ohio	Type of organization: Utility Contact Name: Sarah Poe Phone: 6143156545 Email: spoe@nisource.com
Community Action Commission of Portage County	Type of organization: Local agency Contact Name: David Shea Phone: 3302971456224 Email: dshea@cacportage.net
County of Summit	Type of organization: Unit of Local Government Contact Name: Brian Csonka Phone: 3306438760 Email: bcsonka@summitoh.net
Hocking Athens Perry Community Action Program	Type of organization: Local agency Contact Name: Jeremy Boggs Phone: 7407674500 Email: jboggs@hapcap.org
Miami Valley Community Action Patnership	Type of organization: Local agency Contact Name: Eddie Cooper Phone: 9373415000209 Email: eddie.cooper@mvcap.com
Northwest Ohio Community Action Commission	Type of organization: Local agency Contact Name: Kelly Feeney Phone: 4197845393 Email: kfeeney@nocac.org
Ohio Heartland Community Action Commission	Type of organization: Local agency Contact Name: Joe Devany Phone: 7403871039 Email: joed@ohcac.org
Ohio Mental Health & Addiction Services	Type of organization: Unit of State Government Contact Name: Roma Barickman Phone: 6144669933 Email: roma.barickman@mha.ohio.gov
Ohio Partners for Affordable Energy	Type of organization: Non-profit (not a financial institution) Contact Name: Nick Milano Phone: 6149758692 Email: nmilano@opae.org
Ohio Weatherization Training Center	Type of organization: For-profit or Corporate (not a financial institution or utility) Contact Name: Devon Cooper Phone: 7405948499 Email: dcooper@coadinc.org
	Type of organization: Other

U.S. Department of Energy
Weatherization Assistance Program (WAP)
WEATHERIZATION ANNUAL FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

Parton Service Group	Contact Name: Joyce Parton Phone: 3307302350 Email: joyce@partonservicegroup.com
People Working Cooperatively	Type of organization: For-profit or Corporate (not a financial institution or utility) Contact Name: Nina Creech Phone: 5134825126 Email: creechn@pwchomerepairs.org
Pickaway County Community Action Organization	Type of organization: Local agency Contact Name: Channin Carmean Phone: 7404771655 Email: ccarmean@picca.info

IV.6 State Plan Hearings (Note: attach notes and transcripts to the SF-424)

Date Held	Newspapers that publicized the hearings and the dates the notice ran
09/15/2025	HWAP PAC Meeting
01/14/2026	HWAP PAC Meeting
03/26/2026	HWAP PAC Meeting
08/05/2026	Notice of public hearing on the State Plan published on the Ohio Department of Job and Family Services website. (Copy of posting in attachments).
08/20/2026	The public hearing was held on August 20, 2026, both in person at the Ohio Main Library in Columbus and virtually for remote participants. Staff were on-site starting at 9:30 a.m. The hearing began at 10:00 a.m. and ended at 10:15 a.m. Notice of the hearing was posted on the Ohio Department of Job & Family Services website (jfs.ohio.gov). Two individuals attended in person and signed in; however, no public comments were received. (Transcript and recording attached).

IV.7 Miscellaneous

- Talia Givens-Gore, Section Chief, Office of Community Support Services (OCSS), Ohio Department of Job & Family Services (ODJFS), is the Business Officer for the Ohio HWAP State Plan. Angela Carnahan, Deputy Director will serve as the grantee Principal Investigator for the Ohio HWAP State Plan. Contact information is: Talia.Givens-Gore@jfs.ohio.gov and Angela.Carnahan@jfs.ohio.gov (O) 614.728.8140.
- Subgrantees must exercise a buy-local preference to ensure that weatherization materials utilized for the program are produced in Ohio to the greatest extent that cost considerations, product availability, and quantity are warranted. In cases where an out-of-state bid or vendor is preferable, the subgrantee must provide documentation/justification in the file.
- To the greatest extent practicable, subgrantees are encouraged to leverage and coordinate weatherization activities with other housing rehabilitation and/or neighborhood revitalization efforts such as the Housing Assistance Grant Program, Utility Programs, or Community Housing Impact & Preservation Program (CHIP).
- To the greatest extent practicable, subgrantees are encouraged to weatherize existing affordable rental housing, especially those accepting rent subsidies, such as Section 8 or Rural Development rental assistance, or an existing Ohio Housing Tax Credit property.
- Subgrantees are encouraged to utilize state-certified Minority Business Enterprises and Encouraging Diversity, Growth and Equity businesses to provide weatherization materials and services to the greatest extent that cost considerations, product availability, and quantity warrant.

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

This worksheet should be completed as specified in Section III of the Weatherization Assistance Program Application Package.

V.1 Eligibility

V.1.1 Approach to Determining Client Eligibility

Provide a description of the definition of income used to determine eligibility

Traditional eligibility means a household qualifies for Weatherization Assistance if its income is at or below 200% of the Federal Poverty Guidelines (FPG) as defined in the annual Weatherization Program Notice (WPN) 25-3.

Categorical eligibility allows households to qualify without standard income verification when anyone living in the home meets one of the conditions below.

A dwelling unit qualifies for DOE Weatherization Assistance if it is occupied by a low-income household meeting *any* of the following criteria, including updates from WPN 25-4:

- **Traditional Income Eligibility**
Household income is at or below 200% of the Federal Poverty Guidelines (10 CFR 440.22), or the household is eligible for LIHEAP under the same threshold.
- **Categorical Eligibility – TANF/SSI**
At least one household member received cash assistance under TANF (Title IV) or SSI (Title XVI), federal, state, or local, within the past 12 months.
- **Categorical Eligibility – LIHEAP**
Household is certified eligible for LIHEAP; no further income verification is needed.
- **Categorical Eligibility – HUD Means-Tested Programs**
A resident qualifies under HUD programs (e.g., CDBG, HOME, Lead Hazard Control & Healthy Homes). Eligibility is verified via program documents or shared databases.
- **Categorical Eligibility – USDA Means-Tested Programs (WPN 25-4 Update)**
As of December 30, 2024, households participating in certain USDA means-tested programs (with income = 80% of Area Median Income) are also categorically eligible. DOE provides an updated USDA Eligible Building List to guide identification.

All details about how Ohio determines eligibility, what documents are needed, how income is calculated, and what counts as an eligible household, are explained in the Ohio HWAP Policies and Procedures Manual, Section D, Part 2 (Client Eligibility and Application Process).

Describe what household eligibility basis will be used in the Program

A household shall be defined as a family unit meeting the qualifications above in order to qualify for weatherization. In Ohio, any household meeting either Categorical or Traditional Eligibility would be eligible to receive weatherization services from the HWAP program. Application eligibility expires 12 months from certification date if work on dwelling unit (energy audit) has not been initiated.

Describe the process for ensuring qualified aliens are eligible for weatherization benefits

All people living in the household must be listed on the application. Eligible household members must be U.S. citizens, U.S. nationals, or qualified non-citizens as defined by federal law and an Ohio resident. If an applicant provides a Social Security card, no additional proof of citizenship or immigration status is required. Anyone who is not a citizen or a qualified non-citizen is considered an ineligible household member.

Ohio will follow guidance provided in the Low Income Home Energy Assistance Program (LIHEAP) Information Memorandum (IM) U.S. Department of Health and Human Services (HHS) Guidance on use of Social Security Numbers (SSNs) and Citizenship Status Verification and LIHEAP IM 2023-03 Assistance for Eligible Household Members Residing with Ineligible Household Members.

Additionally, no one may be excluded from or denied benefits from any program funded by the Department because of their race, color, national origin, religion, sex, age, family status, or disability.

V.1.2 Approach to Determining Building Eligibility

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

Procedures to determine that units weatherized have eligibility documentation

Before a client can be served by HWAP, the subgrantee must:

- Complete the HWAP application in the Department's approved database system.
- Verify and document income eligibility and notify the client of eligibility or ineligibility within 60 days of processing a completed application. Subgrantees are required to maintain records that include documentation of client eligibility.
- **For single-family units, subgrantees are required to provide proof of ownership in each client file prior to commencing work.** This includes manufactured homes. Most subgrantees may access documentation on county auditor's websites, including information on potential foreclosures. Single-family units for sale or in foreclosure are not eligible for weatherization.
- Determine client's priority status.
- No dwelling unit will be weatherized without documentation that it is an eligible dwelling unit, as defined as 10 CFR 440.22.
- Subgrantees maintain records of previously weatherized dwelling units, as does the Department. The database is checked prior to scheduling a household for service, to ensure that the dwelling unit has not been previously weatherized.
- If the house has been previously weatherized and is not eligible for re-weatherization, as defined in 10 CFR 440.18, the dwelling unit will not be weatherized. If the house is eligible for re-weatherization, the subgrantee will make the determination whether to re-weatherize the house based on a number of factors including the energy usage of the house and the number of eligible households on the waiting list. Dwelling units weatherized may not receive re-weatherization services until 15 years after the date of final inspection.

All household files must contain the required documentation to show eligibility including approved client applications, landlord agreements (if applicable), etc.

Describe Reweathering compliance

Ohio follows the "rolling" re-weatherization rule from the Consolidations Appropriations Act of 2021. This means a home cannot be re-weatherized until 15 years after it was last weatherized with DOE funds. Ohio's first priority is always to serve homes that have never been weatherized before. Before any additional work is approved, every home must receive an energy audit to confirm that the new measures are cost-effective. Subgrantees check their records to see whether a home was previously weatherized, and the state also verifies this information using Ohio's approved database system, Salesforce, for tracking all completed weatherization jobs.

Describe what structures are eligible for weatherization

Structures eligible for weatherization include single-family, manufactured housing, and multifamily housing. All structures must be stationary and have a specific mailing (street) address. Campers and nonstationary trailers are not eligible for weatherization services. No weatherization may occur for vacant single-family homes.

Describe how Rental Units/Multifamily Buildings will be addressed

Rental Units

Rental units are eligible for weatherization and represent a portion of the dwelling units weatherized in Ohio, this includes HUD and USDA approved buildings. Landlord contributions for eligible single-family and manufactured housing rental dwellings shall not be required per 10 CFR 440.22(d) and the Final Rule amending the DOE Weatherization Assistance Program (WAP) regulations dated March 4, 1993, (58 FR 12514). Subgrantees may encourage landlord financial participation, but eligible single-family and manufactured housing dwellings may not be deferred for service if the landlord does not consent to a financial contribution. The Department waives the contribution for carbon monoxide and smoke alarms for all rental units.

Written permission of the building owner or authorized agent is required prior to commencing work. For one-year post weatherization (one year after the final inspection date) the owner must agree not to sell or raise the rent as a result of the weatherization performed on the rental unit. In the case of a rent increase, tenants are made aware of their right to appeal in Ohio's landlord/tenant agreement, which must be signed by both parties (owner and tenant) prior to commencing work.

In the situation where the eligible household's utilities are included in the rent payment, low-income accrual will be determined and documented by the subgrantee and contained in the client file. In this instance, landlord financial participation will be encouraged but not

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

required. Undue or excessive enhancement of any dwelling unit, including rental units, is prohibited. See WPN 22-12 for additional information.

For a reasonable period of time after completion, the household will not be subjected to rent increases (unless those increases are demonstrably related to other matters other than the weatherization work performed). Tenants can first file a complaint with their local agency. If the issue is not resolved, they may then submit the complaint to the Department through the appeals process. Building owners must show that any rent increase is due to reasons other than the weatherization work that was completed. There should not be any major increase in the value of the home as a result of weatherization work. All spending under WAP must focus on improvements that directly support weatherization. For example, any repairs made to the home should only be done if they are necessary for the weatherization measures to work effectively. The Department does not support the placement of liens on properties related to weatherization for any reason.

SINGLE-FAMILY UNITS

For single-family units, subgrantees are required to provide proof of ownership in each client file prior to commencing work. This includes manufactured homes. Most subgrantees may access documentation on county auditor's websites, including information on potential foreclosures. Single-family units for sale or in foreclosure are not eligible for weatherization.

MULTIFAMILY UNITS

In WAP a multifamily building is any residential building containing two or more units. (WPN22-12)

- **Large multifamily buildings:** Residential buildings with 25+ units or are more than three stories
- **Small multifamily or low-rise multifamily buildings:** Residential buildings with 5-24 units that are 3-stories or fewer
- Buildings with fewer than 5 units are treated as 2-4 unit buildings.

Weatherization regulations currently permit the weatherization of a multifamily building if at least 66% of the units are occupied by income eligible households. An exception is made for two- and four-unit buildings, where only 50% of the households must meet income eligibility requirements.

If the building does not meet the eligibility requirements, the building is **not eligible** and no work can be performed.

If the multifamily building meets the eligibility requirements, the entire building shell, including ineligible units and attached common areas, may be weatherized. Although a minimum investment in a rental unit is not required, to be counted as a completion, an energy conservation measure must have been installed.

Buildings with five or more units require prior approval by the Department and must utilize DOE Low Rise Multifamily Priority List. The Department technical monitor will conduct an onsite visit prior to work commencing. Prior to initiating weatherization services, the building must have at least 66% of units occupied by eligible clients, a valid multifamily energy audit, owner contribution (when applicable), three quotes for all work exceeding \$10,000 and any other pertinent information requested by the monitor.

The Department is working on procedures and audit approval for multifamily buildings (five to twenty-four units). Additional DOE approval is not required when utilizing the DOE Multifamily Priority List.

If DOE funds would be proposed for weatherizing multifamily buildings in the future (25+ units), those buildings must have energy audit and supporting documentation will be submitted to DOE for approval on a case-by-case basis. Leveraged funds and projects with contributions from landlords are prioritized, as well as projects that propose significant energy improvements and positive impact on communities. In the case where the landlord can sufficiently document program eligibility or provide additional information to demonstrate that contribution is not feasible, the contribution requirement may be waived by the Department staff.

The building eligibility guidelines in the HWAP Policies and Procedures Manual for Ohio state that prior to initiating work, the building must have at least 66% of units occupied by eligible clients (50% for two- and four-unit properties), a valid energy audit (as prescribed in section V.5.2), DOE Priority List, owner contribution (when applicable), quotes for all work exceeding \$10,000 and any other pertinent information requested by the monitor. When these conditions are met, the building may be approved for weatherization and work may commence.

GROUP HOMES AND SHELTERS

The eligibility for group homes and shelters is specified in the "Definitions" section of 10 CFR 440 regulations. Shelters for the homeless, battered spouses, etc., may be weatherized. Subgrantees may count each 800 square feet as a unit or each floor of the shelter as a unit. Applications for HWAP services from group homes must list all persons living in the home and their incomes (if age 19 and older or an emancipated minor). Applications for shelters are permitted to list only

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

the shelter name. Individual names of persons within the shelter and/or incomes are not required. Prior approval by the Department is required to weatherize a shelter or a group home.

Describe the deferral Process

Sometimes Ohio WAP can fix the issues that caused a home to be deferred, minor plumbing or roof repairs. Once those problems are properly fixed, the home may become eligible for weatherization again.

If a client believes their deferral was incorrect or unfair, they can use the standard weatherization appeal process to request a review.

In other cases, other funding sources may be available to fix the problem that led to the deferral. Some subgrantees also have access to additional federal, state, local, or community resources and may refer clients to those programs when appropriate.

Ohio will use deferral tracking sheets to monitor all deferrals. One copy of the sheet will be given to the client, and another will be added to the client's file. Subgrantees will submit these tracking sheets to the state every month so the state can review and follow up on deferrals.

Conditions preventing the weatherization of the dwelling unit may lead to a deferral. Deferral is recommended if conditions exist that prevent safe, effective, and/or meaningful weatherization. Conditions preventing weatherization include, but are not limited to, the following:

- Standing water, mold, or other moisture issues that cannot be addressed with weatherization funding.
- Electrical or plumbing hazards or structural failures that cannot be addressed as a part of weatherization services.
- Friable asbestos or other asbestos issues that cannot be addressed with weatherization funding.
- Deteriorated lead-based paint surfaces or when the extent and/or condition of lead-based paint may create other health and safety hazards.
- Evidence of large spread infestations of rodents, insects, and/or other vermin.
- Unsecured pets.
- Sewage or animal feces in the home.
- Improperly stored chemicals, combustible materials, or other fire hazards.
- Maintenance/housekeeping practices that limit access to the dwelling or create an unhealthy work environment.
- Major remodeling is in progress, which limits the proper completion of weatherization measures.
- Threat(s) of violence or abusive behavior to worker(s) or household member(s) during the weatherization process.
- The illegal presence or use of any controlled substance in the home during the weatherization process.
- Occupant has self-declared health conditions that prohibit the installation of weatherization materials.
- Preexisting compliance issues.
- The area is slated for redevelopment.
- The area is in a high-risk geographic area (e.g., a flood plain).
- Refusal by the client to remove certain space heaters, or other unsafe items.
- The dwelling unit is in foreclosure or for sale.
- Other issues, as defined by the qualified inspector and approved by the subgrantee's energy coordinator.

Subgrantees are encouraged, whenever possible, to refer clients to other programs or work with partners, such as utility weatherization programs, Healthy Homes programs, home-repair programs, or other local resources, to help address deferral issues. In some cases, these services may even be available through the same subgrantee. However, it is ultimately the client's responsibility to fix the conditions that caused the deferral before weatherization work can continue.

Once the issue is resolved, clients should contact the subgrantee to schedule a re-evaluation of the home. These clients will then receive top priority for service and will not be placed back on the waitlist.

Subgrantees must document the reason for any deferral in the client file and are encouraged to work with their state technical monitor when making deferral decisions. Ohio will use monthly deferral tracking sheets submitted by subgrantees to monitor deferrals and referral activity. A template for tracking these deferrals and referrals is attached.

Weatherization Readiness Funds (WRF)

Ohio will use the appropriated Weatherization Readiness Funds (WRF) to enhance the energy efficiency efforts of HWAP by targeting dwellings whose homes have been deferred for weatherization services. Ohio currently operates a similar deferral program with an additional transfer requested via a waiver from HHS. The WRF will have its own Policy and Procedure Manual. Additionally, all homes receiving WRF must receive meaningful weatherization services through HWAP, and the weatherization services must be completed within the same program year. Ohio will prioritize these funds for clients who are between 175-200% of the Federal Poverty Guidelines (FPG) and have been deferred for weatherization services or would be deferred due to health and safety issues.

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

The WRF funds are allocated to the Subgrantees the same formula as the WAP funds. Expenditures are limited to \$10,000 for households who are less than 175% FPG and \$25,000 per home for households income is greater than 175%-200% FPG. Subgrantees enter the expenditures into the reimbursement program in Salesforce. All of the required values are captured in this database. Ohio's HHS Enhancement program serves households at or below 175% of the Federal Poverty Guidelines, providing up to \$25,000 in assistance. These households can also receive an additional \$10,000 through the Weatherization Readiness Fund. There is currently no funding available for households between 175% and 200% of the poverty guidelines, which is why this cap was set for those eligible households.

Grantee monitors review a minimum of 5% of WRF project. Monitoring of WRF units occurs during the monitoring of units or additional monitoring as necessary.

V.1.3 Definition of Children

Definition of children (below age): **19**

V.1.4 Approach to Tribal Organizations

☐ Recommend tribal organization(s) be treated as local applicant?

If YES, Recommendation. If NO, Statement that assistance to low-income tribe members and other low-income persons is equal.

Assistance to low income tribe members and other low income persons is equal.

V.2 Selection of Areas to Be Served

Ohio conducts a Risk Assessment at the start of each three-year grant cycle to evaluate subgrantee performance and determine whether they are administering an effective weatherization program. The Risk Assessment tool reviews administrative, technical, and fiscal management components.

Throughout each program year, subgrantees are monitored to assess ongoing performance and determine their level of risk. If a subgrantee receives a "high risk monitoring" rating for two consecutive assessments, the territory may be placed into a competitive proposal process once the current contract term ends. If this occurs, Ohio will follow the requirements outlined in 10 CFR 440.15.

Per CFR 440.14(c)(6)(ii), the weatherization assistance program in Ohio is available through (23) local Subgrantee agencies covering all 88 counties.

30 of the 88 counties are all under one delegate agency, Corporation for Ohio Appalachian Development (COAD), which administers the weatherization program to 17 community action agencies.

All 88 counties will be served in Ohio.

V.3 Priorities

Priority Application Procedures

The program prioritizes applicants according to 10 CFR 440.16 "Minimum Program Requirements." The following groups receive priority for weatherization services:

- Elderly person(s)
- Person(s) with disabilities
- Families with dependent children

Note: The Department is currently reviewing and updating the definition and policy related to "high energy user" and "high energy burden." Until this

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

work is complete, high energy user and high energy burden will not be used as a priority category.

Subgrantees must maintain documentation in each client file to support the priority assigned.

Applicants who meet one or more of these criteria are classified as "Priority Applicants." Applicants who do not meet any of the priority criteria are classified as "Traditional Applicants."

All applicants are placed on the waiting list for the county where they live. Priority Applicants are listed ahead of Traditional Applicants and are ordered by the date their eligibility was confirmed (oldest to newest). Traditional Applicants may not be served before Priority Applicants. All applicants must reverify household income every 12 months. No applicant should remain on the waitlist longer than one year without reverification.

Each subgrantee is assigned a minimum number of units to complete per county during the program year. Subgrantees are encouraged to coordinate HWAP funds with other federal, state, local, or private programs to maximize energy efficiency improvements.

The Department provides a priority-for-service-delivery waiver form for subgrantees. This form may be submitted to the state for approval when the request does not conflict with DOE rules or 10 CFR 440.16 "Minimum Program Requirements." A copy of this form is attached. The HWAP Priority Waiver Request Form must be completed and approved by a state monitor before any work begins, and the approved form must be kept in the client file.

V.4 Climatic Conditions

The climate of Ohio is a humid continental climate (Köppen climate classification Dfa) throughout the state. Summers are typically hot and humid throughout the state, while winters generally range from cool to cold. Precipitation in Ohio is moderate year-round.

Severe weather is not uncommon in the state, although there are typically fewer tornado reports in Ohio than in states located in what is known as "Tornado Alley." Lake effect snowstorms also are not uncommon on the southeast shore of Lake Erie, which is in an area designated as "the Snowbelt" (source: Ohio Department of Natural Resources). The highest recorded temperature was 113 °F (45 °C), near Gallipolis on July 21, 1934. [31] The lowest recorded temperature was -39 °F (-39 °C), at Milligan on Feb. 10, 1899. [32] (source: The National Climate Data Center). Ohio subgrantees use the following weather stations when completing energy audits:

Normal Heating Degree-Days (HDD) and Cooling Degree-Days (CDD) 1991-2020

(Source: Comparative Climatic Data, National Centers for Environmental Information, NOAA, 2025.)

- Akron, Ohio: 5700 HDD + 870 CDD = 6570 Total DD
- Cincinnati, Ohio: 4892 HDD + 1160 CDD = 6052 Total DD
- Cleveland, Ohio: 5516 HDD + 947 CDD = 6463 Total DD
- Columbus, Ohio: 5233 HDD + 1068 CDD = 6301 Total DD
- Dayton, Ohio: 5149 HDD + 1154 CDD = 6303 Total DD
- Toledo, Ohio: 5641 HDD + 1019 CDD = 6660 Total DD
- Youngstown, Ohio: 6090 HDD + 633 CDD = 6723 Total DD
- Fort Wayne, Indiana: 5968 HDD + 849 CDD = 6817 Total DD

V.5 Type of Weatherization Work to Be Done

V.5.1 Technical Guides and Materials

All Ohio weatherization work will be performed in accordance with DOE-approved procedures and materials listed in 10 CFR 440 Appendix A. Additionally, DOE has approved the use of the following materials not indicated in Appendix A of 10 CFR 440:

- Light Emitting Diode (LED) bulbs, approved 11/27/18
- Spray foam as an insulation material, approved 11/27/18
- Energy Star Refrigerators, approved 11/20/19
- Extended measure lifetimes, approved 11/20/19
- Department's subgrantees must perform all work according to the National Renewable Energy Laboratory (NREL) Standard Work Specifications (SWS), and the State of Ohio Weatherization Field Guide for Home Energy Updates to acceptable standards of service delivery

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

for the Ohio weatherization network.

The subgrantee's signature on the HWAP grant agreement documents will serve as verification that work will be performed in accordance with NREL SWS specifications of work quality outlined in WPN 22-4, Section 1.

The following is an excerpt from the subgrantee agreement:

"Grantee hereby acknowledges and represents that it has current, complete, and up to date copies of the following rules, regulations, and guidelines:

- 10 CFR Part 440, U.S. Department of Energy Weatherization Assistance for Low-Income Persons
- 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- The Home Weatherization Assistance Program State Plan for the current program year
- The Ohio Home Weatherization Assistance Program Policies and Procedures Manual
- All applicable Information Updates issued by Grantor
- The State of Ohio Weatherization Field Guide for Home Energy Updates"

The State of Ohio Weatherization Field Guide for Home Energy Updates has been reviewed by Department staff in collaboration with Saturn Resource Management and is now approved by DOE. The approved document is attached. It will be distributed to all subgrantees and contractors, and an electronic version will also be made available online.

WEATHERIZATION PROGRAM STANDARDS

Weatherization program standards shall be determined in accordance with the State of Ohio Weatherization Field Guide for Home Energy Updates and NREL SWS in effect at the time. If a subgrantee subcontracts any portion of the HWAP in accordance with Section 17 of the subgrantee agreement, the subgrantee has the additional responsibility to ensure that all programmatic information including training and technical assistance (T&T/A) is received by the subcontractor and that the subcontractor is in compliance with all applicable program requirements, including but not limited to adherence to the NREL SWS and the State of Ohio Weatherization Field Guide for Home Energy Updates.

Field guide types approval dates

Single-Family: 8/7/2026
Manufactured Housing: 8/7/2026
Multi-Family: 8/7/2026

V.5.2 Energy Audit Procedures

Audit Procedures and Dates Most Recently Approved by DOE

Audit Procedure: Single-Family

Audit Name:

Approval Date: 8/8/2023

Audit Procedure: Manufactured Housing

Audit Name:

Approval Date: 8/8/2023

Audit Procedure: Multi-Family

Audit Name:

Approval Date:

Comments

Single-Family Housing

Ohio uses the NEAT audit tool (WA Web Version 10) for all buildings with one to four units. Each energy-saving measure must have an SIR of 1 or higher, and the total project SIR must also be 1 or higher. Subgrantees must follow the HWAP Policies and Procedures Manual and the State of Ohio Weatherization Field Guide for Home Energy Updates.

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

Manufactured Housing

Ohio uses the MHEA audit tool (WA Web Version 10) for all manufactured homes. Each energy-saving measure must have an SIR of 1 or higher, and the total project SIR must also be 1 or higher. Subgrantees must follow the HWAP Policies and Procedures Manual and the State of Ohio Weatherization Field Guide for Home Energy Updates.

Multifamily Housing

Ohio is developing procedures and approval processes for multifamily buildings with four or more stories. For large multifamily buildings with four or more stories, audits and supporting documents will be sent to DOE for case-by-case approval. The EA-QUIP or another DOE-approved audit will be used for these buildings. Subgrantees may use the DOE-approved priority list for low-rise multifamily buildings. Multifamily production is projected to be less than 20%.

Ohio is approved for single family and manufactured housing regional priority lists.

V.5.3 Final Inspection

According to 10 CFR 440.16(g), a home cannot be marked as completed until a Quality Control Inspector (QCI) performs a final inspection and certifies that all required work meets the standards in the NREL SWS, the State of Ohio Weatherization Field Guide for Home Energy Updates, and either a DOE-approved energy audit or priority list. To keep responsibilities separate, the Energy Auditor and the QCI must be two different people. A QCI is never allowed to inspect work they helped complete, for example, they cannot install a furnace and then perform the final inspection on that same job.

Process to Ensure Adequate Quality Control Inspection

Each home must be inspected using the standards listed in the Work Quality section of WPN 22-4. All final inspections must be done by a QCI certified by the Building Performance Institute (BPI). Right now, Ohio has certified QCIs who support 38 weatherization providers across 88 counties. Subgrantees can either employ their own QCI or contract with one. All final inspection paperwork and certification must be kept in the client's file. If the Department reviews the file, it must include signatures from both the subgrantee's QCI and the state technical monitor QCI.

Per WPN 22-4 every DOE WAP unit reported as complete must receive a Final Inspection documenting that all work meets the minimum specifications outlined in the Grantee's DOE-approved field guide. Units are to be inspected using criteria that aligns with the requirements outlined in Section 1 of this guidance. Every client file must have a form that certifies that the unit had a Final Inspection and that all work met the required standards. The form must contain the QCI's printed name, signature, certification number and date. If a unit has received both a Final Inspection and has also been monitored by the Grantee, the client file must include both the certified QCI's (Subgrantee and Grantee) printed name, signatures and certification number and date - one for each inspection.

The Final Inspection must include an assessment of the energy audit that confirms the accuracy of the field site data collection, energy audit software inputs, and that measures called for on the work order were appropriate and in accordance with the Grantee energy audit procedures and protocols approved by DOE. Grantee technical monitoring of Subgrantee dwelling units shall not be completed by the same QCI certified individual that had completed the Subgrantee's energy audit or Final Inspection of the same dwelling unit. The QCI must also review the original audit and confirm that the work order included the correct measures and that those measures followed DOE-approved audit procedures.

Inspection Forms

The Quality Control Inspection form (attached) is the state monitoring inspection form, based on the tool provided by DOE, and the final inspection certification form. This form is placed in the client's file and serves as a recording of all Quality Control Inspections performed on the dwelling unit(s).

Consequences for Failure to Provide a QCI

If a subgrantee submits a unit without a certified Quality Control Inspection (QCI) form, or if the QCI does not complete a proper inspection, the Department will take action. This may include extra training, failing the unit, increased monitoring, or disallowed costs.

If a QCI does not follow the most recent NREL SWS, the State of Ohio Weatherization Field Guide, or other required codes, the following consequences apply:

First violation:

- Verbal warning
- Training and technical assistance (T&T/A) with a state-certified QCI monitor

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

- Subgrantee may need to complete another Quality Control Inspection and/or additional work to meet NREL SWS standards

Second violation:

- Written warning
- T&T/A with a state-certified QCI monitor
- Subgrantee may need to redo the inspection and/or complete extra work to meet standards
- Subgrantee and inspector must submit an action plan explaining how they will ensure proper inspections in the future

Third violation:

- Possible disallowed costs
- Second written warning
- Suspension of the QCI's inspection privileges until additional training is completed
- A state-certified QCI monitor must provide more T&T/A and confirm the inspector can perform complete, accurate inspections
- Additional units will be monitored to make sure the QCI is meeting all requirements

Fourth violation:

- Possible referral to BPI for revocation of certification
- Units inspected by the QCI may result in disallowed costs until an independent QCI certifies the work

WPN 22-4 mentions the creation of a QCI Mentorship program. Ohio is uncertain whether this type

of program will be implemented during Program Year 2026, but if it is desired, the Department will contact Ohio's DOE Project Officer for approval.

V.6 Weatherization Analysis of Effectiveness

Assessment of Subgrantee Effectiveness

The Department uses several methods to evaluate how well subgrantees deliver weatherization services. Technical and administrative/fiscal monitoring is completed as outlined in Section V.8.3, and additional training or more frequent monitoring may be required when concerns arise.

The Department's Energy Program Developer position reviews each subgrantee's monitoring report to determine effectiveness of financial, technical, and administrative performance. Items reviewed include financial results, production goals, expenditures, average cost per unit, reporting timeliness, health and safety practices, staff qualifications, procurement, and contractor or crew management. Subgrantees are rated as high, moderate, or low risk, and results are shared to support performance improvement and guide training and technical assistance (T&T/A). The tool also helps compare performance across the network. The Energy Program Developer will review each subgrantee's monitoring report and decide whether they need additional training and technical assistance or should be placed on a Continuous Improvement Plan based on their performance.

Training Priorities Based on Performance

High-risk subgrantees must submit a Corrective Action Plan. Administrative monitors review progress during scheduled visits. T&T/A may be required or requested to address specific performance issues. High-risk subgrantees are placed in a Continuous Improvement Plan (CIP) until the next annual assessment. Two consecutive high-risk designations may result in competitive rebidding of the service area.

Using Monitoring Feedback

Monitoring results are incorporated into program procedures. Findings and recommendations from prior years are tracked, and repeated issues are flagged. Monitoring data is analyzed and used to guide future T&T/A. Technical findings are shared with OWTC, which uses the information to plan training. The Department's database tracks monitoring results and provides reports by subgrantee and statewide.

Continuous Improvement

If deemed necessary by Energy Programs Developer, the frequency of subgrantee monitoring is increased, and technical assistance or training may be required. When program management or fiscal findings are cited on an administrative monitoring visit, the subgrantee is given 30 days to respond. Failure to respond will result in noncompliance with sections 10 and 11 of the HWAP grant agreement and could result in disciplinary action. Training on administrative and fiscal policies is delivered by Department audit staff at conferences, meetings, webinars, all provider trainings,

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

and other venues as needed.

Performance Tracking

Key information from monitoring visits, such as date of visit, number of units monitored, and due dates for corrective actions, is tracked electronically. Detailed technical findings and required actions are also tracked. Production numbers and air leakage reductions from Building Weatherization Reports (BWRs) are reviewed for progress and follow-up.

Monitoring Requirements

All monitoring is formal and scheduled. Findings are issued in a written report and must be resolved within required timeframes. All findings become part of each subgrantee's annual Risk Assessment.

Costing of Measures

To ensure accurate pricing, subgrantees must use an approved price list or obtain three quotes for contracted work. Purchases of vehicles or equipment costing \$10,000 or more require Department approval and must use non-DOE funds. Crew-based programs must purchase inventory up front and are reimbursed after installation; DOE grant-owned inventory is not allowed.

V.7 Health and Safety

The Department's Health & Safety Plan for Program Year 2026 is attached as a separate document in the attachments section of the SF-424 of this application.

V.8 Program Management

V.8.1 Overview and Organization

Grantee Organization

The weatherization program beginning July 1, 2026, is administered by Ohio Department of Job and Family Services (ODJFS), Office of Community Support Services (OCSS). The OCSS also administers the federal HHS funded programs of LIHEAP and Community Services Block Grant (CSBG), as well as other state and federal funded programs, such as the state funded Percentage of Income Payment Plan (PIPP) and the Electric Partnership Program (EPP). The OCSS strives to improve the health, safety and energy affordability of Ohio's low-income population. OCSS will join the ODJFS Health and Human Services Division, which also houses the offices of Child Support, Family Assistance, and Youth and Family Ombudsman.

The HWAP program is directly administered by the OCSS Section Chief and Weatherization Manager. An additional eight staff positions are dedicated to monitoring and compliance. OCSS has 23 direct contracts with subgrantees (18 Community Action Agencies [CAAs]; two local government agencies; and three nonprofit, non-CAA agencies) to implement the HWAP program. These subgrantees will ensure that HWAP services are available in all 88 of Ohio's counties. Subgrantees are solely responsible for the quality of work and reporting requirements of the HWAP program. Subgrantees are expected to monitor the performance of contractors, crews, and nonprofit partners carrying out work for the HWAP program. Additionally, the Department monitors will visit all subgrantees and review no less than 5% of completed units (see V.8.3 Monitoring Activities for additional details).

Traditionally, 15% of LIHEAP funds for Ohio are transferred annually to the HWAP program. These funds follow the same rules of the DOE weatherization program, with a few exceptions based on program funding needs. The flexibility provided by these funds prevents many deferrals for Ohio clients and is vital to the continuation of a successful program. Since PY 2021, the Department has sought a waiver request from HHS to allow 25% of the state's LIHEAP funds to be utilized towards the weatherization program. The additional 10% are used by HWAP subgrantees to offset costs of the HWAP and provide funding for health and safety related measures such as knob and tube wire replacement, minor roof repair, pest infestation, minor plumbing, and ventilation measures. This is to achieve the ultimate goal of reducing the number of deferrals in Ohio.

Relationship of the Weatherization office with other units of State Government

The Assistant Director of Health and Human Services (HHS) at ODJFS is charged with leading the following offices:

1. Office of Child Support

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

2. Office of Family Assistance
3. Office of Youth and Family Ombudsman
4. Office of Community Support Services

V.8.2 Administrative Expenditure Limits

The Department follows the administrative spending limits in 10 CFR 440.18(e). These rules say that no more than 15% of a state's grant can be used for administrative costs. Of that amount, the state can use up to 7.5% for its own administrative needs, and at least 7.5% must be provided to subgrantees for their administrative expenses. The Department tracks administrative spending through the monthly financial reimbursement request. The Department's database also prevents subgrantees from budgeting more than the allowed amount for administrative costs.

For subgrantees, "administrative costs" are expenses that support the overall operation of the HWAP program but are not directly tied to work done on individual homes. Common administrative costs include wages, benefits, and related expenses for staff working in executive roles, finance and accounting, human resources, and planning. Other typical administrative expenses include payroll processing, health insurance administration, data processing, allowable indirect costs, and bank fees. Membership dues count as administrative costs, and no more than 25% of any membership fee may be charged to HWAP. Subgrantees receiving \$349,999 or less are allowed an additional 5% for administrative costs.

Ohio allows subgrantees without a negotiated indirect cost rate to use the federal de minimis indirect rate under 2 CFR 200.414. This allows them to charge up to 15% of their Modified Total Direct Costs as indirect costs. Audit and liability insurance costs may be prorated and placed in their proper cost categories if they are not already included in an indirect cost rate agreement.

V.8.3 Monitoring Activities

In compliance with 10 CFR 440.12(b)(6) and WPN 22-4, the Department has established the following monitoring practices to ensure service providers adhere to contractual and federal regulatory constraints, have adequate programmatic and financial management control, and achieve acceptable quality standards in the field work performed. An estimated amount of 5% of the grantee administrative funds are used for programmatic monitoring, and about 40% of the T&TA funds are used for technical monitoring.

Monitoring Overview

- The Community Development Analysts ("CDA") of the Office of Community Support Services are responsible for administrative monitoring and fiscal monitoring of the Weatherization Assistance Program ("WAP"). WAP CDA's review reimbursement requests and provide T&TA throughout the program year.
- The Energy Analyst ("EA") of the Office of Community Support Services are responsible for the technical monitoring in of the Weatherization Assistance Program ("WAP").

Administrative, Technical, and Fiscal Monitoring

The Department has a monitoring system to review how well subgrantees are performing, no matter what funding source they use. Monitoring is the main way the state checks whether subgrantees are following program rules, meeting their goals, and running an effective program.

Monitoring gives both the Department and subgrantees objective information and recommendations to improve program and administrative issues. Technical field staff review property management, training records, inventory, material quality, and field work. Each subgrantee is visited at least once per monitoring year, and the monitor reviews at least 5% of completed units. For each unit, the QCI inspection is checked to make sure it meets the independent QCI requirements described earlier.

Administrative field staff review fiscal procedures, staffing, organizational structure, procurement, and client services. Each subgrantee receives at least one administrative monitoring visit each year, and at least 5% of completed client files are reviewed. The program year is July 1 through June 30.

Monitoring visits are usually scheduled at least two weeks ahead of time. Subgrantees should not choose which units will be monitored. Units are selected by state staff based on past monitoring issues, risk factors, housing type, installed measures, or location. There is no set monitoring schedule yet for Program Year

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

2026. Typically, monitors visit one to four subgrantees each month. There are 38 weatherization providers in Ohio.

A job automatically fails technical monitoring if the client reports that the subgrantee visited the home before the state monitor arrived in order to “clean up” the work.

Travel is required to carry out monitoring, and the State of Ohio follows federal travel rules. State vehicles are used for in-state travel when available and cost-effective. All technical monitors who perform Quality Control Inspections must maintain a BPI QCI certification.

Corrective Actions Procedures

The Department’s monitoring approach will include the following components:

- Administrative review by field staff of documents and reports related to the organization, operation, and performance of local subgrantees’ programs.
- Monitoring for technical compliance with standards, performance measures, applicable codes, and other policies related to installation of materials.
- Fiscal review of financial stability and accountability.

Administrative Monitoring

Per WPN 24-4 administrative monitoring reports are completed within 30 days of the visit to the subgrantee. The administrative review covers the following, at a minimum: financial management systems and operations, review of previous monitoring, payroll/personnel, procurement procedures, subgrantee or partner agency monitoring, invoicing/purchase orders compared to work orders and price list or bids, records retention, contractor compliance, client file review, program structure, program outreach including a review of the waiting list, general program operations and flow of services, review of production goals, and gathering of success stories. Reports are sent to the subgrantee board chairperson and executive director, who must respond within 30 days of receipt of the report and provide evidence or assurance, as appropriate, of all actions taken. A 15-day extension for the response is allowable with permission from the weatherization manager within the Department.

The administrative monitoring also includes review of annual grant applications, reports based on monthly financial and production information, and compliance with required written procedures. Problems noted through this review are communicated to the subgrantees for their subsequent explanation and/or resolution. Client files have been standardized in Ohio since 2010. Administrative monitors also check for adherence to both existing and new policies and procedures and provide training upon request or requirement when subgrantees fail to meet expectations in one or more area. The Administrative Monitoring Quality Assurance Checklist for file review is attached, along with a copy of the monitoring instrument.

Technical Monitoring

Per WPN 24-4 technical monitoring reports are completed within 30 days of the visit to the subgrantee. These reports will summarize the findings and, when necessary, direct the subgrantee to take specific action to correct issues of noncompliance and/or to develop a plan of action to improve performance. Reports are sent to the subgrantee board chairperson and executive director who must respond within 30 days of receipt of the report and provide evidence or assurance, as appropriate, of all actions taken. A 15-day extension for the response is allowable with permission from the weatherization manager at the Department.

Monitoring reports include a reminder that suspension of funding is possible if a subgrantee fails to respond within the allowable timeframe. Technical monitoring also includes review of annual grant applications, analysis of tools/equipment inventories, and compliance with required written procedures.

The Department has implemented procedures to ensure state monitoring is increased if monitoring reports indicate a need for improvement. Based on the monitoring reports, the Energy Program Developer can decide to place any sub grantee on a continuous improvement plan at any time during the program year. The sub-grantee will receive additional technical monitoring of its completed units for the next two consecutive quarters. During the period of CIP, the Department will work with that subgrantee with T&T/A and/or the OWTC to address the problematic areas causing the need for the continuous improvement plan. Under this process, units pass or fail based on specific parameters. Units monitored that have one or more health and safety findings (any health and safety finding is considered a major finding) or a combination of four or more findings fail the job.

Technical reviews of subgrantees include verification that Occupational Safety and Health Administration (OSHA) worker safety requirements are being implemented (Safety Data Sheets, Personal Protective Equipment, lead and asbestos compliance, etc.). Onsite monitoring also includes verification that worker safety requirements are followed during in-progress jobs.

Fiscal

Administrative field staff will complete financial monitoring for all Weatherization subrecipients. This financial review will take place at the same time as the Weatherization Program/File Monitoring. During the review, administrative field staff will make sure that payments are processed correctly and according to the guidelines in this manual. They will look at the following:

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

- Whether grant funds are used correctly and in allowed combinations.
- Whether subrecipients are properly tracking and using Program Income.
- Whether contractors are being paid within 45 days.
- Whether the supporting documentation included with reimbursement claims is complete and appropriate.

Tracking and Analysis

The Department uses a tool called Montrak, which is an Excel worksheet, to track monitoring results. This includes the date of the monitoring visit, when the report was issued, and when all issues were resolved. The Department also keeps a database that records and groups findings from technical monitoring visits by the type of issue and the specific measure involved. These reports include results for each subgrantee as well as statewide totals, and they are shared with the OWTC to help plan training and technical assistance (T&T/A).

T&T/A is provided by the OWTC through formal required courses, and by state technical and administrative staff when needed. Training may be triggered by Department reports, DOE or other oversight groups, requests from subgrantees, or when additional training is required. The OWTC keeps a database that lists staff who have been trained, what courses they completed, and their status (pass, fail, in progress). Subgrantees must track their staff credentials and training needs and make sure certifications are current. State monitors can access the training database and check the credentials of subgrantee staff during monitoring. If compliance issues are found, the Department may require updated training in the monitoring report.

Client education is required for every eligible household. Each year, subgrantees must submit a list of staff who completed the Client Education course from the OWTC along with the date they finished it. Client education must be documented on the Energy Savers Partnership Plan form. One copy goes in the client's file, and another stays in the client's home for future reference.

Removal of Subgrantee

The Department is currently restructuring their risk assessment process for all Department programs under Office of Community Support Services. Grantee will continue to review monitoring reports of subgrantee to review their performance and determine whether they are running an effective weatherization program. The risk assessment will look at three main areas: administrative management, technical work, and fiscal management. If the risk assessment leads to a competitive proposal process, the Department will follow the requirements in 10 CFR 440.15. The grant agreement with local subgrantees also includes language about when and how a contract may be terminated. If a subgrantee is rated "high risk" for two years in a row, the Department may require a competitive proposal process for that subgrantee's service area once the current contract ends.

Existing subgrantees may choose to step away from the weatherization program. If they decide to do this, they must submit their decision in writing, signed by an authorized representative. When a subgrantee leaves the program, the territory must be reassigned through a competitive request-for-proposal process. A public hearing is required before a new permanent subgrantee is officially selected.

If a subgrantee gives up their territory or is removed from the program, the Department may ask another existing subgrantee to temporarily take over the area. This ensures that services continue without interruption for eligible clients.

V.8.4 Training and Technical Assistance Approach and Activities

Ohio's weatherization network receives comprehensive and specific trainings from the Ohio Weatherization Training Center (OWTC). The OWTC is accredited by the Interstate Renewable Energy Council (IREC) to train Home Energy Professionals for the Retrofit Installer, Crew Leader, Energy Auditor, and QCI certifications. Additionally, all curriculums for the Retrofit Installer, Crew Leader, Energy Auditor, and QCI have been aligned with the Job Task Analysis (JTA) for each certification. Requirements for training and certification are developed in accordance with DOE WAP guidelines and regulations and those of the NREL SWS, and the State of Ohio Weatherization Field Guide for Home Energy Updates. The OWTC received IREC accreditation for Retrofit Installer, Crew Leader and Energy Auditor in September 2016. The attached 2026 HWAP Training and Certification Requirements contains the course list for each weatherization position, and how they are integrated to provide a consistent training message that meets the JTA requirements.

All energy auditors and QCIs must attend and successfully pass a three-day inspector refresher course at the OWTC every three years. All crew leaders must attend and successfully pass a refresher course every five years. The Department encourages all weatherization staff to attend job specific trainings and conferences (including Ohio's annual weatherization conference), to learn new skills and techniques to enhance Ohio's weatherization program. The Department regularly reviews monitoring reports to determine if individuals require any additional training. Additional programmatic or administrative trainings will be provided when requested by the subgrantee for additional programmatic or technical support.

Training and certification requirements are reviewed on an annual basis by state technical and administrative staff in collaboration with the training and technical staff at the OWTC. The OWTC works to ensure that the training and technical requirements meet or exceed program standards as well as support quality

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

outcomes including, but not limited to, a skilled, knowledgeable, and qualified workforce, which translates to quality work standards in the field. Contractors are required to complete applicable trainings prior to starting work and are not charged for the cost of registration for any courses required for Ohio's weatherization program. Local subgrantees are advised to secure a retention agreement in exchange for the training, that would stipulate that contractors will work in the program, at a minimum, for a specific amount of time, and should be in correlation to the cost of the training provided.

All subgrantees and contractors must have completed required trainings prior to providing weatherization services.

Annually, subgrantees must submit with their grant application, any contractors they are going to utilize in HWAP for Department's approval. Department staff review federal and state records to ensure the contractor is not debarred, and review any additional requirements i.e., training records, licensure, EPA firm certification, etc. Department staff use the Contractor Review Checklist (attached) to ensure all requirements are met before approving the contractor to provide weatherization services. The same process is followed for any contractor added during the program year.

Additionally, Department monitors check the OWTC training database to ensure that all subgrantee staff are up to date on required training. Findings are recorded in monitoring reports and subgrantees are required to respond.

New weatherization contractors must complete required training prior to the start of work (Basic Weatherization Tactics, Blower Door, and Lead Renovation Repair and Painting (LRRP)). All other training may be completed within 180 days of the date of hire or contract signature, unless otherwise specified.

For a complete list of trainings in the Retrofit Installer Series, Crew Leader Series, Energy Auditor Series, QCI Series, and Heat Technician Series, see the HWAP Program Year 2026 Training and Certification Requirements (attached).

Infield technical assistance and training on programmatic or administrative requirements is provided to subgrantees through a variety of means from both the Department and the OWTC. A referral for T&T/A can be initiated through a variety of means including, but not limited to:

- Results of an onsite monitoring visit or report by the Department, DOE, or other oversight or evaluation entity.
- Request by the subgrantee.
- Supplemental training required by the Department or recommended by the OWTC.

The OWTC maintains a training database for all workforce/personnel employed or previously employed by a subgrantee or approved private contractor. The database has the capacity to track student progress in detail, including student transcript of credentials, course completions, pass/fail valuations, and related certifications. While subgrantees are responsible for maintaining training and certification compliance for their workforce/personnel, the OWTC student database has limited capacity to support notification to subgrantees of pending recertification and/or training, to avoid noncompliance in training and technical requirements. Department's monitoring staff has access to the OWTC database to validate credentials of the subgrantee personnel or request a report directly from the OWTC. Through continued collaboration, the OWTC and the Department ensure subgrantees remain in compliance in training and technical requirements and related certifications.

Client education is required for all eligible households and is recorded on the Energy Savers Partnership Plan form or equivalent. One copy is placed in the client file and the other copy remains with the client for future reference. All energy auditors and QCIs are required to complete an eight-hour client education training through the OWTC to develop skills for client interaction and to explain the changes in the home, post weatherization.

A. ASSESSMENT OF TRAINING AND TECHNICAL ASSISTANCE

The Department staff analyze data on a variety of financial, production, and weatherization retrofit information. Trends indicating extremes in production and/or completed weatherization measures will be noted and tracked for appropriate follow up. The field representatives' monitoring reports are shared with the OWTC so trainings can be modified or customized based on needs. Onsite visits provide first-hand, observable evidence for T&T/A.

State funded weatherization skills training will be matched closely to techniques and program policies to ensure consistent and effective implementation. OWTC's Training and Student Database is a master list of all HWAP staff and their associated training records, has been developed to highlight the needs of the individuals working within the program.

B. PROVISION OF TRAINING AND TECHNICAL ASSISTANCE

The OWTC is an IREC accredited training provider. The OWTC provides a multifaceted approach to workforce training and development. Classroom instruction, written and visual materials, hands on instruction, and field experience provide a wide range of options to accommodate varied learning styles for adult learners.

Funding for training activities provided through the OWTC is part of the T&T/A allocation to the State of Ohio. Annual funding of the OWTC is determined at the time of the DOE allocation. The OWTC has established training facilities at locations regionally in Ohio to ensure travel costs are minimized to subgrantees and approved private contractors. In addition to the funding from the DOE WAP allocation, the OWTC has diversified its funding revenue through procurement

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

of federal, state, and private foundation grants and private contracts with contractors and utility providers. This diversification of funding streams has allowed the OWTC to bring additional training and technical resources to the Ohio WAP Provider Network.

The training schedule is updated on a quarterly basis and made available to the Ohio WAP Provider Network online through the training center's website at www.coadinc.org/owtc.

The OWTC has more than 30 years of experience in the development and implementation of weatherization training standards at both the state and federal level.

The OWTC staff participates in working advisory groups with the Department to update technical standards and refine curriculum. The OWTC is responsible for creating training materials including technical documents, technical drawings and charts, instructor and student manuals, and digital media presentations. The training professionals also design and build the props and learning tools for specific hands-on instruction. An example of this would be the full size, fully functional "prop house" within the main facility allowing simulated diagnostic testing and hands-on training to be conducted in a controlled environment.

Courses in building science, retrofit energy efficiency measures, heating unit inspection, heating unit repair, ASHRAE, mold/moisture, asbestos, and lead safety are provided with health and safety training integrated into each module.

Each of the trainers are professionals in their fields and become BPI certified instructors to enhance the learning experience. Trainers often have additional certifications, including BPI Testing Proctor.

The feedback from various oversight entities at all levels, including but not limited to inspector general reports, federal and state monitoring, and federal and state audits, are used to develop or modify current policies and to direct program T&T/A.

Training and certification requirements are provided by the OWTC and include the competencies, knowledge, skills, and abilities for a skilled workforce necessary to perform quality work in the field as described in the JTA identified by NREL.

Continuing Education Units (CEUs) will be made available to subgrantees and workforce to ensure knowledge, skills, abilities, and technical competencies remain current. The courses offered reflect a commitment to ongoing education and skill building, as well as provide opportunities to have access to new technologies and technical advances in theory, lab, and field practice. The continued expansion of available CEUs supports the workforce in holding other credentials in the industry that support higher outcomes in the field.

T&T/A funds are available to support locally initiated training and to make effective use of the training center. To assure coordination of training activities, all T&T/A funds shall be itemized and budgeted into the following categories:

- Costs for travel, per diem, salaries, and fringe for attendance at the OWTC for T&T/A workshops, seminars, meetings, or classes.
- Supplemental training not offered by the OWTC for HWAP staff. Training must relate directly to the attendee's HWAP job duties.
- Purchase of training materials, including training and testing costs, necessary to meet OSHA safety standards.
- Percentage of salary for a staff person responsible for ensuring that training, safety requirements and needs are met, and to oversee in-house weatherization training.
- Travel for HWAP staff to attend conferences, meetings, and seminars.

Contractor T&T/A reimbursements:

- Training must be reimbursed per the approved T&T/A plan.
- Subgrantees must clearly communicate the T&T/A reimbursement policies and procedures in a binding agreement with the contractor.
- All funds used for contractor reimbursements must be from T&T/A budget line item.
- Reimbursement for the time to attend training must be reasonable and based on subgrantee-specific labor rates or other available data.
- Travel reimbursements must be based on the [GSA Per Diem Rates](#).
- The plan should set limits and thresholds for contractor reimbursements, for example:
 - A fixed dollar amount of at least \$100 per day of training per attendee up to four days or a reasonable set dollar amount per training course.
 - Total dollars to a contractor firm.
 - Limits on the number of exam retakes that will be reimbursed. Apply an exam retake policy consistently to subgrantee employees and contractors.

Reimbursement should be provided per a contractually agreed upon timeline following completion of the T&T/A activity including any requisite submitted documentation.

In making the determination to pay for contractors' training, subgrantees should secure a retention agreement in exchange for the training. The retention agreement should require that contractors work in the program for a specific amount of time that equates to the value of the costs associated with the T&T/A

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

provided.

Examples of contractor/agency retention agreements can be found [here](#).

The Department shall continue to assure an effective exchange of program information through the following:

- Active involvement with the HWAP PAC and Technical Subcommittee.
- Promotion of regional meetings initiated by regional representatives of the PAC at which management, technical and general informational topics will be discussed according to current need.
- Scheduling statewide weatherization meetings.
- Updates to program management guidance, including Operations Memos, Information Updates, and revisions to the HWAP Policies and Procedures Manual, when necessary.
- Continued meeting of the working group consisting of the Department and OWTC staff, to develop new training approaches and refine the existing courses to best meet the needs of the network.
- Encouragement of information exchange and skills transfer among subgrantees on an informal basis.

Additionally, appropriate representation is recommended at national conferences and DOE sponsored events such as Home Performance Coalition, the National Weatherization Conference, National Association for State Community Service Programs conferences, Energy Out West, and/or other regional meetings.

C. ATTENDANCE/TRAINING REQUIREMENTS

Attendance at state sponsored trainings may be required based on identified need to support remediation of program deficiencies and/or to ensure competence in specific areas. In such cases, subgrantee attendance will be required as a matter of program compliance. Failure to attend any scheduled training without due notice may result in a service charge to the subgrantee, per the cancellation policy of the OWTC. This service charge is not an allowable T&T/A expense and must be paid by unrestricted/nonfederal funds.

T&T/A funds may be used a maximum of six times for the EA and QCI certification exam process (written and/or field).

D. ASSESSMENT OF STATE TRAINING AND TECHNICAL ASSISTANCE ACTIVITIES

Assessment of activities will be accomplished by review of the following:

- Local training activities and local T&T/A expenditure reports.
- The OWTC monthly attendance and quarterly activity reports.
- Quarterly review of the OWTC to measure and track training effectiveness.
- Onsite monitoring of local programs.
- Review of local T&T/A curriculum and activities.

All attendees receive a certificate for successfully completing each course, showing milestones met in their professional development plan, which are maintained by subgrantees and reviewed by state monitors upon request. Feedback from subgrantees is used to direct training and policy, and all monitoring reports are shared with the OWTC staff. Additionally, a work group was established to meet quarterly to discuss training issues and requirements and to direct and improve the process of training our weatherization network. By doing so, subgrantees are compared for effectiveness in energy efficiency. Ohio will continue to improve operations, provide effective services, and develop new ways to excel at training the network of providers and weatherizing homes.

The OWTC will track and report to the Weatherization Manager of OCSS on a quarterly basis, the following performance metrics:

- Number of individuals on a waiting list.
- Courses provided.
- In the field technical assistance.
- Expansion of training portfolio/CEUs.

Department/OCSS Staff Training (increased budget for T/TA):

- Annual All Providers Training
- Weatherize Ohio Training Event
- NASCSP Conferences
- Any Qualified BPI Continuing Education for OCSS Technical Team
- Statewide weatherization trainings

U.S. Department of Energy
Weatherization Assistance Program (WAP)
STATE PLAN / MASTER FILE WORKSHEET
Grant Number: SE0001844, **State:** OH, **Program Year:** 2026
Recipient: STATE OF OHIO

- Administrative and Financial training throughout the program year
- Updates to new implemented state approved database system trainings

Percent of overall trainings

Comprehensive Trainings: 50.0

Specific Trainings: 50.0

Breakdown of T&TA training budget

Percent of budget allocated to Auditor/QCI trainings: 20.0

Percent of budget allocated to Crew/Installer trainings: 20.0

Percent of budget allocated to Management/Financial trainings: 30.0

V.9 Energy Crisis and Disaster Plan

Ohio's ability to leverage additional funds has allowed most subgrantees to meet the emergency demands of their clients without significant changes to the annual plans. In the event of a declared natural or manmade disaster, Ohio will allow subgrantees to assist their eligible clients with weatherization funds to the extent that the services are in support of eligible weatherization work. The allowable expenditures under HWAP are limited to include the following:

- The cost of Incidental/Additional Repairs to an eligible dwelling unit, if such repairs are necessary to make the installation of weatherization materials effective, per 10 CFR 440.18(d)(9).
- The cost of eliminating health and safety hazards, which is necessary before the installation of weatherization materials, per 10 CFR 440.18(d)(15).

In the event of a declared federal or state disaster (those in which the President of the United States or the Governor of the State of Ohio has declared the event an emergency), subgrantees may return to a dwelling unit previously reported as a completion to the DOE that has been "damaged by fire, flood, or act of God and repair of the damage to weatherization materials is not paid for by insurance" and it may be re-weatherized, without regard to date of previous weatherization, per 10 CFR 440.18(f)(2)(ii). Local authorities must deem the dwelling unit salvageable as well as habitable and the damage to the materials must not be covered by insurance or other form of compensation. In these cases, the work can be addressed without prior approval or any special reporting.

The subgrantee may use HWAP funds to perform functions to protect the federal funding investment. Such activities may include securing weatherization materials, tools, equipment, weatherization vehicles, or protection of local subgrantee weatherization files and records during the initial phase of the disaster response. The use of HWAP funds to pay weatherization personnel to perform relief work in the community as a result of a disaster is not allowable. The use of weatherization vehicles and/or equipment may be used to assist disaster relief activities; however, the HWAP program must be reimbursed. Reprioritization of households located in a disaster area is permissible as long as the households are determined eligible for the weatherization, meet one of the priorities described in 10 CFR 440.16(b), and are free and clear of any insurance claim or other form of compensation resulting from the damage incurred from the disaster. Documentation must be placed in the client file.