

Guernsey County Department of Job and
Family Services & Child Support
Enforcement Agency

*Prevention, Retention,
And
Contingency Program*

Guernsey County Department of Job and Family Services
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Program Overview

The Guernsey County PRC Program has been meeting the needs of the residents of Guernsey County since its inception in October 1997. In 1997, Ohio established a new paradigm of assistance for its residents. The new approach focused on short term, non-recurring assistance to help families through difficult times without creating a system of generational dependence.

The PRC Program and all of its components have grown and have been modified to meet the unique needs we all face in these times of economic change and uncertainty.

Services may be provided to a PRC household to help members retain employment and, thereby, to achieve or continue self-sufficiency. Non-recurring, short-term assistance addresses discrete crisis situations, not exceeding four months in duration and is dependent upon federal, state, and local funding.

All services provided to a PRC household will meet at least one the four purposes of TANF:

1. Provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives.
2. End the dependence of needy parents on government benefits by promoting job preparation, work, and marriage.
3. Prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies.
4. Encourage the formation and maintenance of two-parent families.

To assist families, the Prevention, Retention, and Contingency (PRC) Plan includes services which fall into three categories:

Prevention – To divert an assistance group from ongoing cash assistance to self-sufficiency by helping them through a short term need.

Retention – To provide services to an assistance group to allow an employed assistance group member maintain employment and, thereby, achieve or continue self – sufficiency.

Contingency – Services are provided to an assistant group to meet an emergency need that threaten the health and safety of the assistance group.

Program Operation

To ensure fair and equitable treatment of families applying for PRC assistance, the program shall be continuously in operation according to the standards and policies set forth in this plan. The scope of covered benefits or services and the amounts specified for the benefits and services listed in Services Matrix (Appendix A) may not be reduced, limited, or restricted unless the Plan is amended. Within the regulations that govern the program, the Director of the Guernsey County Department of Job and family Services retains the right to expand the PRC eligibility to meet the emergency needs of individuals or a targeted population. All of the PRC benefits and services administered by GCDJFS are temporary in nature and dependent upon the availability of funds.

GCDJFS, in its administration of the PRC program, does not discriminate on the basis of race, color, religion, gender, national origin, age, sexual orientation, gender identity, disability that can be reasonably accommodated, political affiliation or belief, or veteran status.

Program Integrity

GCDJFS reserves the right to deny PRC benefits or services (or condition its approval) to any applicant who has demonstrated a pattern of PRC misuse or abuse (actual or attempted). An application for PRC can also be denied for submission of fraudulent documentation, failure to meet the eligibility requirements, failure to cooperate, and failure to verify income or other eligibility criteria as requested. No application shall pend over 30 days from receipt.

Any erroneous payments issued under the PRC program due to customer error, misrepresentation, intentional program violation, fraud, or agency error constitutes an overpayment. All PRC overpayments shall be subject to the same rules and regulations as TANF overpayments as outlined in the OAC Section 5101:1-56-70 and 5101:4-23-75.

Reporting of fraudulent information will result in referral to the county prosecuting attorney for possible criminal action. Fraud occurs when a client knowingly and willfully provides false information about his/her circumstances in order to receive PRC for which he/she is not eligible.

A PRC AG that is discovered to have fraudulently received or improperly disposed of PRC benefits or services will be required to reimburse the full cost of the benefits or services and may be subject to prosecution. PRC applications from these AGs will

be denied until repayment is made. Providing false and/or misleading information during the PRC application process will render the household ineligible for PRC benefits and services for a 24 month period.

Under no circumstances will an employee of the GCDJFS receive PRC payment as a contractor, either as an individual or as a member of a corporation or partnership.

UPDATES

10/01/23	New PRC Plan Submission
10/04/23	Updated Matrix- removed Employment Incentive Program. Updated Targeted population by removing FA ABAWD Work Activity participant.
04/24/24	Updated Temporary Emergency Shelter Assistance to 5 nights not to exceed \$500.00
	Added TANF Summer Youth Employment Program to Service Matrix
04/24/25	Updated TANF Summer Youth Employment Program in Service Matrix to reflect 2025 dates.

A. ELIGIBILITY AND APPLICATION**1. Minor Child** – up to age 19 if in school – up to age 18 if not in school

- < Must have a minor child in the household or;
- < Be financially responsible for a minor child outside of the household or,
- < Be responsible for medical/health care for a minor child outside the household or,
- < Have a medically verified pregnancy

2. Household Income – (applicant and all adults and children residing with the applicant) Total of all **gross household income** for necessary employment or non-employment related requests **cannot exceed 200% of the monthly Federal Poverty Guidelines** (FPG) in effect July 1 and updated annually based on household size. ***Income will be self-declared.** Reference OAC Rule 5101:1-24-20.*

A 30-day budget period will be used and begins 30 days prior to the date of application and ends on the date of application.

Court ordered child support, current arrearage, and fee payments shall be excluded.

Income involuntarily terminated will not be counted.

Minor child's earned income will be excluded.

3. Applicant Verification – (applicant is the person that signs the application) Applicant must return needed verifications as soon as possible but no later than 30 days after a signed application is received by the agency.**4.** In accordance with Ohio Revised Code 329.051, GCDJFS must make voter registration application available to individuals applying for or participating in the PRC program. GCDJFS and all agencies with which the GCDJFS has purchase of services agreements or vendor contracts for PRC services, will make voter registration applications available to individuals applying for PRC benefits and services.

Verifications required for PRC applications will vary according to the nature of the requested item or service. Verifications required for PRC may include, but are not limited to:

- < A statement from the provider of the requested service that details the amount needed and a description of the service to be provided (i.e., utility bill, landlord statement, etc.). Note: more than one estimate may be required (i.e., home repair, appliance purchase, etc.).
 - < Social security numbers for the assistance group.
 - < Identity for the person making the application.
 - < Residency shall be verified except in unusual cases where verification of residency cannot reasonably be accomplished.
 - < All other factors of eligibility prior to approval only if they are questionable and affect eligibility for a service or benefit.
 - < W-9 form must be on file with the county for the provider of services.
5. **Financial Need** – Eligibility for PRC is dependent upon household demonstration of need for financial assistance and/or services, and whether the county determines that provision of PRC will satisfy the need. See Appendix A.
 6. **Timelines/Other Restrictions** – PRC eligibility follows a 12 month period. No more than the maximum amounts established in this plan can be issued in any 12 month period. In addition, recipients of comparable benefits from another Ohio county or another state’s emergency assistance program, will be restricted from obtaining PRC assistance for a 12 month period including the month of application. If another Ohio county had repay conditions on receipt of their PRC benefits, those conditions will continue in Guernsey County, if known to the agency.
 7. **Tracking of receipt of PRC assistance** – All adults residing in the household will be tracked for future PRC use. If persons move out of the household, the receipt of assistance

follows all individuals.

8. **Services from this program are not an entitlement** – Eligibility determination qualifies or disqualifies an AG for consideration of services. The requested service itself must also be determined to be appropriate and allowable as a complete solution to the presenting need. The determination as to appropriate and allowable services is solely the decision of the Guernsey County Department of Job and Family Services.

As such, this determination of appropriate and allowable services may only be appealed through the Guernsey County Department of Job and Family Services. The eligibility determination has full appeal rights through the Ohio Department of Job and Family Services.

9. **Other community, state or federal programs** – If state or federal programs are available to meet participant needs (i.e. HEAP, etc,) participant must utilize those services before utilizing PRC.

Household or AG must utilize the Home Energy Assistance Program (HEAP) while it is in operation before payment will be authorized for heating fuel.

GCDJFS staff may refer the PRC applicant to other community resources if available to help meet the need. The agency may deny the application if referral to another community resource was made and the service is available.

10. **Appeal Process**

GCDJFS will issue a Notice of Approval of your Application for Assistance (ODJFS 4074) or Notice of Denial of your Application for Assistance (ODJFS 7334) for all PRC applications.

Individuals may request a review of their PRC decision through either a County Conference, State Hearing, or both.

(A) County Conference - A written request for a county conference must be submitted to the Director of the Guernsey County Department of Job and Family Services or his designee within 5 days of the notice of the decision. A county conference will be scheduled within 10 days of the receipt of the request. A decision will be made by the Director or his/her designee within 5 days after the county conference.

(B) State Hearing Rights – At the time of application, individuals are to be provided an explanation of their right to request a state hearing, ODJFS 04059, Explanation of State Hearing Procedures.

11. **Voter Registration** – In accordance with Section 329.051 of the Ohio Revised Code, GCDJFS will offer a voter registration application to individuals applying for or participating in the PRC program.
12. **Notification of Applicant Rights - GCDJFS 043** will be distributed with all requests for PRC applications and includes information on the Americans with Disabilities Act, Limited English Proficiency, Nondiscrimination, Information on Citizenship and Immigration Status, Information regarding Social Security Numbers, and how to file a discrimination complaint.

A. HOUSEHOLDS INELIGIBLE FOR PRC

1. **Maximum Limit** – Any household that has a member who has received the maximum allowable under PRC is ineligible.
2. **Income** – Any household that exceeds 200% of the monthly federal poverty guideline is ineligible.
3. **Minor Child** – Any household that doesn't meet the minor child guideline listed in the plan is ineligible.
4. **Fugitive felons, probation and parole violators** - Any household who has a fugitive felon, a probation or parole violator is ineligible.
5. **Outstanding IPV claims and disqualification penalties** –Any household containing an individual with an outstanding IPV claim or disqualification penalty in any benefit program (ADC, TANF, OWF, PRC, Child Care or Food Stamps) is ineligible to participate in the PRC Program. Ineligibility continues until the cost of the IPV fraudulent claim is repaid, or the disqualification period ends, whichever is longer.
6. **Residence Fraud** – A person found to have fraudulently misrepresented residence in order to obtain assistance in two or more states is ineligible for ten years from the date of conviction.
7. **OWF Sanctions** – If the household is under current sanction on the OWF program, it is ineligible for PRC.
8. **Food Stamp Sanctions** – If a household member is under current food stamp sanction, the household is ineligible for PRC.
9. **Under 18** – An unmarried, non-graduate parent under 18 not attending high school or equivalent is ineligible.
10. **Under 18** – An unmarried parent under 18 not living in an adult supervised setting is ineligible.
11. **Medical Expenses** – Because the PRC program is funded with federal Title IV Block Grant Funds, no medical expenses for applicants are covered except for the following:

A. pre-pregnancy family planning service

A. AGENCY REQUIREMENTS

1. **Objective Criteria** – The county is responsible for using objective criteria when determining eligibility and approving or denying services in a fair and equitable manner, which includes verification of information within three business days after completion of application process.
2. **Other programs** – The county will inform PRC applicants about other available programs (i.e., Medicaid and Food Assistance) and hearing rights that are applicable.
3. **Authorization** – Applications for prevention, retention, and contingency assistance will be authorized by the agency director or his designee(s).
4. **Auditing** – The county will ensure that its policies meet all auditing requirements including application entry for tracking on CRISE.
5. **Notices** – If eligibility for PRC is established, the GCDJFS will issue written notice of approval or denial.

GUIDELINES FOR EXPANDING THE PRC PROGRAM

On August 22, 1996, the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) became federal law. Provisions in PRWORA overhauled the federal regulations pertaining to public assistance by abolishing the Aid to Families with Dependent Children (AFDC) entitlement program and replacing it with the Temporary Assistance for Needy Families (TANF) block grant program. Substitute House Bill 408 (SHB 408) is Ohio's legislative response to PRWORA. The following six principles guided the creation of SHB 408: **Personal Responsibility, Community Involvement, Integration of Services, Simplifying Service Delivery, Problem Prevention, and Evaluation of Program Outcomes**. SHB 408 created, among other provisions, the Ohio Works First (OWF) public assistance program to replace the former ADC program. It also created a companion program, Prevention, Retention and Contingency (PRC) and gives each of Ohio's 88 counties maximum flexibility in defining the parameters of receipt of cash benefits and a focus on moving individuals and families to economic self-sufficiency.

The Ohio Department of Job and Family Services (ODJFS) has developed parameters in which Federal TANF funds can be expended locally with more flexibility. These expanded activities and services are identified as child welfare, child support and social service programs related to family stability. These additional activities and services have increased in scope to further state and local flexibility in designing welfare programs that best serve our local populations (families) to achieve economic and family self-sufficiency.

Within ODJFS and Federal guidelines, the Guernsey County Department of Job and Family Services (GCDJFS) will identify services, activities and programs (direct and supportive) for which individuals and assistance groups may be eligible for TANF reimbursement, i.e., Ohio Works First (OWF); Prevention, Retention, and Contingency (PRC); and Family Self-Sufficiency/Family Stability (Social, Human and Economic) activities identified in the Guernsey County Plan.

The GCDJFS Director or his designee, with the approval of the Guernsey County Commissioners, may enter into agreements with agencies, organizations or individuals that will provide services, programs or activities that assist families and/or individuals achieve economic self-sufficiency and/or family stability. Consistent with the spirit of ODJFS' authority in accordance with Section 5101.211 of the ORC, the GCDJFS may enter into written agreements or contracts with, or issue grants to private or government entities under which funds are

provided to assist in the coordination, provision, enhancement or innovation of human service activities on the local level. These agreements must comply with all federal, state and local laws and program policies and guidelines including procurement procedures/policies.

Agreements for services entered into with the GCDJFS and approved by the Guernsey County Commissioners become part of the Guernsey County PRC Plan for the life of the contract and are subject to all rules and regulations mandated by Ohio House Bills ,167,408 and PRWORA.

To expand the universe of families and individuals who are eligible for partnership (agreement) services with GCDJFS and community entities the only eligibility requirements will be the income guidelines and the requirement to have a child in the home or be responsible for a child.

Sanctioned households will remain eligible for services. This is an exception to how sanctioned households are treated in Section 4.

Participation by eligible participants does not preclude the families from making a separate application for other services or assistance available under the County's PRC Plan. The receipt of these services will not count toward the family's eligibility for primary PRC assistance.

Scope of Benefits and Services

The attached PRC Benefits and Services Matrix (see **Appendix A**) details the scope of benefits and services that may be available by program category.

The chart also specifies the AGs served and the economic need standards for each identified benefit or service.

Any payments for Children’s Services, employment related supportive services, workforce related services, and bed bug extermination are not included in the one-time financial limit.

The PRC Benefits and Services Matrix (see Appendix A) lists a number of services which may be offered to AGs; however, due to funding constraints only a portion of the projects may be in operation at any given time. Only those projects with a current sub-grant agreement or contract will be available to applicants. If funding for a service has been exhausted, then the service will not be available.

If available, members of the AG are eligible to participate in more than one TANF/PRC Project simultaneously or sequentially if participation will enhance the member’s or AG’s progress toward self-sufficiency.

**PRC PLAN AMENDMENT TO INCORPORATE SERVICES PROVIDED
THROUGH CONTRACTS**

(This section will be added to as contracts are entered into)

The PRC Plan and amendments will be effective upon the date of authorization by the Director of the Guernsey County Department of Job and Family Services.

PRC Plan effective 05/01/2025.

Approved:



APPENDIX A

Services Matrix

Effective Date	Service	Provision	Cap	TANF Purpose	Economic Need Standard	Targeted Population
10/01/2023	Utility- Heating Provision Natural Gas Electric Bulk fuel: Heating Fuel Oil Kerosene Coal/Wood Propane	• During HEAP season PRC will only be approved for heating assistance if the customer provides documentation from HEAP stating that this resource has been denied. • Payment may be made to prevent shut off or restore service. Applicant must provide documentation regarding the amount due. • Utility charges from prior residences will not be paid if required for connection at a new residence. • Applicant must provide documentation regarding the amount needed for deposit • Utility bill –<i>disconnect notice required</i>- address must be applicant's place of residence, be incurred during period of residence and applicant must be responsible to pay the utility. • <i>Payment may be made if the AG has less than a 20 day supply of bulk fuel</i>	One issuance between Jan-June and a second issuance between July-December. Cap is \$500.00 per issuance.	1,2	200% of Federal Poverty Level	TANF eligible residents of Guernsey County
10/01/2023	Utility- Non Heating Related Provision Electric - (<i>if NOT the heating source</i>) Water/Sewer	• Payment may be made to prevent shut off or restore service. Applicant must provide documentation regarding the amount due. • Utility charges from prior residences will not be paid if required for connection at a new residence. • Applicant must provide documentation regarding the amount needed for deposit • Utility bill –<i>disconnect notice required</i>- address must be applicant's place of residence, be incurred during period of residence and applicant must be responsible to pay the utility.	One issuance between Jan-June and a second issuance between July-December. Cap is \$500.00 per issuance	1,2	200% of Federal Poverty Level	TANF eligible residents of Guernsey County
10/01/2023	Rent or Mortgage Payment	• Payment will not be made for closing costs, down payment on a home, second mortgages, or home equity lines of credit.	One issuance between Jan-June and a second issuance	1,2	200% of Federal Poverty Level	TANF eligible residents of Guernsey County

		• Payment will not be made for any late fees, legal expenses, penalties, or court costs. • Payment will not be made if the AG lives with or is employed by the landlord. • Applicant must provide documentation regarding the amount due and the month(s) for which payment is being requested. • A current lease agreement is required for all rent - related requests. • Payment will not be made to the landlord for utilities if not disclosed in the lease agreement. • A copy of any subsidized assistance agreement is required, if applicable.	between July-December. Cap is \$500.00 per issuance.			
10/01/2023	Auto Repair	1. 3 vehicle written estimates must be received; 2. Must select from county W9 list; 3. Work must be warranted for 30 days; 4. Applicant must be working at least 20 hours a week or actively participating in a required work activity through OhioMeansJobs Guernsey County/Job & Family Services; 5. Repair must not exceed Bluebook value of vehicle; 6. Current motor vehicle insurance/proof of liability insurance, and current and valid driver's license must be provided by applicant 7. Verification of employment may be requested. 8. Vehicle must be the AG's sole means of transportation. 9. Repairs made to the auto are limited to those needed to make the vehicle operable (e.g., body damage, tire damage, etc.). Cosmetic repairs only, such as painting and striping, will not be paid.	One time in a 12 month period up to \$500.00	1,2	200% of Federal Poverty Level	•TANF eligible employed or underemployed individuals or Work required through OMJ •Non-Custodial parents with a current support order that are unemployed or underemployed
10/01/2023	Employment Related Expenses	• Testing fees: a) State licensed, board certified, or b) Commercial Driver's License.	Up to \$100.00 in a 12 month period	1,2	200% of Federal Poverty Level	•TANF eligible employed or underemployed individuals or Work required through OMJ

		• Work related uniforms • Interview attire • Work boots/shoes				•Non-Custodial parents with a current support order that are unemployed or underemployed
10/01/2023	Pest Extermination Program	The Pest Extermination service covers the cost of extermination services (inspection, treatment, and follow-up) up to \$1500.00 to TANF eligible individuals actively involved and participating with the Guernsey County Health Department. Payment will be made to the extermination company. The service will require a referral from the Guernsey County Health Department indicating the applicant is fully participating and cooperating in the extermination process. Applications are required and will not be subject to the Repayment provisions of Section 3,(A), (4) or the Maximum(s) and Limitation(s) of Section 3,(A), (8). The Health Department shall be copied on approval and denial notices for these services to help facilitate the ongoing efforts of extermination. Pest Extermination includes insect (bed bugs, roaches, etc.) and animal removal. Includes homeowners or rental tenants if lease states extermination is the responsibility of the tenant.	Up to \$1,500.00 one time in 12 month period	1	200% of Federal Poverty Level	TANF eligible residents of Guernsey County
10/01/2023	Subsidized Employment Program	The subsidized employment program will provide TANF eligible individuals an opportunity to obtain employment and provide employers an incentive to hire participants who need benefits and services to overcome barriers to employment. Payments will be made to employers or temporary agencies to help cover wages, fringe benefits and medical benefits. The employer or temporary agency will receive a <u>50%</u> wage subsidy.	Subsidized employment benefits will be limited to a maximum of 50% of the employer's costs as detailed in	1,2	200% of Federal Poverty Level	•Registered job seekers with OhioMeansJobs Guernsey County •TANF eligible employed or underemployed individuals

			the program description for a period that aligns with the employer's probationary period but not to exceed six months. The payment structure is to be negotiated prior to the employment start date. Services are contingent upon Federal and State funding.			•Non-Custodial parents with a current support order that are unemployed or underemployed
10/01/2023	Individual Training Accounts	The TANF ITA program will provide TANF eligible individuals an opportunity to receive tuition and book assistance for short term trainings, not to exceed one year in length. All customers who receive ITA assistance funded through this TANF/PRC program will be found income eligible at 200% of the FPL and have a child in the home or be financially responsible for a child.	Total TANF ITA assistance cannot exceed a one-time cap of \$8,000.00 (lifetime) per eligible individual.	1,2	200% of Federal Poverty Level	•Registered job seekers with OhioMeansJobs Guernsey County

10/01/2023	Children's Services	To maintain children in their home or to facilitate reunification back into the home, including: a) Family Preservation; b) Custody and Non-Custody case management; c) Kinship Navigator outreach/administration. Children's Service will document such in the Random Moment Sample (RMS) system.	None	1,4	200% of Federal Poverty Level	Individuals involved with Guernsey County Children's Services
10/01/2023	General Workforce Services	Program and services should address a minimum number of the following components (not an exhaustive list): •Employment assessments •Aptitude and education assessments; •Knowledge, skills and abilities; inventories/assessments; •Basic Employability and job readiness training and skill development; •Leadership development; •Trainings such as positive work habits, world of work expectations, problem solving, critical thinking, decision making, facilitation, occupational skill training, etc.; •Case management, counseling, barrier removal or other supportive services; •Services specific to the needs of refugee and immigrant individuals; •Pre-employment testing; •Job search techniques; •Applications, cover letter letters, references and resumes; •Career pathway exploration and planning; •Employment placement and retention; •Job mentoring and coaching; and •Employment advancement services	Contracted services and programs are limited to the amount under contract. Services and Programs are contingent upon Federal and State Funding.	1,2	200% of Federal Poverty Level	•Registered job seekers with OhioMeansJobs Guernsey County •TANF eligible employed or underemployed individuals •Non-Custodial parents with a current support order that are unemployed or underemployed

10/01/2023	Disaster Assistance	Disaster Assistance will be made available when the county has been declared a state of emergency by the State of Ohio or the federal government. Each disaster will be treated individually. General guidelines are: a) Each household will receive only one-time assistance. b) The household must have been adversely affected by the disaster. c) An application/claim of loss must be completed. d) Standard PRC eligibility requirements and restrictions are waived except for the income standard and household composition.	Contracted services and programs are limited to the amount under contract.	1,2	200% of Federal Poverty Level	TANF eligible residents of Guernsey County
10/01/2023	Car Seat	This will provide for ONE car seat – infant, toddler, or booster seat per family.	Up to \$150.00 one time in 12-month period;	1,2	200% of Federal Poverty Level	•TANF eligible employed or underemployed individuals •Non-Custodial parents with a current support order that are unemployed or underemployed
10/01/2023	Child Clothing Allowance	a) One (1) \$150.00 clothing allowance per child in a six month period. Issuance dates are one time between January – June and one time between July – December; b) Eligible child must be school aged, i.e. pre-k (enrolled in pre-school thru twelfth (12th) grade; c) School attendance (including preschool enrollment must be verified);	One (1) voucher issued between January – June and one (1) issued	1,4	200% of FPL	•TANF eligible families of Guernsey County with school aged children (Pre-K – 12th)

		d) In Shared Parenting situations, residential parent shall apply for child; e) Clothing allowance will follow the child – regardless of household/custodial changes.	between July – December.			
10/01/2023	Car Payments	Program will pay for one month of the actual payment, excluding late fees. If the applicant is unable to show the ability to pay succeeding months, the application may be denied. Applicant criteria: 1. Must have been employed during the last 30 days; 2. Must work or be able to document works an average of at least 25 hours per week; 3. Valid Driver's License; 4. Applicant must be verified owner of the vehicle; 5. Must be able to show ability to pay later months; 6. Statement from creditor with payment amount due and; 7. Proof of insurance.	\$500.00 annual maximum payment	1,2	200% of the Federal Poverty Level	Registered job seekers with OhioMeansJobs Guernsey County •TANF eligible employed or underemployed individuals •Non-Custodial parents with a current support order that are unemployed or underemployed
10/01/2023	Auto Insurance	To pay for car insurance required to operate a vehicle. Vehicle must be owned or leased by the applicant. If no lien, only liability will be paid. If loan exists on a vehicle, pay to the limit of what is required from the bank. Will pay no more than 3 months of premiums. If the applicant is unable to show the ability to pay succeeding months, the application may be denied. Applicant criteria: 1. Must have been employed during the last 30 days;	(1) One-time payment in 12-month period	1,2	200% of Federal Poverty Level.	Registered job seekers with OhioMeansJobs Guernsey County or •TANF eligible employed or underemployed individuals

		2. Must work or be able to document works an average of at least 25 hours per week; 3. Valid Driver's License; 4. Applicant must be verified owner of the vehicle; 5. Must be able to show ability to pay later months; and 6. Verification of insurance current premium with payment amount due. 7. Demonstrate ability to pay ongoing insurance premiums.				•Non-Custodial parents with a current support order that are unemployed or underemployed
04/01/2024	Temporary Emergency Shelter Assistance	Motel stay for up to 5 nights, not to exceed \$500.00, until suitable housing arrangements can be made. This shall be a last resort and in coordination, when applicable, with Salvation Army, Guernsey County Children's Services Board, Homeless Prevention Program CAC, Warming Center, and/or other agencies as appropriate. Approval by GCJDFS is required. Stay must be arranged by GCDJFS.	(1) One time in 12-month period up to \$500.00	1,2	200% of Federal Poverty Level	TANF eligible residents of Guernsey County
10/01/2023	Household Stabilization Assistance Program	Purchase of bedframe, mattress set (boxed springs), youth/toddler bed with mattress, crib and mattress. Voucher is required and shopping arranged by GCDJFS.	(1) time in 12 month period up to \$500.00.	1,2	200% of Federal Poverty Level	TANF eligible residents of Guernsey County
05/01/25	TANF Summer Youth Employment Program Wage Subsidy Program.	Program provides the following services to TANF eligible youth between the ages of 14-18 years old enrolled in a secondary school with educational, employment, and training supports to gain valuable work experience while earning a paycheck. Youth may be non-custodial parents if they are considered "needy" and have a minor child. "Needy" is not specifically defined by state or federal regulation but may be no greater than income at 200% of the federal poverty level. Family is defined in federal and state law and regulations as follows: a minor child who resides with a parent, specified relative, legal guardian or legal	No effect on cap	1,2	200% of Federal Poverty Level	TANF eligible youth between the ages of 14-18 enrolled in a secondary * (see further explanation in the Provision section)

		custodian (a child may be temporarily absent from the home provided certain requirements are met); a pregnant individual with no other children; or a non-custodial parent who lives in the state, but does not reside with his/her minor child(ren). Foster care- Youth in a foster care setting ages 14 to 18 years of age if they are full time student in a secondary school may be served under this program. This program will reimburse payments to employers for wages (no higher than \$13.00 per hour) and fringe benefits up to 100%. It may include other ancillary services which are offered by the employer to the summer youth employment participants, including: - Work related items such as uniforms, tools, licenses, or certifications; - Worker Compensation expenses. - Federal Insurance Contributions Act (FICA). Cost of health insurance for youth is not allowable under this program. Program length is May 1, 2025 – September 30, 2025.				
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