

Received: 10/02/2023 @ 11:50am



October 2, 2023

CERTIFIED MAIL/RETURN RECEIPT REQUESTED

Ms. Breeyn Handberg (rapdresp@ifs.ohio.gov)
Rapid Response Program Administrator
Ohio Department of Job and Family Services
30 E. Broad Street
Columbus, Ohio 43215

**RE: WARN Act Notification
Shields (a/k/a Accutech Films, Inc.), Coldwater, Ohio**

Dear Ms. Handberg:

On October 2, 2023, Shields announced its intent to close its Coldwater, Ohio facility. The Worker Adjustment and Retraining Notification Act (WARN) may apply. As a result, we are providing you the following information:

1. Name and address of employment site:

Shields (a/k/a Accutech Films, Inc.)
620 Hardin Street
Coldwater, Ohio 45828

2. Name and telephone number of company official to contact for further information:

Amber Washnock
Vice President, Human Resources – Performance Solutions
513-441-3632

3. Statement regarding status of planned action: The employment losses that will occur are expected to be permanent and the entire facility will close.

4. Expected date of separations: On December, Shields will begin terminating employees affected by the closure and the employment losses related to this closure will occur as indicated on the attached Exhibit A.

Novolex Holdings, LLC, 101 East Carolina Avenue, Hartsville, South Carolina 29550

BAGCRAFT® DE LUXE® DURO® ECO-PRODUCTS® HERITAGE® HILEX®
POLAR PAK® SHIELDS® WADDINGTON® NORTH AMERICA WADDINGTON® EUROPE

00JPS 10/3/2023 10:11:00 AM WARN - 227

DUJRS 10/3/2023 10:11:00 AM WARR - 227

- 5. **Information on positions to be affected:** Please see Exhibit A for the job titles of positions affected, the number of affected employees in each job classification, and the anticipated scheduled for the same.
- 6. **Bumping rights:** No bumping rights exist.
- 7. **Union information:** None of the employees at this facility are represented by a union.

If you have any further questions regarding this plant closure, please contact me immediately.

Sincerely,



Amber Washnock
Vice President, Human Resources – Performance Solutions

Novolex Holdings, LLC, 101 East Carolina Avenue, Hartsville, South Carolina 29550

BAGCRAFT® DE LUXE® DURO® ECO-PRODUCTS® HERITAGE® HILEX®
POLAR PAK® SHIELDS® WADDINGTON® NORTH AMERICA WADDINGTON® EUROPE

**EXHIBIT A TO OHIO DEPARTMENT OF JOB AND FAMILY SERVICES
 RAPID RESPONSE PROGRAM NOTICE
 SHIELDS (a/k/a ACCUTECH FILMS, INC.) – COLDWATER, OHIO
 LIST OF AFFECTED POSITIONS**

Number of employees	Position	End Date
2	Customer Service	12/1/23
1	Customer Service	12/29/23
1	Lead	12/1/23
1	Lead	1/31/24
31	Operators	12/1/23
2	Operators	12/29/23
1	Operator	1/31/24
1	Supervisor	1/31/24
1	GMP Lead	12/1/23
1	Human Resources	3/1/24
1	Maintenance Manager	12/1/23
4	process techs	12/1/23
1	production scheduler	1/31/24
3	Maintenance	12/29/23
1	Compliance Manager	12/29/23
1	Sr Lab Tech	12/29/23
1	Sr Lab Tech	12/1/23
1	Warehouse Supervisor	12/1/23
1	Warehouse ship-rec	1/31/24
1	Warehouse ship-rec	12/29/23
2	Warehouse ship-rec	12/1/23

59 total employees

