



June 6, 2025

**UPDATE TO WARN ACT NOTICE**

Breeyn Tarr  
Rapid Response Delivery Manager  
[rapdresp@ifs.ohio.gov](mailto:rapdresp@ifs.ohio.gov)

**Re: UPDATE to Notice of Layoff under the Worker Adjustment and Retraining Notification ("WARN") Act**

Dear Ms. Tarr:

On June 4, 2025, Insights Training Group LLC ("Insights") sent you notice under the Worker Adjustment and Retraining Notification ("WARN") Act that it would be closing its Cincinnati Job Corps operations by June 30, 2025, resulting in permanent layoff of 103 employees who work at the facility located at 1409 Western Avenue, Cincinnati, OH 45214. As that notice explained, the closure was required because the United States Department of Labor ("DOL") unexpectedly announced an abrupt end to the Job Corps program and instructed that all Job Corps students be sent home, with operations to conclude as soon as the end of June.

After Insights issued the WARN Notice, the U.S. District Court, Southern District of New York issued a temporary restraining order prohibiting the DOL from moving forward to implement closure of the Job Corps program pending a hearing scheduled on June 17, 2025, to consider whether a permanent injunction should be issued preventing closure of the program. Insights hopes that through the court process, the courts will bar the DOL from closing the Job Corps program. Therefore, Insights will not proceed with layoffs as initially noticed and is awaiting further information from the court proceeding on June 17<sup>th</sup>. Depending on the outcome of that hearing and any subsequent appeal, it is possible that layoffs may need to occur after June 17, 2025. If layoffs that trigger WARN notices will occur after June 17, 2025, Insights will provide compliant notice at that time.

Sincerely,

A handwritten signature in blue ink that reads "Sandra Catalan".

Sandra Catalan  
President  
Insights Training Group

Enclosure: Copy of TRO



June 2, 2025

**WARN ACT NOTICE**

Breeyn Tarr  
Rapid Response Delivery Manager  
rapdresp@jfs.ohio.gov

**Re: Notice of Layoff under the Worker Adjustment and Retraining Notification ("WARN") Act**

Dear Ms. Tarr:

In compliance with the Worker Adjustment and Retraining Notification ("WARN") Act, Insights Training Group LLC ("Insights") is writing to notify you that it will be closing its Cincinnati Job Corps operations by June 30, 2025, with layoffs occurring throughout the period leading up to that date. This closing will result in the permanent layoff of 103 employees who work at the facility located at 1409 Western Avenue, Cincinnati, OH 45214. A list of the affected employees and their job titles is enclosed. None of the affected employees is represented by a union and there are no applicable "bumping rights" to displace another worker in these circumstances. The NAICS Code for this facility is 611519 (Other Technical & Trade Schools), and all affected employees on the list are based at this location.

Insights has no choice but to close Job Corps operations after the United States Department of Labor ("DOL") unexpectedly announced an abrupt end to the Job Corps program and instructed that all Job Corps students be sent home. Insights received its notice from the DOL on Friday, May 30, 2025, along with instructions to end instructional programs within the first part of June and to conclude operations as soon as the end of June. Insights is sending this notice out on the first business day following the unexpected cancelation.

If you would like additional information about Insights' closing, please contact Carol Parsons at [cparsons@insightsllc.net](mailto:cparsons@insightsllc.net) or (276) 378-8220 ext 104.

Sincerely,

A handwritten signature in blue ink that reads "Sandra Catalan".

Sandra Catalan  
President  
Insights Training Group LLC

Enclosure: List of affected employees

**Job Title (PIT)**

Academic Instructor	7
Administration Manager	1
Admissions Counselor	6
Assistant Student Personnel Officer	1
Buyer	1
Career Counselor	3
Career Development System Services Director	1
Career Preparation Supervisor	1
Career Services Manager	1
Career Success Standards Director	1
Career Technical Training Instructor	5
Career Transition Specialist	2
CDSS Substitute	2
Center Director	1
Center Mental Health Consultant	1
Cook	2
Cook Helper	2
Cook Helper - Leisure Time	1
Counseling Supervisor	1
CPP Specialist	3
Driver/Property Clerk	3
Evening and Weekend Studies (EWS) Leadership Coord	1
Executive Assistant	1
Finance Specialist	1
Finance Supervisor	1
Food Service Supervisor	1
Foundations Specialist	1
Health and Wellness Manager	1
Human Resources Manager	1
Information Technology Coordinator	1
Lead Cook	1
Lead Outreach and Admissions Specialist	1
Lead Security Officer	4
Maintenance Supervisor	1
Maintenance Technician	3
Non-Residential (Non-Res) Specialist	1
Outreach and Admissions Counselor	1

Outreach and Admissions Supervisor	1
Property/Transportation Officer	1
Recreation Specialist	2
Recreation Supervisor	1
Registered Nurse	1
Residential Advisor	9
Residential Living Supervisor	2
Safety/Security Manager	1
Security Officer	7
Security Officer - SUB	3
Senior Residential Advisor	1
Senior Residential Counselor	1
Student Personnel Officer	1
Student Records Clerk	1
Student Records Supervisor	1
Testing/Disability Coordinator	1
Trainee Employee Assistance Program (Drug and Alco	1
Wellness Clerk	1