



**Schindler**

**Schindler Elevator Corporation**

**January 25, 2022**

Re: Schindler Elevator Corporation, Holland, Ohio

We are writing to inform you that Schindler Elevator Corporation will relocate its Schindler Customer Service Network (“SCSN”) and financial shared services, located at 1530 Timber Wolf Drive, Holland, Ohio 43528, to a new Business Service Center (“BSC”) in Atlanta, Georgia. As a result, the Company is winding down its SCSN and financial shared services operations in the Holland facility and those operating units will close. It is expected that this closure will be permanent.

As a result, the Company will conduct employee terminations on April 1, 2022 and additional employee terminations are expected to occur on May 1, 2022 and June 1, 2022. These employee terminations are expected to be permanent.

Enclosed is a listing of the job titles of the positions to be terminated in the Holland location and the number of affected employees in each job classification. The affected employees are not represented by any union and there are no bumping rights for these employees.

You may contact me, **Kaitlin Lynch, Manager, Organizational Development**, at **862-266-8138** or **kaitlin.lynch@schindler.com**, for further information.

Very truly yours,

**Kaitlin Lynch**  
**Manager, Organizational Development**

**Schindler—BSC Operations**  
**Holland, Ohio**

Job Titles of the Positions Impacted	Number of Affected Employees in each position
<b>The following employment terminations are expected to occur on April 1, 2022</b>	
District Account Specialist	1
Invoicing Specialist	3
Senior District Account Specialist	1
Customer Service Associate	21
<b>The following employment terminations are expected to occur on May 1, 2022</b>	
Accounting Associate	3
District Account Specialist	3
Invoicing Specialist	5
Key Account Specialist	1
Customer Service Associate	1
SCSN Dispatcher	8
<b>The following employment terminations are expected to occur on June 1, 2022</b>	
Accounting Associate	2
Accounts Payable Analyst	1
District Account Specialist	3
Invoicing Specialist	5
Key Account Specialist	1
Lead Invoicing Specialist	1
Manager Repair Billing	1
Senior Key Account Specialist	1
Senior District Account Specialist	3
Senior Treasury Analyst	1
Account Service Supervisor	1
Call Center Supervisor	1
Manager Call Center	1