

# LAKE ERIE COMMUNITIES & COASTAL RESILIENCY GRANT

## INTERIM ACCOUNTING REPORT

GRANT NUMBER

Budget Categories	Project Budget	Funds Spent	Payment(s) Received	Payment Requested	Remaining Balance
<b>A. Salaries &amp; Wages</b>					
<b>B. Fringe Benefits</b>					
<b>C. Total Salaries &amp; Benefits (A+B)</b>					
<b>D. Non-Expendable Equipment</b>					
<b>E. Expendable Materials &amp; Supplies</b>					
<b>F. Travel</b>					
<b>G. Services or Consultants</b>					
<b>H. Other (e.g. postage, permit fees)</b>					
<b>I. Publications/Presentations</b>					
<b>J. All Other Direct Costs</b>					
<b>K. Total Direct Costs (C – J)</b>					
<b>L. Indirect Costs</b>					
<b>Total Costs (K+L)</b>					

I certify that the grant expenditures listed, and descriptions of the charges are true and accurate to the best of my knowledge. These expenditures represent approved grant costs that have been previously paid for and for which complete documentation is on file.

Title	First Name, Last Name	Date
Project Director		
Authorizing Agent		
Fiscal Agent		

## **Interim Report Budget Instructions**

**Project Budget** – Provide the original grant budget or a previously approved revised budget. Budget revisions must be made using the Revision Request form. Revisions cannot be made using this form.

**Funds Spent** – Detail the grant funds spent to date. Match will be reported in the Final Report at the conclusion of the grant and is not included here.

**Payments Received** – Include the initial upfront payment (if any), and other reimbursement payments received, if applicable.

**Current Payment Request** – If your Funds Spent has exceeded your Payments Received, including your initial upfront payment if applicable, you may request the difference between the Funds Spent and Payments Received.

**Remaining Balance** – Provide the final balance - this can be found by subtracting the Funds Spent from the Project Budget.