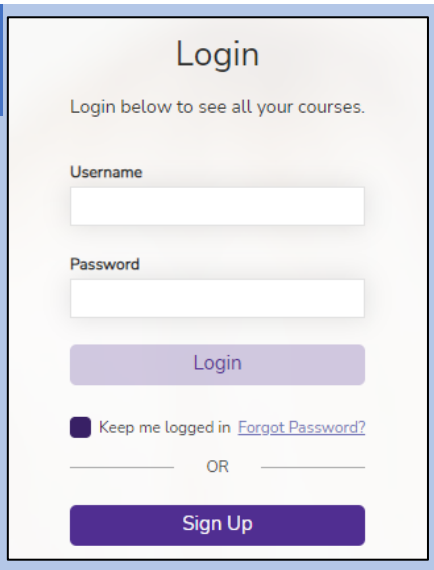
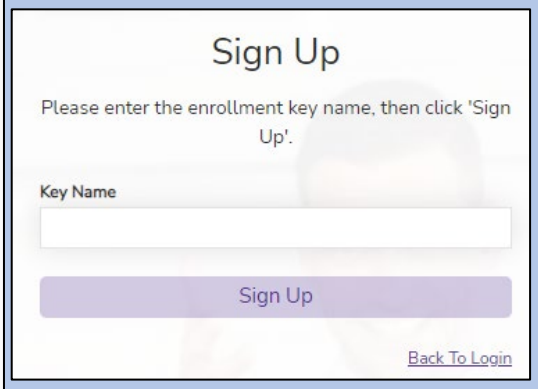
Home Health Prior Authorizations Sign Up Guide (2026)

Steps:

If you need any assistance with the Absorb LMS or signing up for training sessions, please reach out to ohiotrainingteam@maximus.com

1





Use the Enrollment Key link provided in communications to access the Absorb Learning Management System (LMS).

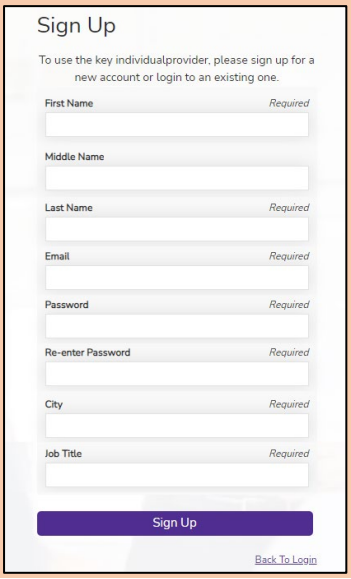
OR

Go to https://ohiopnm.myabsorb.com/ and click **Sign Up** and enter the Enrollment Key.

Note: Enrollment Key information is listed on Page 3 of this document.

If you have previously set up an account in the Absorb LMS, log in and skip to Step 3.

2



Enter your demographic information and create a password for your Absorb account.

***Note:** Your email address and the password you create will be used to login Absorb each time you access the system after the initial sign up.*

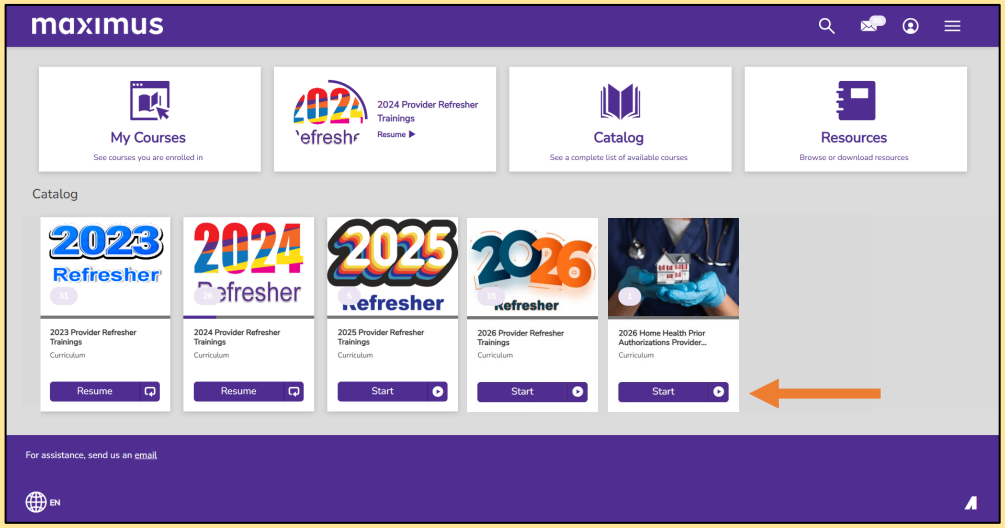
Once all information has been entered, click **Sign Up.**

3

After creating an Absorb account, you will be taken to the Dashboard.

Listed under the Catalog you will see all curricula that you have automatically been enrolled in.

To select the *2026 Home Health Prior Authorizations Provider Refresher* training, click **Start** or **Resume** to access the curriculum and locate training sessions and materials.

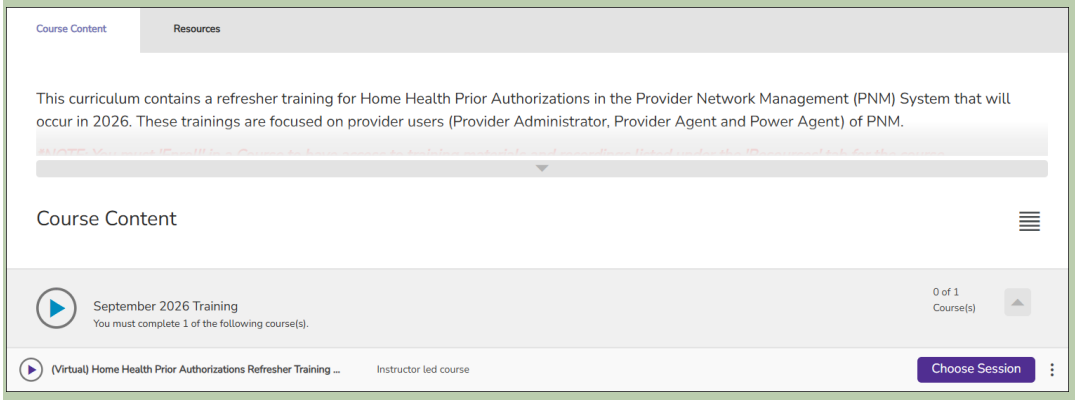


TO LOCATE ENROLLMENT KEY INFORMATION FOR THE LEARNING MANAGEMENT SYSTEM, PLEASE VIEW TO PAGE 3 OF THIS DOCUMENT.

Home Health Prior Authorizations Sign Up Guide (2026)

Steps:

4



Under the Course Content heading, the planned training course/topic appears. You will see the September 2026 Training header with the course underneath for **Home Health Prior Authorization Refresher Training**.

Click the **Choose Session** button to sign up for a specific date and time the session is offered.

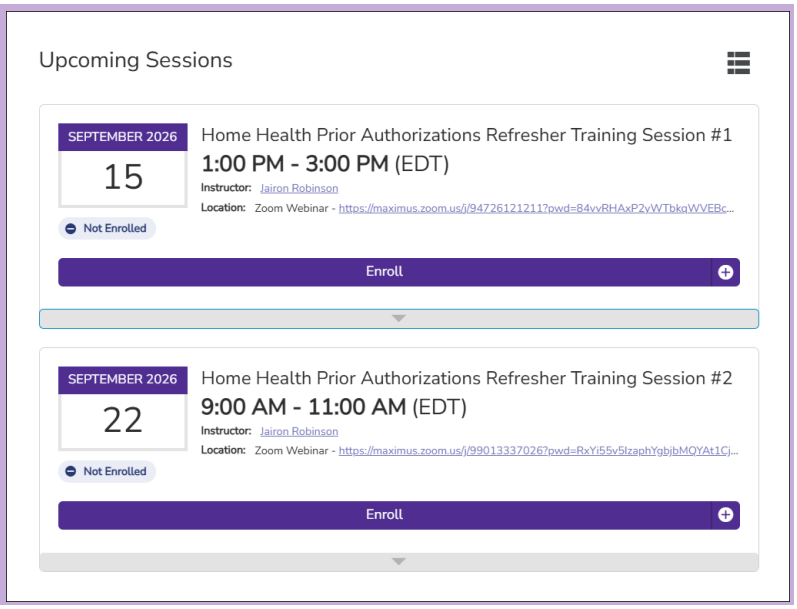
5

The course sessions display listing the date, time, and location *(a Zoom URL for virtual sessions).*

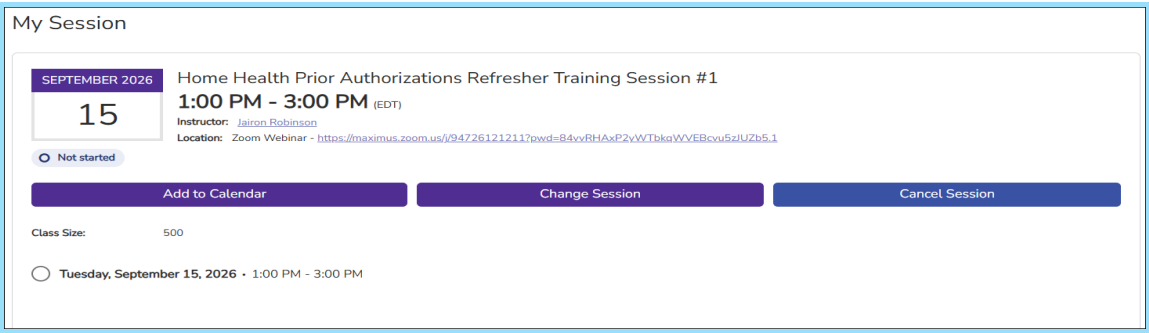
Click the arrow at the bottom of the session listing for more information about the session.

Determine which session you wish to sign up for and click **Enroll**.

An email confirmation will be sent to the email address you used to sign up, confirming your enrollment in the training session and providing a calendar invite for the date, time, and link to the session.



6



If you would like to change or cancel a session after signing up, click the corresponding **Change Session** or **Cancel Session** button to make the appropriate update.

To return to the Course Content section and sign up for additional sessions or access training materials, click ⮌ at the top of the page.

TO LOCATE ENROLLMENT KEY INFORMATION FOR THE LEARNING MANAGEMENT SYSTEM, PLEASE VIEW TO PAGE 3 OF THIS DOCUMENT.

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Provider Group	Enrollment Key	Enrollment Key Link
All Home Health Providers	homehealthPA	https://ohiopnm.myabsorb.com?KeyName=homehealthPA