Ohio Department of Medicaid

Ohio

Third-Party Liability Change Only File:
FAQs for MCOs (Updated March 6, 2020)

#	Question	Answer
Timeframes		
1	When will the TPL change only file begin being shared with the MCOs?	Begins March 15, 2020.
2	How often will ODM share the file with the MCOs?	ODM will share it weekly.
File Exchange		
3	Is there a specific layout / file type needed? Currently it is TXT files – will that remain? Where can MCOs find file specs?	There is no change in the file specs process. DXC is in the process of sending out the file layout specs document again to all the MCOs, but that nothing has changed. The expectation for the file drop-off DXC location is the following: • The test file location is: test/plan/dropoff • The prod file location is: prod/plan/dropoff
4	Does this file need to come from the MCO, or can it be sent directly from a subcontractor (e.g., HMS)? If the subcontractor can send it directly, will there be protocols that need to be set up for this process?	ODM expects MCOs to send the file to Medicaid. If an MCO uses a subcontractor, it is recommended the MCO takes the file from the subcontractor, loads it into their system, and sends the file to ODM.
5	How will changes be administered?	When ODM adds TPL, MCOs should add it to their system, and when ODM changes TPL, MCOs should change it in their system. MCOs can update Managed Care as long as the record hasn't already been verified and updated by the State. For now, MCOs can add new record data and it will set up in TPL. If there is a termination, duplication or problem with the record, it will pend in the G Status, which is part of the internal TPL MITS Holding Tank, for manual review and update. (ODM is developing three reports that will give the MCOs the information needed to understand problems and determine resolution.) A modification

		request has been made to return this to an automatic process to update the TPL record if the data meets the HT edit criteria (i.e., internal edits developed to catch incoming data that does not have all the data elements necessary – listed below), and not just pend for review. MCOs can also email the TPL mailbox at TPL@medicaid.ohio.gov for updates to be made.
6	What if an MCO needs to re-open a TPL case?	MCOs are expected to reach out to ODM by utilizing TPL@medicaid.ohio.gov.
Data Integrity		
7	What date spans should be re-verified?	This includes date spans which are not verified or those which a discrepancy is found between ODM and the MCO.
8	What constitutes an accurate segment?	It is accurate when verified by the insurance carrier. (note: begin dates could differ because individual could have been on FFS for a long time before enrolled in Managed Care and policy has been in effect for years)
9	What policy types should be validated: Medical/Pharmacy/Vision/Dental?	Validate all types. ODM will be adding in the near future Mental Health coverage (B), Audiology (A), and Podiatry (F). See attached "New Coverage and Carrier Types" document.
10	What data elements are necessary? Do we want to add any details about the transaction?	Include Medicaid billing number, ODM carrier number, policy number, begin date of coverage, end date of coverage, and type of coverage. Policy holder name and SSN are also necessary.
11	What should MCOs do when secondary coverage changes? (e.g., individual has Plan X that covers everything, but at next effective date Plan X only includes mental health, and now New Plan covers medical)	The MCO will need to add New Plan as primary and Plan X now as secondary. New Plan with new coverage should have a new/different policy # or may show under an entirely different carrier. If not, the MCO may need to contact TPL@medicaid.ohio.gov to update, especially if the first policy/plan has been verified by the State. ODM is currently updating their system to incorporate secondary coverage changes and should be in effect by July 2020.
Carrier Code Crosswalk		
12	Does ODM have an update on the carrier code crosswalk?	Continue to use the crosswalk that ODM has shared. ODM posts the latest carrier file each quarter online at www.medicaid.ohio.gov, under Providers→ Billing→ TPL Carrier List.

13	Can MCOs add additional carriers or delete ones? If yes, what will that process be?	Send additional/deleted carriers to Kristi.Walker@medicaid.ohio.gov. For adds, ODM will check and verify as legitimate, then add as necessary. For deletions, ODM would verify that the carrier is inactive first before making the update.
14	What happens when HMS identifies a carrier that is not on ODM's crosswalk?	ODM will need to map it. If the MCO finds one, please let ODM know by sending this info to Kristi.Walker@medicaid.ohio.gov.