

# Basic Billing for Federally Qualified Health Centers (FQHCs) & Rural Health Clinics (RHCs)

**Provider Relations** 

December 2021

**Programs & Cards** 

Managed Care & MyCare Ohio

**Provider Responsibilities** 

**Policy** 

**MITS & Claim Submissions** 

**Websites & Forms** 





### Helpful phone numbers

OSHIIP (Ohio Senior Health Information Program) 1-800-686-1578

Coordination of Benefits Section 614-752-5768 614-728-0757 (fax)







Providers will be required to enter two out of the following three pieces of data: tax ID (or SS#), NPI, or 7 digit Ohio Medicaid provider number

Staff are available weekdays from 8:00 a.m. to 4:30 p.m.

Calls directed through
the IVR prior to
accessing the customer
call center

1-800-686-1516





#### **Provider Assistance**



If you call provider assistance you will be given your number in line upon entering the queue



## **Programs & Cards**



### Medicaid Medical Necessity: OAC 5160-1-01

Is the fundamental concept underlying the Medicaid Program



All services must meet accepted standards of medical practice

#### **Ohio Medicaid**

#### This is the traditional fee-for-service Medicaid card

Issued annually as of October 1, 2018

**Notice to Consumer:** Please carry this card with you at all times and present this card whenever you request Medicaid services. If this card is lost or stolen, contact the county department of job and family services at once.

Notice to Providers of Medical Services: If there is evidence of tampering or if this card is mutilated, contact the local county department of job and family services or check the Provider MITS Portal for eligibility. Questions regarding claims for service or eligibility should be directed to Provider Services at 1-800-686-1516.

Note: Use the Medicaid ID for all claim submissions.

medicaid.ohio.gov

Consumer's Signature:

i plo

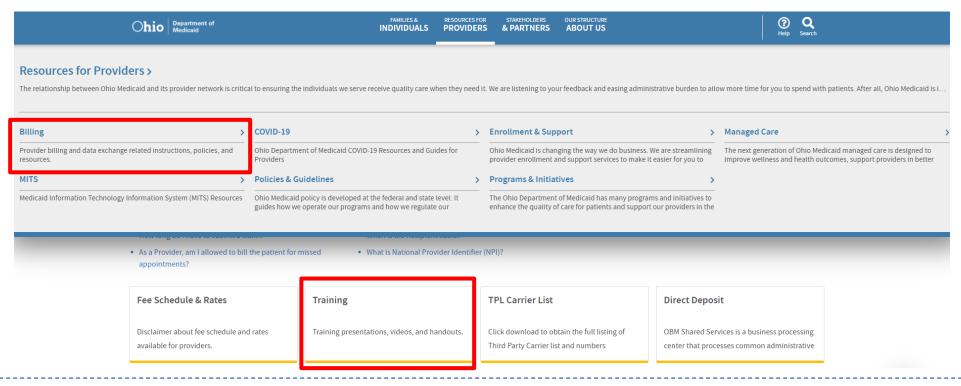
County
ALLEN
Case Number
5082482
Eligibility Begin Date
01/01/2020
Void After Date
01/31/2020

Ohio Department of Medicaid
medicaid.ohio.gov

Consumer Hotline: 1-800-324-8680
[or TTY 1-800-292-3572]



### **Eligibility Verification Video**



#### **Training Videos**

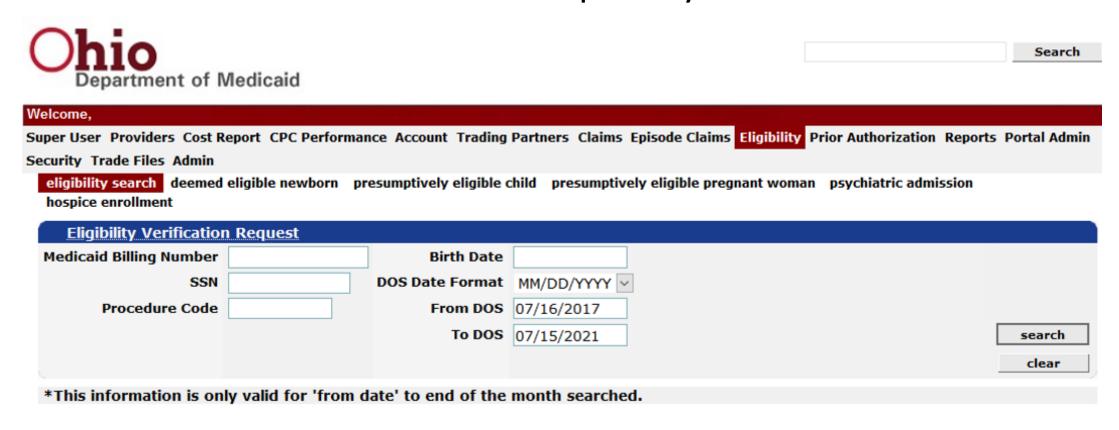
Ohio Medicaid has created a compilation of training videos that cover a variety of topics for providers. If questions remain after reviewing these videos, contact Ohio Medicaid Provider Assistance at 1-800-686-1516.

Check back frequently as training videos will be added as needed. If there are issues viewing these videos, make sure your pop-up blocker is turned off.

- Presumptive Eligibility (PE) Portal Walk Through for Qualified Entities
- How to Setup a MITS Agent Account and Access Reports
- Eligibility Search



#### You can search up to 4 years back



TIP: Always check eligibility prior to billing

Take note of the effective and end dates of coverage, the results will depend on the dates used in your search

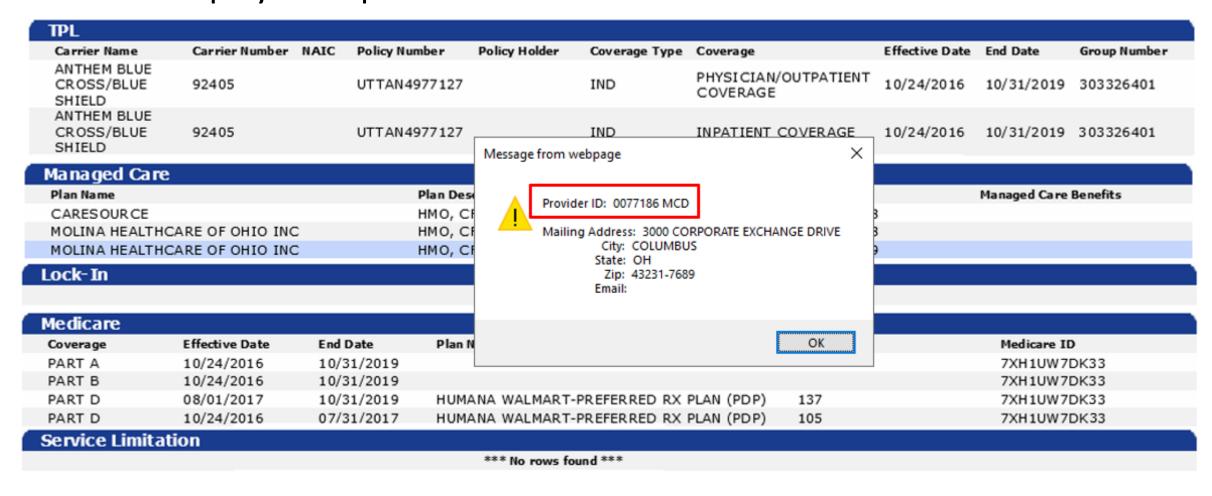
Recipient Information					
Medicaid Billing Number			SSN		
Last Name			County of Residence		
First Name			County of Eligibility		
Gender	County Office	http://jfs.ohi	o.gov/County/County_Directory.pdf		
Date of Birth		ı	Number Bed Hold Days Used Paid CY		
Date of Death					
					Associated Child(ren) Search
					Associated Cilia(reil) Search
Benefit / Assignment Plan					
Benefit / Assignment Plan	Effective Date	End Date	Provider Name	Dental Co-Pay Amount	Vision Co-Pay Amount
Medicaid Schools	07/01/2017	07/31/2021		\$0.00	\$0.00
MRDD Targeted Case Mgmt	07/01/2017	07/31/2021		\$0.00	\$0.00
Alcohol and Drug Addiction Services	07/01/2017	07/31/2021		\$0.00	\$0.00
Ohio Mental health	07/01/2017	07/31/2021		\$0.00	\$0.00
Medicaid	07/01/2017	07/31/2021		\$0.00	\$0.00
Associated Child(ren)					
Medicaid Billing Number	First Name	MI	Last Name	Gender	Date of Birth
010700745072	IMPERIAL		SMITH	MALE	09/07/2012
910700745972	*****				

## You can check to see if the individual has Managed Care and/or Medicare coverage

Carrier Name	Carrier Number	NAIC Poli	cy Number	Policy Holder	Coverage Type	Coverage		Effective Date	End Date	Group Number
ANTHEM BLUE CROSS/BLUE SHIELD	92405	UTT	AN4977127		IND	PHYSI CIAN/O COVERAGE	UTPATIENT	10/24/2016	10/31/2020	303326401
ANTHEM BLUE CROSS/BLUE SHIELD	92405	UTT	AN4977127		IND	INPATIENT CO	OVERAGE	10/24/2016	10/31/2020	303326401
lanaged Care										
Plan Name			Plan Des	scription	Effective I	Date	End Date		Managed Care	Benefits
CARESOURCE			нмо, с	FC	10/24/20	)16	02/28/2018	3		
MOLINA HEALTHO	CARE OF OHIO INC	;	нмо, с	FC	12/01/20	18	12/31/2018	3		
MOLINA HEALTHO	CARE OF OHIO INC		нмо, с	FC	01/01/20	19	07/31/2021	Ŀ		
ock-In										
					*** No row	s found ***				
ledicare										
OVOR3 GO	Effective Date	End Date	Plan I	Name			Plan ID		Medicare ID	1
PART A	10/24/2016	07/31/20	21						7XH1UW70	K33
ART B	10/24/2016	07/31/20	21						7XH1UW70	K33
ART D	08/01/2017	10/31/20	19 HUM	ANA WALMART	-PREFERRED RX	PLAN (PDP)	137		7XH1UW70	K33
ART D	10/24/2016	07/31/20	21 HUM	ANA WALMART	-PREFERRED RX	PLAN (PDP)	105		7XH1UW7[	K33
ervice Limitat	tion									



By clicking on the managed care plan description, a pop-up box will display their provider ID





### **Inpatient Hospital Services Plan (IHSP)**

If you see the IHSP benefit plan only services from an inpatient hospital stay will be covered

E - 14 pilli - N - 1			0011	
dicaid Billing Number			SSN	
Last Name			County of Residence	
First Name			County of Eligibility	
Gender	Cou	nty Office http://jfs.ohi	o.gov/county/cntydir.stm	
Date of Birth		Number Bed	d Hold Days Used Paid CY	
Date of Death				
enefit / Assignment Plan				
Benefit / Assignment Plan	Effective Date	End Date Provider Name	Dental Co-Pay Amoun	t Vision Co-Pay Amount
		07/31/2021	\$0.00	0 \$0.00

Covers children up to age 19 and pregnant women

Was expanded to provide coverage for parent and caretaker relatives and extension adults

This is a limited benefit to allow time for full determination of eligibility for medical assistance

Ohio's statewide Presumptive Eligibility (PE) initiative provides uninsured residents with the opportunity to receive immediate health care services through Medicaid if they are presumed to be eligible

Hospitals and FQHCs are eligible to participate in Ohio's presumptive eligibility initiative

To become a Qualified Entity complete the steps described here:

<u>https://medicaid.ohio.gov/wps/portal/gov/medicaid/resources-for-providers/billing/presumptive-eligibility-training/presumptive-eligibility-training</u>

## Members will receive a Presumptive Eligibility letter if a state qualified entity determines presumptive eligibility

#### Presumptive Eligibility

MISSISSIPPI RIVERS 21 S FRONT ST COLUMBUS, OH 43215

The following individuals have temporary Medicaid coverage under Presumptive Eligibility (PE). The Qualified Entity (QE) has enrolled these persons based on the unverified self-declaration of the patient's household income, U.S. citizenship or qualified alien status, Ohio residency, and pregnancy (if applicable).

Coverage will stop unless the individuals' Medicaid applications are processed.

Any individuals not given temporary coverage may still file applications for full Medicaid coverage.

#### APPROVED:

Name (First, M.I., Last Name)	Date of Birth	PE Type	Date Coverage Begins	Medicaid ID
MISSISSIPPI RIVERS	01/01/1987	PE PREGNANT	05/09/2019	910001331813



Members should share this letter with their pharmacy if filling a prescription on the day it is issued.

#### NOTE TO MEDICAID PROVIDERS:

Non-pharmacy Medicaid Providers- You must verify eligibility in the MITS system.

Pharmacy Medicaid Providers- This letter is proof of Medicaid eligibility on the date this form is issued. After date of issuance, you must verify eligibility in the Pharmacy system.

Call this number if you are having difficulty processing a pharmacy claim: 1-877-518-1545 (24 hours a day, 7 days a week). Pharmacy staff should use the following billing information: BIN: 015863 PCN: OHPOP Group: not needed.

Qualified Entity Name: REGENCY HOSP OF COLUMBUS LLC PE Determination Site: PO BOX 644219 PITTSBURGH, PA 15264

Qualified Entity Staff Name: DYAGENT DYAGENT

Contact Number: (222)333-1234

Signature of Qualified Entity Designee :	Date:	
, , ,		

#### Other members will receive this Presumptive Eligibility letter:

#### **CDJFS Presumptive Eligibility**

John Doe 123 Main St. Anytown, OH 43210

The following individuals have temporary Medicaid coverage under Presumptive Eligibility (PE). The County Department of Job and Family Services (CDJFS) enrolled these persons based on the unverified self-declaration of the patient's household income, U.S. citizenship or qualified alien status, Ohio residency, and pregnancy (if applicable).

Presumptive eligibility will stop when a decision is made on your full Medicaid application.

Any individuals not given temporary coverage may still file applications for full Medicaid coverage.

#### APPROVED:

Name (First, M.I., Last Name)	Date of Birth	PE Type	Date Coverage Begins	Medicaid ID
John Doe	11/19/1959	PE Adult	06/25/2019	910194194194

Recipient Information		
Medicaid Billing Number	SSN	
Last Name	County of Residence	
First Name	County of Eligibility	
Gender	County Office http://jfs.ohio.gov/county/cntydir.stm	
Date of Birth	Number Bed Hold Days Used Paid CY	
Date of Death		

Benefit / Assignment Plan	Effective Date	End Date	Provider Name	Dental Co-Pay Amount	Vision Co-Pay Amount
PRESUMPTIVE: MRDD Targeted Case Mgmt	02/14/2019	09/30/2021		\$0.00	\$0.00
PRESUMPTIVE: Alcohol and Drug Addiction Services	02/14/2019	09/30/2021		\$0.00	\$0.00
PRESUMPTIVE: Medicaid	02/14/2019	09/30/2021		\$0.00	\$0.00
PRESUMPTIVE: Ohio Mental health	02/14/2019	09/30/2021		\$0.00	\$0.00

#### Conditions of Eligibility and Verifications: OAC 5160:1-2-10

- Individuals must cooperate with requests from third-party insurance companies needing to authorize coverage
- Individuals must cooperate with request from a Medicaid provider for information which is needed in order to bill third party insurances
- Providers may contact the local CDJFS office to report non-cooperative individuals
- CDJFS may terminate eligibility

Qualified
Medicare
Beneficiary
(QMB)

Issued to qualified consumers who receive Medicare

Reimbursement policy is set under 5160-1 and can result in a payment of zero dollars

Medicaid only
covers their monthly
Medicare premium,
co-insurance and/or
deductible after
Medicare has paid



#### Can I Bill Them?

MLN Matters® Number: MM11230 Revised Release Date of Revised Article: July 3, 2019

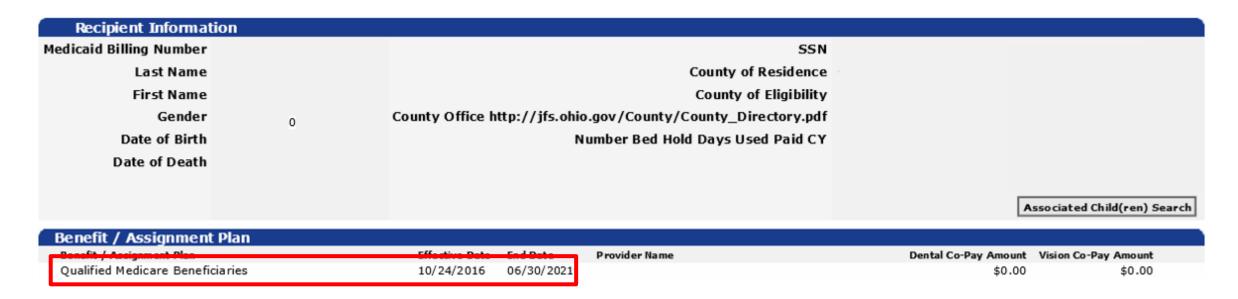
#### Billing individuals enrolled in the QMB program is Prohibited by Federal Law

Federal law bars Medicare providers and suppliers from billing an individual enrolled in the QMB program for Medicare Part A and Part B cost sharing for covered items and services (see Sections 1902(n)(3)(B), 1902(n)(3)(C), 1905(p)(3), 1866(a)(1)(A), and 1848(g)(3)(A) of the Social Security Act [the Act]). The QMB system updates are part of CMS' ongoing efforts to help providers comply with QMB billing prohibitions.



#### **QMB**

## Qualified Medicare Beneficiary will show up in the benefit/assignment plan panel



Income
Income
Medicare
Beneficiary
(SLMB) &
Qualifying
Individual (QI-1)

There is NO cost-sharing eligibility

We ONLY pay their Part B premium to Medicare

This is NOT Medicaid eligibility



### SLMB and QI 1/QI 2

This is what will appear in the benefit/assignment plan panel if the individual has SLMB or QI 1/QI/2

Benefit / Assignment Plan					
Benefit / Assignment Plan	Effective Date	End Date	Provider Name	Dental Co-Pay Amount	Vision Co-Pay Amount
SLMB	05/01/2017	07/31/2021		\$0.00	\$0.00

Benefit / Assignment Plan					
Benefit / Assignment Plan	Effective Date	End Date	Provider Name	Dental Co-Pay Amount	Vision Co-Pay Amount
QI 1/QI 2	04/26/2017	07/31/2021		\$0.00	\$0.00

## Managed Care & MyCare Ohio



AETNA BETTER HEALTH® OF OHIO









## Oversight of Managed Care Organizations (MCOs)

- Managed Care Plans sign a Provider Agreement
- OAC 5160-26: Managed Care Plan
- OAC 5160-58: MyCare Ohio
- Each MCO has a Contract Administrator at the Ohio Department of Medicaid

#### **Traditional Managed Care Organizations**



866-296-8731 https://www.buckeyehealthplan.com



800-488-0134 https://www.CareSource.com



800-891-2542 https://www.paramounthealthcare.com



855-322-4079 <a href="https://www.molinahealthcare.com">https://www.molinahealthcare.com</a>



800-600-9007 <a href="https://www.uhccommunityplan.com">https://www.uhccommunityplan.com</a>

Assignment Plan

#### **MITS Managed Care Eligibility**

If an individual is enrolled in a MCO, the plan information will be shown in the Managed Care panel along with the effective and end dates

beliefit / resignification						
Benefit / Assignment Plan	Effective Date	End Date	Provider Name		Dental Co-Pay Amount	Vision Co-Pay Amount
MRDD Targeted Case Mgmt	01/01/2019	10/31/2021			\$0.00	\$0.00
Alcohol and Drug Addiction Services	01/01/2019	10/31/2021			\$0.00	\$0.00
Ohio Mental health	01/01/2019	10/31/2021			\$0.00	\$0.00
Medicaid	01/01/2019	10/31/2021			\$0.00	\$0.00
MRDD Targeted Case Mgmt	10/24/2018	12/31/2018			\$0.00	\$0.00
Alcohol and Drug Addiction Services	10/24/2018	12/31/2018			\$0.00	\$0.00
Ohio Mental health	10/24/2018	12/31/2018			\$0.00	\$0.00
Medicaid	10/24/2018	12/31/2018			\$0.00	\$0.00
Case/Cat/Seq Spenddown						
		***	No rows found ***			
TPL						
		***	No rows found ***			
Managed Care						
Managed Care Plan Name	Plan De	escription		Effective Date	End Date	Managed Care Benefits

# MyCare Ohio

MyCare Ohio is a demonstration project that integrates Medicare and Medicaid services into one program, operated by a Managed Care Plan

MyCare Ohio operates in seven geographic regions covering 29 counties and includes more than 100,000 beneficiaries

The project is currently slated to end on December 31, 2022

**EXTENDED** 



### **MyCare Ohio Eligibility**

In order to be eligible for MyCare Ohio an individual must be:

Eligible for all parts of Medicare (Parts A, B, and D) and be fully eligible for Medicaid

Over the age of 18

Residing in one of the demonstration project regions



## Groups that are *NOT* eligible for enrollment in MyCare Ohio:

Individuals with an ICF-IID level-of-care served in an ICF-IID waiver

Individuals enrolled in the PACE program

Individuals who have third-party insurance, including retirement benefits

### **MITS Managed Care Eligibility**

If an individual's Medicaid **and** Medicare benefits are covered by the MCO, you will see **dual benefits** 

Benefit / Assig	nment Plan		Effective Date	End Date	Provider Name			Dental Co-Pay A	mount	Vision Co-Pay Amount
MRDD Target	ted Case Mgmt		10/24/2018	09/30/2021					\$0.00	\$0.00
Alcohol and I	Drug Addiction Service	S	10/24/2018	09/30/2021					\$0.00	\$0.00
Ohio Mental I	nealth		10/24/2018	09/30/2021					\$0.00	\$0.00
Medicaid			10/24/2018	09/30/2021					\$0.00	\$0.00
MyCare Ohio	Waiver		10/24/2018	09/30/2021					\$0.00	\$0.00
Case/Cat/	Seq Spenddown									
				***	No rows found ***					
TPL										
				***!	No rows found ***					
Managed C	are									
mi			Plan De	scription		Effective	Date	End Date	Ma	naged Care Benefits
Plan Name										
	MMUNITY HEALTH PLA	N	нмо, м	lyCare Ohio		10/24/2	018	09/30/2021	Du	ual Benefits
	MMUNITY HEALTH PLA	N	нмо, м	lyCare Ohio		10/24/2	018	09/30/2021	Du	ual Benefits
BUCKEYE CO	MMUNITY HEALTH PLA	N	нмо, м		No rows found ***	10/24/2	018	09/30/2021	Du	ual Benefits
BUCKEYE CO	MMUNITY HEALTH PLA	N	нмо, м		No rows found ***	10/24/2	018	09/30/2021	Du	ual Benefits
BUCKEYE CO	MMUNITY HEALTH PLA	N End Date	HMO, M		No rows found ***	10/24/2 Plan ID	018	09/30/2021 Medicare ID	Du	ual Benefits
BUCKEYE CO  Lock-In  Medicare					No rows found ***	76.79.401.50	018			ual Benefits
BUCKEYE CO  Lock-In  Medicare  Coverage	Effective Date	End Date			No rows found ***	76.79.401.50	018	Medicare ID	99	ual Benefits
BUCKEYE CO Lock-In  Medicare Coverage PART A	Effective Date 10/24/2018	End Date 10/31/2019		***		76.79.401.50	018	Medicare ID 2YU3Q39WU	99	ual Benefits



#### **MITS Managed Care Eligibility**

If the MCO covers **only** the individual's Medicaid benefits, you will see **Medicaid Only** 

Benefit / As	signment Plan							
Benefit / Assignment Plan			Effective Date	End Date	Provider Name		Dental Co-Pay Amoun	t Vision Co-Pay Amount
MRDD Targeted Case Mgmt			10/24/2018	09/30/2021			\$0.00	\$0.00
Alcohol and Drug Addiction Services			10/24/2018	09/30/2021			\$0.00	\$0.00
Ohio Mental health			10/24/2018	09/30/2021			\$0.00	\$0.00
Medicaid			10/24/2018	09/30/2021			\$0.00	\$0.00
MyCare Ohio Waiver			10/24/2018	09/30/2021			\$0.00	\$0.00
Case/Cat/S	eq Spenddown							
				***	No rows found ***			
TPL								
				***	No rows found ***			
Managed C	аге							
Plan Name			Plan Description			Effective Date	End Date	Managed Care Benefits
MOLINA HEALTHCARE OF OHIO INC			HMO, MyCare Ohio			07/01/2018	09/30/2021	Medicaid Only
Lock-In								
LOCK III				***	No rows found ***			
Medicare								
Coverage	Effective Date	End Date	Plan Name			Plan ID	Medicare ID	
PART A	10/30/2016	10/31/2019	. mii raine			. m. 25	9RG7AP3AF00	
PART B	10/30/2016	10/31/2019					9RG7AP3AF00	
PART C	08/01/2017	09/30/2021	AARP MEDICA	DEDY DDEEED	PED (PDP)	013	9RG7AP3AF00	
PART D	PARESTAL SPORGER STATE OF GRADE SPORGER	and the first of the second control of the s			Page 1	028	9RG7AP3AF00	
PARTU	06/01/2018	09/30/2021	CVS CAREMA	KK VALUE (PD	(1)	020	9KG/AP3AFUU	



#### **MyCare Ohio Managed Care Organizations**



866-296-8731 https://www.buckeyehealthplan.com



800-488-0134 <a href="https://www.CareSource.com/MyCare">https://www.CareSource.com/MyCare</a>



855-364-0974 <a href="https://www.aetnabetterhealth.com/ohio">https://www.aetnabetterhealth.com/ohio</a>



AETNA BETTER HEALTH® OF OHIO

855-322-4079 <a href="https://www.molinahealthcare.com/duals">https://www.molinahealthcare.com/duals</a>



itedHealthcare 800-600-9007 <a href="https://www.uhcprovider.com/en/health-plans-by-state/ohio-health-plans/oh-comm-plan-home.html">https://www.uhcprovider.com/en/health-plans-by-state/ohio-health-plans/oh-comm-plan-home.html</a>

### Third-Party Duties; Medicaid Managed Care Organizations

#### Ohio Revised Code 5160.40:

- ➤ The department, or Medicaid managed care organization, has right of recovery under section 5160.37
- The claim must be submitted not later than six years after the date of service
- The third party must respond to the department's request for payment not later than 90 business days after the receipt of written proof of claim



#### **Recoupment of Overpayment**

#### Ohio Revised Code 5160.77:

- > Effective 10/17/2019
- When a managed care organization seeks to recoup an overpayment made to a provider, it shall provide all of the details of the recoupment including the following:
  - Name, address, and Medicaid identification number of the individual
  - Date(s) that the services were provided
  - Reason for the recoupment
  - Method by which the provider may contest the proposed recoupment



### Managed Care vs Fee-for-Service (FFS)

#### Some ways the MCOs are allowed to differ from FFS:

- Whether an item or service requires Prior Authorization
- What modifiers should be used with a specific code
- What fee will be paid to providers \*\*
- How long a provider has to submit their claims timely \*\*

\*\* Check your agreement with each MCO for specifics



#### **Managed Care vs FFS**

#### Some ways the MCOs are <u>not</u> allowed to differ from FFS:

- The MCOs should not request the use of improper place of service codes
- The MCOs cannot refuse to cover an item/service that FFS covers (a different code may be used, but the service itself cannot be denied if ODM covers it)



# PROVIDER COMPLAINTS

#### Provider licensure issues

Please send to Ohio Department of Insurance (ODI)



#### Certification issues

Work with the Area Agency on Aging (AAA) or ODM for MyCare Ohio waiver providers



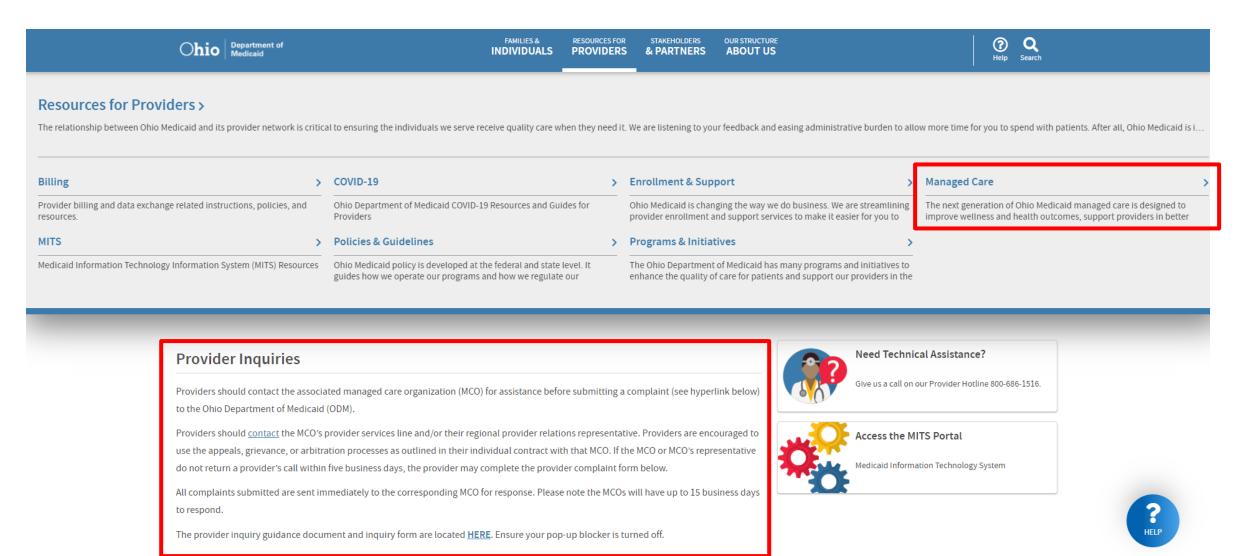
# Work directly with the Plan first

If not resolved, submit a complaint to Ohio Department of Medicaid (ODM)

Medicaid.ohio.gov -> Resources for Providers -> Managed Care



### **Submitting a Managed Care Complaint**



#### **Submitting a Managed Care Complaint**

#### Provider Complaint Form Guidance

The Ohio Department of Medicaid (ODM) maintains a managed care organization (MCO) complaint form. This can be used by any provider who has first attempted to work directly with the plan but has been unsuccessful in getting an appropriate response. Before submitting a complaint, providers should check the plan's Claims Payment Systemic Errors (CPSE) report for the issue in question.

MCO's receive these complaints directly, in real time, and have 15 business days to respond to the provider with a resolution. Providers are encouraged to utilize the appeals, grievance, or arbitration processes as outlined in their individual contract with the plan. ODM staff review complaints to verify whether the plan has contacted the provider and given an answer to their question(s). ODM staff cannot arbitrate between the plan and providers.

**Please note**: ODM does not follow-up with all providers on complaints submitted. ODM reviews all complaints and tracks trends.

#### **Submitting a Managed Care Complaint**

#### **Submission Tips:**

Providers may add supporting documentation directly onto the provider complaint form.

If multiple individuals are affected by a single issue with a plan, the provider is to submit only one complaint for all individuals, however, up to 5 attachments may be uploaded on a single complaint.

\*NEW\* If the provider submits multiple complaints for the same issue (different individuals, dates of service, practitioners, or files affected), ODM will cancel all duplicate complaints, contact the provider, and request that a single new complaint be submitted for all files affected.

\*NEW\* If a group provider is submitting a complaint, the "Filing Party Name" on the complaint should list the group's name and not the individual practitioner.

\*NEW\* Proper contact information for the person listed in the "Follow-up Name" field must be entered. The plans may attempt to contact the provider via telephone conversation, voicemail left, or email sent. If the plan is continuously unable to reach the listed contact, ODM may close the complaint without direct provider contact.



#### OH Medicaid *Managed Care* Provider Complaint Form

#### Instructions

This form is for Managed Care providers only. Providers must challenge the decision of all denied claims and prior authorizations with the Managed Care Organization (MCO) using the appropriate processes (appeal, dispute, etc.) before the Ohio Department of Medicaid will process a complaint. If your complaint involves multiple MCOs, please complete one form per MCO. The resolution time frame for Managed Care complaints is 15 business days. If you have a complaint regarding Medicaid Fee For Service please call 1-800-686-1516.

	Complaint Details	
MCO Name:	*	
Complaint Reason:	<b>*</b>	
	* Is this complaint related to the MyCare Program? • Ye	s ONo
	* Is this complaint related to any previously submitted complaints? • Ye	s ONo
	* Is this complaint related to children with special health care needs? • Ye	s O No
	Please summarize your complaint in the text box below: required	

# Provider Responsibilities

#### **Provider Agreement: OAC 5160-1-17.2**

Not seek
reimbursement
for service(s) from
the patient, any
member of the
family, or any
other person

Abide by the regulations and policies of the state

Recoup any third party resources available The provider agreement is a legal contract between the state and the provider, you agree that you will:

Inform us of any changes to your provider profile within 30 days

Render medically necessary services in the amount required Maintain records for 6 years

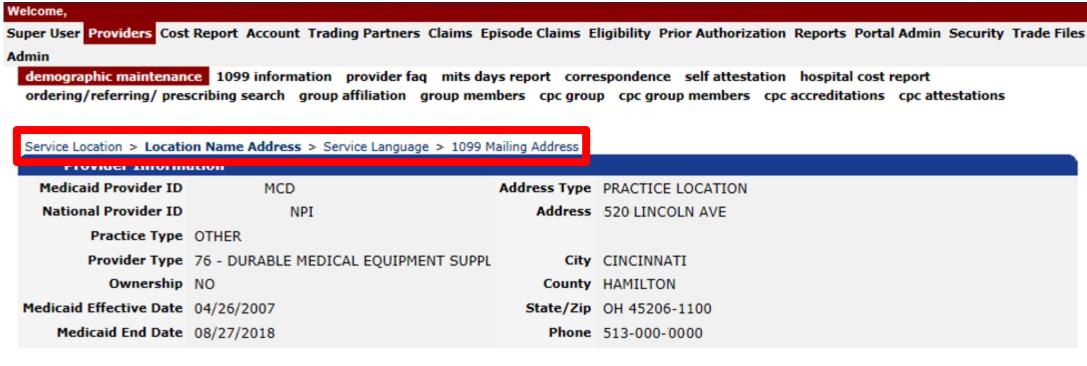
Select the Providers tab and Demographic Maintenance to ensure your information is up to date





Search

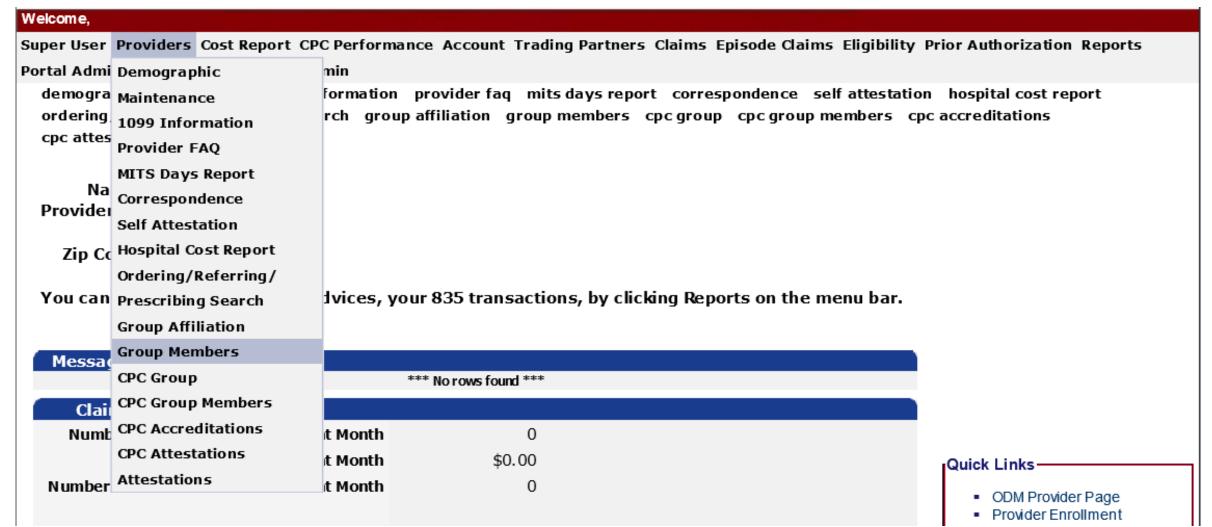
Based on your provider agreement you have a requirement to update your demographics within 30 days of changes



Location Name Address						
Address Type Name	Address 1	City	State	Zip	Zip + 4	Phone 1
HOME OFFICE	520 LINCOLN AVE	CINCINNATI	ОН	45206	1100	(513)000-0000
MAIL TO	2603 BURNET AVE	CINCINNATI	ОН	45229	3026	(000)000-0000
PAY TO	PO BOX 526194	CINCINNATI	ОН	45264	6194	(000)000-0000
SERVICE LOC	900 LINCOLN AVE	CINCINNATI	ОН	45206	1100	(513)000-0000

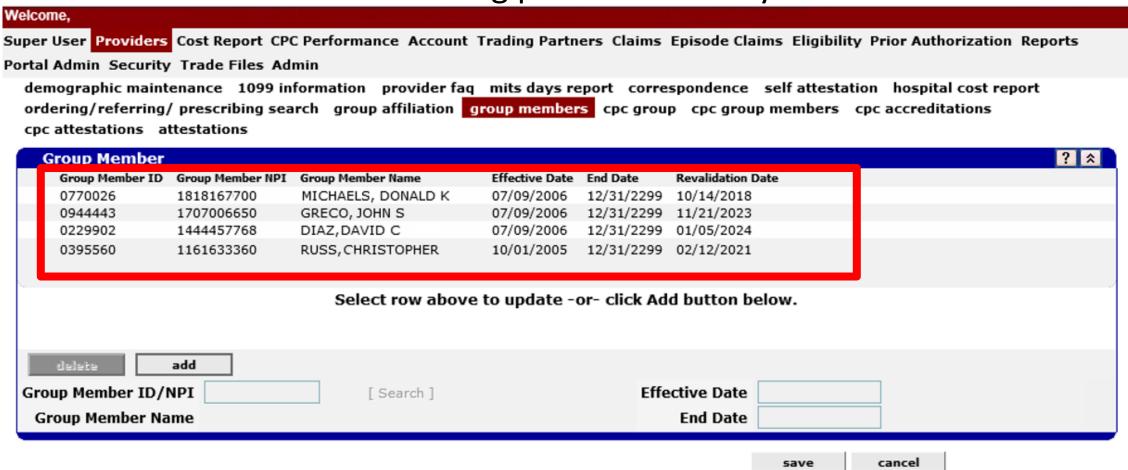


Under the Providers tab you will find an option to add group members





Be sure to add all of your group members to ensure claims that list them as the rendering process correctly





### Ordering, Referring, Prescribing (ORP) Search in MITS

An ORP search can be performed in the MITS secure portal to ensure you have the correct information for the ORP provider to include on your claim

Welcome					
Super User Providers Cost Report CPC Performance Account Trading Partners Claims Episode Claims Eligibility Prior Authorization Reports					
Portal Admin Security Trade File	Portal Admin Security Trade Files Admin				
demographic maintenance 1099 information provider faq mits days report correspondence self attestation hospital cost report ordering/referring/ prescribing search group affiliation group members cpc group cpc group members cpc accreditations cpc attestations					
Ordering/Referring/Pres	scribing Search				
Ordering Provider NPI					
Ordering Provider Last Name	SMITH				
First, MI	DWIGHT				
*Date of Service	10/01/2019	search			
		clear			



#### **ORP Search in MITS**

#### Searching just using a name may pull up several results

Welcome,					
Super User Providers Cost Report Account Trading Partners Claims Episode Claims Eligibility Prior Authorization Reports Portal Admin Security					
Trade Files Admin					
demographic mair	intenance 1099 information provider faq mits days report correspondence self attestation hospital cos	t report			
	ng/ prescribing search group affiliation group members cpc group cpc group members cpc accreditation				
	eferring/Prescribing Search				
	Provider NPI				
Ordering Provider	er Last Name SMITH				
Ordering Provider					
	First, MI JOHN				
*Date of Service 10/01/2019 search					
		clear			
		Clear			
	Search Results				
Ordering Provider NPI	Ordering Provider Name				
1268168168	SMITH, JOHN D				
1034134734	SMITH, JOHN A				
1422722122	SMITH, JOHN M				
1206206106	SMITH, JOHN R				
1237137537	SMITH, JOHN S				
1446646046	SMITH, JOHN B				
1019019719	SMITH, JOHN F				
1245745245	SMITH, JOHN P				
	1 2 3 4 5 6 7 8 9 10 Next >				



#### **ORP Search in MITS**

We recommend using the NPI to get the most accurate results for your search

Welcome,					
Super User Providers Cost Repo	Super User Providers Cost Report CPC Performance Account Trading Partners Claims Episode Claims Eligibility Prior Authorization Reports				
Portal Admin Security Trade File	s Admin				
demographic maintenance 10	099 information provider faq mits days report correspondence self attestation hospital cost report				
ordering/referring/prescribin	ng search group affiliation group members cpc group cpc group members cpc accreditations				
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Oud-in-/D-fin-/D					
Ordering/Referring/Pres	scribing Search				
Ordering Provider NPI	1268168168				
Ordering Provider Last Name					
First, MI					
*Date of Service	10/01/2019 search				
	clear	Ė			
		-,-			

# Search Results Ordering Provider NPI 1268168168 SMITH, JOHN D



### Medicaid Consumer Liability 5160-1-13.1

A provider may NOT collect and/or bill for any difference between the Medicaid payment and the provider's charge, or for the following:

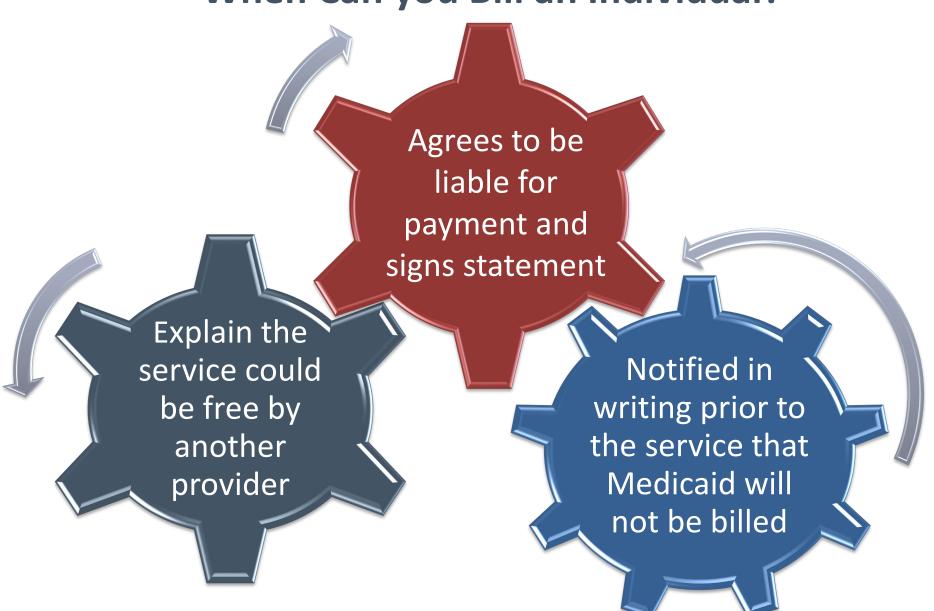
Fee for missed appointments

Unacceptable or untimely claim submission

Failure to request a prior authorization

Retroactive Peer Review stating lack of medical necessity

### When Can you Bill an Individual?





#### When Can You Bill an Individual?

The statement must be signed before the service is rendered. If the service requires multiple visits, this must be done prior to each visit.

This cannot be done if the service is a prescription for a controlled substance.

5160-1-13.1 Medicaid recipient liability		
Date of service:  Type of service:  Name & account number:		
	t for a Medicaid covered service in lieu of submitting a (ODM) only if all of the following conditions are met:	
	he Medicaid recipient that the service is a covered r Medicaid providers may render the service at no	
	e for the specific service rendered, the provider ient in writing that the provider will not submit a ce;	
	ees to be liable for payment of the service and signs a effect before service is rendered; and	
(4) The Medicaid covered serv defined in section 3719.01	ice is not a prescription for a controlled substance as of the Revised Code.	
(D) Services that are not covered by the Medicaid program, including services requiring prior authorization that have been denied by ODM, may be billed to a Medicaid recipient when the condition in paragraphs (C)(2) through (C)(4) of this rule are met.  (E) Any individual not covered by Medicaid on the date of service is financially responsible for those services unless the individual qualifies for the hospital care assurance program (HCAP) in accordant with section 5168.14 of the Ohio Revised Code.		
Signature	Date	

https://Medicaid.ohio.gov

#### This Ohio Department of Medicaid (ODM) Website



FAMILIES &

RESOURCES FOR

STAKEHOLDERS OUR STRUCTUR

& PARTNERS ABOUT US





#### The Ohio Department of Medicaid

Welcome to the Ohio Department of Medicaid. Our mission is providing quality, accessible, person-centric health care programs and services to Ohio families and individuals. Today more than three million Ohioans rely on Medicaid for their health care benefits. Our provider network supports nearly 200,000 professionals – each committed to helping our communities stay healthy. With that kind of responsibility, we know it's important to make information easy to find and easy to understand. So, come on in and take a look around.



Find a Provider



Managed Care Programs

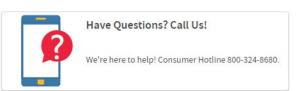


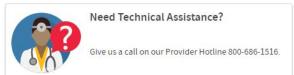
Apply/Renew for Medicaid



Initiatives







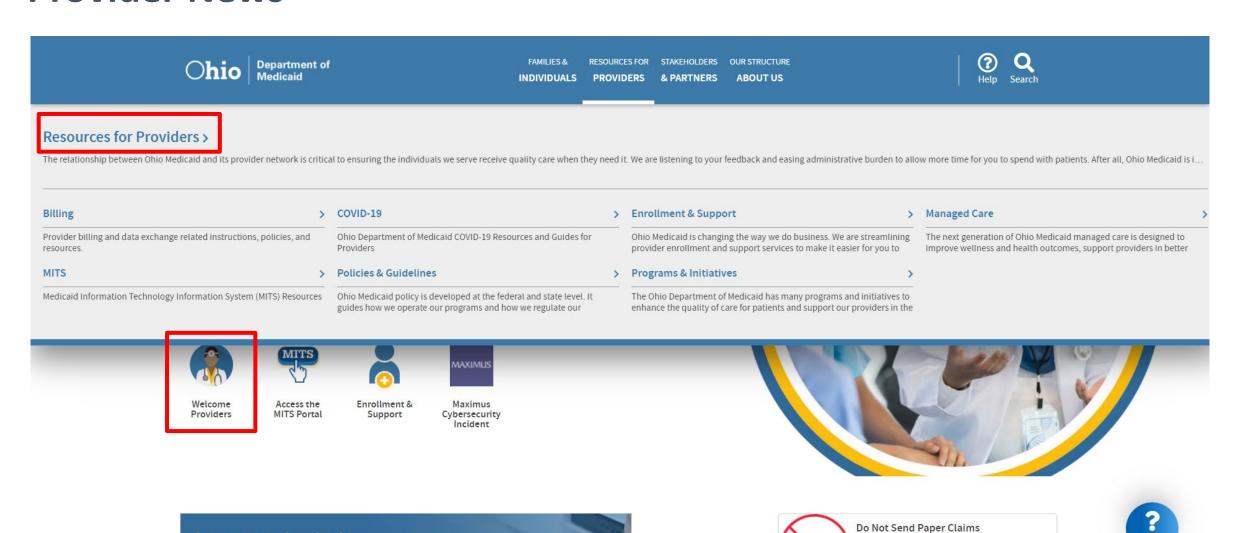




#### **Provider News**

The American Rescue Plan Act (ARPA) gives states new funding to invest in home- and community-based services.

And, we want your ideas!

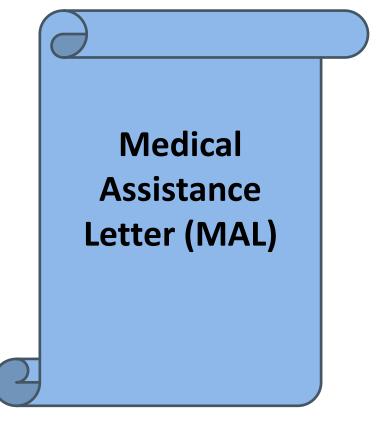


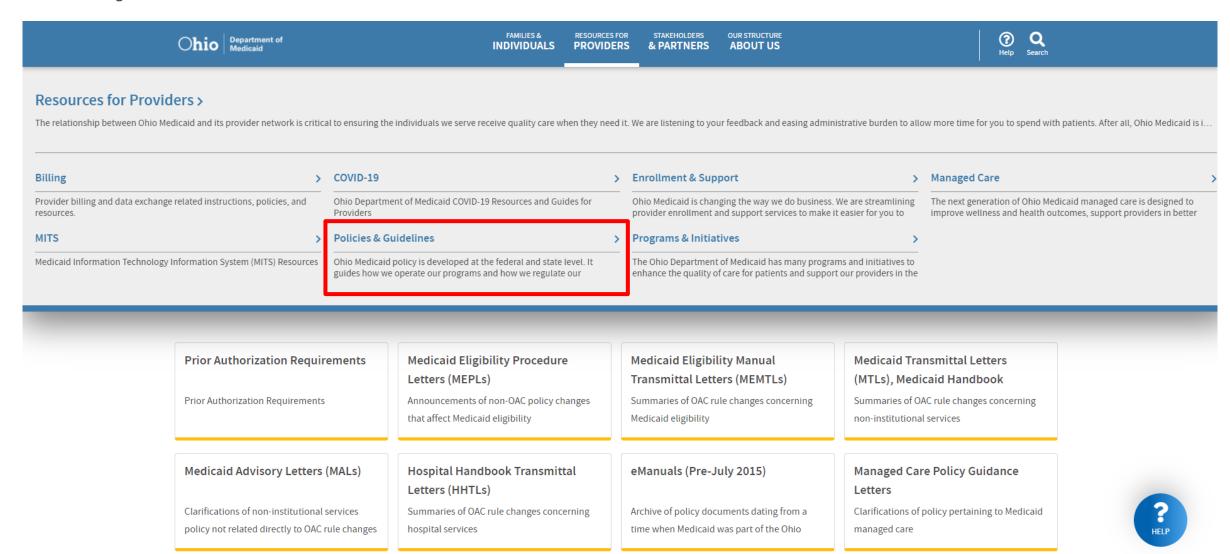
Do not send hard copy/paper claims.

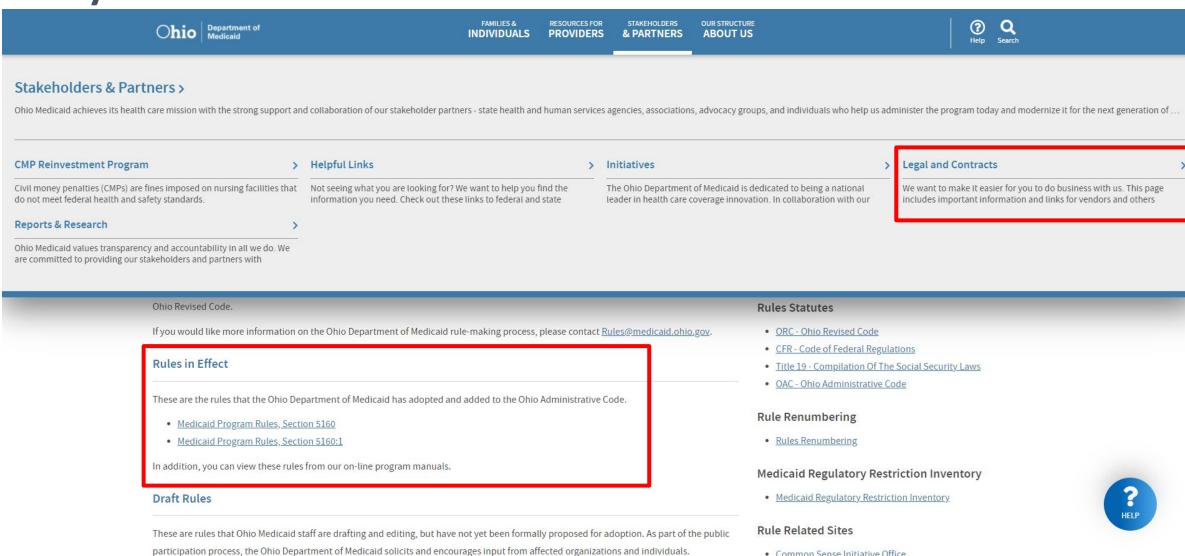
Ohio Medicaid announces changes to the Ohio Administrative Code and guidance/clarification that may affect providers via letters.

There are two types of letters:

Medicaid **Transmittal Letters (MTL)** 

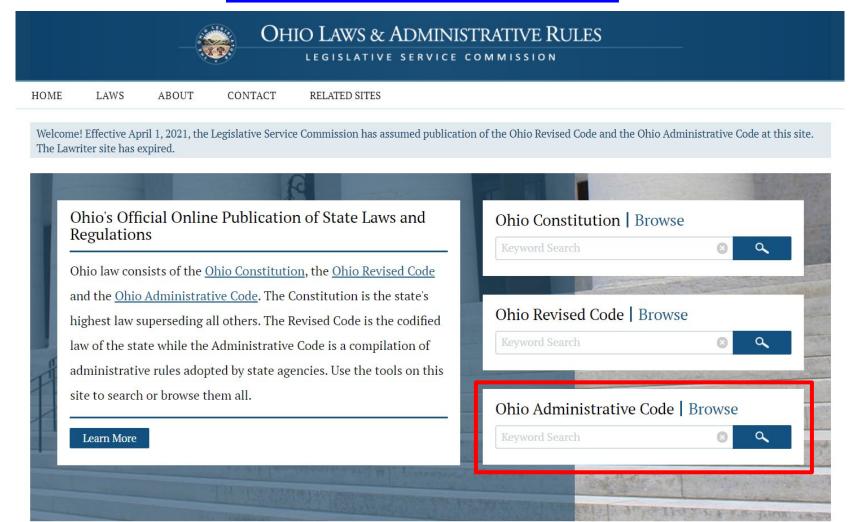






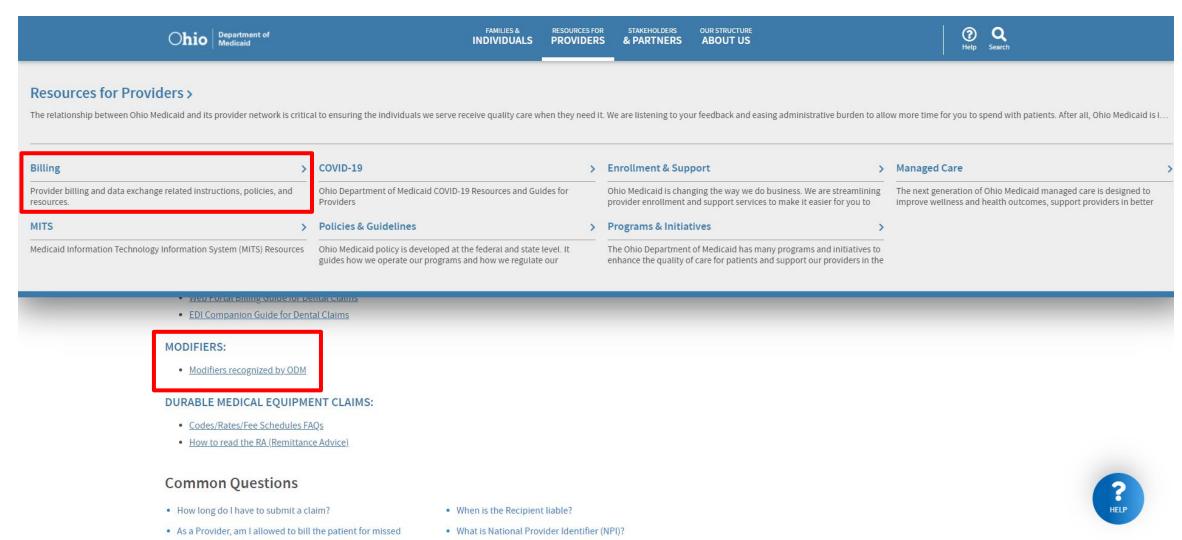
Common Sense Initiative Office

# https://codes.ohio.gov



appointments?

#### How to Find Modifiers Recognized by Ohio Medicaid



#### **Modifiers Recognized by Ohio Medicaid**

Medicaid.ohio.gov -> Providers -> Billing -> Billing Instructions



Release: 11/28/2011 Revision: 06/01/2019

#### Modifiers Recognized by Ohio Medicaid

Modifiers are two-character codes used along with a service or supply procedure code to provide additional information about the service or supply rendered. Care must be taken when reporting modifiers with procedure codes because using a modifier inappropriately can result in the denial of payment or an incorrect payment for a service or supply. The Ohio Department of Medicaid (ODM) accepts many, but not all, modifiers recognized by the American Medical Association (AMA), the Centers for Medicare and Medicaid Services (CMS), and the American Society of Anesthesiologists (ASA).

ODM also recognizes Medicaid state-specific HCPCS modifiers beginning with the letter *U*. These state-specific "U-modifiers" can be tailored to an individual state's Medicaid policy when no other modifier adequately represents the policy purpose. The state determines how each U modifier is to be used and the same U-modifier can take on different meanings when it is used with different service or supply

### **Prospective Payment System (PPS)**

ODM complies with provisions set forth in Section 702 of the Medicare, Medicaid, and SCHIP Benefits Improvement and Protection Act of 2000 (BIPA)

Requires states to establish a PPS for FQHCs and RHCs

A separate all-inclusive per-visit payment amount (PVPA) is established for each FQHC or RHC service provided at a FQHC or RHC service site

PVPAs are specific to an FQHC or RHC service site

No FQHC or RHC service site may submit claims based on the PVPAs of another service site

#### MAL No. 621 Prohibition of Commingling in FQHCs and RHCs

- ➤ This applies to RHC and FQHC practitioners who are dually enrolled as another provider type (PT) PT 50 or PT 84/95
- ODM follows Medicare's policy on the prohibition of commingling by FQHC and RHC providers as set forth in Chapter 13 of the "Medicare Benefit Policy Manual"
- Commingling refers to the sharing of FQHC or RHC space, staff (employed or contracted), supplies, equipment, and/or other resources with another onsite provider operated by the same FQHC or RHC

#### MAL No. 621 Prohibition of Commingling in FQHCs and RHCs

- Commingling is prohibited in order to prevent:
  - (1) duplicate Medicaid payment; or
  - (2) selectively choosing a higher or lower payment amount for services
- > FQHC and RHC providers may only submit claims for non-FQHC and RHC services if the service cannot be claimed as an FQHC or RHC service
- FQHC and RHC practitioners may not render or separately submit claims for FQHC or RHC-covered services as another type of provider in the FQHC or RHC, or in an area outside of the certified FQHC or RHC space such as a treatment room adjacent to the FQHC or RHC, during FQHC or RHC hours of operations

#### MAL No. 621 Prohibition of Commingling in FQHCs and RHCs

- FQHCs and RHCs that share resources (waiting rooms, telephones, receptionists) with another entity must maintain accurate records to assure that all costs claimed for Medicaid payment are only for the FQHC or RHC staff, space, or other resources
  - Any shared staff, space, or other resources must be allocated appropriately between FQHC or RHC and non-RHC or non-FQHC usage to avoid duplicate payment

# MAL No. 622 Requirements to Report Individual Practitioners' NPIs in the Rendering Fields on Claims

- FQHCs and RHCs must report on their claim individual practitioners' National Provider Identifiers (NPIs) in the rendering provider field
- For Electronic Data Interchange (EDI) submissions, the individual rendering providers' NPIs will be reported in the 2310B Rendering Provider loop
- Claims will be rejected if they do not include the individual practitioner's NPI



# MAL No. 622-A Requirement to Report Individual Practitioners' NPIs in the Rendering Fields on Claims

#### **Update** to MAL No. 622:

- Services rendered by mid-level health care workers (e.g., registered nurses) and unlicensed dependent practitioners (i.e., behavioral health trainees) should continue to be reported under the overseeing practitioner's NPI
- Transportation, DME, laboratory, and radiology should continue to be reported under the organizational NPI

### MAL No. 624 Payment of Group Therapy Services

- Group therapy services do not meet the criteria for a face-to-face encounter in a FQHC or RHC
- ➤ FQHCs and RHCs may submit claims for group therapy using their ambulatory health care clinic (AHCC provider type 50) number

### **MAL No. 627 Transportation Services**

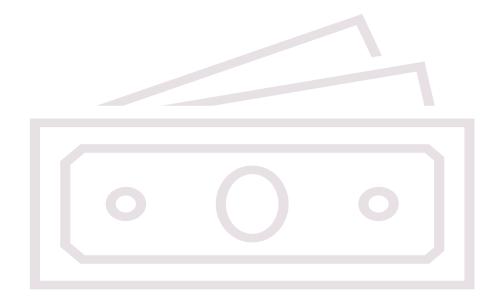
FQHCs are allowed up to 4 transports on the same date of service for the same individual

### **Example:**

- Trip to one FQHC for medical service
- Trip to another FQHC for mental health service
- Trip back to first FQHC for pick-up of medications
- Trip home
- > T1015 U9 with up to 4 units and T2003 with up to 4 units
- ➤ Tentatively effective **4/1/2021** RHCs will also be paid for transportation services under the PPS

# MAL No. 628 Payment for Long-Acting Reversible Contraception (LARC)

- In addition to submitting a claim for a medical visit for a LARC insertion procedure, separate payment may be made for a LARC device or implant
  - Claim may be submitted using the AHCC (PT 50) number



# MAL No. 632 Payment for Hepatitis A Vaccine Provided Through Non-Participating VFC Providers

- ➤ODM developed an avenue to provide a Hepatitis A vaccination to high risk or exposed individuals as quickly as possible
- Enables providers to be reimbursed for both the administration and the vaccine toxoid component
- ➤ Effective 5/1/2019, non-participating VFC providers can also be reimbursed for administration code (CPT 90471) and the Hepatitis A vaccines (CPT codes 90633 and 90634)
- The **SK** modifier must be reported with the appropriate vaccine code

### MAL No. 634 Payment for MAT and Take-Home Medications

- Separate payment will be made for Medication-Assisted Treatment (MAT) and take-home medications furnished at a FQHC or RHC
- In order to be paid for office-based opioid treatment, practitioners must:
  - Submit the Drug Addiction Treatment Act of 2000 (DATA 2000) waiver documentation through the MITS provider portal, and
  - Obtain a MITS provider specialty 704

# MAL No. 634 Payment for MAT and Take-Home Medications

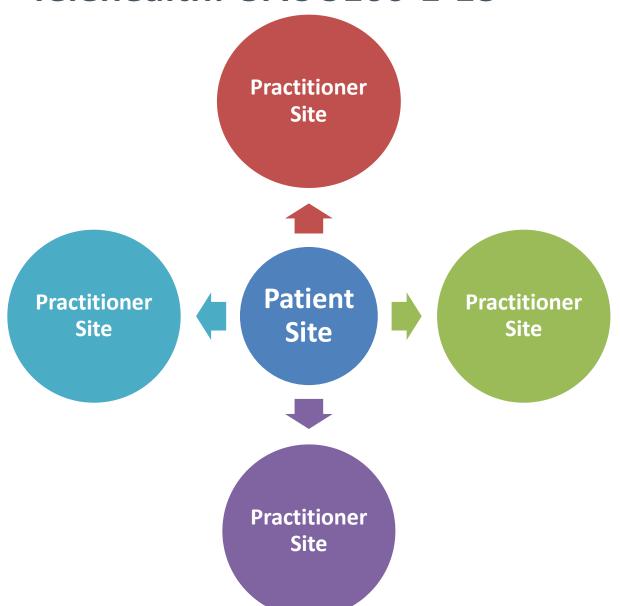
- FQHC or RHC may be paid for evaluation & management (E&M) service associated with the MAT and the administered pharmaceutical(s)
  - J0571 J0575, J8499
- In addition, a separate claim for the dispensing of the medication may be submitted under the AHCC (PT 50) number
  - T1502 Dispensing of the medication
  - S5000, S5000 HD, S5001 Take home medication

# MAL No. 635 Payment for FQHC and RHC Services Rendered Through Telehealth

- FQHCs and RHCs must follow the claims submission guidance in "Telehealth Billing Guidance for Dates of Service On or After 11/15/2020"
- Covered telehealth services and provider requirements can be found in OAC 5160-1-18 Telehealth, Appendix A
- ➤ Payment (including wraparound payment) for covered FQHC and RHC services listed in OAC rules 5160-28-03.1 and 5160-28-3.3 is made under the prospective payment system (PPS)



### **Telehealth: OAC 5160-1-18**



- Patient location is flexible and is reported through a modifier for certain settings
- No Distance Requirement between patient and practitioner site
- Practitioner location is flexible and is reported through a modifier for certain settings
- No originating site or patient site fee can be billed

#### **Telehealth: OAC 5160-1-18**

### Expanded Practitioner type to include:

- Physician Assistant
- Clinical Nurse Specialist
- Certified Nurse Midwife
- Certified Nurse Practitioner
- Podiatrist
- Licensed Independent Behavioral Health Providers (LISW, LICDC, LIMFT, LPCC) and supervised practitioners
- Skilled therapists: OT, PT, SLP, Aud
- Dentist
- Optometrist
- Dietitian
- Pharmacists



#### **Telehealth: OAC 5160-1-18**

#### **Practitioner Locations include:**

- No restriction on practitioners
- If patient is not \*active\* or practice is not a CPC practice, practitioner location must be office



If receiving telehealth services for 12 consecutive months, at least one in person exam or assessment of the patient is required

This could be provided by the telehealth provider, the patient's usual source of care, or the telehealth provider could refer the patient to another practitioner

### **Telehealth Billing Guidelines**

- As set forth in rule 5160-1-18, for a covered telehealth service that is also an FQHC or RHC service, the face-to-face requirement is waived and payment is made in accordance with Chapter 5160-28 of the Administrative Code
- ➤ Medical nutrition therapy and lactation services rendered by eligible FQHC and RHC practitioners will be paid under the PPS
  - When these services are rendered by a practitioner not listed in Chapter 5160-28 of the Administrative Code, these services shall be paid through FFS under the clinic provider type 50

### **Telehealth Billing Guidelines**

- ➤ Remote patient monitoring will be paid through FFS as a covered non-FQHC/RHC service under the clinic provider type 50
- ➤ Group therapy will continue to be paid through FFS as a covered non-FQHC/RHC service under the clinic provider type 50
- ➤ Services under the Specialized Recovery Services (SRS) program are not currently covered FQHC or RHC services

### **Telehealth Billing Guidelines**

- ➤ When the FQHC or RHC is billing as the practitioner site:
  - The T1015 encounter code must be reported in the first detail line of the claim with the appropriate U modifier indicating the type of visit
  - The next detail line reported on the claim must be the service (procedure code) provided via telehealth
    - Modifier GT must be reported with the procedure code in addition to any other required modifiers
      - If there is more than one modifier, the GT modifier should be reported first
  - The place of service code reported on the claim must reflect the physical location of the practitioner

### MAL No. 645 Payment for Laboratory Services

Seven laboratory tests and services for which payment is made under the PPS:

Venipuncture
Chemical examination of urine by stick or tablet method or both
Hematocrit or hemoglobin analysis
Blood sugar analysis
Examination of stool specimens for occult blood
Pregnancy test
Primary culturing for transmittal to a certified laboratory

Payment for all other laboratory services must be made outside of the PPS and paid off the fee schedule

- Reported as laboratory services performed by an independent laboratory (PT 80), or
- Reported under the FQHC/RHC clinic (PT 50)

# MAL No. 651 Payment for the Application of Topical Fluoride Varnish

- ➤ Payment for topical fluoride varnish is made separately outside of the PPS when a non-dental practitioner applies topical fluoride varnish at a FQHC or RHC
  - Reported under the FQHC/RHC clinic provider number (PT 50)
  - Reported on a claim using CPT code 99188

- ➤ Payment for topical fluoride varnish furnished by dental practitioners will continue to be made under the PPS:
  - Reported on claims using ADA dental code D1206

### MAL No. 653 Payment for Covered Pharmacists' Services

Effective **1/17/2021** ODM began covering pharmacists' services in accordance with rule 5160-8-52

Covered pharmacists' services provided by a FQHC or RHC will be treated as medical services under the PPS



### MAL No. 655 Payment for Vaccines

- ➤ Payment for a vaccine furnished by a FQHC or RHC is paid under the PPS unless it is part of a mass immunization
- ➤On a claim the office visit code 99211 or the appropriate vaccine administration code, plus the vaccine itself may be reported
- The practitioner administering the vaccine should be reported as the rendering provider
  - The exception is if a RN furnished the vaccine, the supervising/overseeing medical practitioner should be reported as the rendering on the claim
- ➤ Payment for a vaccine done as part of a mass immunization is made outside of the PPS
  - Reported under the FQHC or RHC clinic provider number (PT 50)

# MAL No. 658 Payment for the Completion and Submission of the Report of Pregnancy (ROP) and Pregnancy Risk Assessment (PRAF)

Coverage policy for ROP and PRAF is set forth in 5160-21-04

- ➤ Payment may be made for one ROP that is diagnosed in conjunction with an E&M service not associated with a normal obstetrics/gynecology visit
  - Can be submitted on form ODM 10257, ROP, or its web-based equivalent located here: <a href="https://medicaid.ohio.gov/wps/portal/gov/medicaid/resources-for-providers/special-programs-and-initiatives/praf/praf">https://medicaid.ohio.gov/wps/portal/gov/medicaid/resources-for-providers/special-programs-and-initiatives/praf/praf</a>
- ➤ PRAF may be used to screen an individual for medical and social factors that may place the individual at risk for preterm birth or other poor pregnancy outcomes
  - Payment may be made for one assessment and can be submitted on form ODM 1027 PRAF or its web-based equivalent found here:

https://medicaid.ohio.gov/wps/portal/gov/medicaid/resources-for-providers/special-programs-and-initiatives/praf/praf

Payment for the ROP and PRAF is made outside of the PPS and should be reported under the FQHC or RHC clinic number (PT 50)

### MAL No. 660 Payment for FFS Claims for Electronic PRAF (e-PRAF)

- > Changes made to Medicaid payment rule 5160-1-60 effective 7/1/2021
- ➤ Increased the rate for electronic submission from \$12.10 to \$90.00
- ➤ Instead of using modifier TH, providers should now use modifier 33 for e-PRAFs
- ➤ Corrected coding guidance = H1000 + 33 modifier
- ➤ Be sure to adjust any FFS claims for e-PRAFS with dates of service 7/1/2021 or later with the correct modifier to be sure to receive the correct reimbursement rate

# Qualified Entity Requirements and Responsibilities for Determining Presumptive Eligibility

OAC 5160-1-17.12 effective **11/9/2019** 

To become a Qualifying Entity (QE) a facility must:

- Have an active provider agreement
- Read the presumptive eligibility training guide found on ODM's website
- Attest that it will meet the terms and conditions as a QE by reading, signing, and sending form ODM 10252

# Qualified Entity Requirements and Responsibilities for Determining Presumptive Eligibility

Once designated as a QE, a facility must:



- Remain in good standing as an ODM provider
- ➤ Follow OAC 5160:1-2-13 & all applicable federal & state laws when determining Medicaid PE
- Verify the individual is not already enrolled
- Without compensation, agree to perform all of the administrative functions associated with PE



# **Qualified Entity Requirements and Responsibilities for Determining Presumptive Eligibility**

#### Guidelines to remain a QE:

- ➤ If the QE is a FQHC and is able to do so, provide thirty-six hours' worth of medically necessary medications to any person enrolled presumptively by the QE at the time of determination if such needs are determined during a medical visit
- At least eighty-five percent of all persons enrolled presumptively by the QE have completed application for full Medicaid
- At least eighty-five of individuals completing application for full Medicaid result in an awarding of Medicaid eligibility

### **Ambulatory Health Care Clinic (AHCC) – PT 50**

FQHCs/RHCs may use a second Medicaid provider number to submit claims for non-FQHC/RHC services and will be paid based on the fee schedule

### Examples of AHCC services:

- Inpatient hospital surgery, visits, or consultations
- Medicare crossover claims
- Durable Medical Equipment
- Group Therapy Services
- Chronic Care Management
- Take home drugs billed through pharmacy program per OAC 5160-9
- Medical nutrition therapy services when rendered by a registered dietitian
- Acupuncture when rendered by an acupuncturist

\*\*PT 50 is only used for an FQHC or RHC to submit claims for covered non-PPS services furnished to individuals not enrolled in a MCO\*\*

### **Cost-based Clinic: Definitions and Explanations**

OAC 5160-28-01

- (P)(2) Multiple encounters with one or multiple health professionals constitute a **single visit** if all of the following conditions are satisfied:
  - (a) All encounters take place on the same day
  - (b) All contact involves a single cost-based clinic service; and
  - (c) The service rendered is for a single purpose, illness, injury, condition, or complaint
  - (3) Multiple encounters constitute **separate visits** if one of the following conditions is satisfied:
    - (a) The encounters involve different cost-based clinic services; or
  - (b) the services rendered are for different purposes, illnesses, conditions, or complaints or for additional diagnosis and treatment

### **Cost-based Clinic: Submission and Payment of FQHC Claims**

OAC 5160-28-08.1

- (A) Claims for services provided to managed care plan (MCP) enrollees, including requests for prior authorization by an MCP of a FQHC service, must be submitted in accordance with Chapter 5160-26 of the Administrative Code
- (B) In claims submitted to the department for all other services, an FQHC must include the following data:
  - (1) procedure code for an encounter;
  - (2) appropriate modifier to specify the FQHC service; and
  - (3) additional codes representing all procedures performed during the encounter, along with any required modifiers

### **Cost-based Clinic: Submission and Payment of FQHC Claims**

- (C) In claims submitted to the department for supplemental (wraparound) payment for services provided to an MCP enrollee, an FQHC must also include the following data:
  - (1) The name of the MCP that paid for the FQHC service;
  - (2) The identification code of the MCP, assigned by the department;
  - (3) The MCP payment plus amounts received from any other third-party payers; and
  - (4) Any other information, such as an adjustment reason code, that is necessary for the coordination of benefits

### **Dental Services: OAC 5160-5-01**

Some dental services require tooth or quadrant number distinction (extractions, crowns, scaling & planning etc.)

There is no way to notate this information on the professional claim form

FQHCs and RHCs cannot use the tooth or quadrant number fields on the prior authorization (PA)

- This information should be entered in the 'Provider Notes' section
- You should also enter a comment stating you are a FQHC or RHC



### **Acupuncture Services: OAC 5160-8-51**

Providers eligible to receive payment for acupuncture:

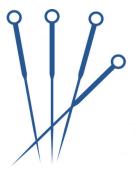
- An acupuncturist
- A recognized acupuncture provider
- Ambulatory health care clinic as defined in OAC 5160-13
- FQHCs and RHCs
- Professional medical group
- FQHCs and RHCs will receive their PVPA for services rendered by a physician or chiropractor
- ➤ Acupuncture services furnished by an acupuncturist are paid as a covered non-PPS services under a FQHC or RHC's PT 50

### **Acupuncture Services: OAC 5160-8-51**

Payment may be made for service that meets the following:

- Is medically necessary per OAC 5160-1-01
- Is performed at the written order of a practitioner, during the one-year supervisory period, per section 4762.10 or 4762.11 of the Ohio Revised Code (ORC)
- Is rendered by a practitioner who is enrolled in the Medicaid program
- Is rendered for treatment of:
  - Low back pain
  - Migraine

Payment for more than 30 visits per benefit year requires PA



### **Acupuncture Services: OAC 5160-8-51**

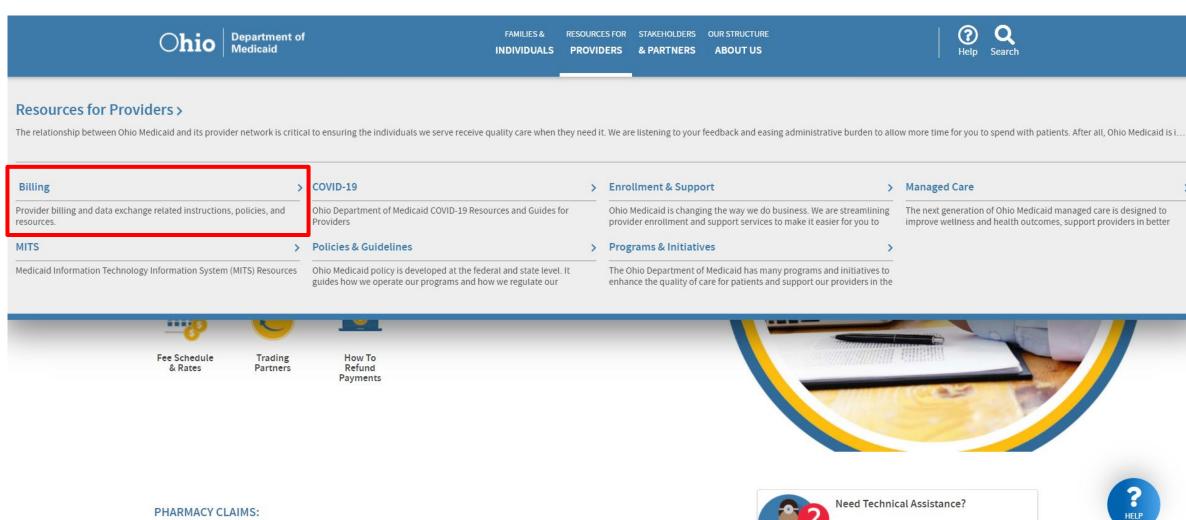
No separate payment will be made for both an E&M service and acupuncture service rendered by the same provider to the same individual on the same day

### No separate payment is made for:

- Services that are an incidental part of a visit (e.g., providing instruction on breathing techniques, diet, or exercise)
- Additional treatment in either of the following circumstances:
  - Symptoms show no evidence of clinical improvement after an initial treatment period
  - Symptoms worsen over a course of treatment

# MITS & Claim Submissions

# **Billing Resources**



· ODM Pharmacy Benefits

Give us a call on our Provider Hotline 800-686-1516.





# Medicaid Information Technology System (MITS)

MITS is a web-based application that is accessible via any modern browser

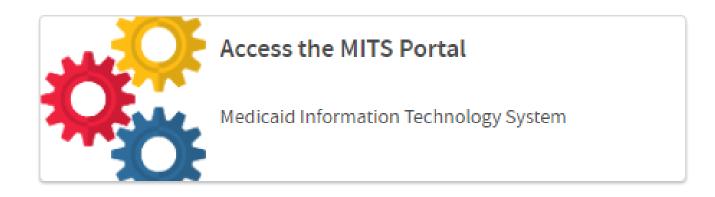
MITS is available to all Ohio Medicaid providers who have been registered and have created an account

MITS is able to process transactions in "real time"

### **MITS Provider Portals**

#### How do I access the MITS Portal?

- Go to <a href="https://Medicaid.ohio.gov">https://Medicaid.ohio.gov</a>
- Select the "Resources for Providers" tab at the top
- Click on "MITS"
- Scroll down and click "Access the MITS Portal on the right

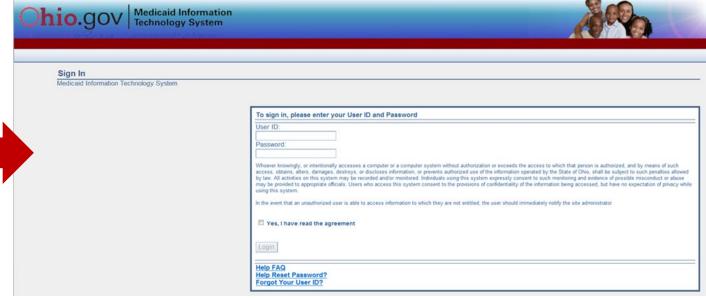






Once directed to this page, click the link to "Login"

You will be directed to another page where you will need to enter your user ID and password





# **MITS Navigation**

"COPY", "PASTE", and "PRINT" features all work in the MITS Portal

Do NOT use the previous page function (back arrow) in your browser

Do NOT use the "enter" key on the keyboard, use the "tab" key or mouse to move between fields

MITS access will time-out after 15 minutes of system inactivity

Electronic Data Interchange (EDI)

Fees for claims submitted

Claims must be received by Wednesday at Noon for that week's adjudication

MITS Portal

**Free submission** 

Claims must be received by Friday at 5:00 P.M. for that week's adjudication

We can help with your claim submission issues!

# **Technical Questions/EDI Support Unit**



#### MITS Secure Provider Portal Claim Submission



Claim entry format is divided into sections or panels

Each panel will have an asterisk (\*) denoting that the fields are required

\*Some fields are situational for claims adjudication and do not have an asterisk

#### **Submission of a Professional Claim**

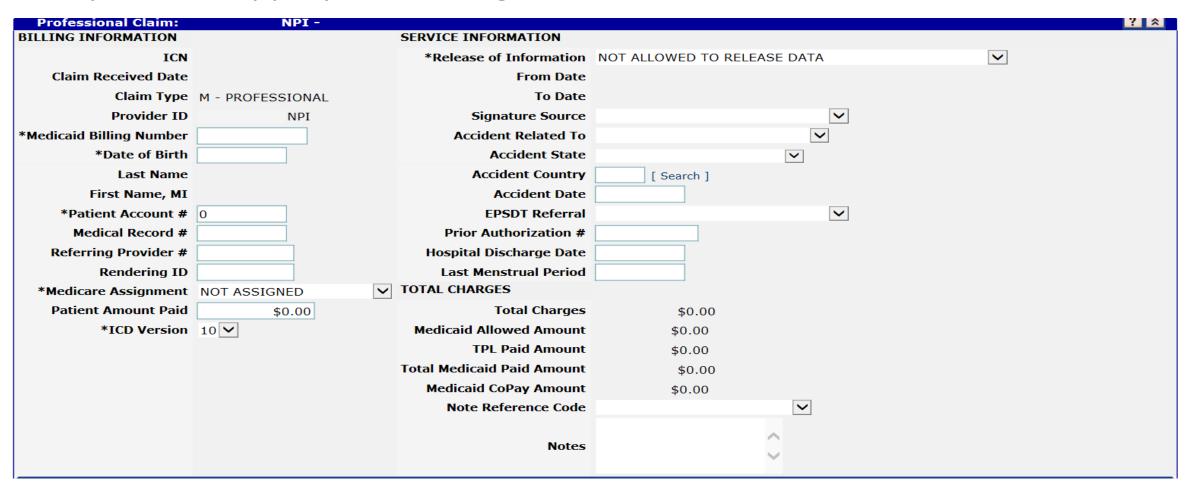
Once logged into the MITS Secure Provider Portal, click on the Claims tab, then click Professional





### **Submission of a Professional Claim**

## Complete the appropriate billing and service information





# MAL No. 626-A Diagnosis Code Reporting Required on Claims

Effective **1/1/2020** 

To comply with current HIPAA standards, diagnosis codes must be reported for all Medicaid covered services

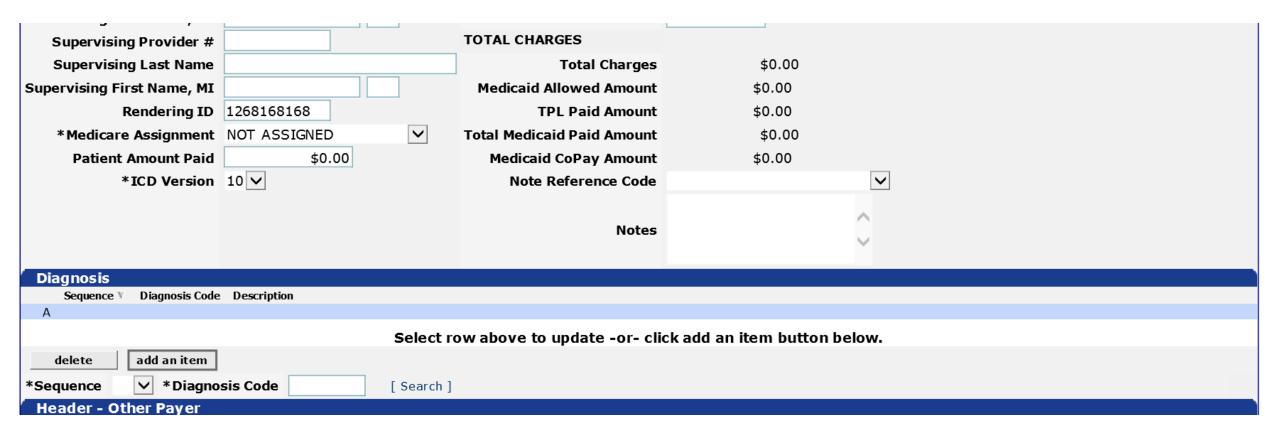
Professional claim form only





# **Entering a Diagnosis Code**

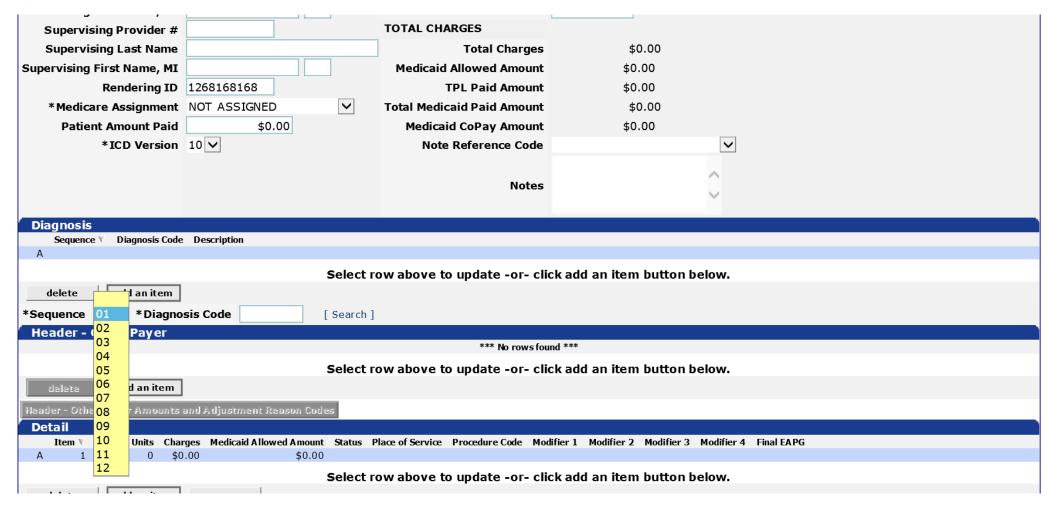
## Enter all diagnosis codes in the diagnosis panel





# **Entering a Diagnosis Code**

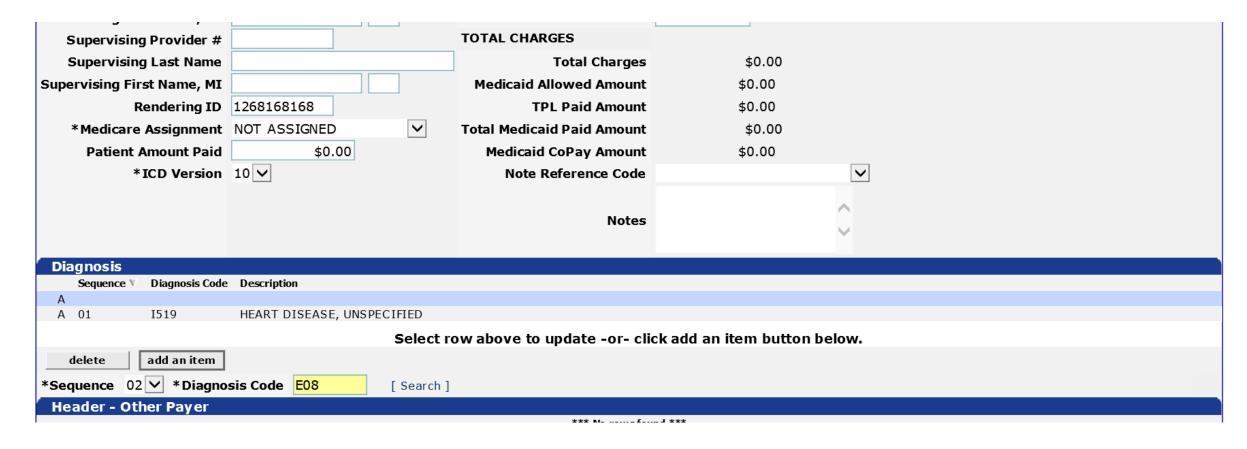
Select sequence '01' then enter in the diagnosis code with **no** decimal





# **Entering a Diagnosis Code**

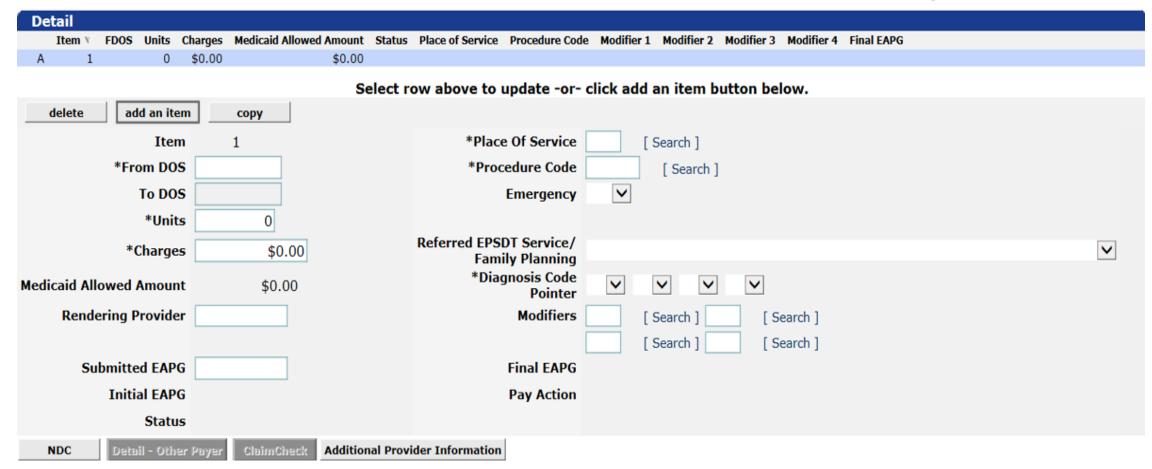
Once the information is entered, click the blue line to save the information, then click 'add an item' to enter the next diagnosis





# **Completing the Detail Panel**

Enter the first detail line information, click the blue line to save, then select 'add an item' to enter the second detail line, continuing as needed





# **Completing the Detail Panel**

Encounter code T1015 and modifiers

**U1** – Medical **U6** - Podiatry

U2 – Dental U7 - Vision

U3 – Mental Health U8 - Chiropractic

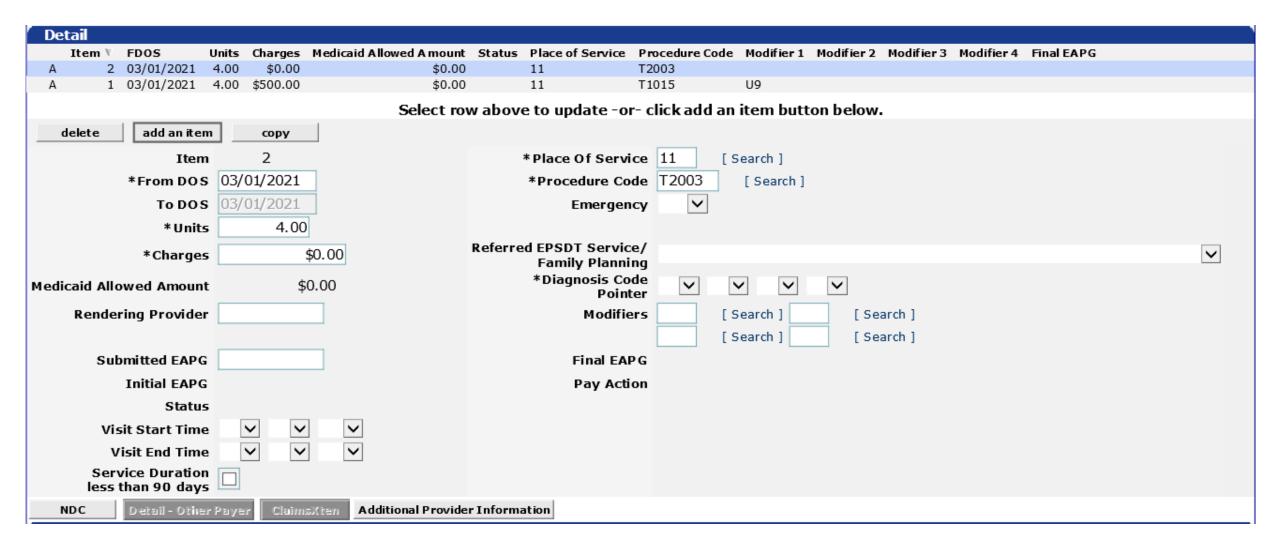
**U4** – PT or OT Services **U9** - Transportation

**U5** – Speech Pathology

RHCs can only use modifier U1. They should use it for both medical and mental health services.

Use T1015 with the U1 modifier and procedure code 99406 or 99407 for smoking cessation.

# **Detail Panel – Transportation Claim Example**





## **Behavioral Health Service Claims**

Mental health services rendered by a psychiatrist

> T1015 with U1 modifier



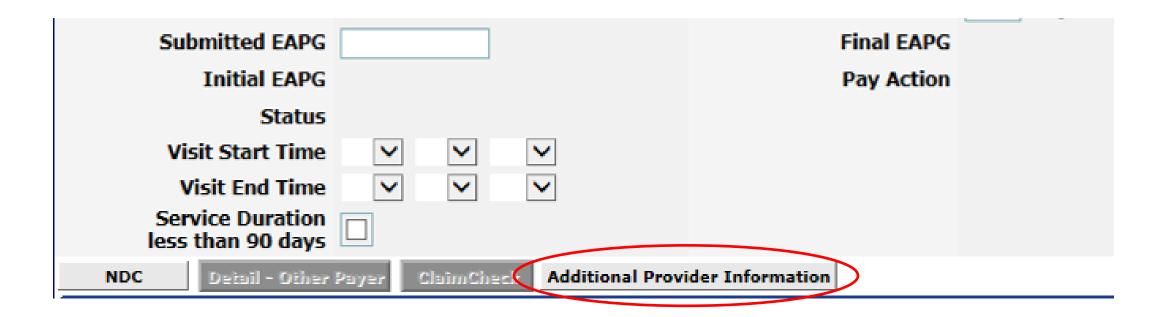
Other licensed practitioners rendering the service

> T1015 with U3 modifier

Trainees and non-licensed practitioners rendering service at a FQHC/RHC must be reported under the overseeing practitioner's NPI

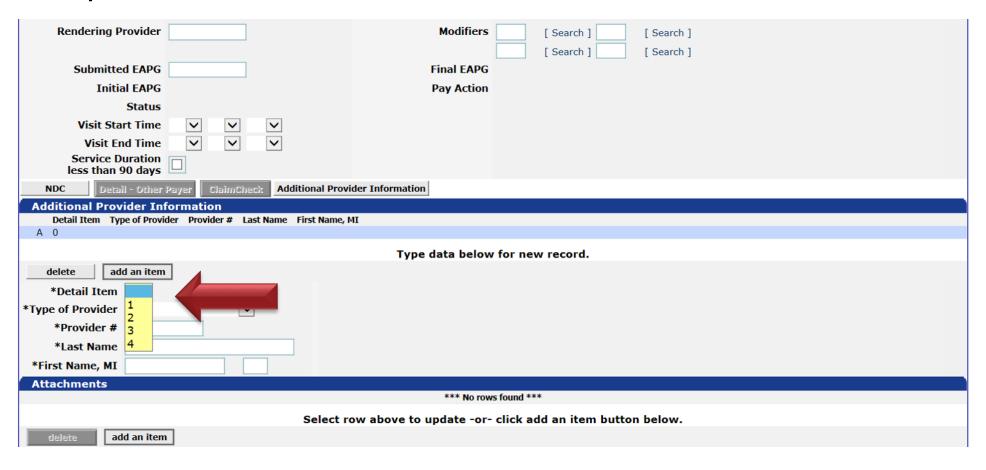


At the bottom of the detail panel, click the 'Additional Provider Information' button, to open the additional provider information panel



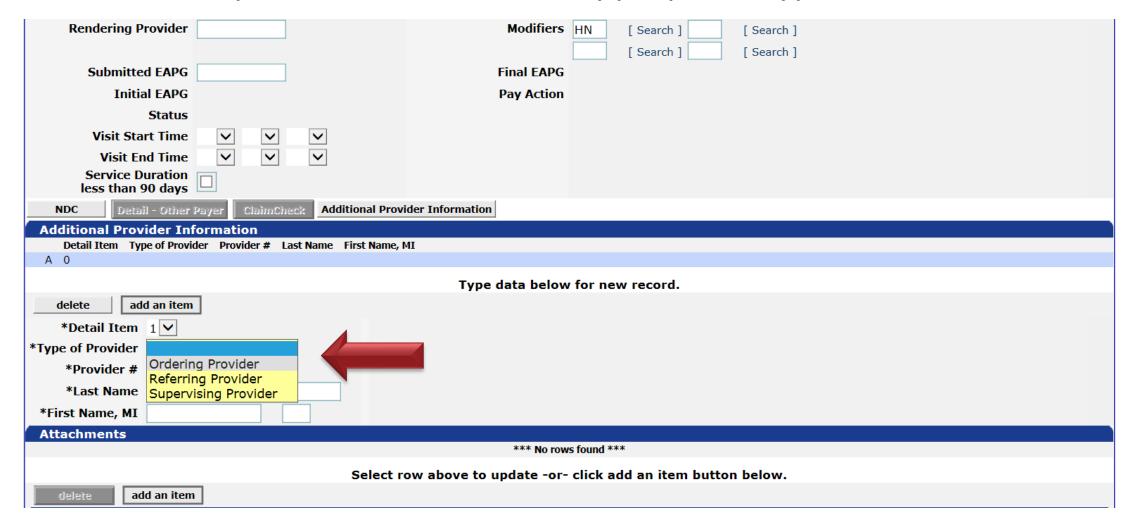


Select the appropriate detail item number – the number you select points to that specific detail line above



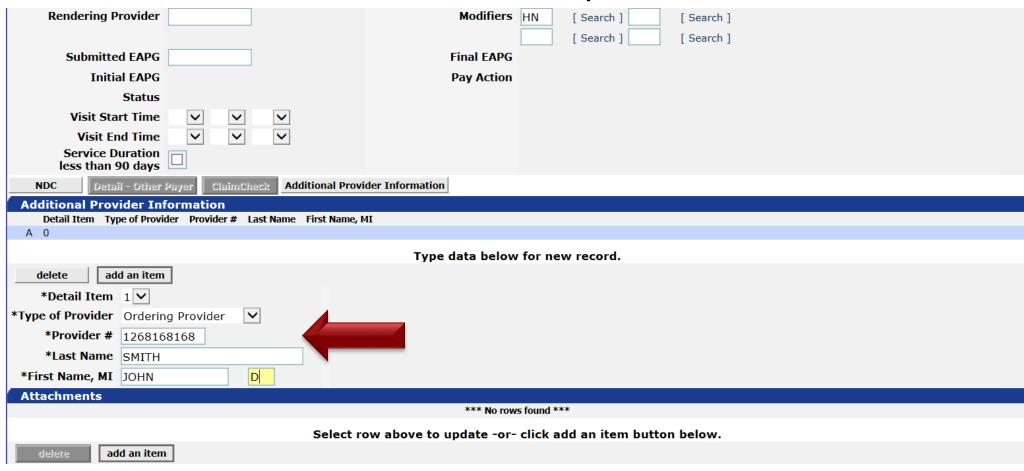


Click on the drop down and select the appropriate type of ORP





Enter the ORP's information – be sure to complete an ORP search first as you must enter his/her information exactly how it is found in MITS



## **Dental Services Delivered at FQHCs**

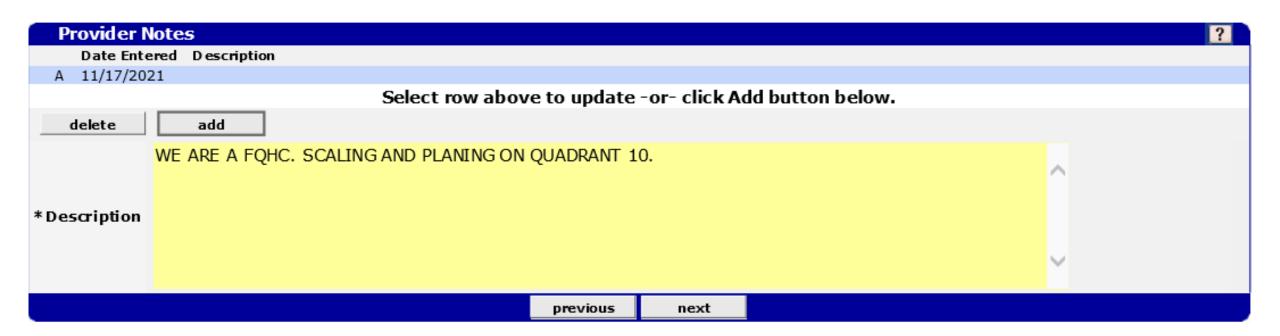
# Services requiring prior authorization

- Do not enter tooth number or quadrant number in the Line Item Panel on the PA
  - Enter one line with the total number of units for the same procedure code, not multiple lines
- Utilize the Provider Notes panel on the PA
  - Keep your comments short & to the point
  - First sentence should be "We are a FQHC."
  - Next list the service with identifiers, e.g., "Crowns on #23 & 25"



## **Dental Services Delivered at FQHCs**

Here is an example of how you should enter notes on a PA for dental services





# **Wraparound Payments**

An amount equal to the MCO payment gap that is paid by the department to augment the MCO payment

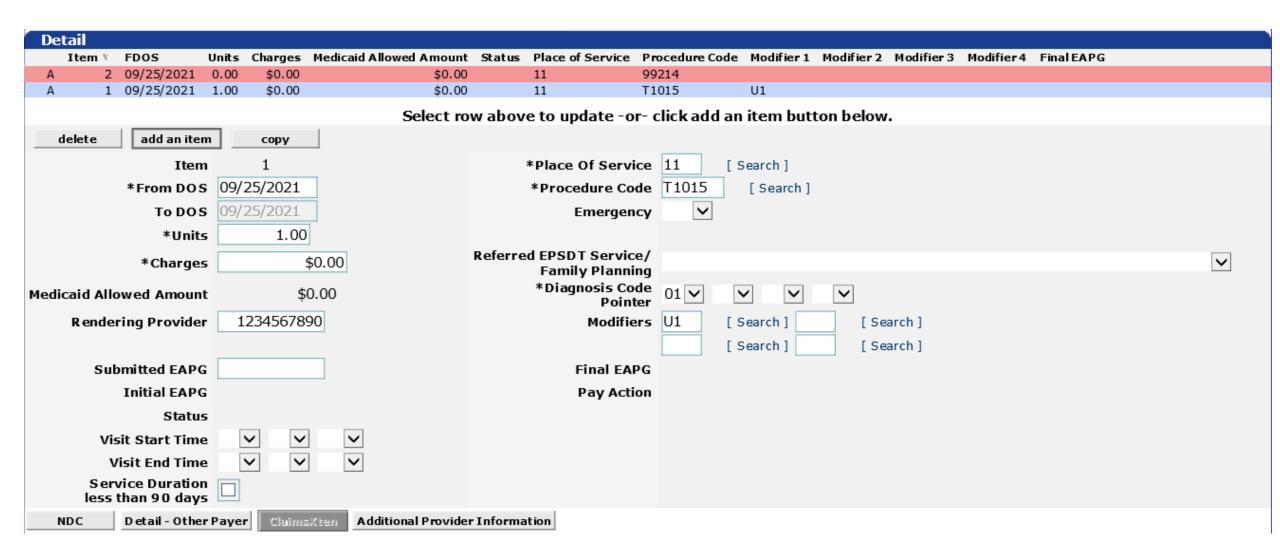
May only submit a wraparound claim for services that would have been paid to the FQHC or RHC under the PPS payment method

Covered non-PPS services are paid FFS and not eligible for wraparound payments

# **Wraparound Payment Claim Example**

Header - Other Payer											
Last Name First Name MI	Date of Birth	Relationship	Gender	Policy ID	Paid Amount	Paid Date	Electronic Payer ID				
A SMITH JOHN A	01/01/1950	SELF	MALE		\$200.00	10/01/2021	. 87726				
Select row above to update -or- click add an item button below.											
delete add an item											
*Claim Filing Indicator	HMO			~		*]	Insurance Carrier Name	UNITED HEALTHCARE			
*Policy Holder Relationship to Insured	SELF					~	*Electronic Payer ID	87726			
*Policy Holder Last Name	SMITH						Insured's Policy ID				
*Policy Holder First Name, MI	JOHN	Α					*Payer Sequence	PRIMARY			
Policy Holder Date of Birth	01/01/1950						Medicare ICN				
Gender	MALE ~	<u>′</u>									
*Paid Amount	\$2	00.00									
*Paid Date	10/01/2021										
Allow ed Amount		\$0.00									
Header - Other Payer Amounts and Adjustment Reason Codes											
Header - Other Payer Amounts and Adjustment Reason Codes											
Electronic Payer ID CAS Group Code ARC Amount											
A 87726 CO-Contractual Obligations 45 \$50.00											
Select row above to update -or- click add an item button below.											
delete add an item											
				*Electronic Payer ID 87726 🗸							
*CAS Group Code CO-Contractual Obligations ✓											
Payer Header Level Adjustment Reason Codes (ARC) *ARC 45											
						*Amount \$50.00					

# **Wraparound Payment Claim Example**



# **Medicare Wraparound Claim**

When Medicare is the primary payer:

- FQHCs should seek the wraparound payment from Medicare, not Medicaid
  - This includes when an individual has a MyCare Ohio plan
  - FQHCs can claim Medicare wraparound payments from the appropriate Medicare Administrative Contractor in the same manner they would for individuals enrolled in Medicare Advantage

# Medicare Wraparound Claim/Medicaid Cost Sharing

When applicable ODM or the MCO will pay cost-sharing after Medicare pays

- ODM Cost-sharing is covered in OAC 5160-1 (Coordination of Benefits)
- For MCOs consult your contract with each one for the specific details



# **Claims with Other Payers**



Other payer information can be reported at the claim level (header) or at the line level (detail), depending on the other payer's claim adjudication



HIPAA compliant adjustment reason codes and amounts are required to be on the claim



MITS will automatically calculate the allowed amount



## Medicaid fee-for-service (FFS), no Medicare coverage

For each NMMTP (Non-Medicare/-Medicaid third party) payer, the NMMTP payment is applied and the NMMTP policyholder liability amount is calculated

## ODM pays the lesser of two figures:

The Medicaid PVPA (per-visit payment amount) less the sum of all NMMTP payments; or

The sum of all NMMTP policyholder liability amounts



## Medicaid fee-for-service (FFS), traditional Medicare

For each NMMTP payer, the NMMTP payment is applied and the NMMTP policyholder liability amount is calculated

Medicare pays the lesser of two figures:

- The Medicare PPS/AIR (all-inclusive rate) covered amount less the sum of all NMMTP payments; or
- The sum of all NMMTP policyholder liability amounts

ODM pays any applicable Medicare cost-sharing



## Medicaid fee-for-service (FFS), Medicare Advantage Plan (MAP)

For each NMMTP payer, the NMMTP payment is applied and the NMMTP policyholder liability amount is calculated

The MAP pays the lesser of two figures:

- The MAP allowed amount less the sum of all NMMTP payments; or
- The sum of all NMMTP policyholder liability amounts



# Medicaid fee-for-service (FFS), Medicare Advantage Plan (MAP)

The FQHC or RHC receives additional payment

- For an FQHC claim, the Medicare Administrative Contractor pays the Medicare wraparound payment amount
- For an RHC claim, any amount by which the sum of payments made by the NMMTP payers and by the MAP falls short of the Medicare AIR allowed amount is accounted for in the annual AIR cost reconciliation

ODM pays an applicable Medicare cost-sharing



## Medicaid MCO, no Medicare coverage

For each NMMTP payer, the NMMTP payment is applied and the NMMTP policyholder liability amount is calculated

The MCO makes payment based on its contract with the provider. Generally, the MCO, pays the lesser of the following two amounts:

- > The MCO contracted amount less the sum of all NMMTP payments; or
- The sum of all NMMTP policyholder liability amounts

ODM pays the Medicaid wraparound payment amount



# MCOP opt-out membership (coordination of Medicaid benefits only), MCOP region

- There are no NMMTP payments (individuals with NMMTP coverage cannot currently enroll in MyCare Ohio)
- ➤ Medicare pays the Medicare PPS/AIR covered amount
- The MCOP pays the applicable Medicare cost-sharing amount



# MCOP opt-in membership (coordination of both Medicare and Medicaid benefits), MCOP region

There are no NMMTP payments (individuals with NMMTP coverage cannot currently enroll in MyCare Ohio)

➤ The MCOP pays the MCOP contracted amount



# MCOP opt-in membership (coordination of both Medicare and Medicaid benefits), MCOP region

The FHQC or RHC receives addition payment determined by the Medicare PPS/AIR allowed amount

- For an FQHC claim, Medicare is responsible for the Medicare wraparound payment amount through the Medicare Administrative Contractor
- For an RHC claim, any difference obtained by subtracting the payment made the MCOP from Medicare AIR allowed amount is accounted for in the annual Medicare AIR cost reconciliation

The MCOP pays any applicable Medicare cost-sharing

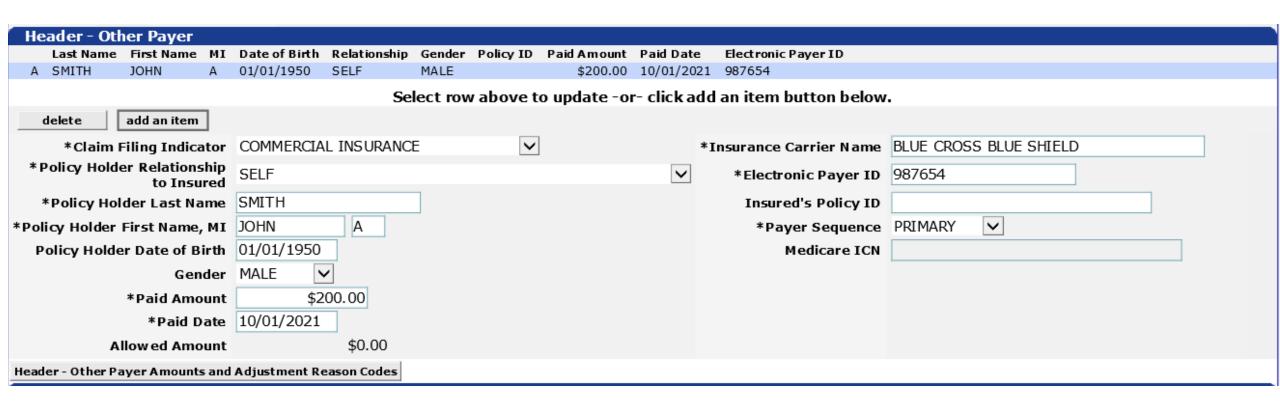
Services, such as dental treatment or vision care, that are not covered by Medicare and services rendered by a healthcare practitioner who is not eligible to participate in Medicare are handled by Medicaid as if the individual had no Medicare eligibility

For such claims, an MCOP functions as a Medicaid MCO, and ODM may make a Medicaid wraparound payment



## **Claims with Other Payers**

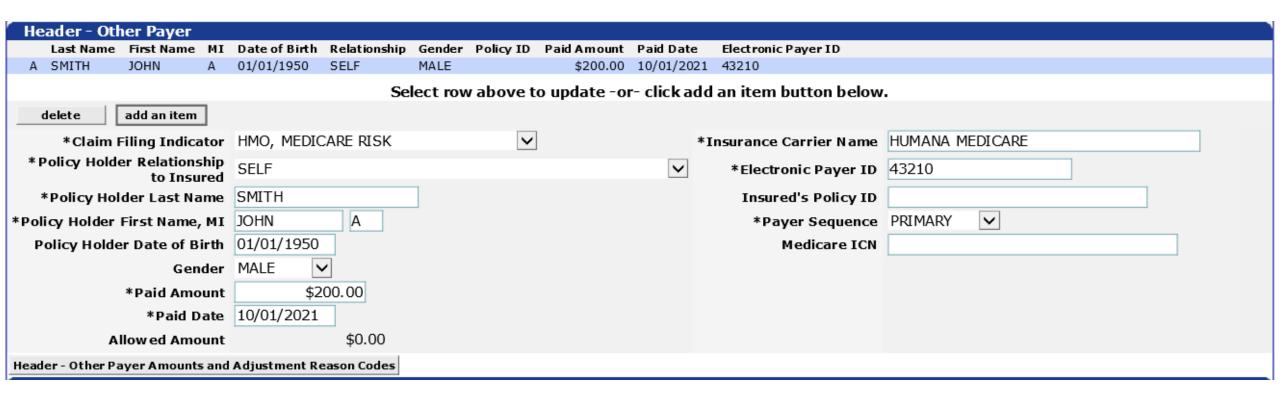
Other payer information is entered in the Header – Other Payer panel





# **Claims with Other Payers**

If the Other Payer is a Medicare HMO, select "HMO, Medicare Risk" in the Claim Filing Indicator drop down menu



The X12 website provides adjustment reason codes (ARCs)

**COMMON ARCs**:

Deductible Coinsurance Co-payment Contractual Obligation/Write off Non-covered services 96



## **Header vs Detail**

Header level

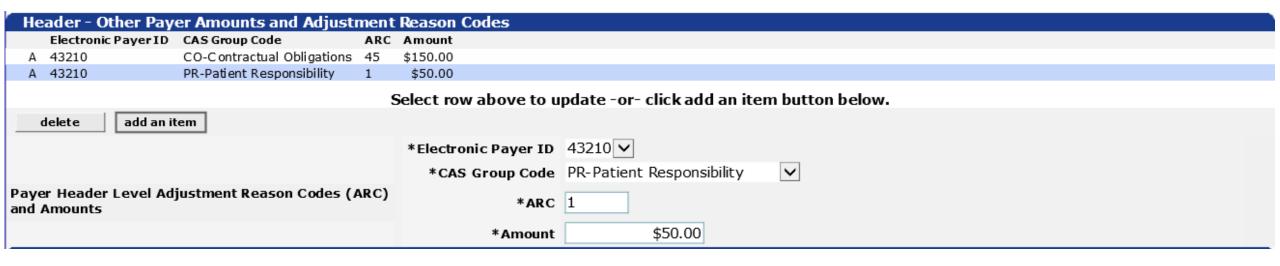
 A COB claim is considered to be adjudicated at the header/claim level if only one set of figures is reported for the entire claim

Detail level

 A COB claim is considered to be adjudicated at the line/detail level if figures are reported for individual line items

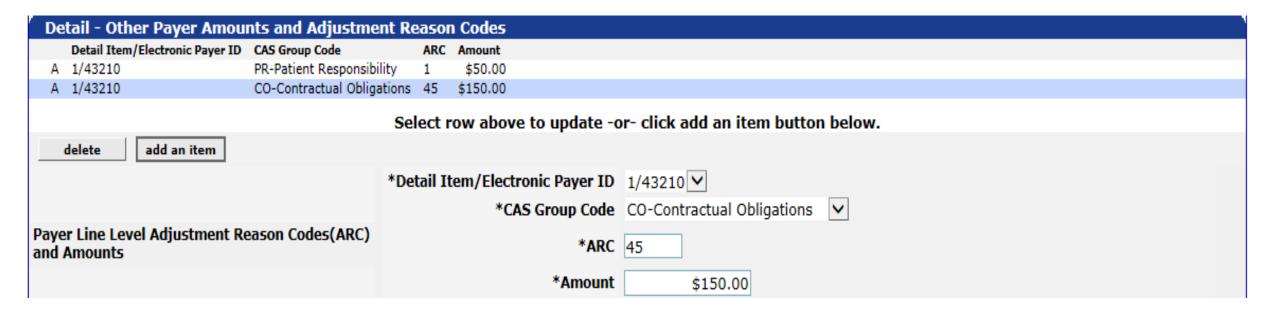


Adjustment reason codes (ARCs) for a header pay Other Payer are entered in the Header – Other Payer Amount and Adjustment Reason Codes panel





ARCs for a detail pay Other Payer are entered in the Detail – Other Payer Amounts and Adjustment Reason Codes Panel



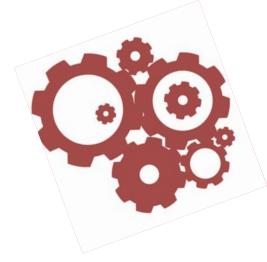


#### **Claim Submission**

#### Once all fields have been completed

- Click the "Submit" button to submit the claim
- You may "Cancel" the claim at anytime but the information will not be saved







#### **Claim Submission**

All claim submissions are assigned an ICN



Region	Calendar	Julian Day	Claim Type/	Claim Number
Code	Year		Batch Number	in Batch
22	21	170	357	321

#### **Claim Submission**

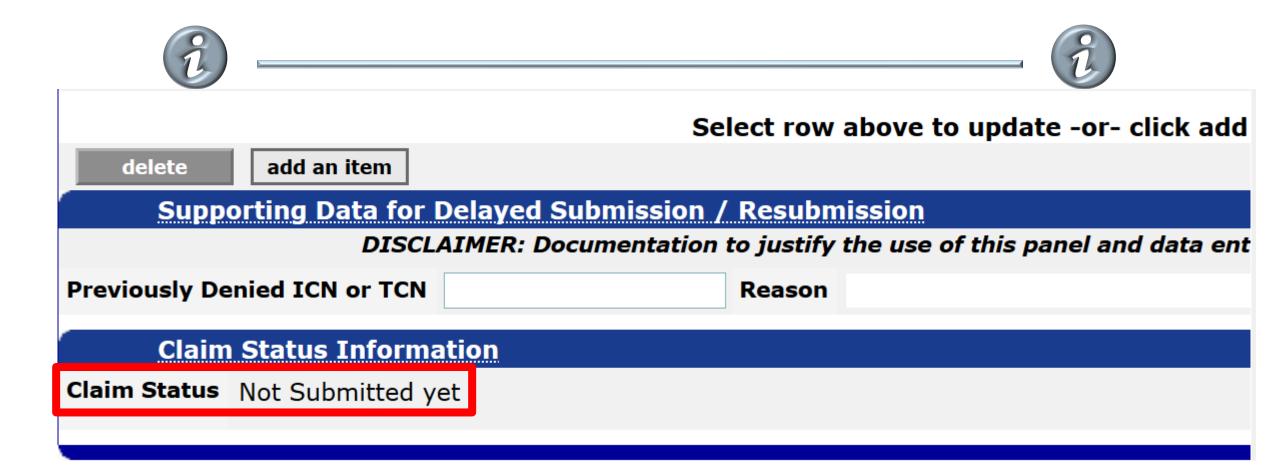
Adjudication happens in "real time"

- If there are no errors, the claim status will show:
- Paid
- Denied
- Suspended





#### **Claim Portal Errors**



#### **Claim Portal Errors**

MITS will not accept a claim without all required fields being populated Scroll to the top of the claim to see the errors





The following messages were generated:				
From DOS is required.	• : • • • • • • • • • • • • • • • • • •			
Procedure is required.	:		:	:
A valid Place Of Service is required	:		:	:
A valid Procedure Code is required			.:	.:
Units must be greater than 0.	:		:	
Charges must be greater than \$0.00.	•	•		:

#### **Medicare Denials**

If Medicare issues a denial and indicates that the patient is responsible for the payment, submit the claim to ODM by following these steps:

- Enter a claim in MITS
- Do not enter any Medicare information on the claim
- Complete and upload a ODM 06653 and a copy of the Medicare EOB

#### **Providers Have 365 Days to Submit FFS Claims**

During that 365 days the provider can attempt to submit the claim for payment (if receiving a denial) or adjust it as many times as needed

An additional 180 days from the resubmit date is given for attempts to correctly submit a denied claim prior to the end of the 365 days





### **Providers Have 365 Days to Submit FFS Claims**

Claims over 2 years old will be denied

There are exceptions to the 365 day rule

FQHCs & RHCs have 180 days from the MCO paid date to submit a wraparound claim

### Submitting a Claim Over 365 Days Old

Use this panel on the claim for billing claims over 365 days, when timely filing criteria has been met

Enter the previously denied ICN and select "DELAYED SUBMISSION/RESUBMISSION" in the Reason drop down menu

When done correctly, MITS will bypass timely filing edits

Supporting Data for Delayed Submission / Resubmission					
DISCLAIMER: Documentation to justify the use of this panel and data entered must be retained for future audit purposes.					
Previously Denied ICN or TCN	Reason				

### **Special Billing Instructions – Eligibility Delay**

If you are submitting a claim that is more than 365 days after the date of service due to a hearing decision or delay in the individual's eligibility determination

The claim must be submitted within 180 days of the hearing decision or eligibility determination date



### **Special Billing Instructions – Eligibility Delay**

In the Notes box you will need to enter the hearing decision or eligibility determination information

In the Note Reference Code dropdown menu select "ADD – Additional Information"



### **Special Billing Instructions – Eligibility Delay**

Hearing Decision: APPEALS ####### CCYYMMDD

####### is the hearing number and CCYYMMDD is the date on the hearing decision

Eligibility Determination: DECISION CCYYMMDD

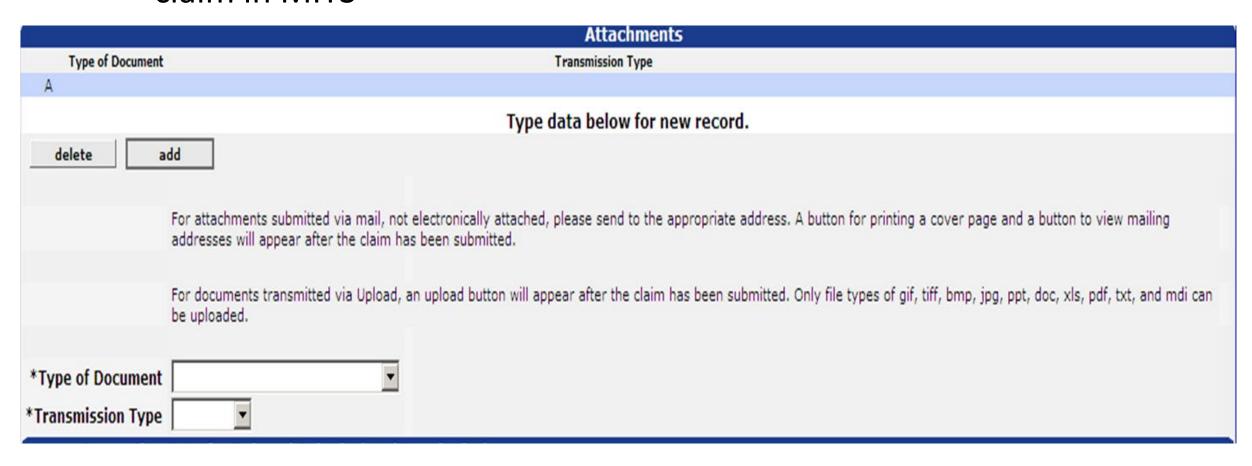
CCYYMMDD is the date on the eligibility determination notice from the CDJFS





### **Uploading an Attachment**

This panel allows you to electronically upload an attachment onto your claim in MITS



### **Uploading an Attachment**

Electronic attachments are accepted for Claims, Prior Authorization, and Enrollment Processing



#### Acceptable file formats:

➤ BMP, DOC, DOCX, GIF, JPG, PDF, PPT, PPTX, TIFF, TXT, XLS, and XLSX

Each attachment must be <50 MB in size

Each file must pass an anti-virus scan in MITS

A maximum of 10 attachments may be uploaded

### **Adjusting a Paid Claim**

- 1. Open the claim requiring an adjustment
- 2. Change and save the necessary information



3. Click the "adjust" button cancel a

adjust

void

copy claim

Once you click the "Adjust" button a new claim is created and assigned a new ICN

Refer to the information in the "Claim Status Information" and "EOB Information" area at the bottom of the page to see how your new claim has processed



### **Claim Adjustment Example**



22213050000025821305000001

Originally paid \$45.00 Now paid \$50.00 Additional payment of \$5.00

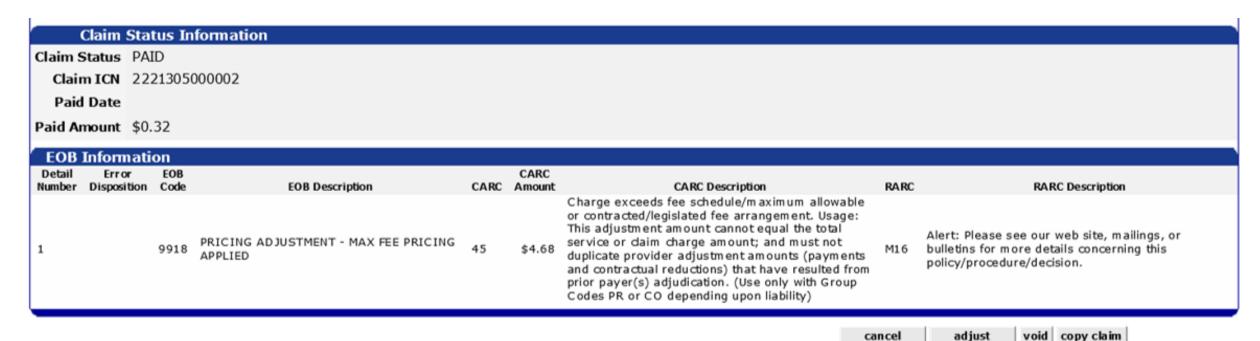


20211722340015021173127250

Originally paid \$50.00 Now paid \$45.00 Account receivable (\$5.00)

### **Claim Adjustment Example**

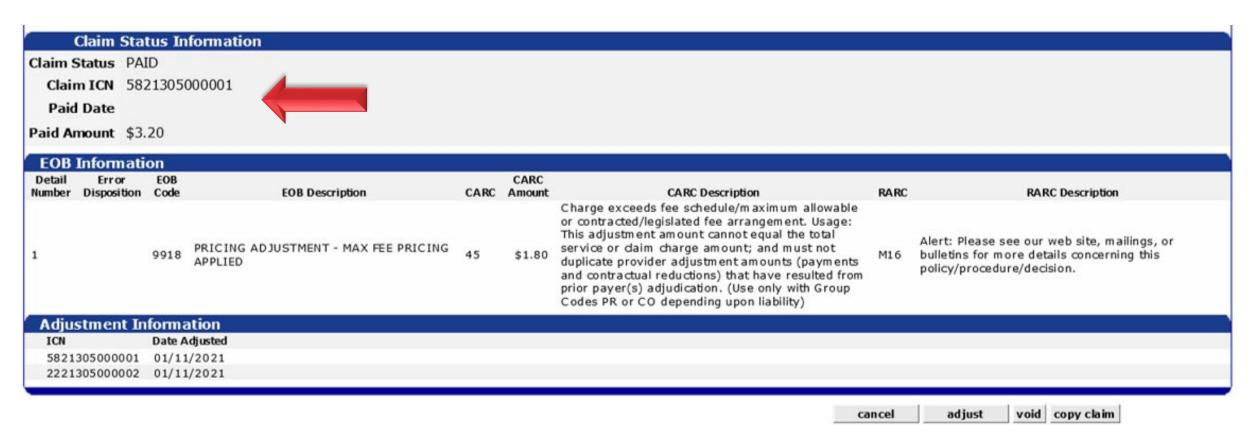
Original paid claim, prior to making appropriate changes and clicking adjust





#### **Claim Adjustment Example**

The adjusted claim now has a new ICN, new status, and new paid amount



### **Voiding a Paid Claim**

- 1. Open the claim you wish to void
- 2. Click the "void" button at the bottom of the claim

The status is flagged as "non-adjustable" in MITS

An adjustment ICN is automatically created and given a status of "denied"





#### **Voided Claim Example**

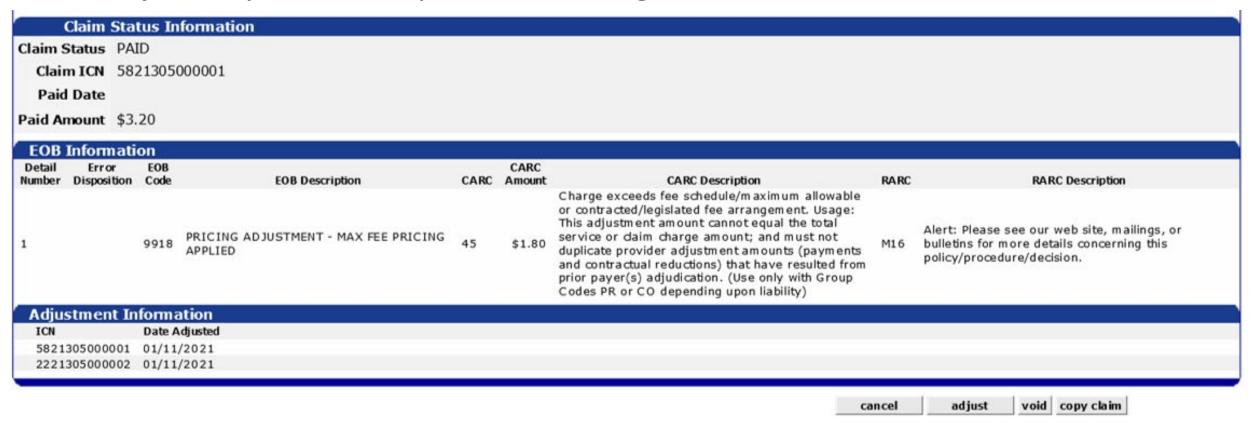


2221305000001 5821305000001 Originally paid \$45.00 Account receivable (\$45.00)

\* Make sure to wait until *after* the weekend's adjudication cycle to submit a new, corrected claim if one is needed

#### **Voided Claim Example**

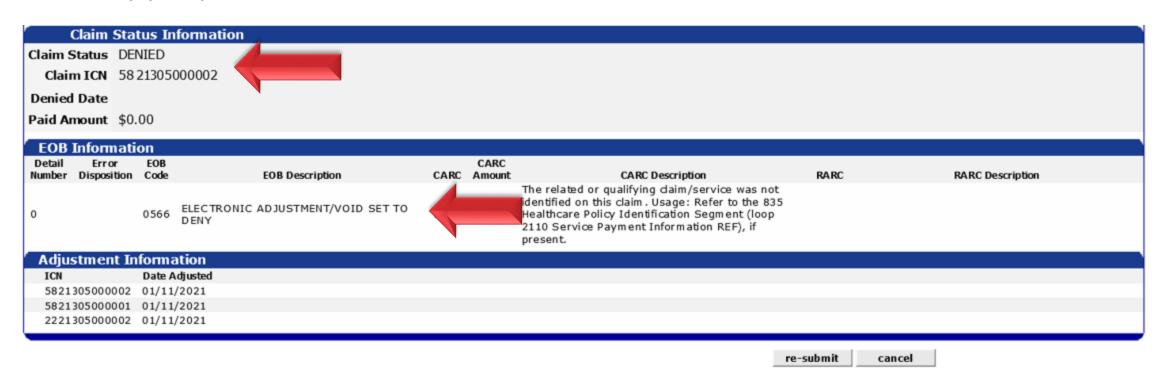
An adjusted paid claim, prior to clicking void





#### **Voided Claim Example**

The voided claim is now in a denied status, with a new ICN, and with the appropriate EOB



### **Copying a Claim**

- 1. Open the claim you wish to copy
- 2. Click the "copy claim" button at the bottom of the claim
- 3. A new duplicate claim will be created, make and save all necessary changes
- 4. The "submit" and "cancel" buttons will display at the bottom
- 5. Click the "submit" button

The claim will be assigned a new ICN



cancel

adjust

void

copy claim

#### ClaimsXten

Clinically oriented software tool that automatically identifies inappropriate code combinations and discrepancies in claims

Will look at the coding accuracy of procedures, not medical necessity, and will prevent inappropriate payment for certain services which include:

- Duplicate services (same person, same provider, same date)
- Individual services that should be grouped or bundled
- Mutually exclusive services
- Services rendered incidental to other services
- Services covered by a pre or post-operative period
- Visits in conjunction with other services



### The National Correct Coding Initiative (NCCI)

#### Developed by the Centers for Medicare & Medicaid Services

- To control inappropriate payment of claims from improper reporting of CPT and HCPCS codes
- NCCI serves as a common model and standard for handling claims for procedures and services that are performed by one provider for one individual on a single date of service



### The National Correct Coding Initiative (NCCI)

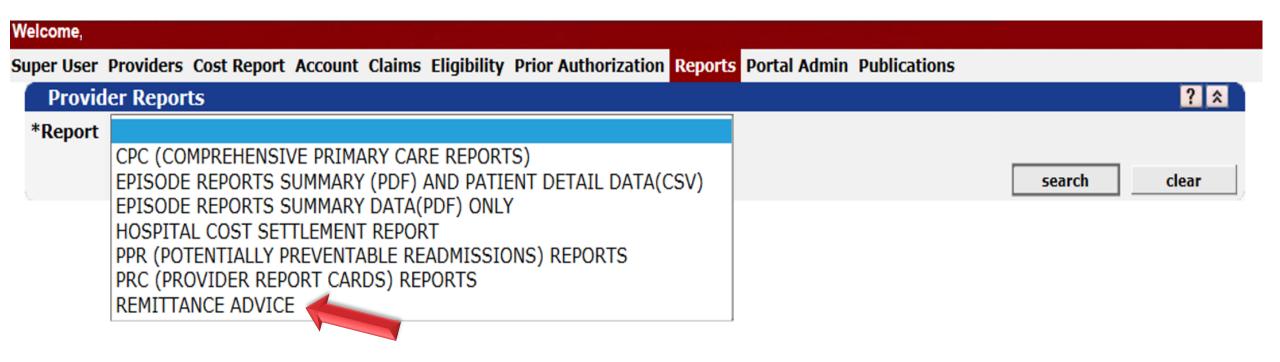
- Procedure to procedure (PTP) "Incidental" edit which determines whether a pair of procedure codes should not be reported together because one procedure is incidental to (performed as a natural consequence or adjunct to) the other
- Medically unlikely edit (MUE) determines whether the units of service exceed maximum units that a provider would be likely to report under most circumstances





All claims processed are available on the MITS Portal

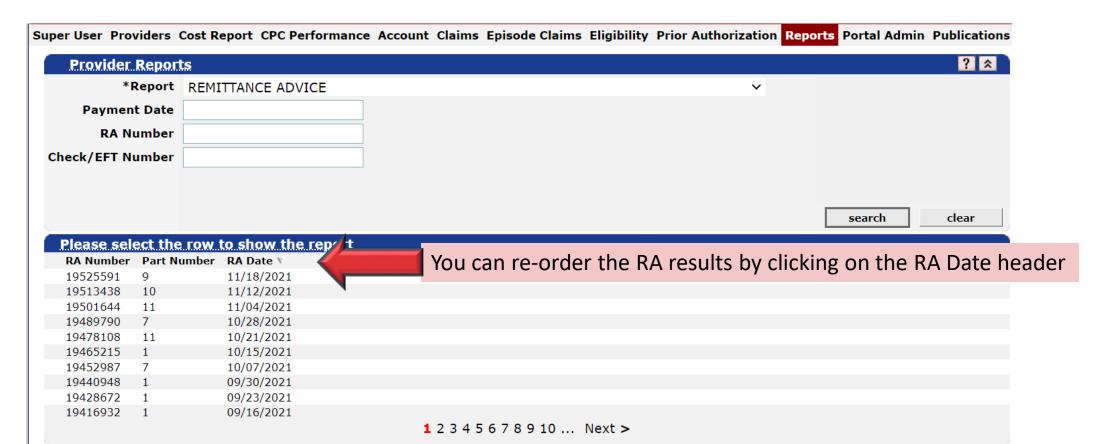
Weekly reports become available on Wednesdays





Select "Remittance Advice" and click "Search"

To see all remits to date, do not enter any data, and click search twice







#### Paid, denied, and adjusted claims



#### **Financial transactions**

Expenditures - Non-claim payments

Accounts receivable - Balance of claim and non-claim amounts due to Medicaid



#### Summary

Current, month, and year to date information





#### **Information pages**

Banner messages to the provider community



#### **EOB** code explanations

Provides a comparison of codes to the description



#### **TPL claim denial information**

Provides other insurance information for any TPL claim denials

# Websites & Forms



#### **Websites**



#### Ohio Department of Medicaid home page

https://Medicaid.ohio.gov

#### MALs & MTLs

https://medicaid.ohio.gov/wps/portal/gov/medicaid/resources-for-providers/policies-guidelines

**Ohio Administrative Codes** 

https://codes.ohio.gov/ohio-administrative-code/5160

#### Websites



#### Healthchek

https://medicaid.ohio.gov/wps/portal/gov/medicaid/families-and-individuals/srvcs/healthchek

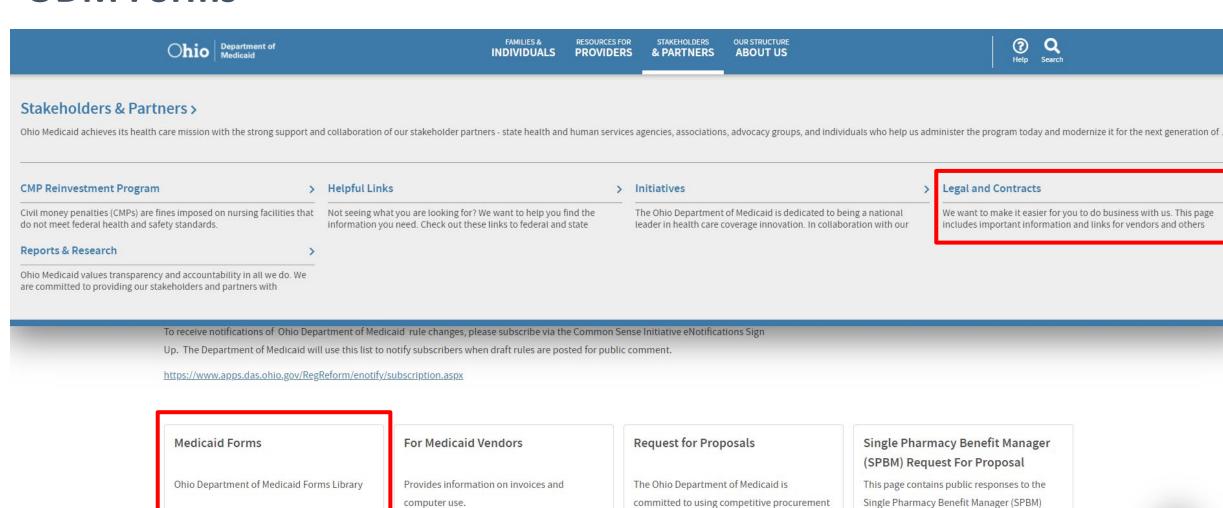
National Drug Code (NDC) Search

http://www.accessdata.fda.gov/scripts/cder/ndc/default.cfm

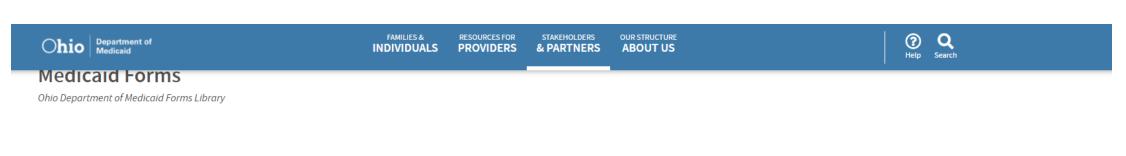
X12 Website (ARC Codes)

http://www.x12.org/codes/claim-adjustment-reason-codes/

#### **ODM Forms**



#### **ODM Forms**



#### Order Forms/Email Requests

Form Number	Order Form	Form Name
ODM 07216	(ORDER FORM)	Application for Health Coverage & Help Paying Costs
ODM 03528	(ORDER FORM)	Healthchek & Pregnancy Related Services Information Sheet
ODM 10129	(ORDER FORM)	Long-Term Services and Supports Questionnaire (LTSSQ) - Email Request
ODM 02399	(ORDER FORM)	Request for Medicaid Home and Community Based Services (HCBS)



< 1 >

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#### **Forms**



ODM 06614 – Health Insurance Fact Request

ODM 06653 – Medical Claim Review Request

ODM 03197 – Prior Authorization: Abortion Certification
ODM 03199 – Acknowledgement of Hysterectomy Information
HHS-687 – Consent for Sterilization

ODM 03421 FQHC/Outpatient Health Facility Cost Report
ODM 10252 Acknowledgement of Terms and Conditions Governing the
Presumptive Eligibility Determinations