



### Clearance Memorandum

TO: County Departments of Job and Family Services  
CDJFS Transportation Vendors  
Other Interested Parties

FROM: Maureen M. Corcoran, Medicaid Director

SUBJECT: Adoption of New Form ODM 10280, "Attestation of Private Transportation Vendor Compliance"

As a result of recent federal legislation, specific requirements affecting non-emergency medical transportation (NEMT) have been incorporated into Title XIX of the Social Security Act (Medicaid). The Ohio Department of Medicaid (ODM) has made several text changes to align Ohio Administrative Code rule 5160-15-14 with the amended Act.

One provision in the rule requires a CDJFS to submit certain vendor-related documentation "in the format specified by ODM or its designee." A new form, the ODM 10280, "Attestation of Private Transportation Vendor Compliance," has been developed for this purpose.

#### Additional Information

Information about ODM services may be accessed through the main ODM web page, <http://www.medicaid.ohio.gov>.

Questions pertaining to this letter should be directed to the Ohio Department of Medicaid:

P.O. Box 182709  
Columbus, OH 43218-2709

[noninstitutional\\_policy@medicaid.ohio.gov](mailto:noninstitutional_policy@medicaid.ohio.gov)  
(800) 686-1516

## ATTESTATION OF PRIVATE TRANSPORTATION VENDOR COMPLIANCE

Submitted by the County Department of Job and Family Services

Location:

### Attestation

On behalf of the county department of job and family services (CDJFS), I attest that the following actions were taken within the past 30 days:

- The driver's license of each driver holding or applying for a position with the private transportation vendor (PTV) was checked. Except for any instances noted on the next page, each license was determined to be valid and current.
- For each driver holding or applying for a position with the PTV, a certified driving history was obtained from the Bureau of Motor Vehicles of the Ohio Department of Public Safety.
- A criminal background check was performed in accordance with section 109.572 of the Ohio Revised Code on each PTV direct-service employee or applicant. Except for any instances noted on the next page, each criminal background check yielded one of two results:
  1. The direct-service PTV employee or applicant has never been convicted of or pleaded guilty to a disqualifying offense listed in divisions (A)(3)(a) to (A)(3)(e) of section 109.572 of the Ohio Revised Code.
  2. The direct-service PTV employee or applicant has been convicted of or pleaded guilty to a disqualifying offense and one of the following criteria is met:
    - (a) The individual has satisfied the conditions associated with any applicable exclusionary periods set forth in rule 5160-43-09 of the Ohio Administrative Code.
    - (b) The individual has obtained a certificate of qualification for employment in accordance with section 2953.25 of the Ohio Revised Code or an equivalent certification issued by another state or federal jurisdiction.
- A search was made of the System for Award Management (SAM) maintained by the United States General Services Administration or the List of Excluded Individuals and Entities (LEIE) maintained by the Office of Inspector General in the United States Department of Health and Human Services. Except for any instances noted on the next page, no PTV, PTV owner/manager, or direct-service PTV employee or applicant is currently listed as sanctioned or excluded in either the SAM or the LEIE.

### Basis of Attestation

Did the CDJFS itself verify all the driver's licenses, request all the certified driving record histories, request all the criminal background checks, and search all the databases?  Yes  No

If not, on what basis did it determine compliance? (Check all items that apply.)

- It obtained copies of all results.
- It obtained a sampling of results.
- It accepted the affirmation of the reporting entity.

**Note:** Any documentation should be kept on file for future reference.

**Transportation Vendors Under a Contract or Agreement With the CDJFS**

Name	Type*	Beginning Date	End Date

\*Private company, Individual, Community action agency, Transit authority, Other (*specified*)  
**Note:** A public transit authority listed here is not subject to background checks or database searches.

**Exceptions**

Name	Type*	Area of Non-compliance

\*Private company, Individual, Community action agency, Other (*specified*)  
**Note:** No entity (company, individual, etc.) that does not pass all background checks and database searches is allowed to provide service to Medicaid-eligible individuals.

**Comments (Optional)**

CDJFS Staff Member's Name	CDJFS Staff Member's Signature	Date
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