



**Department of
Mental Health &
Addiction Services**

Office of Office of Community Planning and Collaborations Request for Applications

Expansion of Peer Run Organizations

Revised: Section 1.6 #1 and 1.6 #7; Due date extended

RFA: Expansion of Peer Run Organizations MHA-FY24-Recovery Supports- RFA#48

Funding Period: 04-01-2024 – 06-30-2025

Request for Applications Posting Date: 03-08-2024

Request for Applications Due Date: 04-12-2024 by 3 p.m. EDT

Mike DeWine, Governor
LeeAnne Cornyn, Director

Grants Posting Evaluation Criteria for Request for Applications (RFA)

Expansion of Peer Run Organizations

RFA: Expansion of Peer Run Organizations MHA-FY24-Recovery Supports- RFA#48

Applications should be completed using the following information, guidance, and requirements:

SECTION I. GENERAL PURPOSE & APPLICANT INFORMATION

1.1 Purpose:

The Ohio Department of Mental Health and Addiction Services (OhioMHAS) releases this Request for Applications (RFA) for the purpose of soliciting applications from eligible applicants for expansion of services of existing certified peer run organizations, and the creation of new certified peer run organizations. This RFA seeks to select multiple organizations for this funding opportunity. The responsibilities of the selected applicants will include expansion of services, or the creation of a new peer run organization, as outlined in the Scope of Work. OhioMHAS will award funding only to qualified non-profit organizations or governmental entities that provide services as outlined in the Scope of Work.

For the purpose of this RFA, the term “applicant” is defined as a nonprofit organization or governmental entity interested in this opportunity. The terms “application” and “response” may be used interchangeably to indicate materials submitted to OhioMHAS by an applicant in order to be considered for award of a grant for services described in this RFA. The terms “grantee” and “selected applicant” may be used interchangeably in reference to an organization selected by OhioMHAS through this RFA for award. Peer Run Organizations may also be called “PROs”.

A total of \$2.5M of General Revenue Funds will be used to support these efforts in each fiscal year during FY2024 and FY2025.

There will be the opportunity to renew this funding in FY2025 for grantees awarded in FY2024

Implementing a New Peer Run Organization (PRO)	March 2024- June 30 th 2024	Up to \$150,000
	July 1 st , 2024-June 30 th 2025	Up to \$150,000
Implementing new services/Programming	March 2024- June 30 th 2024	Up to \$65,000
	July 1 st , 2024-June 30 th 2025	Up to \$65,000

OhioMHAS will award funding only to qualified non-profit organizations or governmental entities that are able to implement peer run organizations as defined in [Ohio Administrative Code 5122-29-16](#).

Note: Clubhouses that received startup funding during SFY23 or SFY24 are not eligible to receive funding for this fiscal year (FY2024) but Clubhouses can submit an application to receive FY2025 funding for implementing new services and programming.

1.2 Overview of the Project:

OhioMHAS aims to increase access to PROs in diverse communities and is seeking proposals from qualified applicants to:

- 1) Expand peer support services and peer-led programming within existing Ohio PROs.
- 2) Establish new PROs in Ohio (PROs are inclusive of all types of peer-focused and peer-led groups, i.e., alternative peer groups).
- 3) Preference will be given to organizations whose plans include expanding services and programming to diverse populations such as, youth and young adults, LGBTQ+, deaf and hard of hearing, families impacted by behavioral health, BIPOC, veterans, and elderly adults. Preference will also be given to organizations in rural and Appalachian areas.

Grantees are eligible to receive no-cost technical assistance (TA) from either of the three statewide advocacy organizations: Ohio Peer Recovery Organization (OhioPRO), Ohio Citizens Advocates for Addiction Recovery (OCAAR), and The Ohio Clubhouse Coalition. TA is defined as providing education, support, and consultation toward achieving outcomes and goals for this RFA.

OhioPRO (<https://ohio-pro.com/>) is the statewide advocacy organization representing populations with mental health, substance use disorders, and co-occurring mental health and substance use disorders. OCAAR (<https://www.oaar.org/>) is the statewide advocacy organization representing the substance use disorder population. Ohio Clubhouse Coalition (<https://www.clubhouseohio.org>) works to establish and enhance accredited Clubhouses across the state. Each organization provides formal connection to like-minded peer run organizations. Each support new PROs and expanding PRO programmatic services by providing guidance, resources, and tools. It is the responsibility of each awardee to implement the work.

1.3 Issuing Office:

This opportunity is offered through the Office of Community Planning and Collaboration, Bureau of Recovery Supports – Peer Services.

1.4 Background:

This grant provides an opportunity to build emerging peer organizations' infrastructure and capacity to deliver peer supports for individuals with mental health, substance use disorders, and co-occurring mental health and substance use challenges. Through selective funding, OhioMHAS will help grow the potential and preparedness of emerging peer service providers to become thriving peer run organizations.

This opportunity is funded by General Revenue Funds available in this biennium (FY2024-FY2025).

The executive budget increased the capacity for Ohioans to receive care in their own communities by expanding access to wellness and recovery services across systems; improving coordinated community treatment; providing meaningful employment supports and recovery services; and as a result, reducing inpatient admissions and jail stays. This funding supports peer-run recovery centers providing supportive places for Ohioans in recovery.

Peer Recovery Services are defined by Ohio Administrative Code found here: <https://codes.ohio.gov/ohio-administrative-code/rule-5122-29-15>

Peer Run Organizations are defined by Ohio Administrative Code found here: <https://codes.ohio.gov/ohio-administrative-code/rule-5122-29-16>

Adult, Family and Youth Certified Peer Supporters are defined by Ohio Administrative Code found here: <https://codes.ohio.gov/ohio-administrative-code/rule-5122-29-15.1>

The services that peer run organizations provide increase understanding across the behavioral health system and in the community that recovery is possible and is positive. Receipts of services have shown improved quality of life, reduced hospitalizations, reduced cost of care, increased employment rates and reported increased support.

1.5 Scope of Work:

OhioMHAS aims to increase access to PROs in diverse communities, and OhioMHAS is seeking proposals from qualified applicants to:

1) Establish PROs within the state of Ohio by creating a new PRO.

The anticipated organization is required to have a physical, brick and mortar location in Ohio that is functional, approved, and permitted for business activities under Ohio law. The location must be ready immediately to serve individuals in the community (i.e., not in need of repairs, under construction, awaiting permits, etc.). Locations that are not immediately prepared to serve the community will not be considered.

2) Expand Ohio PROs support services and peer-led programming.

For example, expanding the footprint of a PRO to serve a new population, such as youth/young adults, family, elderly adults, veterans, etc. The PRO must clearly demonstrate the programming that will be expanded to serve the new population. For example, if an existing Recovery Community Organization (a type of peer run organization that is serving individuals that specifically have substance use disorders) currently serves primarily adults and wishes to expand services to youth/young adults (ages 0-21), the applicant must clearly demonstrate what the new services are, how they will be marketing the service, and the plan to provide the service to the new population.

These funds are not to be used by current behavioral health organizations that do not identify as a peer run organization as defined by <https://codes.ohio.gov/ohio-administrative-code/rule-5122-29-16> to add peer support to programming.

These funds may be used to cover personnel, subcontracts, and direct expenses required for capacity building, with some limitations and restrictions. Examples of capacity building and program development efforts include the following:

- Start-Up and Development of PROs

- Strengthen operational infrastructure and service capacity.
- Develop strategic and/or business plans.
- Develop diversity, equity, and inclusion (DEI) plans.
- Implement ongoing organizational development activities.
- Outreach, Collaboration, and Improvement of Service Accessibility
 - Develop an outreach plan.
 - Identify and develop referral and service pathways or networks with treatment providers and other providers/stakeholders (e.g., homeless shelters, hospitals, jails, emergency departments, law enforcement, treatment courts, families, youth, gambling prevention).
 - Develop formal and informal partnerships for streamlined referrals and potential funding.
 - Elevate the organization's profile among networks and county(s) served.
 - Expand targeted outreach in specific underserved populations e.g., youth and young adults, LGBTQ+, Deaf and Hard of Hearing, BIPOC, Appalachian and Rural communities.
 - Develop and enhance a website to house outreach, educational materials and improve accessibility of supports and services.
- Development of Peer Workforce and Enhancement of the Quality of Peer-Run Programming
 - Support opportunities for non-certified peer staff to achieve Ohio peer support certification.
 - Recruit Ohio Certified Peer Supporters and provide support for all Certified Peer Support staff to maintain certification.
 - Employ Peer Support Supervisors qualified under Ohio Administrative Code 5122-29-15.1.
 - Develop and implement agency specific policies, procedures, best practices and protocols for peer services and peer supervision in alignment with Ohio Administrative Code 5122-29-15 and SAMHSA guidelines and resources on peer services.
 - Provide salaries for staff working directly on the project.
 - Establish agency standards on Continuous Quality Improvement and evaluation of peer services.
 - Develop documentation procedures.
 - Deliver peer services.
- Systems Management and Operations
 - Creation of billing procedures and associated software.
 - Access to telehealth capability and IT infrastructure.
 - Purchase of software, laptops, etc. for documentation and information management.
- Creation of Supportive Peer Facilities
 - Rent for program facility.
 - Minor improvements of facilities to make them more usable and accessible (This does not include construction or major renovations, only improvements that are necessary for the execution of the PRO.).

The above list is not exhaustive; other start-up and capacity building efforts may also be funded.

1.6 Eligible Applicants:

OhioMHAS seeks applications from organizations that:

1. Non-Profit (501c) (3) or (4) organization, that meets one of the following categories:
 - a. Organizations that are not currently providing peer support services, interested and able to obtain OhioMHAS Licensure and certification for Peer Run Organization within 6 months of being awarded this grant; must document clear plan for OhioMHAS certification.

<https://mha.ohio.gov/supporting-providers/licensure-and-certification/types-of-licenses-and-certifications/community-behavioral-health-center-services-provider/rules/rules>
 - b. Organizations that are currently certified through OhioMHAS for Peer Run Organization; must document certifications in application for this opportunity.
2. Identify as a Peer Run Organization. <https://codes.ohio.gov/ohio-administrative-code/rule-5122-29-16>
3. Provide direct services and recovery supports; the services must be focused for individuals and their families with behavioral health conditions; including serving individuals with mental health conditions and/or individuals with co-occurring mental health and substance use disorders and/or individuals with substance use disorders.
4. Demonstrate a readiness to implement services and currently have a physical, brick and mortar location in Ohio, that is functional, approved, and permitted for business activities under Ohio law (Mobile vehicles, units, and services will not be considered.). These funds cannot be used for capital projects.
 - a. The anticipated organization must currently own or rent a dedicated, physical location in Ohio or have plans to rent/own dedicated physical location in Ohio. Note: If the physical location is under a lease agreement, the lease agreement must cover the duration of the contract awarded as a result of this RFA.
 - b. The physical, brick and mortar location must be functional, approved, and permitted for business activities under Ohio law. The location must be immediately ready to serve individuals in the community (i.e., not in need of repairs, not under construction, not awaiting permits including certificate of occupancy and any other permits, not awaiting ownership or tenancy of the location, etc.) Locations that are not immediately prepared to serve the community will not be considered.
 - c. The services will be offered within the physical location and can be offered in the community. The services cannot solely be offered as mobile services.
5. Preference is given to organizations whose plans include expanding services/programming to diverse populations such as e.g., youth and young adults, LGBTQ+, Deaf and Hard of Hearing, Families, BIPOC, Veterans, and elderly adults. Additionally, preference is given to organizations in rural or Appalachian areas.

6. Demonstrate strong community partnerships and sustainability plan to be successful beyond this funding opportunity; financial support from at least two community partners. Official documentation of intent to support needs to be included with RFA application.
7. Awardees must connect to one of three statewide networks, and the organization must identify which network best meets their needs. These three organizations are not exclusive or exhaustive of organizations that the awardee can connect with to receive training, technical assistance, or support.
 1. OhioPRO <https://ohio-pro.com/>
 2. OCAAR <https://www.oaar.org/>
 3. Ohio Clubhouse Coalition <https://www.clubhouseohio.org>

Only organizations that have the resources to complete each item under “Scope of Work/Deliverables” should apply. Applicants must be a 501-C (3) or (4) non-profit or government entity.

1.7 **Award:**

The Ohio Department of Mental Health and Addiction Services has released this request for applications (RFA) with the intent of awarding the following:

Implementing a New Peer Run Organization (PRO)	March 2024- June 30 th 2024	Up to \$150,000
	July 1 st , 2024-June 30 th 2025	Up to \$150,000
Implementing new services/Programming	March 2024- June 30 th 2024	Up to \$65,000
	July 1 st , 2024-June 30 th 2025	Up to \$65,000

A total of \$5M of General Revenue Funds will be used to support these efforts. Applicants must be a 501-C (3) or (4) entity.

Awards are expected to be announced for project implementation by the week of April 8th 2024. Future funding award years are contingent upon receipt of state Funds.

The actual dollar amounts awarded for selected applications will be based on the amount of state or federal funding made available to OhioMHAS, and the number of applications which are both qualified and selected for award. Applications are qualified if they are in accordance with the application submission requirements and earn at least the minimum score requirements for quality and completeness of applications, as specified in this RFA.

Scoring and final selections will be completed by a team selected by OhioMHAS. To make its final selection of applications which will receive awards and to determine the size of those awards.

Allowable Costs:

Applicants must abide by standard funding restrictions as determined by OhioMHAS.

Funding may be used to pay staff working directly on the project, as well as a wide range of activities that address project objectives. Below are examples of activities this RFA will fund:

- Costs for strategic planning, developing a business plan, and establishing quality management practices for the successful operation of a sustainable nonprofit organization.
- Related legal and filing fees associated with obtaining nonprofit status.
- Improvement of peer-practice delivery systems, including electronic note taking, referral systems, and record-keeping, following best practices and community standards of care. This may include purchasing software and hardware (laptops, desktops, tablets, etc.) to enable or improve the support of people and record management services.
- Recruitment and training of peer staff, especially those who are bilingual and/or in communities of color.
- Staff training and workforce development in areas related to behavioral health peer-run program best practices.
- Development of outreach, training, mutual referral patterns, and opportunities to collaborate with other systems, including medical and social services (including housing), law enforcement and judicial, to educate them about the availability of and benefits of engaging with peer supports for their demographic.
- Rent for facility, facility supplies, and other start-up costs.
- Minor capital improvements, including minor facility remodeling necessary for improved behavioral health peer-run program functioning and improved care, including items such as a modular office installation, Americans with Disabilities Act (ADA)–compliant entries, new signage, and furnishings.
- Development of a website, new print, or online educational materials about the behavioral health peer-run program services.
- IT and telehealth infrastructure and equipment, including cell phones, hotspots, provider kiosks, internet subscriptions, etc.

Funding Restrictions:

Funds shall not be used for services that can be supported through other accessible sources of funding, such as other federal discretionary and formula grant funds, (e.g., HHS, CDC, CMS, HRSA and SAMHSA), DOJ (OJP/BJA) and non-federal funds, third-party insurance, and sliding scale self-pay, among others.

OhioMHAS will not fund the following:

- Debt retirement.
- Operational deficits.
- Partisan activities.

- Religious organizations for explicit religious activities.
- Activities that exclusively benefit the members of sectarian or religious organizations.
- Purchase or lease of vehicles.
- Purchase or improvement of land.
- Purchase, construction, or permanent improvement (other than minor remodeling) of any building or other facility or purchase of major medical equipment.

Data and Reporting Requirements:

Grantees shall comply with any federal or state data reporting requirements. Grantees must submit quarterly progress reports documenting progress in completing the activities in their Implementation Plan, accomplishments, barriers encountered, and next steps as identified in their grant.

Additionally, OhioMHAS may request additional data reports regarding peer staff, peer services planned for with grant funding, staff and community demographics, and outreach to underserved communities as needed. Potential performance measures may include but are not limited to the following:

1. Start-Up and Development of Peer-Run Organizations
 - Percent of each Implementation Plan objective completed.
 - Percent of board of directors (or advisory board if have fiscal agent) with direct lived experience, over and above the required 51% minimum.
 - Percent of management with direct lived experience, over and above the required 51% minimum.
2. Outreach conducted and collaborations established that expand access to planned or offered. Services.
 - Percent of Implementation Plan objectives complete.
 - Outreach plan developed, implemented, modified, etc.
 - Number of community events participated in, and number of people reached.
 - Number of outreach/potential partner meetings held.
 - Number of community meetings attended.
 - Number of outreach materials developed.
 - Number of outreach materials distributed.
 - Number of MOUs, partner agreements, referral agencies engaged.
 - Number of community members/stakeholders trained.
3. Develop the Peer Workforce and Enhance the Quality of Peer-Run Programming.
 - Percent of Implementation Plan objectives complete.
 - Number of Peers.
 - Percent of peers that meet certification requirements.
 - Number of peer staff delivering Ohio billable peer services.
 - Number of hours of participation by training peer staff.
 - Peer demographic data.
 - Percent of peer personnel retained each quarter.

- Percent of peer individuals retained in services each quarter.
 - Number of new people served each quarter.
 - Number of Clubhouse members reaching employment goal.
 - Number of people continuing services each quarter.
 - Percent of participants rating services as excellent or good.
4. Create Supportive Peer Facilities
- Percent of Implementation Plan objectives complete.
 - Percent of participants rating facility as excellent or good.
 - Number of people coming to facility per month.
5. Systems Management and Operations
- Percent of Implementation Plan objectives complete.
 - Sustainability plan developed and implemented.

Performance measures may be revised as needed to address current situations and high-priority challenges.

Progress reports will follow the timeline below:

Quarter	Reporting Period	Report Due
3 rd Quarter SFY24	1/01/2024 - 3/30/2024	N/A
4 th Quarter SFY24	4/1/2024 – 6/30/2024	7/15/2024
1 st Quarter SFY25	7/1/2024 – 9/30/2024	10/15/2024
2 nd Quarter SFY25	10/1/2024-12/31/2024	1/15/2025
3 rd Quarter SFY25	1/1/2025-3/30/2025	4/15/2025
4 th Quarter SFY25	4/1/2025-6/30/2025- FINAL	7/15/2025

SECTION II. Posting and Award PROCESS INFORMATION

2.1 Anticipated Timetable:

1. The RFA, accompanying documents, and all questions and answers will be posted on the OhioMHAS website at: <https://mha.ohio.gov/supporting-providers/apply-for-funding/funding-opportunities>
2. All questions must be submitted electronically no later than March 22nd, 2024, **by 3 p.m. EDT**, to OhioMHAS at: peerservices@mha.ohio.gov

3. The FAQ mailbox will close one week prior to the application due date. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of an application.
4. Responses to all questions (FAQ) will be posted to the OhioMHAS website at <https://mha.ohio.gov/supporting-providers/apply-for-funding/funding-opportunities> and will be updated frequently.
5. Applications must be submitted electronically to peerservices@mha.ohio.gov. by April 12th, 2024, **by 3 p.m. EDT.**
6. Application grant notification letters will be sent approximately fourteen days post grant application closure.
7. OhioMHAS agreements are not valid and effective until the issuance of an approved State of Ohio Notice of Sub-Award (NOSA). The NOSA will contain the start and end dates of the award.
8. The grantee(s) must be able to begin work no later than seven (7) working days after the time funds are encumbered and approved by the Office of Budget & Management. The grantee(s) will be notified by the OhioMHAS Agreement Manager when work may begin. Any work begun by the grantee prior to this notification may not be reimbursable by OhioMHAS.
9. All work must be completed and approved by the OhioMHAS Agreement Manager. All work must be completed by 3:00 p.m. of the last day of the programmatic period as it appears on the NOSA.

It is the responsibility of all applicants to check the webpage dedicated to this RFA on a regular basis for responses to all questions, as well as for any amendments, alerts, or other pertinent information regarding this RFA. OhioMHAS is not responsible for the accuracy of any information regarding this RFA that was obtained or gathered through a source different from the Q & A process described in this RFA.

Should applicants experience technical difficulties accessing the OhioMHAS website where the RFA and its related documents are published, they may contact the OhioMHAS Helpdesk at (MHAHelpdesk@mha.ohio.gov) for guidance.

SECTION III. APPLICATION GUIDELINES:

The applicant must submit electronic response to (peerservices@mha.ohio.gov) A copy of the grant *application* must be received by OhioMHAS no later than April 12, 2024; 3:00pm *Applications* received after this date and time will not be reviewed. Materials mailed or submitted separately from the *application* packet will not be accepted or added to the application/proposal by staff of OhioMHAS. Faxed or mailed *applications* will not be accepted. Costs incurred in the preparation of this application are to be borne by the applicant; OhioMHAS will not contribute in any way to the costs of the preparation.

3.1 Page Limit

The page limit for this application is 6 pages, single spaced, one-inch margins, 12-point Times New Roman. The 6 pages do not include the Budget Expenditure Form and Budget Narrative.

3.2 Application Components

A. Face-sheet

- a. Name of applicant organization, address, phone number
- b. Executive director name and contact information.
- c. Project Director name and contact information.
- d. Fiscal officer name and contact information.
- e. Applicant's federal tax ID.
- f. Specify whether applicant is a 501 C (3) or (4) non-profit or government entity.
- g. Title of this RFA.
- h. Amount of funding requested. (Please note what fiscal year)

Abstract – Summary of services and supports to be provided, the target population(s), number of individuals projected to be served in the first and second funding period, the goal(s) and object(s) of the proposed services and supports, and the total amount of funding requested for the first and second funding period. (400 words or less).

- B. **Scope of the Work/Project Description:** Provide a detailed description of the proposed approach to completing each deliverable and timeline for completing each deliverable. In the project description, please also include the following information.

- a. **Target Population**
- b. **Number to be Served**
- c. **National Outcome Measures (NOMS):** Applications must include a description of the project goals and measures to be achieved during the programmatic project period.
- d. **Applicant Qualifications:** The applicant must address all the minimum qualifications and fully describe the applicant's experience and qualifications.

- e. **Staffing Plan:** The applicant's response must identify by position and name, the staff who will be key to the project's success. Include qualifications and the service providers' level of subject matter expertise implementing the proposed services and supports.
 - f. **Sub-Awardee** qualifications and staffing plan (if applicable)
 - g. **Adherence to the National CLAS Standards:**
 - 1. Link to National CLAS Standards:
<https://minorityhealth.hhs.gov/omh/browse.aspx?lvl=2&lvlid=53>
 - 2. How diverse cultural health beliefs and practices will be implemented in a culturally competent and trauma informed manner.
 - 3. How preferred languages will be honored.
 - 4. How to meet health literacy and other communication needs of all sub-populations identified in the proposal.
- C. **Outcome Measures:** Applications must include a description of the project goals and outcomes to be achieved.
- a. A detailed methodology for measuring progress.
 - b. Benchmarks that provide an indication of standards to achieved.
 - c. A methodology for tracking progress achievements or shortfalls.
 - d. And a methodology for analyzing and correcting project errors.
- E. **Budget Expenditure Form and Budget Narrative**
- a. Applications must include a Budget Expenditure Form and Budget Narrative that identifies all costs to complete the project as described in the Request for Application.
 - b. Include a signed Notice of Award/Sub-Awardee Statement of Assurances including budget and budget narrative for each sub-awardee.
 - c. Include the Budget Checklist which can be found on the OhioMHAS Funding Opportunities Page.

SECTION IV. CRITERIA FOR APPLICATION SCORING:

4.1 Scoring Applications:

OhioMHAS will enter into agreement(s) with a grantee(s) that best demonstrates the ability to meet requirements as specified in the RFA. Applicants submitting a response will be evaluated based on the capacity and experience demonstrated in their Application and Project Budget. All applications will be reviewed and scored by a team from OhioMHAS.

OhioMHAS is under no obligation to issue an agreement as a result of this solicitation if, in the opinion of OhioMHAS and the Scoring Team, none of the applications are responsive to the objectives and needs of the Department. OhioMHAS reserves the right not to select any application should OhioMHAS decide not to proceed.

All applications and any other documents submitted to OhioMHAS in response to any solicitation shall become the property of OhioMHAS. This RFA and, after the selection of an applicant for award, any applications received in response to a

solicitation that have been opened, reviewed, and considered by OhioMHAS are deemed to be public records pursuant to ORC 149.43. For purposes of this section, the term “application” shall mean both the Technical Application and the Project Budget submitted by an applicant and any attachments, addenda, appendices, resumes, letters of recommendation, or sample products.

4.2 Criteria for Scoring:

All applications will be scored based on the available points per section according to the following scale, based on a proposed plan’s ability to meet the objectives outlined in this RFA. The application scoring uses the following point values for rating each requirement:

Technical Performance Scoring Definitions:

“Does Not Meet Requirement”- applicant did not address a particular RFA requirement in the application, **Score: 0**

“Partially Meets Requirement”- applicant demonstrates some attempt at meeting a particular RFA requirement, but that attempt falls below acceptable level, **Score: 1-5**

“Meets Requirement”- applicant fulfills a particular RFA requirement in all material respects, potentially with only minor, non-substantial deviation, **Score: 6-10**

“Exceeds Requirement”- applicant fulfills a particular RFA requirement in all material respects, and offers some additional level of quality in excess of OhioMHAS expectations, **Score: 7-20**

4.3 Award:

1. Awards are expected to be announced during the week of April 22nd, 2024
2. Grant award will not exceed \$150,000 for new implementing PRO’s or \$65,000 for implementing new services/programs per grant recipient.
3. All grant funds must be expended by end of fiscal year of grant award (either FY2024 and/or FY2025)
4. Renewals are subject to successful performance and the availability of future funds.

Deadline for submission of all applications is April 12th, 2024, 3 p.m. EDT and must be submitted to peerservices@mha.ohio.gov

SECTION V. CONDITIONS AND OTHER REQUIREMENTS

*According to requirements of Ohio Revised Code (ORC) 126.07, OhioMHAS agreements are not valid and enforceable until the Office of Budget and Management (OBM) certifies the availability of appropriate funding, as indicated by the approval

of the Purchase Order (PO). The selected applicant(s) may neither perform work nor submit an invoice for payment for work performed for this project for any time period prior to the PO approval date. The OhioMHAS Agreement Manager will notify the selected applicant(s) when the requirements of ORC Section 126.07 have been met.

* * Subject to all applicable approvals, the agreement period is expected to run from approximately FY2024 through FY2025. Renewal of the agreement(s) will be contingent upon availability of funding, satisfactory performance, the continued need for the services described herein, and all required approvals.

5.1 Public Release of Records

Public release of any evaluation or monitoring reports funded under this agreement will be made only by OhioMHAS. Prior to public release of such reports, OhioMHAS must have at least a thirty (30) day period for review and comment.

SECTION VI. ATTACHMENTS AND THEIR USES

- A. Required Applicant Information and Certifications *(To be completed & included in the application as specified)*
- B. Assurances
- C. Application Score Sheet *(For applicant reference purposes)*
- D. Project Budget Form *(To be completed and included in cost application packet as specified in Section 3.2, B.)*

**Application must be complete to be scored*

Rating	Explanation
0	“Does Not Meet Requirement” Application does not comply with the requirement and/or does not address a particular RFA requirement in the application.
1-5	“Partially Meets Requirement” Applicant demonstrates some attempt at meeting a particular RFA requirement, but that attempt falls below acceptable level.
6-10	“Meets Requirement” Applicant fulfills a particular RFA requirement in all material respects, potentially with only minor, non-substantial deviation.
11-20	“Exceeds Requirement” Applicant fulfills a particular RFA requirement in all material respects and offers some additional level of quality in excess of OhioMHAS expectations.

Organization

Name:

Review Criterion	Possible Points	Awarded Points
Scope of Work		
Abstract: Summary of how overall numbers of persons will be increased through the provision of Recovery Supports.	5	
Project Description Components:		
Demonstration that applicant meets the minimum requirements to apply for the grant	15	
Letters of support	20	
Reasonable plan for data collection for each person served in whole or in part by the funding.	10	
Scope of work includes detailed description of the proposed approach to completing capacity building and development efforts and timeline anticipated to complete deliverables.	15	
Budget narrative follows allowable funding set forth in the Allowable costs section of RFA	5	
Identification and Demonstration that organization/program will be serving targeted preference populations such as e.g., youth and young adults, LGBTQ+, Deaf and Hard of Hearing, Families, BIPOC, Veterans, and Older Adults. Organizations in rural or Appalachian areas.	10	
Cost is reasonable and realistic	20	
Total Score (out of 100)	100	

Comments:

Printed Name of Reviewer

Signature of Reviewer

Date