



## Grants Posting Request for Application (RFA) Template

Office of [Community Supports Bureau of Recovery Supports](#) Request for Applications

[Peer Run Organization- Clubhouse Model, Technical Assistance](#)

RFA #107: MHA-FY27 [Recovery Supports](#)

Funding Period: [07-01-2026 – 06-30-2027](#)

Request for Applications Posting Date: [06-12-2026](#)

Request for Applications Due Date: [6-30-2026](#), by 3 p.m. EDT

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The State of Ohio is an Equal Opportunity Employer and Provider of ADA Services.

## Grants Posting Evaluation Criteria for Request for Applications (RFA)

Clubhouse Technical Assistance—Office of Community Services-Bureau of Recovery Supports

RFA #: 107

**Applications should be completed using the following information,**

**guidance, and requirements: SECTION I.**

### **GENERAL PURPOSE & APPLICANT INFORMATION**

#### **1.1 Purpose**

The Ohio Department of Behavioral Health (DBH) releases this Request for Applications (RFA) for the purpose of soliciting applications from one organization to provide technical assistance to grantees who are developing, implementing and/or expanding a Peer Run Organization using the Clubhouse model at their organization. This RFA seeks to select 1 grantee. “Technical assistance” is defined as providing education, support, and consultation towards achieving outcomes and goals for that RFA.

For the purpose of this RFA, the term “applicant” is defined as a nonprofit organization, governmental entity, or individual interested in this opportunity. The terms “application” and “response” may be used interchangeably to indicate materials submitted to DBH by an applicant in order to be considered for award of a grant for services described in this RFA. The terms “grantee” and “selected applicant” may be used interchangeably in reference to an organization selected by DBH through this RFA for award.

#### **1.2 Overview of the Project**

A Clubhouse is a community-based service dedicated to supporting and empowering people living with mental illness, known as Clubhouse members. Based on the Clubhouse Model of psychosocial rehabilitation, each Clubhouse offers a collaborative, restorative environment where Clubhouse members can recover by gaining access to opportunities for employment, socialization, education, skill development, housing and improved wellness.

Organized around the belief that every individual has something valuable to contribute to society, Clubhouses effectively help people build self- confidence and end the social and economic isolation so often associated with mental illness.

The first Clubhouse, Fountain House in New York, was established in 1948 when former patients of a New York psychiatric hospital began to meet informally as a kind of “club.” Today, there are over 300 Clubhouses in more than 30 countries. Each Clubhouse promotes membership and belonging.

### **1.3 Issuing Office**

This opportunity is offered through the Office of Community Services, Bureau of Recovery Supports – Peer Services.

### **1.4 Background**

This opportunity is funded by General Revenue Funds available in this biennium – FY2026-FY2027. The executive budget increased the capacity for Ohioans to receive care in their own communities by expanding access to wellness and recovery support services across systems; improving coordinated community treatment; providing meaningful employment supports and recovery services; and as a result, reducing inpatient admissions and jail stays. This funding supports peer-run recovery organizations utilizing the Clubhouse Model in providing supportive places for Ohioans in recovery. Clubhouses shall be operated in accordance with Clubhouse International model standards and employment benchmarks selected by the Department of Behavioral Health.

Peer Support Services are defined by Ohio Administrative Code found here: [OAC 5122-29-15](#)

Peer-run Organization are defined by Ohio Administrative Code found here: [OAC 5122-29-16](#)

Adult, Family, and Youth Certified Peer Supporter are defined by Ohio Administrative Code found here: [OAC 5122-29-15.1](#)

The services that peer-run organizations provide increase knowledge and understanding across the behavioral health system and in the community that recovery is possible. Recipients of services have shown improved quality of life, reduced hospitalizations, reduced cost of care, increased employment rates, and reported increased support.

Peer-run Organizations are grounded in three core principles: a recovery vision, authenticity of voice, and accountability to the recovery community. Peer-run Organizations promote the strategies of public awareness and education, personal empowerment, and peer based- and other recovery support services and activities which may include peer recovery support, telephone recovery support services, all-recovery meetings, structured volunteer/work activities, groups, social activities, or wellness activities. Peer-run Organizations are responsive to the needs of individuals participating in services and are based on local needs as identified by the individuals participating in the service.

A Clubhouse is a voluntary, evidence-based, psychosocial rehabilitation program for adults diagnosed with serious mental illness. Clubhouse Members (also known as participants) collaborate with program staff to perform essential operational tasks of the Clubhouse, such as coordinating social activities,

planning, preparing meals, and maintaining daily upkeep of the Clubhouse. Clubhouse programming is focused on meeting the needs of the members including social connection, education, employment, health and well-being, and connection to resources in the community. The first Clubhouse, Fountain House in New York, was established in 1948 when former patients of a New York psychiatric hospital began to meet informally as a kind of “club.” Today, there are over 300 Clubhouses in more than 30 countries. Each Clubhouse promotes membership and belonging.

Clubhouse International is the organization that administers Clubhouse accreditation based on model standards and employment benchmarks. These model standards and employment benchmarks, “known as the Clubhouse Model,” are included in the National Registry of Evidence-Based Practices and Programs of the Substance Abuse and Mental Health Services Administration, National Institute of Mental Health.

Information regarding Training and resources about clubhouses can be found online at this Clubhouse International link. <https://clubhouse-intl.org/resources/training-programs/> & <https://clubhouse-intl.org/resources/start-a-clubhouse/>

Clubhouse International standards can be found:

[Quality Standards | Clubhouse International \(clubhouse-intl.org\)](https://clubhouse-intl.org/resources/quality-standards/)

Currently, there are three accredited Clubhouses in Ohio:

- Magnolia Clubhouse, established in Cleveland in 1961 and originally known as Hill House (accredited since 1997).
- Pathway Clubhouse of Columbus (part of Concord Counseling Services), established in 1990 (accredited since 2018); and
- Miracle Clubhouse of Goodwill Easter Seals Miami Valley, established in Dayton in 2012 (accredited in 2016).

All three Clubhouses in Ohio are committed to maintaining excellence through participation in the comprehensive training programs offered by Clubhouse International. In 2020, they formed the “Clubhouse Ohio Coalition.”

Coordinated by funding through the Peer Services department in the Office of Recovery Supports, DBH expanded the presence of Clubhouses in Ohio during SFY2022 through March 2023. Clubhouses expanded to other counties including Ashtabula, Geauga, Hamilton, Mahoning, Delaware, Union, and Portage.

The Ohio Coalition Clubhouse website can be found here: (<https://www.clubhouseohio.org>)

## **1.5 Scope of Work**

The selected applicant will design, implement and manage a statewide system to identify, assess,

promote peer run organizations utilizing the Clubhouse Model in Ohio. The scope of work will include establishing the necessary infrastructure, reviewing Clubhouse standards and providing technical assistance supports to expand the footprint of Clubhouses in Ohio.

The objectives of this project aim to:

1. Support ongoing capacity and growth of current Peer Run Organizations implementing the Clubhouse Model in Ohio, enhancing recovery supports across the state.
2. Develop framework and Implement strategies to promote services offered at Clubhouses across Ohio.
3. Initiate evidence-based Clubhouse strategies and resources with organizations to develop infrastructure and implementation.
4. Build and manage a public facing clearing house that includes program summaries, evaluation outcomes, and implementation guidance.
5. Provide continuous technical assistance, evaluation support, and quality improvement feedback to participating programs.

Deliverables:

- Capacity Building Toolkit for communities and organizations implementing approved programs and ongoing technical assistance and support.
- Annual Evaluation Summary Report demonstrating progress, outcomes and return on investment.
- Assist in developing implementation and sustainability plans for organizations implementing and maintaining the Clubhouse Model in Ohio.
- Collaborate with organizations to develop and implement marketing strategies.
- Creating and maintaining Agency application and documentation templates.
- Implementing Clubhouse readiness review process flowchart and procedural guide.
- Creating and maintaining Clubhouse International Certification Readiness criteria and rubric.
- Creating Clubhouse sustainability resource guide.
- Assist organizations implementing approved programs in identifying specific areas of interest to further develop (e.g. young adult programming, dual diagnosis services, employment and education services, housing, etc.)
- Provide Outreach and education opportunities throughout the state.
- Create Lasting materials such as resource playbook and 1 pager information about Ohio Clubhouses.
- Coordinate on-site technical assistance training for implementing organizations at Clubhouse site, during the training work with participants to observe and practice clubhouse engagement techniques in various work unit setting, teach participants about the International Clubhouse Model
- Market and Advertise Clubhouse orientation opportunities.
- Complete 6 regional listening sessions with stakeholders for the purpose of further developing Clubhouses
- Host Monthly Clubhouse learning community; inviting each Director or Designee of

organization implementing/sustaining Clubhouse model.

## **1.6 Eligible Applicants**

DBH seeks qualified organizations with experience and expertise in the Peer Run Organization Clubhouse Model, familiarity with behavioral health, statewide systems and program evaluation.

1. Have the capacity to provide technical assistance to multiple organizations, which potentially are located in all regions of Ohio.
2. Employ or contract with staff who are subject matter experts on mental illness or co-occurring disorders (mental illness and substance use disorder).
3. Are able to incorporate feedback from individuals who have a direct lived experience with mental illness or co-occurring (mental illness and substance use disorder) in programmatic design.
4. Are available to provide technical assistance to grant awardees Monday through Friday during regular business hours (standardized 8-hour block between 8am-6pm)

Only organizations that have the resources to complete each item under “Scope of Work/Deliverables” should apply. Applicants must be a 501-C (3) or (4) non-profit or government entity.

## **1.7 Award**

The DBH has released this RFA with the intent of awarding up to \$ 150,000 per year to 1 organization.

Awards are expected to be announced for project implementation by [07/14/2026](#). Future funding award years are contingent upon successful performance and receipt of federal funds.

The actual dollar amounts awarded for selected applications will be based on the amount of state or federal funding made available to DBH, and the number of applications which are both qualified and selected for award. Applications are qualified if they are in accordance with the application submission requirements and earn at least the minimum score requirements for quality and completeness of applications, as specified in this RFA. Scoring and final selections will be completed by a team selected by DBH. To make its final selection of applications which will receive awards and to determine the size of those awards, DBH may, at its option, take into consideration application quality, reasonableness and appropriateness of the proposed budget, geographic diversity, local collaborations and funding available.

DBH may, at its option, make selections based in part on geographical and demographic criteria in order to provide a wide range of services around the state, and in both urban and rural areas. Applicants are encouraged to prepare and submit applications and budgets which are both practicable and capable of technical assistance for youth peer support programming.

Applicants are to be aware that DBH may, at its sole discretion, negotiate with all technically qualifying applicants for a revised Project Budget, if the Project Budgets of all technically qualifying applicants are in excess of the available funding for this project. Please refer to Section 7.1 C. of this RFA for further information on DBH procedures to be implemented if this occurs.

## **SECTION II. Posting and Award PROCESS INFORMATION**

### **2.1 Anticipated Timetable**

1. The RFA, accompanying documents, and all questions and answers will be posted on the DBH website at: <https://dbh.ohio.gov/supporting-providers/apply-for-funding/funding-opportunities>
2. All questions must be submitted electronically no later than **June 23, 2026, by 3 p.m. EDT**, to DBH at: [peerservices@dbh.ohio.gov](mailto:peerservices@dbh.ohio.gov)
3. The FAQ mailbox will close one week prior to the application due date. No questions will be answered after the deadline. You may **NOT** contact any DBH staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of an application.
4. Responses to all questions (FAQ) will be posted to the DBH website at <https://dbh.ohio.gov/supporting-providers/apply-for-funding/funding-opportunities> and will be updated frequently.
5. Applications must be submitted electronically to [peerservices@dbh.ohio.gov](mailto:peerservices@dbh.ohio.gov) by **June 30, 2026, by 3 p.m. EDT**.
6. Application grant notification letters will be sent approximately fourteen days post grant application closure.

7. DBH agreements are not valid and effective until the issuance of an approved State of Ohio Notice of Sub-Award (NOSA). The NOSA will contain the start and end dates of the award.
8. The grantee(s) must be able to begin work no later than seven (7) working days after the time funds are encumbered and approved by the Office of Budget & Management. The grantee(s) will be notified by the DBH Agreement Manager when work may begin. Any work begun by the grantee prior to this notification may not be reimbursable by DBH.
9. All work must be completed and approved by the DBH Identified Agreement Manager. All work must be completed by 3:00 p.m. of the last day of the programmatic period as it appears on the NOSA.

It is the responsibility of all applicants to check the webpage dedicated to this RFA on a regular basis for responses to all questions, as well as for any amendments, alerts, or other pertinent information regarding this RFA. DBH is not responsible for the accuracy of any information regarding this RFA that was obtained or gathered through a source different from the Q & A process described in this RFA.

Should applicants experience technical difficulties accessing the DBH website where the RFA and its related documents are published, they may contact the DBH Helpdesk at ([DBH helpdesk@dbh.ohio.gov](mailto:DBHhelpdesk@dbh.ohio.gov)) for guidance.

### **SECTION III.                    APPLICATION GUIDELINES**

The applicant must submit electronic response to [peerservices@dbh.ohio.gov](mailto:peerservices@dbh.ohio.gov). A copy of the grant *application* must be received by DBH no later than **June 30<sup>th</sup>, 2026**. *Applications* received after this date and time will not be reviewed. Materials mailed or submitted separately from the *application* packet will not be accepted or added to the application/proposal by staff of DBH. Faxed or mailed *applications* will not be accepted. Costs incurred in the preparation of this application are to be borne by the applicant; DBH will not contribute in any way to the costs of the preparation.

#### **3.1     Page Limit**

The page limit for this application is 10 pages, single spaced, one-inch margins, 12-point Times New Roman. The 6 pages do not include the Budget Expenditure Form and Budget Narrative.

Please note that if the application is longer than 10 pages, DBH will evaluate the application based upon the first 6 pages, and the remainder of the application may be disregarded.

## 3.2 Application Components

### A. Face-sheet

- a. Name of applicant organization, address, phone number
- b. Executive director name and contact information
- c. Project Director name and contact information
- d. Fiscal officer name and contact information
- e. Applicant's federal tax ID
- f. Specify whether applicant is a 501 C (3) or (4) non-profit or government entity
- g. Title of this RFA
- h. Amount of funding requested

**B. Abstract** – Summary of services and supports to be provided, the target population(s), goal(s) and object(s) of the proposed services and supports, and the total amount of funding requested for the funding period. (400 words or less)

**C. Scope of the Work/Project Description:** Provide a detailed description of the proposed approach to completing each deliverable and timeline for completing each deliverable. In the project description, please also include the following information.

- a. **Target Population**
- b. **Number to be served**
- c. **National Outcome Measures (NOMS):** Applications must include a description of the project goals and measures to be achieved during the programmatic project period.
- d. **Applicant Qualifications:** The applicant must address all the minimum qualifications and fully describe the applicant's experience and qualifications.
- e. **Staffing Plan:** The applicant's response must identify by position and name, the staff who will be key to the project's success. Include qualifications, the amount of FTE per position, and the service providers' level of subject matter expertise implementing the proposed services and supports.

f. **Sub-Awardee** qualifications and staffing plan (if applicable)

#### **D. Prior Experience**

Applications must demonstrate prior experience successfully implementing complex subject projects subject projects related to the subject matter.

#### **E. Proposed Implementation**

Applications must include a discussion of the evidence-based, evidence-supported, or other practices that will be implemented during the project. Additionally, they must provide a realistic timeline for each month of the project. The timeline should include objectives that are SMART (specific, measurable, achievable, relevant, and time-bound). All key dates, key activities, and responsible personnel should be outlined in detail and align with the proposed phases of the project.

#### **F. TA Strategy and Implementation Approach**

Applications must include a description of the technical assistance strategies and methods, including how TA will be delivered (on-site, virtual, coaching, consultation), how TA will be tailored to Ohio organizations and diverse readiness levels and approaches to adaptation based on organizational capacity.

#### **G. Deliverables Plan (Detailed)**

Applications must include a detailed, feasible plan for producing all required deliverables, including:

- Toolkits, templates, guides, and procedural materials
- Readiness review processes and certification readiness criteria
- Sustainability resources
- Annual Evaluation Summary Report
- Marketing strategies and outreach materials
- Listening sessions
- Learning community structure
- On-site TA training and materials
- Resource playbooks and one-page summaries

Descriptions must include methods for development, sequencing of tasks, timelines, responsible personnel, and quality assurance processes.

#### **H. TA Framework**

Applications must include a description of the TA model or framework guidance

implementation, showing how TA activities lead to short- and long-term outcomes.

#### **I. Evaluation Plan**

Applications should describe metrics and methods used for evaluating TA activities and deliverables, benchmarks for progress, Methods for tracking progress, shortfalls and corrective actions, Processes for fidelity assessment and use of on-site and virtual consultations

#### **J. Budget Expenditure Form and Budget Narrative**

- a. Applications must include a Budget Expenditure Form and Budget Narrative that identifies all costs to complete the project as described in the Request for Application.
- b. Include a signed Notice of Award/Sub-awardee Statement of Assurances including budget and budget narrative for each sub-awardee.
- c. Include the Budget Checklist which can be found on the DBH Funding Opportunity Page.

By submitting a budget expenditure form and budget narrative, the Applicant is confirming that the services and deliverables outlined within this RFA are encompassed within the budget expenditure form and budget narrative. The Applicant acknowledges that if their application is chosen as a result of this RFA, the Applicant will not be entitled to increase the original application's cost breakdown. DBH relies on the budget expenditure form and budget narrative to adequately evaluate and determine awards, and no Applicant shall be entitled to additional funds outside of the cost proposal.

### **SECTION IV. CRITERIA FOR APPLICATION SCORING**

#### **4.1 Scoring Applications**

DBH will enter into agreement(s) with a grantee(s) that best demonstrates the ability to meet requirements as specified in the RFA. Applicants submitting a response will be evaluated based on the capacity and experience demonstrated in their Application and Project Budget. All applications will be reviewed and scored by a team from DBH.

DBH is under no obligation to issue an agreement as a result of this solicitation if, in the opinion of DBH and the Scoring Team, none of the applications are responsive to the objectives and needs of DBH. DBH reserves the right not to select any application should DBH decide not to proceed.

DBH may review the highest-ranking Applicants and/or its key team members to ensure that the Applicant is responsible. The award may not be made to an Applicant that is determined not to be responsible. DBH's determination of an Applicant's responsibility may include the following factors: the experience of the Applicant and its key team members; past conduct and past performance on previous contracts or grants; ability to execute this project properly; and management skill. DBH will make such determination of responsibility based on the Applicant's Application, reference evaluations, and any other information DBH requests or determines to be relevant.

Additionally, DBH reserves the right to review the Applicant's previous work or work product prior to awarding a grant.

All applications and any other documents submitted to DBH in response to any solicitation shall become the property of DBH. This RFA and, after the selection of an applicant for award, any applications received in response to a solicitation that have been opened, reviewed and considered by DBH are deemed to be public records pursuant to ORC 149.43. For purposes of this section, the term "application" shall mean both the Technical Application and the Project Budget submitted by an applicant and any attachments, addenda, appendices, resumes, letters of recommendation, or sample products.

**A. Criteria for Scoring**

All applications will be scored based on the available points per section according to the following scale, based on a proposed plan's ability to meet the objectives outlined in this RFA. The application scoring uses the following point values for rating each requirement:

**Technical Performance Scoring Definitions:**

- **DOES NOT MEET (0):** Response does not comply substantially with requirements or is not provided.
- **WEAK (1):** Response was poor related to meeting the objectives.
- **BELOW AVERAGE (2):** Response indicates the objectives will not be completely met or at a level that will be below average.
- **MEETS (3):** Response generally meets the objectives (or expectations).
- **ABOVE AVERAGE (4):** Response indicates the objectives will be exceeded.
- **STRONG (5):** Response significantly exceeds objectives (or expectations) in ways that provide tangible benefits or meets objectives (or expectations) and contains at least one enhancing feature that provides significant benefits.

**Award**

1. Awards are expected to be announced during the week of [7/14/2026](#)

2. Grant award will not exceed \$150,000 per grant recipient.
3. All grant funds must be expended by [6/30/2027](#).
4. Renewals are subject to successful performance and the availability of future funds.

**Deadline for submission of all applications is [June 30<sup>th</sup>, 2026, 3 p.m. EDT](#)  
and must be submitted to [peerservices@dbh.ohio.gov](mailto:peerservices@dbh.ohio.gov)**

**SECTION V.                    CONDITIONS AND OTHER REQUIREMENTS**

\*According to requirements of Ohio Revised Code (ORC) 126.07, DBH agreements are not valid and enforceable until the Office of Budget and Management (OBM) certifies the availability of appropriate funding, as indicated by the approval of the Purchase Order (PO). The selected applicant(s) may neither perform work nor submit an invoice for payment for work performed for this project for any time period prior to the PO approval date. The DBH Agreement Manager will notify the selected applicant(s) when the requirements of ORC Section 126.07 have been met.

\* \* Subject to all applicable approvals, the agreement period is expected to run from approximately [7/1/2026](#) through [6/30/2027](#). Renewal of the agreement(s) will be contingent upon availability of funding, satisfactory performance, the continued need for the services described herein, and all required approvals.

**5.1      Public Release of Records**

Public release of any evaluation or monitoring reports funded under this agreement will be made only by DBH. Prior to public release of such reports, DBH must have at least a thirty (30) day period for review and comment.

**SECTION VI.                    ATTACHMENTS AND THEIR USES**

- A.      Required Applicant Information and Certifications *(To be completed & included in the application as specified)***
- B.      Assurances**
- C.      Application Score Sheet *(For applicant reference purposes)***
- D.      Project Budget Form *(To be completed and included in cost application packet as specified in Section 3.2, B.)***

**RFA Scoring Evaluation Instructions**

**Scoring Rubric**

DOES NOT MEET	WEAK	BELOW AVERAGE	MEETS	ABOVE AVERAGE	STRONG
0 POINTS	1 POINT	2 POINTS	3 POINTS	4 POINTS	5 POINTS

Organization: \_\_\_\_\_

Review Criterion	Rating 0-5	Score
<b>Application contains appropriate face sheet</b>		
<b>Abstract:</b> Summary of the proposed plan		
<b>Project Description Components:</b>		
<b>Requirements:</b> Demonstration that applicant meets the minimum requirements to apply for the grant. Applications that do not meet the minimum requirements will not be scored.		
<b>Prior experience:</b> Demonstration that applicant has prior experience successfully implementing complex projects across multiple organizations, including prior experience in technical assistance and capacity building		

<p><b>Staffing:</b> Plan for recruiting staff, including a list of staff positions, assigned duties, proposed qualifications, and the amount of FTE for each position on the project.</p>		
<p><b>Proposed implementation approach:</b> A realistic timeline for each month of the project. The timeline should include objectives that are SMART (specific, measurable, achievable, relevant, and time-bound). All key dates, key activities, and responsible personnel should be outlined in detail and aligned with the proposed phases of the project.</p>		
<p><b>Quality, Completeness and Feasibility of Deliverables Plan</b></p> <p>Clear description of how each required deliverable will be developed, including:</p> <ul style="list-style-type: none"> <li>• Capacity Building Toolkit</li> <li>• Annual Evaluation Summary Report</li> <li>• Implementation &amp; Sustainability Plans</li> <li>• Marketing strategies and outreach materials</li> <li>• Agency application/documentation templates</li> <li>• Readiness review flowchart and procedural guide</li> <li>• Clubhouse International Certification Readiness criteria and rubric</li> <li>• Sustainability resource guide</li> <li>• Resource playbooks and one-page information materials</li> <li>• Regional listening sessions</li> <li>• Monthly learning community structure</li> <li>• On-site TA training processes and materials</li> </ul>		

<p><b>Timeline &amp; Feasibility</b></p> <p>A realistic timeline aligned with deliverable complexity and project length, including:</p> <ul style="list-style-type: none"> <li>• Milestones for each major deliverable</li> <li>• Logical sequencing of tasks</li> <li>• Demonstrated ability to complete all deliverables within the project period</li> </ul>		
<p><b>Quality and Appropriateness of the TA Approach:</b> A discussion of proposed TA strategies and methods. The discussion should describe why the TA approach is appropriate for the populations and organizations served. The applicant should explain how TA activities will be tailored or adapted to the local context and organizational capacity.</p>		
<p><b>TA Framework:</b> A description of the TA model or framework that will guide implementation. The applicant should describe how TA activities lead to expected outcomes and how the approach will be adapted for the populations and settings served</p>		
<p><b>Evaluation:</b> Reasonable plan for evaluating fidelity of TA activities and deliverables, supporting organizations in implementation and conducting on-site and virtual consultations.</p>		
<p><b>Sustainability Plan:</b> Initial plans on the development of a sustainable program after the grant ends.</p>		
<p><b>Cost:</b> Cost is reasonable, realistic, and is within the projected annual budget</p>		
<p><b>Total Score</b></p>		

Comments:

Printed Name of Reviewer \_\_\_\_\_

Signature of Reviewer \_\_\_\_\_

Date \_\_\_\_\_