

Request for Qualifications (Registered Design Professional*)

State of Ohio Standard Forms and Documents

Administration of Project: Local Agency

Project Name	Statewide Slope Stabilization Assessments FY25-26	Response Deadline	2/14/2025	4:00PM	local time
Project Location	Various	Project Number	DNR-250055		
City / County	Various / Various	Project Manager	Patrick Love		
Owner	Ohio Department of Natural Resources	Contracting Authority	Local Agency		
Delivery Method	N/A	Prevailing Wages	State		
No. of paper copies requested (stapled, not bound)	0	No. of electronic copies requested (PDF)	1		

* "Registered Design Professional includes any architect holding a certificate issued under section 4703.10 of the Revised Code, any landscape architect holding a certificate issued under section 4703.36 of the Revised Code, or any engineer holding a certificate issued under section 4733.14 of the Revised Code." (Ohio Building Code section 4101:1-2-01 Definitions)

Submit the requested number of *Statements of Qualifications* (Form F110-330) directly to engineering@dnr.ohio.gov. See Section J of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to engineering@dnr.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Ohio Department of Natural Resources (ODNR), through the Division of Parks and Watercraft is responsible for the operation and management of Ohio State Parks. ODNR is seeking professional services to provide engineering assessment and planning of three (3) hill slips occurring at several locations near existing cabin sites at Lake Hope, Tar Hollow, and Pike Lake. At each slip site, the selected firm will assess current conditions, identify deficiencies, develop design alternatives with cost estimates, and prioritize the work for rehabilitation. These assessments will involve lead engineering services of an experienced engineering firm with large scale hill slips and rehabilitation strategies for future capital planning and investment. The hill slips at these sites have developed further over the last several years and are a continued concern for the surrounding area including future upgrades and renovations at adjacent cabins sites. Along with the hill slip study / assessments, ODNR is seeking to include design services for slip located at Pike Lake. ODNR may elect to amend contract to include construction administration services should funding allow.

ODNR has identified three (3) State parks associated with this project, two (2) parks are active and one (1) park, Tar Hollow, is partially closed until Spring of 2026 for roadway slip repairs and other improvements. The first park is Pike Lake State Park which is located at 1847 Pike Lake Road Bainbridge, OH 45612. Pike Lake State Park is a 587-acre facility in northwestern Pike County. The park includes a 13-acre lake just east of Pike Lake Road and the existing cabin locations. The second park included in the project is Tar Hollow State Park, which is located at 16396 Tar Hollow Road Laurelville, OH 43135, and the cabin structures near the slip are historically significant. Tar Hollow State Park is a twisting park with forest roads passing through deep ravines and dense woodlands in northeastern Ross County. The park includes a 15-acre lake for canoeing and row boating and includes a campground with cabins. The third park included in the project is Lake Hope State Park, which is located at 27331 State Route 278 McArthur, OH 45651. Lake Hope State Park is a 2,983-acre park that lies within the Zaleski State Forest in the valley of Big Sandy Run in northeastern Vinton County. The park's heavily forested region is marked by steep gorges and narrow ridges with remnants of abandoned mining and iron-producing industries.

Review of all regulatory and environmental regulations and permitting will be the responsibility of the A/E selected for this project. Archaeological assessments and US Army Corp of Engineers (USACE) coordination may be required depending on property type and location.

While ODNR anticipates centralized services from the selected Consultant at the ODNR Fountain Square complex at 2045 Morse Road, Columbus, Ohio 43229, travel will be necessary to complete the services. For the purposes of scoring proximity to project site, the ODNR Fountain Square complex will be considered the project site.

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B. Scope of Services

As mentioned above, the main scope of the project will provide assessments for the hill slips at the three (3) parks identified and for Pike Lake State Park, is seeking to include design services as part of the overall project scope. The scope of services to be performed by the selected firm will include, but is not limited to, verification of the existing slip(s); topographic surveys; performance of geotechnical soil borings and analysis; stormwater management analysis; structural and geotechnical design; performance of hydrologic, hydraulic and flood routing analyses; calculations and design for slope stabilization with engineering best practices; alternatives analysis and recommendations; cost estimating; preliminary design (Pike Lake); assessment of permitting requirements, cabin relocation alternatives/options, coordination with ODNR's ConServe Ohio sustainability plan and initiatives. Relevant historical reports, assessments, and/or as-built drawings will be provided only to short listed firms. Additional documentation will not be provided during the initial RFQ phase of the selection process.

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the A/E Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Diversity, Growth & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <https://ofcc.ohio.gov>.

For purposes of completing the Relevant Project Experience Matrix in Section F of the *Statement of Qualifications* (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with site investigation, planning, and assessments, including recommendations for rehabilitation alternatives and associated cost estimates for slip-related projects.
2. Experience with hydrologic, hydraulic and flood routing analyses.
3. Experience with surveying for slip-related projects including topographic and boundary surveys.
4. Experience in slope stability design for future rehabilitation / construction.
5. Experience in stormwater management strategies related to hill slips, slope slips, or landslides.
6. Ability to manage subconsultants, service providers, studies, surveys, and design in an occupied State Park setting.
7. Experience with coordination and design at sites and structures with historical significance.
8. Experience with State of Ohio Capital projects processes including OAKS CI.
9. Experience with park facility design requirements and aesthetics at a State Park level.
10. Experience with public construction and working with state and/or other governmental agencies.

C. Estimated Budget / Funding

State Funding:	<u>\$1,107,000</u>
Other Funding:	<u>\$0</u>
Construction Cost:	<u>\$N/A</u>
Total Project Cost:	<u>\$1,107,000</u>

D. Anticipated Schedule

Professional Services Start:	<u>06 / 25</u>
Construction Notice to Proceed:	<u>mm / yy</u>
Substantial Completion of all Work:	<u>mm / yy</u>
Professional Services Completed:	<u>05 / 27</u>

E. Estimated Basic Fee Range (see note below)

TBD% to TBD%

F. EDGE Participation Goal

Percent of initial Total A/E Fee:	<u>5.0%</u>
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NOTE: **Basic Services** include: (1) Program Verification, (2) Schematic Design, (3) Design Development, (4) Construction Documents, (5) Bidding and Award OR GMP Proposal and Amendment (as applicable), (6) Construction Administration, and (7) Closeout services. The **Basic Fee** includes all registered design professional services and consultant services necessary for proper completion of the Basic Services, including validation of existing conditions (but not subsurface or hidden conditions) and preparation of cost estimates and design schedules for the project. The **Estimated Basic Fee Range** is calculated as a percentage of the **Estimated Budget for Construction Cost** above, including the Owner's contingency. **The Basic Fee excludes any Additional Services required for the project.**

possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the *Statement of Qualifications*, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the *Statement of Qualifications* will not be accepted.

Statements of Qualifications must be submitted electronically by email. Submittals are limited to one email with a maximum file size of 25 MB.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Registered Design Professional Selection Rating Form

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Project Name Statewide Slope Stabilization Assessments FY25-26 Proposer Firm _____
 Project Number DNR-250055 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 125 miles	5	
	125 miles to 150 miles	2	
	More than 150 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$500,000	2	
	\$500,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 10 professionals	1	Max = 3
	10 to 20 professionals	2	
	More than 20 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 0	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered LEED v4.0 or v4.1 projects	1	Max = 2
	Certified LEED v4.0 or v4.1 projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of registered professional design consulting firms and NOT the lead firm - For more information on scoring this and other criteria refer to Document F199-01 - PS Selection Rating Rubric . ** Leadership in Energy & Environmental Design administered by Green Business Certification Inc.™		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____