

Architect/Engineer Agreement Recommendation

State of Ohio Standard Forms and Documents

Project Name:	<u>RCI Gen Reno/Boilers/HVAC</u>	Project Number:	<u>DRC-23F059</u>
Location:	<u>Ross Correctional Institution</u>	Date:	<u>12/19/2023 REV 1</u>
To:	<u>ODRC</u>	From:	<u>OFCC</u>
Representative:	<u>Jeff Garverick</u>	Project Manager:	<u>Steven Davis</u>
Financial:	<u>Mindy Carty-Anderson</u>	Project Coordinator:	<u>Sylvia Slivo</u>

The Contracting Authority has completed fee negotiations with Civil & Environmental Consultants, Inc., the proposed Architect/Engineer (“A/E”) for this project, and they have agreed to provide professional design services in accordance with the State’s standard Architect/Engineer Agreement.

The negotiated A/E Agreement is based on the following:

A. Basic Fee:	\$510,400.00
B. Additional Services:	\$57,000.00
C. Reimbursable Expenses:	\$21,000.00
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Total A/E Agreement (A+B+C)	\$588,400.00

Summary of all Project costs as follows:

Construction Budget	\$5,500,000.00
Total A/E Agreement	\$588,400.00
Owner’s Construction Contingency	\$563,600.00
OFCC Project Administration Fee	\$148,000.00
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Total Project Budget	\$6,800,000.00

It is also required that you request the release of \$59,200.00 representing 40 percent of the Ohio Facilities Construction Commission (“OFCC”) Project Administration fee for the Project.

Mark the Controlling Board request for the Architect/Engineer Agreement as an “Agency Released Competitive Opportunity (R.C. Sec. 127.162)” and use \$588,400.00 for that opportunity. Enclosed with this letter are the criteria required by the Controlling Board for this agreement. Please use the responses in the Architect/Engineer Agreement Criteria to answer the Supplier Questionnaire form in the Controlling Board request.

Once the Controlling Board approves your request, contact OFCC for a Release & Permit Number. Once you provide a purchase order to our office for \$588,400.00 in favor of Civil & Environmental Consultants, Inc., we will process the Agreement.

As a reminder to all parties, please include the Project Number on all documents and correspondence related to the project.

The procedures used to select the A/E for the project were in accordance with Sections 153.65 through 153.71 of the Ohio Revised Code, Section 153:1-1-01 of the Ohio Administrative Code, and the standard operating procedures of the Ohio Facilities Construction Commission.

Enclosures: Architect/Engineer Selection Notification
Architect/Engineer Agreement Criteria

CC OFCC Finance Office
David Moore, OFCC EDGE Program Manager
Ariel King, OFCC Electronic Design Specialist (webpostings@ofcc.ohio.gov)
Stacy Cornett, Business Certification and Compliance Manager, Ohio Department of Development