

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name	<u>Hughes Hall Renovation</u>	Project Number	<u>OSU-270007</u>
Project Location	<u>1899 College Rd. Columbus, OH 43210</u>		

Date posted: 10/2/2026

Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. For teams structured with both a Design Architect and an Architect of Record, would the University allow projects from both firms to be included, provided each firm's role is clearly identified?
 - A. Yes, firms can include relevant projects from the Design Architect and an Architect of Record in their Tech proposal.
2. Will there be any type of formal pre-submission walkthrough of Hughes Hall prior to the 10.12.26 RFQ deadline?
 - A. A pre-scope meeting will be held with the shortlisted firms prior to the interviews or RFP submission.
3. Can you confirm that Section F projects must be designed by the Lead Firm, even if we're partnering with another design firm?
 - A. You can include relevant projects from both firms in your Tech proposal.
4. Can you please provide dates for shortlist selection, interviews, and award notification?
 - A. These dates will be announced by our contract administrator once shortlisting is approved by FDC Leadership. However, we anticipate interviews to be held in the second week of November.
5. Should we include an independent cost estimator as part of our team?
 - A. While many A/E teams elect to include an independent cost estimator, it is not a requirement. Given the importance of Target Value Budgeting (TVB) and Target Value Design (TVD) to this project, the selected team should demonstrate a strong cost-management approach that supports ongoing cost validation and design decisions throughout the project. Whether performed by an independent estimator or in-house resources, estimating expertise will be critical to maintaining alignment between the design, project budget, and value objectives.
6. Should we include wayfinding/signage consultant as part of our team?
 - A. We don't anticipate a signage consultant to be needed.
7. Do you know what size the addition will be?
 - A. The selected firm will help define the addition's square footage based on programing needs.
8. Can you describe the level of engagement expected for Program Verification?
 - A. FDC is preparing a high-level program based on information received from Arts and Sciences, the English Department and OTDI. The selected A/E will be expected to perform program verification by reviewing and validating the proposed space program, confirming overall square footage requirements, and identifying any additional support, circulation, building systems (MEP), and ancillary spaces necessary to support the program. The effort is intended to verify and refine the high-level program rather than develop a new program from the ground up, with recommendations provided for any adjustments needed to align the program with project goals and operational requirements.

9. Does the Program of Requirements include specialized technology-enabled spaces? If so, can you describe the type(s) of technology or type(s) of spaces? This will aid in our preparation of relevant project experience and consultants
- A. As noted in the RFQ, Hughes Hall will be home to the university's first-of-its-kind Arts and Humanities AI Institute (AHAI). The project is expected to include technology-enabled spaces that support AI-focused research, collaboration, and digital scholarship, along with flexible learning environments designed to accommodate evolving academic and instructional needs. Detailed technology requirements will be further developed during the program validation and design phases.
10. Please clarify what is meant by "exterior preservation" referenced on p. 3 of 6. Are you looking for experience with "historic" preservation, preservation of masonry buildings, bringing existing building envelopes up to current energy codes, or other?
- A. Historic preservation experience is not required for this project. However, the team should demonstrate experience, either directly or through their consultants, with evaluating and upgrading existing building envelopes to improve performance and support compliance with current energy code requirements. A portion of the deferred maintenance scope to be addressed as part of the renovation is related to the building envelope.