



Air Quality Development Authority

Job Announcement: Project Manager

About Us:

The Ohio Air Quality Development Authority (OAQDA) is a non-regulatory, state-level governmental agency created to help Ohio businesses and communities comply with clean air regulations and meet their sustainability goals. Since its creation in 1970, OAQDA has worked to improve air quality by supporting businesses, creating jobs, and improving communities while enhancing the health and safety of all Ohioans. OAQDA administers several financing programs for industrial and commercial entities, small businesses, and local communities that may include energy efficiency, renewable energy, alternative transportation, recycling and solid waste disposal, and pollution mitigation. To date, it has awarded more than \$8 billion to finance air quality projects. For more information about OAQDA and its services, please visit ohioairquality.org.

OAQDA is experiencing significant growth in its programs, expanding financial assistance to meet Ohio's needs for air quality, sustainability, and environmental projects with a focus on economic development and public health benefits. We are seeking a Project Manager to serve as a key member of the program team to provide high standard of customer service, technical assistance and manage an increasing number of project applications for financial assistance from businesses and local governments.

The ideal candidate will possess technical expertise of clean energy engineering processes, methodologies, and industry standards related to clean air practices and technologies, including environmentally-friendly energy production and usage. A preferred candidate will be skilled in optimizing solutions that harness cleaner energy sources and analyze performance of clean air improvement projects. Proficiency in project management techniques, as demonstrated in industry-standard certifications, and software is also preferred. The successful candidate will demonstrate exceptional communication skills, proven leadership abilities, and advanced problem-solving to ensure the success and impact of OAQDA's programs while adhering to budget constraints. They will exhibit meticulous attention to detail to maintain accuracy and high quality throughout all aspects of project management. The candidate should be highly organized and detail-oriented, with a strong commitment to continuous improvement, including the proactive identification and mitigation of project risks and issues. Additionally, they should have a demonstrated ability to handle and resolve conflicts with stakeholders diplomatically and effectively.

This is a Full-Time, Permanent, FLSA Exempt, Exempt position (may include promotion, transfer or demotion).

This position is unclassified pursuant to Ohio Revised Code 3706.04

What's in it for you?

At the State of Ohio, we take care of the team that cares for Ohioans. We provide a variety of quality, competitive benefits to eligible full-time and part-time employees. For a list of all the State of Ohio Benefits, visit our Total Rewards website! Our benefits package includes:

Medical Coverage

- Quality, affordable, and competitive medical benefits are offered through the Ohio Med PPO and HDHP plans.

Dental, Vision and Basic Life Insurance

- Dental, vision and basic life insurance premiums are free after one year of continuous service.

Time Away from Work and Work/Life Balance

- Paid time off, including vacation, personal and sick leave
- 11 paid holidays per year
- Childbirth/Adoption leave

Ohio Public Employees Retirement System

- OPERS is the retirement system for State of Ohio employees. The employee contributes 10% of their salary towards their retirement. The employer contributes an amount equal to 14% of the employee's salary. Visit the OPERS website for more information.

Deferred Compensation

- The Ohio Deferred Compensation program is a 457(b) voluntary retirement savings plan. Visit the Ohio Deferred Compensation website for more information.

Teleworking Option

- The Ohio Air Quality Development Authority (OAQDA) is currently in a hybrid teleworking status. Teleworking agreements are developed between the direct supervisor and staff and approved by the Executive Director. All Teleworking Agreements are subject to change at any time at the discretion of management.

Ohio is a Disability Inclusion State and strives to be a model employer of Individuals with disabilities. The State of Ohio is committed to providing access and inclusion and reasonable accommodation in its services, activities, programs and employment opportunities in accordance with the Americans with Disabilities Act (ADA) and other applicable laws.

Minimum Qualifications for this Position:

- **Completion of bachelor's degree in engineering, business administration or related field**
- **3-5 years of experience in project management, including with clean energy resources and technologies**

Preferred Qualifications for this Position:

- **Professional Engineer (PE) certification**
- **Certified Energy Manager (CEM) certification**
- **Experience managing federal funding**
- **Background in the energy industry**
- **Project Management Professional (PMP) certification**
- **Proficiency with energy modeling and simulation software**

For more information and to apply for this position visit www.careers.ohio.gov or use this direct link to the job posting. Applications will be accepted through, 2024.

The Ohio Air Quality Development Authority (OAQDA) is an Equal Employment Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, gender identity or expression, national origin (ancestry), military status, disability, age (40 years or older), genetic information, sexual orientation, or caregiver status, in making employment-related decisions about an individual.