




## Opportunities for Ohioans with Disabilities

Title:	Work Incentives Planning and Coordination
Procedure #:	<b>80-VR-11-15</b>
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### I. PURPOSE

The purpose of this procedure is to provide direction for work incentives planning and coordination in accordance with appropriate federal (e.g., Code of Federal Regulations [CFR]) and state law (i.e., Ohio Revised Code [ORC], Ohio Administrative Code [OAC]) Governor directives and executive orders, other governing agency (e.g., DAS, OBM) policy or guidance, and/or Director expectations.

Refer to the AWARE Manual for more detailed instructions regarding the management of cases in AWARE.

### II. APPLICABILITY

This procedure applies to VR Staff and VR Contractors.

### III. DEFINITIONS

Refer to “Vocational Rehabilitation Definitions” (80-VR-99.A).

**Beneficiary** – a person who receives Social Security Disability Insurance (SSDI) and/or Supplemental Security Income (SSI) benefits based on disability.

**Benefit Planning Query (BPQY)** – a planning tool used by Social Security employees, beneficiaries and their representatives, Employment Networks (ENs), and State Vocational Rehabilitation (VR) agencies to review and verify a person's disability benefits and work status based on information stored in Social Security's electronic records (e.g., status of the beneficiary's disability cash benefits, health insurance, scheduled medical reviews, representative payee [if applicable], work history). It provides information on the Social Security Work Incentive programs the beneficiary is accessing or has used in the past.

Blind Work Expenses (BWE) (SSI only) – a Social Security work incentive designed to encourage Supplemental Security Income (SSI) recipients who are blind to enter the workforce. To calculate countable income to determine a person's eligibility for SSI or a beneficiary's monthly benefit amount after entering employment, Social Security will deduct from the income certain work-related expenses that are paid out of pocket. These expenses may or may not be associated with the person's disability. . These BWEs include, but are not limited to, such things as transportation to and from work, income taxes, attendant care services, and service animal expenses.

Community Work Incentives Coordinator (CWIC) – a benefit planner, certified by Virginia Commonwealth University Work Incentives Planning and Assistance National Training Center who can be employed by Work Incentives Planning and Assistance (WIPA) projects, Community Rehabilitation Partners, and State VR agencies, in order to help Social Security disability beneficiaries who are interested in working make informed choices about work and earnings by explaining the impact of working on the beneficiaries' earnings or benefits.

Concurrent Beneficiary – a beneficiary who receives both SSDI and SSI.

Developmental Disability Eligible (DD Eligible) – an individual with developmental disabilities, including individuals eligible with a local county board, or individuals residing in an Intermediate Care Facility (ICF) for individuals with developmental disabilities.

Disability (as defined for the purposes of the SSDI and SSI programs) – a person is considered to have a disability if the person is unable to engage in Substantial Gainful Activity (SGA), as defined by the Social Security Administration (SSA), because of a medically determinable physical or mental impairment(s) that has lasted or can be expected to last for at least 12 months or can be expected to result in death.

Expedited Reinstatement to Benefits (EXR) (SSI and SSDI) – a safety net for beneficiaries who enter the workforce and whose disability benefits end due to work and earnings. If the beneficiary loses his or her job within five (5) years of benefit cessation, the beneficiary may request reinstatement of benefits without completing a new application. Under EXR, the beneficiary may receive up to six (6) months of temporary or provisional benefits while Social Security conducts a medical review to determine if the person qualifies for the reinstatement of benefits.

Extended Period of Eligibility (EPE) (SSDI only) – if a person qualifies, Social Security may restart Social Security Disability Insurance (SSDI) benefits during the 36 consecutive months after the Trial Work Period is completed. This is without a new application, disability determination, or waiting period.

Impairment-Related Work Expenses (IRWE) – a work incentive available to persons receiving SSDI and/or SSI benefits. Social Security may be able to deduct the cost of certain impairment-related items and services a person needs to work from gross monthly earnings to determine countable earnings. Examples of impairment-related items and services a person needs to work, such as attendant care services, medical devices, accessible transportation, etc. It does not matter if the person also needs the same items for normal daily activities, as long as the item(s) are also needed for work.

Medicaid Buy-In for Workers with Disabilities (State Medicaid Buy-In Option; MBIWD) – an Ohio Medicaid program that provides health care coverage to working Ohioans with disabilities.

Medicaid While Working [Section 1619(b)] (SSI only) – under this program, a SSI recipient's Medicaid coverage can continue even if their earnings alone or together with other income become too high for an SSI cash payment. To qualify, the recipient must have been eligible for an SSI cash payment for at least one (1) month before 1619(b) went into effect. The person must still be disabled, still meet all other eligibility rules, including resource limits, need Medicaid in order to work, and have gross earned income insufficient to replace SSI, Medicaid and any publicly funded attendant care.

Medicare (SSDI only) – a federal health insurance program that is available to eligible persons with disabilities and persons aged 65 or older. It includes hospital Insurance under Medicare Part A, supplementary Medical Insurance under Medicare Part B, Medicare Advantage Plan (like an HMO or PPO) under Medicare Part C, and/or voluntary prescription drug coverage with a Prescription Drug Provider (PDP) under Medicare Part D.

Low-income beneficiaries with Medicare can get extra help paying their prescription drug coverage premiums by filing an application with Social Security. To learn more, visit <http://www.socialsecurity.gov/prescriptionhelp/>.

Plan to Achieve Self-Support (PASS) (SSI) – under an approved PASS plan, a SSI recipient may set aside income and/or resources for a reasonable time in order to reach a work goal aimed at becoming financially self-supporting. The beneficiary can use the income and resources that were set aside to obtain occupational training or education, purchase occupational equipment, establish a business, etc. Social Security does not count the income and resources the beneficiary is setting aside under their PASS plan when deciding SSI eligibility and the monthly SSI payment amount. PASS experts are located in each of the ten Social Security Regional Offices to assist in preparing PASS plans.

Property Essential for Self-Support (PESS) (SSI only) – Social Security does not count some or all of certain property necessary for self-support when it applies the Supplemental Security Income (SSI) resources test. For example, Social Security does not count property such as tools or equipment used for work or, if an individual has a trade or business, property such as inventory.

Red Book – a general reference book, published annually, that provides a brief summary of all of the employment supports and work incentives available to recipients of Social Security disability benefits. It provides a working knowledge of technical provisions so rehabilitation professionals, advocates, and counselors can appropriately advise persons with disabilities who express an interest in starting or returning to work. Access the Red Book at <https://www.ssa.gov/redbook/>

Resources (SSI only) – anything a person owns (e.g., a bank account, stocks, business assets, real property, personal property) that can be used for support and maintenance. Social Security does not count all of a beneficiary's resources when it determines a person's eligibility for SSI benefits.

Section 301 – this provision titled "Continued Payment under Vocational Rehabilitation or Similar Program," allows a person receiving SSI and/or SSDI benefits based on disability continuation of disability benefits even after Social Security has found that the beneficiary has medically improved. Medical improvement is based on a medical Continuing Disability Review (CDR) or an "Age 18 Re-determination" for SSI benefits.

Normally, this would be the point at which disability benefits would end. To qualify for the Section 301 protection, the beneficiary must be participating in an appropriate vocational rehabilitation program or similar services at the time of the determination of medical improvement. The service plans (IPE) developed for beneficiaries participating in the Ticket to Work program and for beneficiaries receiving services from a State VR agency both qualify as appropriate programs for purposes of this protection. Social Security must also determine that the continued participation in the program would likely eliminate the need for disability benefits in the future.

Social Security Disability Insurance (SSDI) – a program, often called a Title II or T2 benefit, is authorized under Title II of the Social Security Act. SSDI provides cash benefits to persons who are disabled or blind and are "insured" by workers' contributions to the Social Security Trust Fund. These contributions are based on a worker's earnings, or those of the worker's spouse or parents, as required by the Federal Insurance Contributions Act (FICA). SSDI is funded through the Social Security Trust Fund.

Student Earned Income Exclusion (SEIE) (SSI only) – a Social Security Work Incentive available to students under the age of 22 who are receiving SSI and regularly attending school. Social Security usually adjusts the incentives each year based on the cost-of-living.

Subsidies and Special Conditions (SSDI only) – the supports a beneficiary receives on the job that may result in the person receiving more pay than the actual value of the work performed. For example, a person may receive more supervision than other workers doing the same or a similar job for the same pay. Social Security uses only the actual value of the work the beneficiary performed when making a decision about SGA.

Substantial Gainful Activity (SGA) – the term Social Security uses to describe a level of work activity and earnings. Work is "substantial" if it involves performing significant physical or mental activities or a combination of both. "Gainful" work activities denote work performed for pay or profit; or work of a nature generally performed for pay or profit; or work intended for profit, whether or not a profit is realized. The Social Security Act specifies a higher SGA amount for persons who are statutorily blind, and Federal regulations specify a lower SGA amount for non-blind individuals. Social Security indexes both SGA amounts to increase with changes in the national average wage index. The annual rates used by Social Security to determine SGA for both blind and non-blind beneficiaries from 1975 to the present are available at <http://socialsecurity.gov/OACT/COLA/sga.html>.

Supplemental Security Income (SSI) – a program, funded from general tax revenues and authorized under Title XVI of the Social Security Act and often called Title 16, that makes cash assistance payments to aged, blind and disabled persons, including children, who have limited income and resources.

Ticket (under the Ticket to Work program) – a symbolic document issued to eligible recipients of Social Security disability benefits (Social Security Disability Insurance/SSDI and/or Supplemental Security Income/SSI). The Ticket represents the Social Security Commissioner's agreement to pay an Employment Network (EN) or a State Vocational Rehabilitation (VR) agency for successfully providing employment services, vocational rehabilitation services, and other support services to a Ticket Holder. A Ticket Holder must first assign their Ticket to the EN or State VR agency to receive services under the Ticket program. Social Security mails Tickets to persons approved for disability benefits based on criteria used to identify those most likely to use their Tickets.

Ticket to Work Program (Ticket to Work and Self-Sufficiency Program) – a voluntary program that is available to adults aged 18 through 64 who receive benefits based on disability under the SSDI program and/or the SSI program. The purpose of the Ticket program is to provide expanded options for accessing employment services, vocational rehabilitation services or other support services needed to enter, maintain, and advance in employment. The ultimate goal of the program is to eliminate the need for Social Security disability cash benefits to the extent possible.

Trial Work Period (TWP) (SSDI only) – after a person becomes eligible for SSDI, the TWP allows the beneficiary to test their ability to work for at least nine (9) months in a 60-month rolling period. The nine (9) months do not have to be consecutive. During the TWP, a beneficiary will receive full SSDI benefits regardless of their earnings as long as the beneficiary reports their work activity and continues to have a disabling impairment.

Unsuccessful Work Attempt (UWA) (SSDI only) – an effort to do substantial work in employment or self-employment that ceases after a short time (i.e., six (6) months or less). This change must have resulted from the beneficiary's impairment.

Work Incentives – special Social Security rules that make it easier for adults with disabilities to work and still receive health care and cash benefits from Social Security.

Work Incentive Liaison (WIL) – an individual, located at each local Social Security office, who provides advice and information about Social Security's Work Incentive provisions and employment support

programs to beneficiaries with disabilities and outside organizations serving them. Contact the local Social Security office for the name and telephone number of the WIL serving a geographic area.

Work Incentive Planning and Assistance (WIPA) Projects – organizations that have received grants from the Social Security Administration to assist beneficiaries in making informed choices about work and earnings. WIPA services are free.

#### **IV. PROCEDURES**

##### **A. General**

1. All referenced OOD policies, procedures and associated attachments [can be found here](#).
2. VR Staff and VR Contractors shall review and follow guidance in Section A. “Vocational Rehabilitation Services” (80-VR-11) prior to continuing with the direction in this procedure. .
3. VR Staff or VR Contractors shall provide general information concerning work incentives planning or coordination to those individuals receiving federal, state, and/or local public benefits including Social Security disability benefits.
4. VR Staff or VR Contractors shall refer to the OOD [“VR Provider Manual”](#) for definitions, guidance, and requirements for work incentives planning (WIP) and work incentive coordination (WIC).
5. VR Staff or VR Contractors shall refer to “Vocational Rehabilitation Information and Referral” (80-VR-11-07) for additional guidance and direction regarding providing referral information for WIP and WIC.

##### **B. Facilitating Work Incentives Discussions Throughout the VR Process**

1. Beginning at intake and throughout the VR process, VR Staff or VR Contractor shall review and document the benefits an individual is receiving. VR Staff and VR Contractors shall determine the individual’s needs and provide the appropriate fact sheets to them, and if applicable, their parent or legal guardian.
  - a. For an individual who is a SSI and/or SSDI beneficiary, VR Staff or VR Contractor shall provide the “What Are Work Incentives?” OOD Fact Sheet (80-VR-11-15.A) upon request or confirmation of benefits (e.g., SSA Benefits Verification letter, electronic data sharing [match] performed in AWARE, individual report).
  - b. VR Staff or VR Contractor shall document the provision of this fact sheet on the “Eligibility Determination Letter” (80-VR-06-02.A).
  - c. For individuals with a developmental disability, VR Staff or VR Contractors should make every effort to obtain the individual’s, and if applicable, their parent or legal guardian’s, signature(s) on:
    - i. “Social Security Administration Consent for Release” (ssa-3288);

- ii. OOD's "Consent to Obtain and Release Information" form (80-VR-14.A) for other relevant benefits agencies (e.g., Job and Family Services, Veterans Administration, local housing authority, etc.); and/or
- iii. VR Staff or VR Contractor shall save the forms in an AWARE Case Note using the category "Benefits Information," with the summary title of "Work Incentives Releases."
  - a) VR Staff or VR Contractors may provide, when applicable, the following documents to individuals receiving SSI and/or SSDI benefits.
    - 1) "Blind Work Expense (BWE) Fact Sheet and Calculator" (80-VR-11-15.B) (SSI only);
    - 2) "Medicaid Section 1619(b) Fact Sheet" (80-VR-11-15.C) (SSI only);
    - 3) "Student Earned Income Exclusion (SEIE) Fact Sheet" (80-VR-11-15.D) (SSI only);
    - 4) "Extended Period of Eligibility (EPE) Fact Sheet" (80-VR-11-15.E) (SSDI only);
    - 5) "Trial Work Period (TWP) Fact Sheet" (80-VR-11-15.F) (SSDI only);
    - 6) "Subsidies and Special Conditions Fact Sheet" (80-VR-11-15.G) (SSDI only);
    - 7) "Expedited Reinstatement (EXR) Fact Sheet" (80-VR-11-15.H) (SSI or SSDI);
    - 8) "Impairment Related Work Expense (IRWE) Fact Sheet" (80-VR-11-15.I) (SSI or SSDI);
    - 9) "Plan to Achieve Self-Support (PASS) Fact Sheet" (80-VR-11-15.J) (SSI or SSDI);
    - 10) "STABLE Account Fact Sheet" (Office of the Ohio Treasurer) (disability onset prior to age 26);
    - 11) "Continued Payment under VR Section 301 Fact Sheet" (80-VR-11-15.K) (SSI or SSDI);
    - 12) Ticket to Work (TTW) Fact Sheet (80-VR-11-15.L) (SSI or SSDI);
    - 13) "Reporting Your Income Fact Sheet" (80-VR-11-15.M) (SSI or SSDI);
    - 14) "Medicaid Buy In for Workers with Disabilities (MBIWD) Fact Sheet" (80-VR-11-15.N) (anyone potentially eligible for SSI or SSDI); and
    - 15) "Work Incentives for Youth with Disabilities" (80-VR-11-15.Q) (SSI or SSDI).
- 2. VR Staff or VR Contractor should assist individuals (if needed) with utilizing the Disability Benefits 101 website, [www.db101.org](http://www.db101.org) to provide information about work incentives and how employment may impact their benefits.

3. VR Staff or VR Contractor should provide information to individuals (if appropriate) about STABLE Accounts (for disability onsets prior to age 26) to educate them about opportunities for financial security, savings, and investment solutions.
  - a. [The “STABLE Account Flyer”](#) may be provided via hard copy. In addition, provide the individual information on the Stable Account website ([www.stableaccount.com](http://www.stableaccount.com)) so they can have on-line access to all information about STABLE accounts.

C. Work Incentives Referral for Individuals Receiving SSI, SSDI, Medicaid, and/or Other State/Local Benefits

1. Beginning at intake and throughout the VR process, when an individual is identified as an SSI, SSDI, Medicaid, or other state/local beneficiary and expresses a desire to obtain employment, VR Staff or VR Contractor shall discuss and make recommendations to the individual, and if applicable, their parent or legal guardian, for a referral to WIP or WIC.
  - a. VR Staff or VR Contractor shall utilize an internal Work Incentives Consultant (WIC) for service resources, when available and appropriate, prior to authorizing services from the “Vocational Rehabilitation Fee Schedules” (80-VR-10) for individual who are DD eligible.
  - b. VR Staff or VR Contractor should utilize external resources or agencies, (e.g., Work Incentive Planning and Assistance (WIPA) entities, Community Rehabilitation Providers [CRPs], etc.), for individuals without a developmental disability, or when the referral to the WIC is not available or appropriate, by providing them informed choice to assist in selecting a provider (refer to “Vocational Rehabilitation (VR) Informed Choice” [80-VR-07 and 80-VR-07-01]).
2. VR Staff or VR Contractor shall complete the OOD “Work Incentives Referral Form” (80-VR-11-15.P) in AWARE using the category of “Benefits Information,” when referring an individual for WIP or WIC.
  - a. When referring to internal WIC, VR Staff or VR Contractor shall create an Activity Due in AWARE titled “Work Incentives Planning Service” or “Work Incentives Coordination” and assign to their local WIC with a due date sixty-three (63) calendar days from the entry.
    - i. VR Staff or VR Contractor should, when appropriate and possible, attend the review meeting with the provider, and ensure the individual, and if applicable, their parent or legal guardian, receives a copy of the report and all verification documentation (e.g., BPQY).

D. Work Incentives Coordinator Report Development

1. The WIC shall follow all rules, guidelines, and expectations as set forth in their “Community Work Incentives Coordinator (CWIC) and/or “Work Incentive Practitioner” certification.
2. Upon receiving an “Activity Due” in AWARE, the WIC shall document the individual’s information on the “Work Incentives Planning Tracking Sheet” (80-VR-11-15.O).
  - a. The referral date shall be the date the “Activity Due” was generated in AWARE.
  - b. The WIC shall continuously update the tracking sheet throughout the provision of work incentives planning and coordination.

3. WIC Staff shall contact the assigned VR Staff or VR Contractor, and the individual, and if applicable, their parent or legal guardian within five (5) business days, to obtain signatures on any of the necessary release forms listed below when they were not obtained prior to a referral.
  - a. OOD's "Consent to Obtain and Release Information" form (80-VR-14.A);
  - b. Social Security Administration Consent for Release" (ssa-3288);
  - c. Consents from other relevant benefits agencies (e.g., Job and Family Services, Veterans Administration), when applicable.
4. Within five (5) business days of obtaining completed consent forms, the WIC shall request verification of all public benefits the individual is receiving.
  - a. Utilizing the signed "SSA Consent for Release of Information" form(s), the WIC shall request a Benefits Planning Query (BPQY) to verify receipt of common Social Security benefit programs which include but may not be limited to the list below.
    - i. SSDI;
    - ii. SSI;
    - iii. State Supplement;
    - iv. Medicare;
    - v. Medicaid; and
    - vi. Trial Work Period.
  - a) Utilizing the OOD "Consent to Obtain and Release Information" (80-VR-14.A), or "Ohio Department of Job and Family Services Applicant/Recipient Authorization for Release of Information" (JFS 07341), the WIC shall request verification and details of all other benefits the individual is receiving which include but may not be limited to the ones listed below.
    - 1) Department of Job and Family Services
      - 1.1 Food Assistance
      - 1.2 Unemployment Insurance
    - 2) Local Housing Authority or entity that administers person's housing program
      - 2.1 Subsidized Housing Program
    - 3) Ohio Bureau of Workers' Compensation
      - 3.1 Temporary Total Compensation
    - 4) U.S. Department of Veterans Affairs
      - 4.1 Veterans Pension
      - 4.2 Disability Compensation



- 4.3 Dependency and Indemnity Compensation (DIC); and
- 4.4 Special Monthly Compensation (SMC)

5) U.S. Department of Labor

5.1 Black Lung Benefits

6) U.S. Railroad Retirement Board

6.1 Retirement

6.2 Survivor

6.3 Disability

6.4 Unemployment

6.5 Sickness

- vii. Upon receipt of all benefits verification documentation, the WIC shall:
  - a) review all information;
  - b) address discrepancies and/or inconsistencies;
  - c) identify any benefit issues that require immediate resolution; and
  - d) identify relevant work incentives available to the individual.
- viii. Within sixty-three (63) calendar days of the original "Activity Due," the WIC shall complete a report utilizing the recommended template from their certifying entity.
- ix. Upon completion of the report, the WIC shall complete the items below in AWARE.
  - a) Create an actual service on the "Actual Service" page.
    - 1) The start date shall be the date the signed releases and referral is received (i.e., date the "Activity Due" was created by VRC); and
    - 2) The end date shall be the date the report is completed.
  - b) Complete the "Activity Due" using the date the report was completed.
- x. Within 15 business days of the completion of the report, the WIC should work with the referring VRC to schedule and conduct a telephone or electronic (e.g., Microsoft Teams) meeting with the individual, and if applicable, their parent or legal guardian, and any other person(s) the individual identifies. It is preferred the VRC shall make every effort to attend this review meeting.
  - a) Prior to the meeting, the WIC shall provide the VRC, the individual, and if applicable, their parent or legal guardian, and any other person(s) the individual identifies, with copies of:
    - 1) the report (e.g., email, U.S. mail);
    - 2) all verification documentation (e.g., BPQY); and
    - 3) an appointment letter (if applicable).

3.1 All the above documents shall be saved as an AWARE Case Note using the category “Benefits Information,” with the summary title “Work Incentives Report.”

b) If the individual, and if applicable, their parent or legal guardian, and/or payee prefers a face-to-face report review, the WIC and VRC should work together to schedule the meeting within 30 days of report completion.

1) The appointment information shall be provided to all appropriate parties and documented in an AWARE Case Note.

## 5. Work Incentives and Employment

- a. Once an individual receiving SSI/SSDI is employed, VR Staff or VR Contractor shall provide them the OOD “Reporting Your Income Fact Sheet” (80-VR-11-15.M).
- b. If the individual prefers to report his/her income by calling, visiting, or writing to Social Security, VR Staff or VR Contractor should offer assistance to individuals in locating the address and phone number of their local Social Security office via the following link: (<https://secure.ssa.gov/ICON/main.jsp>).
- c. If the individual prefers to report their income electronically, VR Staff or VR Contractor should offer assistance to individuals in downloading the “SSI Mobile Wage Reporting” app and/or reporting online through the individuals “mySocialSecurity” web site via the following link: (<https://www.ssa.gov/myaccount/>).
- d. If the individual is eligible for Medicaid, VR Staff or VR Contractor should offer assistance by enrolling them in Ohio’s Medicaid Buy-In for Workers with Disabilities program (refer to OOD’s “Medicaid Buy-in for Workers with Disabilities (MBIWD) Fact Sheet” (80-VR-11-15.N) for assistance).
- e. If the individual needs additional assistance including applying for and documenting work incentives (e.g., benefit and salary estimation), VR Staff or VR Contractor should refer the individual for work incentives coordination to an appropriate provider (OOD WIC or external WIPA or CRP), following the above-mentioned referral procedures.

## E. Violation

An employee who violates this procedure may be subject to discipline up to and including removal.

## FORMS AND ATTACHMENTS

- 80-VR-11-15.A What are Work Incentives? Fact Sheet
- 80-VR-11-15.B Blind Work Expense (BWE) Fact Sheet and Calculator
- 80-VR-11-15.C Medicaid Section 1619 (b) Fact Sheet
- 80-VR-11-15.D Student Earned Income Exclusion (SEIE) Fact Sheet
- 80-VR-11-15.E Extended Period of Eligibility (EPE) Fact Sheet
- 80-VR-11-15.F Trial Work Period (TWP) Fact Sheet
- 80-VR-11-15.G Subsidies and Special Conditions Fact Sheet
- 80-VR-11-15.H Expedited Reinstatement (EXR) Fact Sheet
- 80-VR-11-15.I Impairment Related Work Expense (IRWE) Fact Sheet
- 80-VR-11-15.J Plan to Achieve Self-Support (PASS) Fact Sheet
- 80-VR-11-15.K Continued Payment Under Vocational Rehabilitation (Section 301) Fact Sheet
- 80-VR-11-15.L Ticket to Work (TTW) Fact Sheet

- 80-VR-11-15.M Reporting Your Income Fact Sheet
- 80-VR-11-15.N Medicaid Buy-in for Workers with Disabilities (MBIWD) Fact Sheet
- 80-VR-11-15.O Work Incentives Planning and Coordination Tracking Sheet
- 80-VR-11-15.P Work Incentives Planning and Coordination Referral Form
- 80-VR-11-15.Q Work Incentives for Youth with Disabilities

## RESOURCES

- 80-VR-98 Standard Expectations and Funding Information for Vocational Rehabilitation Policies and Procedures
- Form SSA-3288 “Social Security Administration Release of Information”
- 80-VR-11-07 Vocational Rehabilitation Information and Referral
- 80-VR-10 Vocational Rehabilitation Fee Schedule
- Form JFS 07341 “Ohio Department of Job and Family Services Applicant/Recipient Authorization for Release of Information”
- 80-VR-99.A Vocational Rehabilitation Definitions
- STABLE Account Fact Sheet
- Disability Benefits 101 website, ([www.db101.org](http://www.db101.org))
- 80-VR-14.A Consent to Obtain and Release Information
- 80-VR-07 and 80-VR-01-07 Vocational Rehabilitation (VR) Informed Choice
- “WIPA & Community Partner Work Incentives Counseling National Training Curriculum, 2019 Edition”
- 80-VR-11-12 Transition Service
- 80-VR-06-02.A Eligibility Determination
- 80-VR-14.A Consent to Obtain and Release Information

## FUNDING

Refer to “Standard Expectations and Funding Information for Vocational Rehabilitation Policies and Procedures” (80-VR-98) for Information on OOD’s federal grant funding amounts and percentages awarded by the U.S. Department of Education (DOE) or the U.S. Department of Health and Human Services (HHS).

## REVIEW

It is the responsibility of the Deputy Director, or designee, to review this procedure, on or before, the date listed in the header, and if applicable, make any necessary revisions. The Deputy Director or designee shall document the review as required in “Policy and Procedure Process” (10-ADM-01).