

OHIO OTPTAT BOARD OCCUPATIONAL THERAPY SECTION LICENSURE RENEWAL CE ACTIVITIES



Required: 20 contact hours of continuing education activities within the 2-year renewal cycle.

Required: ONE of the 20 hours must be related to ethics, jurisprudence, or cultural competence.

Required: ONE of the 20 hours must be related to mental health or substance use.

PRIOR APPROVAL BY THE OT SECTION IS NOT REQUIRED

Occupational therapist renewal deadline is June 30 of **ODD** years and occupational therapy assistant is June 30 of **EVEN** years.

Continuing education for renewal must be completed in the **TWO YEARS** prior to the renewal deadline.

Activity	CE Amount	Description	Verification Documents
Workshops, Seminars, and/or Conferences	Based on number of clock hours	Activities sponsored or approved by the occupational therapy section or OOTA on behalf of the section, the AOTA, OOTA, NBCOT, or offered by an AOTA approved provider	Original workshop or conference brochure, agenda, notes, or materials given to participants. Copies of CEU certificates.
Presentations of OT programs, workshops, or seminars.	TWO CE = ONE hour taught	Presentation must relate to clinical practice, management, or education of occupational therapy practitioners. Two contact hours will be awarded for each hour of presentation.	Workshop, conference, or seminar contract, or brochure, agenda, describing content and audience. CE credit not awarded for subsequent presentations of same material.
Preparation to teach a clinical course in OT	ONE CE = ONE hour preparation	An ACOTE-accredited OT program. Credit for a new course or substantive changes to an existing course. One CE hour for each hour of prep. Maximum of 8 CE.	Course syllabus or other printed materials describing the content and goals of the course.
Publications of books, articles, or films.	FIVE CE = Article Film/ Chapter TEN CE = Book	Must be related to clinical practice, management, or education of occupational therapy. Published within the current renewal cycle.	Proof of completion is the published article, title page of the book, or film. There is no limit of contact hours in this category.
Undergraduate or graduate courses	MAX TEN CE = Course	Courses shall be related to the management, practice, or education of occupational therapy.	Unofficial college or university transcript, catalog description. There is no limit of contact hours in this category.
Fieldwork Supervision	EIGHT CE = Level I EIGHT CE = Level 2	Level I: ONE CE for each student. Level II: SIX CE per Eight-week student; NINE CE per 12-week student. Signing rater FWPE or the school's student eval. If 1+ signing rater FWPE or eval then ½ CE each.	Certificate of supervision from the student's school.
Self-study	Per Certification	Study packages, such as printed text, multi-media, or internet-based activities, related to the clinical practice, management, or education of OT.	Certificate of completion and/or a copy of the post test results. No limit of contact hours in this category.
Distance learning	Per Certification	Requires interaction with presenter and content is related to the clinical practice, management, or education of OT.	Agenda and certificate of participation are required to verify completion. There is no limit of contact hours in this category.

Activity	CE Amount	Description	Verification Documents
Apprenticeships	.5 CE = 40 hours	Supervised clinical experience aimed at developing specialized skills in occupational therapy is acceptable.	Signed letter from the clinical supervisor describing length and type of education experiences and an evaluation of the OT/OTA performance. There is no limit of contact hours in this category.
Research projects	UP TO TEN CE	Completed, published or unpublished research projects related to the theory, clinical practice, management, or education of OT.	Published article or unpublished manuscript.
Informal independent study	ONE CE = Book Chapter/ article	Reading evidence -based book chapter/ article relating to the clinical practice, management, or education of OTP	Copy article's title page/ 1 st chapter page and summary of information & outline how applied to their practice, management or education situation. A maximum of FOUR CE per renewal cycle.
Jurisprudence examination	ONE CE	Passing the Ohio occupational therapy jurisprudence examination. https://ohiootptatboard.myicourse.com/	Graded examination. Fulfills ethics, jurisprudence, or cultural competence requirement. Once per renewal cycle.
Mentorship	ONE CE = 80 hours ONE CE = 80 hours FOUR CE = Fellowship	1) Mentoring a student completing a graduate level research/ capstone project at ACOTE accredited OT program. Max 4 CEU per renewal cycle. 2) Mentoring 1 st yr practitioner/new practice area/ or to achieve certification in an area of practice. Max 4 CEU per renewal cycle. 3) Mentoring AOTA Fellowship practitioner of an AOTA. Mentor must spend a minimum of 350 hrs with the fellow while the fellow delivers OT services in ID'd practice area. One mentorship per renewal cycle.	1) Certificate from students' school & time log with activities & time spent completing activities. Faculty mentoring students enrolled in faculty members own program not eligible for CEU. 2) Written contract including signatures of mentor & practitioner mentored, time log of mentor's activities & time spent completing activities. 3) Written contract developed by the AOTA fellowship program and documentation of successful completion of program.
Volunteer services to indigent /uninsured persons	Max FOUR CE	Provided at Ohio free clinic or other non-profit organization that offers health care services to "indigent and uninsured person". Must be not part of paid position.	Documented (certificate or a written statement on organization letterhead), license holder's name, license #, date(s) & hours of qualifying volunteer services, & describe services rendered
Competency assessment or knowledge/skills assessment activities	ONE CE	Competency assessment or knowledge/skill assessment activities, or both, completed either online or in person.	Certificate of completion or similar document that includes name, activity, date, contact hours awarded, & sponsoring organization.

**Based on [Ohio Administrative Code 4755:1-3-01](#)