



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT FROM COMMUNITY REHABILITATION PROGRAMS  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Pandemic Cleaning Services, DAS, Surface Road

CONTRACT No.: CRP30605

EFFECTIVE DATES: 01/01/2022 to 06/30/2022

The Department of Administrative Services (DAS), Office of Procurement from Community Rehabilitation Programs (OPCRP) has accepted the proposal submitted in response to the Contract Number listed above by the certified Community Rehabilitation Program (CRP) and/or the certified Agent of a Community Rehabilitation Program (Agent). The CRP and/or Agent listed herein has been awarded a contract for the services or supplies listed. The respective ordering office contract approval form, [contract terms and conditions](#), pricing schedules, specifications, and any attachments incorporated by reference and accepted by DAS become a part of this Mandatory Contract.

This Mandatory Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This mandatory contract is available to The Department of Administrative Services, Office of Properties and Facilities, 4200 Surface Road, Columbus, OH 43228.

This contract award by Office of Procurement from Community Rehabilitation Program is in accordance with Sections 125.60 to 125.6012 of the Revised Code.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as initially advertised or described.

State agencies may make purchases under this Mandatory Contract up to \$2500.00 using the State of Ohio Payment Card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This mandatory contract and any amendments thereto are available from the DAS Web site at the following address:

[www.procure.ohio.gov](http://www.procure.ohio.gov)

Signed: \_\_\_\_\_  
Kathleen C. Madden, Director Date

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**SPECIFICATIONS**

I. SCOPE OF WORK

The intent of this scope of work is to provide pandemic cleaning services for The Department of Administrative Services, 4200 Surface Road, Columbus, OH 43228. Contractor shall be deemed to have adequate knowledge of the nature of the contracted services.

II. GENERAL REQUIREMENTS

Pandemic cleaning services provided are listed in Exhibit A, page 4 and 5 of this contract.

III. DAS SPECIFICATIONS

The State of Ohio Department of Administrative Services Standard Terms and Conditions including any subsequent changes, shall govern this work.

**EXHIBIT A – SERVICES PROVIDED**

**PANDEMIC & INFECTIOUS DISEASES CLEANING STANDARD**

**Country - 'Alert' Response Level/ WHO Level 4 - minimum cleaning requirements**

**GREEN ALERT**

- Common area\* cleaning - 2 times per day. (Recommended concentrated cleaning at peak times i.e. every 4 hours between 8:30am and 5:00pm)
- Restroom cleaning - 2 times per day. (Every 4 hours between 8:30am and 5:00pm)
- Hand sanitizers available in entrances and lobbies.
- Door handles, elevator call buttons, turnstiles, handrails, elevator doors, touchscreens and keypads in meeting rooms will be cleaned at least 2 times per day.
- Disinfected and replace floor mats - bi-weekly.
- Pour 1:99 bleach solution into the u-channel and floor drains on all floors weekly.

**PANDEMIC & INFECTIOUS DISEASES CLEANING STANDARD**

**Country - 'Alert' Response Level/ WHO Level 4 - minimum cleaning requirements**

**ORANGE ALERT**

- Common area\* cleaning - 4 times per day. (Recommended concentrated cleaning at peak times i.e. every 2 hours between 9:00am and 6:00pm)
- Restroom cleaning - 4 times per day. (Every 2 hours between 8:30am and 6:00pm)
- Hand sanitizers available in entrances and lobbies.
- Door handles, elevator call buttons, turnstiles, handrails, elevator doors, touchscreens and keypads in meeting rooms will be cleaned at least 4 times per day.
- Disinfect and replace floor mats - weekly.
- Pour 1:99 bleach solution into the u-channel and floor drains on all floors.

EXHIBIT A – SERVICES PROVIDED, CONTINUED

PANDEMIC & INFECTIOUS DISEASES CLEANING STANDARD

**Country - 'Alert' Response Level/ WHO Level 4 - minimum cleaning requirements **RED ALERT****

- Common area\* cleaning - 6 times per day. (Recommended every 90 minutes between 9:00am and 6:00pm)
- Restroom cleaning - 6-8 times per day. (Every hour between 9:00am and 6:00pm)
- Temperature monitoring of all staff, visitors, vendors and service providers entering premises to be undertaken where security provision and capability in scope.
- Add hand sanitizers available in pantries and meeting rooms, and entrance ways to facility.
- Review to consider restricting access to certain floors for visitors. (Clients/Vendors)
- Pour 1:99 bleach solution into the u-channel and floor drains on all floors.
- Conduct office sanitation via aerosol spray sanitation\*\*, commonly known as "fogging"\*\*\* weekly the use of "Quat" base disinfectant localized office floor.

**COST SUMMARY**

ITEM NUMBER	OHIOIBUYS PRODUCT CODE	UNSPSC CODE	ITEM	PRICE PER
40413	CRP30605-1	76111501	Pandemic Cleaning Services, Green Alert, Department of Administrative Services, 4200 Surface Road, Columbus, OH 43228. Not to exceed contract total of \$133,812.00.	\$4,956.00 per week
40414	CRP30605-2	76111501	Pandemic Cleaning Services, Half Green Alert, Department of Administrative Services, 4200 Surface Road, Columbus, OH 43228. Not to exceed contract total of \$133,812.00.	\$2,676.00 per week
40415	CRP30605-3	76111501	Pandemic Cleaning Services, Orange Alert, Department of Administrative Services, 4200 Surface Road, Columbus, OH 43228. Not to exceed contract total of \$133,812.00.	\$9,153.00 per week
40416	CRP30605-4	76111501	Pandemic Cleaning Services, Red Alert, Department of Administrative Services, 4200 Surface Road, Columbus, OH 43228. Not to exceed contract total of \$133,812.00.	\$12,996.00 per week

**Submit Invoices to:**

Department of Administrative Services. Office of Properties and Facilities  
4200 Surface Road  
Columbus, OH 43228

**CONTRACTOR INDEX**

**CONTRACTOR AND TERMS:**



OAKS ID: 0000076418  
Goodwill Industries of Central Ohio  
1331 Edgehill Rd  
Columbus, OH 43212

**CONTRACT NO:** CRP30605

**TERMS:** Net 30 Days

**CONTRACTOR'S CONTACT:**

Marcie Racki

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Email: [marcie.racki@gwcols.com](mailto:marcie.racki@gwcols.com)