

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER OT900921	OPENING DATE (1:00 p.m.) November 4, 2020	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. DNR012	BID NOTICE DATE October 14, 2020	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____Days, Net 30 Days			
PARTICIPATING AGENCY(IES): DEPARTMENT OF NATURAL RESOURCES			
<p><u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:</u></p> <p>PROMOTIONAL ITEMS AND CAMPING SUPPLIES FOR RESALE AT THE DEPARTMENT OF NATURAL RESOURCES' CAMP STORES</p> <p>TERM OF CONTRACT: This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>11/01/20</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>10/31/22</u> unless DAS terminates the Contract based upon reasons set forth in the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating agency.</p> <p>CONTRACT RENEWAL. This Contract may be renewed after the ending date of the Contract solely at the discretion of the Contracting Agency for a period of one month. Any further renewals will be by mutual agreement between the Contractor and the Contracting Agency for any number of times and for any period of time. The cumulative time of all mutual renewals may not exceed <u>thirty-six (36)</u> months unless the Contracting Agency determines that additional renewal is necessary.</p> <p>INSTRUCTIONS TO BIDDERS and STANDARD TERMS AND CONDITIONS, Revised 05/15/20, are a part of this Invitation to Bid. Copies may be downloaded by clicking the link above. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>Contract Components. Once awarded, the Contract will consist of: the complete Invitation to Bid, including the Instructions to Bidders, the Standard Contract Terms and Conditions, any Special Contract Terms and Conditions, the bid specifications and any written addenda or amendments to the Invitation to Bid or Contract; the completed competitive sealed bid, including proper modifications, clarifications and samples; and applicable, valid State of Ohio purchase orders or other ordering documents ("Contract").</p> <p>INQUIRIES: All inquiries should be submitted a minimum of five (5) working days prior to the bid opening date through the Procurement website, http://procure.ohio.gov/. Locate the "Quick Links" menu on the right, select "Bid Opportunities Search"; Step 1, enter the "Bid Number"; Step 2, click "Search"; Step 3, click the "Document/Bid Number." The "Submit Inquiry" button is at the bottom right of the Opportunity Detail page. Bidders will not receive a personalized e-mail response to their question, nor will they receive notification when the question is answered. Responses may be viewed by clicking the "View Q & A" button located beneath the "Submit Inquiry" button.</p>			
		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

CERTIFICATION STATEMENTS

Bidders claiming preference for Domestic Source End Products, the Ohio preference, and/or the Veteran Friendly Business Enterprise (VBE) must complete the following information. **Any bidder who intentionally submits false or misleading information in an attempt to receive a bid preference will be immediately disqualified and may be subject to legal action up to and including debarment.** The state reserves the right to clarify any information during the evaluation process.

*****BIDDERS MUST COMPLETE THE APPROPRIATE CERTIFICATION BELOW TO RECEIVE THE PREFERENCE.*****

A. DOMESTIC PREFERENCE (BUY AMERICAN): Revised Code 125:11 and Administrative Code 123:5-1(K)
[Not applicable to "[Excepted Products](#)"]

1. Where is each product/services being offered mined, raised, grown, produced or manufactured?
☐ United States: _____ (State) ☐ Canada ☐ Mexico ([Go to B-1](#))
☐ Other: (Specify Country) _____ ([Go to A-2](#))
2. End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued. ☐ Yes ([Go to Section B-1](#)) ☐ No ([Go to Section A-3](#))
3. The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy American Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.

_____ (Item) _____ (Country of
Origin)

_____ (Item) _____ (Country of
Origin)

B. OHIO PREFERENCE (BUY OHIO): Revised Code 125:09 and Administrative Code 123:5-1-06

1. The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.
☐ Yes ☐ No ([Go to B-2](#))
2. Bidder has significant economic presence within the state of Ohio. ☐ Yes ([Answer a, b, c, d below](#)) ☐ No ([Go to B-3](#))
 - a) Bidder has paid the required taxes due the state of Ohio ☐ Yes ☐ No
 - b) Bidder is registered with the Ohio Secretary of State
☐ Yes (Charter/Registration No.: _____) ☐ No
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://sos.state.oh.us/>
 - c) Bidder has ten or more employees based in Ohio or border state. ☐ Yes ☐ No ([Go to B-2d](#))
 - d) Bidder has seventy-five percent or more employees based in Ohio or border state. ☐ Yes ☐ No ([Go to B-3](#))
3. Border state bidder: (Except products mined in Michigan)
☐ Yes (Specify which state then go to B-2c): ☐ KY ☐ MI ☐ NY ☐ PA ☐ IN ☐ No ([Go to B-4](#))
4. Border state bidder: mined products mined in respective border state (Except for products mined in Michigan)
☐ Yes ☐ No ☐ Not Applicable

C. VETERANS PREFERENCE (BUY VETERAN): Revised Code 9.318 and Administrative Code 123:5-1-16

Is the bidder a certified Veteran Friendly Business Enterprise as defined in Administrative Code 123:5-1-01(KK)
☐ Yes ☐ No

SPECIAL TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within fourteen (14) days after receipt of order. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible Bidder. If not provided as part of the bid response, the Bidder must provide said literature within five (5) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the Bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the Bidder not responsive.

MINIMUM ORDER: No order shall be placed against this Contract totaling less than \$50.

PRODUCT SAMPLES: The Bidder(s) may be required to submit samples of the supplies being offered. The samples will be used in the evaluation process to determine the lowest responsive and responsible Bidder. The Bidder will be required to provide the samples within seven (7) calendar days after notification. Failure to provide the samples within the stated time period will result in the Bidder being deemed not responsive. After award of the contract, the samples will be used as a basis of comparison with actual product delivered under contract. Any variation between the samples and product being delivered will be considered as an event of default. Any variations between the samples and actual product being delivered that are due to manufacturer changes may be acceptable and shall require prior written approval from DAS.

PRODUCT CATALOG: The Bidder(s) will be required to submit a copy of their current catalog. This catalog should, at a minimum, detail all items being offered on this Contract and the current price(s) associated with each item offered. The State reserves the right to request additional information as it relates to the catalog. The Contractor may also be required to provide additional copies of the catalog at any time. This additional information must be provided within three (3) calendar days after request/notification by the State. During the term of the Contract, any changes to the catalog offerings must be submitted to DAS and DNR at least thirty (30) days in advance. An update to the Contractor's catalog may be requested by the Contractor at any time during the duration of the Contract, and any extensions thereto.

BIDDER EXPERIENCE: Bidders must demonstrate a proven track record of providing services of the same type as required by this Bid/Contract for at least one (1) year. Bidders should include a narrative with their bid of their operation and experience in providing services required by this Bid. If not included with the bid, the narrative shall be due within seven (7) calendar days after request.

CATALOG DISCOUNT – FIRM FIXED: The catalog discount percentage is firm for the term of the Contract. The Contractor is required to provide the discount to the Agency at the listed amount for the duration of the contract, and any extensions thereto.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, to determine the low lot total price for each category, the State will multiply the estimated annual usage of each item by its corresponding unit price and then add these totals together. The State reserves the right to consider slightly different item/pack sizes on a prorated basis.

For the purpose of evaluation, the State may recalculate item sizes for cost comparison. The State reserves the right to delete any item from any category during evaluation. In the event that an item is deleted, the evaluation will be made based on the remaining items.

CONTRACT AWARD: The Contract will be awarded to the lowest responsive and responsible Bidder by category. Failure to bid all items may result in the Bidder being deemed not responsive for that district.

SPECIAL TERMS AND CONDITIONS (CONT'D)BID AUTOMOBILE LIABILITY CHECKLIST:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- ☐ Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- ☐ Goods/Services will be delivered via common carrier.
- ☐ No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES:

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

SITE VISIT: Prior to submitting their bid response, the Bidder should visit the sites in order to survey the facility(s) and to become familiar with the requirements of the bid. Sites are open to the public and may be visited during open hours. Once a Contract is awarded, failure of the bidder to have visited a site to become familiar with the facility and requirements of the bid will be insufficient reason to support any request to be released from the contract.

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The Contract price(s), including catalog only items, included in Bidder's bid will remain firm for the first twelve (12) months duration of the Contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the Contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the Contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the Contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to the "Suspension/Termination" and the "Contract Remedies" sections of the "Standard Contract Terms and Conditions".

CLOTHING DESIGN BIDDER TEMPLATE SAMPLES: Bidders may be required to submit an electronic copy of all templates available for use on this Contract. All templates submitted must be made available to the State for the duration of the Contract and meet the requirements outlined herein. In the submission of the templates, Bidders shall identify which templates are park/camp themed. If not provided as part of the bid response, the templates must be submitted to the DAS within five (5) business days of request. The State reserves the right to use these templates during the evaluation process.

SPECIFICATIONS AND REQUIREMENTSI. SCOPE OF WORK

The Department of Administrative Services (DAS) on behalf of the Department of Natural Resources (DNR) is seeking Contractors to provide various camping supplies and customized promotional items to the Ohio Department of Natural Resources' camp stores. Refer to ATTACHMENT ONE for camp store locations/addresses. The intent of any Contract issued pursuant to this Invitation to Bid is to allow for access to Contractors' catalogs at a discounted rate in order to supply the stores camping items and promotional items for resale. Bidders may submit bids for the camping supplies portion, the promotional portion, or both portions of this Contract. The State reserves the right to add and remove parks from this Contract. The awarded Contractor will be required to create and maintain a hosted catalog or punchout website listing all available items offered on this Contract. Each item must include identifying information as specified by the State including, but not limited to: price, description, and item number. Pictures of items may also be required.

II. REQUIREMENTSA. Product Quality

1. Products received must be delivered in a form that is suitable for resale, still in its original packaging (if applicable) and free of any defects. At the State's discretion, items may be deemed in an unacceptable condition and returned and replaced at no additional cost to the State, including transportation costs.
 - a. Unacceptable conditions include, but are not limited to, products that are not new, arrive broken, contain dirt or are dirty, are stained, or otherwise contain defects or flaws which adversely affect appearance, durability, and/or function. Multiple instances of not meeting the product requirements as outlined herein could result in a Contract default.
2. The Contractor shall do a common sense error check for all items ordered by parks. This error check shall occur before the processing and/or creating of the order, and is to include, but is not limited to, an order that is significantly larger than normal, spelling and grammar errors on promotional items, as well as any other check as requested by the State.

B. Delivery

1. Deliveries shall be made during normal business hours, Monday through Friday, with the exception of State holidays, or as mutually agreed. Deliveries may vary based on seasonal needs of parks. Contractor(s) will be required to work directly with parks to ensure deliveries are made at times when park staff is available. These times are subject to change based on staffing and season.

C. Contractor Qualifications

1. Bidders' catalogs should offer a wide range of products that fall within the scope of this Bid. The State reserves the right to determine if the contractor's catalog meets the needs of the Ohio Department of Natural Resources as laid out in this bid.

D. Ordering Procedures

1. The Contractor will work with the State to ensure only approved items are able to be purchased. If available from a State requisite program or another State Contract, the State reserves the right to require items to be removed from the catalog offering. It is the responsibility of the Contractor to ensure specified items are not able to be purchased on this Contract.
2. If an order requires clarification, it is the Contractor's responsibility to contact the proper park for resolution prior to delivery.
3. Out of Stock/Not Available Product: Contractor shall not substitute product or packaging without the agreement of the ordering park. Contractor shall notify the ordering park of unavailable product as soon as practical after receipt of order, but in no event later than the day before delivery. Suitable substitutions shall be made only with the consent of the ordering park.

SPECIFICATIONS AND REQUIREMENTS (CONT'D)E. Pricing and Documentation

1. For all items, the Contractor shall provide documentation to support changes in price of items offered on the Contract. The documentation must be provided to the State with any requests for price changes.
2. Bidders should offer an additional delivery charge (if applicable) for locations denoted on the Price Schedule whose location could lead to a rise in cost for delivery. This additional delivery charge may only be charged once per order.
3. Price adjustments for items specifically listed in the bid, as well as all items offered on the Contractor's catalog, will follow the FIRM FIXED PRICE WITH ECONOMIC ADJUSTMENT paragraph on page 4.

F. Discount

1. The catalog price discount bid on the Price Schedule below shall be applied to the prices on the catalog offered in accordance with PRODUCT CATALOG found on page 3.

III. PROMOTIONAL ITEMS SPECIFICATIONS

The Department of Natural Resources needs to be able to order a large variety of custom clothing articles with varying background images and texts. It is estimated that the most commonly ordered customizations include one (1) background image and the parks name (or a variation of such) included on the clothing piece. The State anticipates the average image to be printed/embroidered on a tee shirt is 12" by 6, and the average image to be printed/embroidered on a long sleeved hoodie with and without a zipper is 12" x 10". Due to the variety of templates desired by the parks, the Contractor must provide a wide variety of both colored and black and white template options that can be offered on different sizes of apparel.

In order to qualify for award of Category 2 – Promotional Items, the Contractor must meet the following requirements:

1. The Contractor must provide at least twenty (20) artistic, high quality image templates to include on the clothing with the ability to add custom text as instructed by the ordering park(s). These templates must be able to be resized onto different sized shirts with no change in quality. Parks must be able to add text to the designs in any size they wish without a loss of quality. The State reserves the right to review and define artistic high quality templates.
2. In addition to the twenty (20) templates required above, the Contractor must offer at least ten (10) more templates that are park/camp related in theme. Additional backgrounds and/or text shall be offered at no additional cost. All templates shall be able to be resized to fit different sized tee shirts without a change in quality. Parks must be able to add text to the designs in any size they wish without a loss of quality. The State reserves the right to determine if templates are park/camp related.
3. In addition to the requirements above, the State will review the entire template offering by the Contractor to determine if the template offering will meet the needs of the State as outlined above. The State reserves the right to determine if the Contractor's template offering meets the needs of the State as laid out in this bid.

A. Custom Short Sleeve Tee Shirt

1. Shirts must be available in 100% cotton or a cotton blend, new, without defect, and available in a variety of colors (minimum three (3)).
2. Custom shirt sizes must at least cover adult small, medium, large, extra-large (XL), and extra extra-large (XXL).
3. The Contractor must provide at least two (2) background images to include on the shirt with the ability to add custom text as instructed by the ordering park(s). Additional backgrounds and/or text shall be offered at no additional cost. Failure to provide at least two (2) additional backgrounds may deem your bid not responsive.
4. Custom text and background prints on shirts shall be durable and high quality with no signs of smear, smudge or other defect.
5. Background images, texts, and clothing article(s) must be machine washable and safe to iron.

SPECIFICATIONS AND REQUIREMENTS (CONT'D)B. Custom Long Sleeve Tee Shirt

1. Shirts must be available in a variety of cotton blends, new, without defect, and available in a variety of colors (minimum three (3)).
2. Custom shirt sizes must at least cover adult small, medium, large, extra-large (XL), and extra extra-large (XXL).
3. The Contractor must provide at least twenty (20) background images to include on the shirt with the ability to add custom text as instructed by the ordering park(s). Additional backgrounds and/or text shall be offered at no additional cost.
4. Custom text and backgrounds on shirts shall be durable and high quality with no signs of smear, smudge or other defect.
5. Background images, texts, and clothing article(s) must be machine washable and safe to iron.

C. Custom Long Sleeve Hoodie

1. Hoodies must be available in a variety of cotton blends, new, without defect, and available in a variety of colors (minimum three (3)).
2. Custom shirt sizes must at least cover adult small, medium, large, extra-large (XL), and extra extra-large (XXL).
3. The Contractor must provide at least twenty (20) background images to include on the shirt with the ability to add custom text as instructed by the ordering park(s). Additional backgrounds and/or text shall be offered at no additional cost.
4. Custom text and backgrounds on shirts shall be durable and high quality with no signs of smear, smudge or other defect.
5. Background images, texts, and clothing article(s) must be machine washable and safe to iron.

D. Custom Long Sleeve Hoodie with Zipper

1. Hoodies must be available in a variety of cotton blends, new, without defect, and available in a variety of colors (minimum three (3)).
2. Custom shirt sizes must at least cover adult small, medium, large, extra-large (XL), and extra extra-large (XXL).
3. The Contractor must provide at least twenty (20) background images to include on the clothing with the ability to add custom text as instructed by the ordering park(s). Additional backgrounds and/or text shall be offered at no additional cost.
4. Custom text and backgrounds on shirts shall be durable and high quality with no signs of smear, smudge or other defect.
5. Background images, texts, and clothing article(s) must be machine washable and safe to iron.
6. Zippers on hoodies can be made of plastic or metal.

E. Category Two – Bid Price Definitions

1. Bidders should provide pricing to include any one (1) template with the State Park's name printed on it. This template shall be placed on the front-top one-half (1/2) of the shirt, centered vertically and horizontally. The price bid shall be the price of any template offered to the State being maximized to the largest size without expanding below the top one half (1/2) of the shirt, coming within two (2) inches of the neck of the shirt, and within two (2) inches from all seams on the shirt when laid flat, front facing upward. The State Park's printed name must be visible and readable from at least from six (6) feet away. The State reserves the right to define visible and readable. This expanded image shall still be high quality and free of any defect or quality loss. Pricing provided will be for clothing items that are 100% cotton or a cotton blend.

SPECIFICATIONS AND REQUIREMENTS (CONT'D)F. Other Custom Items

1. In addition to the custom promotional items specified above, if applicable, the Contractor can bid a discount off other customizable items in accordance with the discount bid on page 13. The scope of these custom items currently extends to soft side coolers, ponchos, journals, Nerf products, frisbees, key fobs, wallets, ID cases, fanny packs, back packs, bookbags/totes, flags, and windchimes. The Contractor's catalog shall include the ability to customize at least four (4) additional non-clothing items. Failure to offer the ability to customize four (4) additional items may lead to the bid being deemed not responsive. This customization shall include, but is not limited to, the printing of a park name and or logo. The State reserves the right to define non-clothing items.
2. Other custom items cannot include the following items: hats, ceramic mugs, medallions, magnets, car vinyl, patches, can holders, or pocket knives. It is the responsibility of the Contractor to ensure these items are not able to be purchased.

IV. ADDITIONAL USAGE REPORTS

At the end of every calendar year and as requested by the State, the Contractor(s) shall submit a usage report, via email, to DNR. The DNR contact for this usage report is: Patrick Means - Patrick.Means@dnr.state.oh.us. This usage report must include, at least, the following:

1. Total quantities ordered of each product on the Contractor's pricelist (this list must be all encompassing).
2. The Contractor's item numbers associated with each quantity above.
3. The above data sorted by State Park.
4. Any other request as made by the State.

PRICE SCHEDULECATEGORY ONE - CAMPING SUPPLIES

Bidders should fill out the above table in accordance with the following:

BRAND – The brand name of the product.

PRODUCT SIZE – The size of each individual product.

CASE COUNT – The amount of individual products offered in one case. If a product is not offered per case, Bidders should write in "N/A".

PRICE EACH – The price bid per item. If a case size is offered, pricing shall still be given for a single item. Bidders should bid price per individual product.

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

ESTIMATED ANNUAL USEAGE	PRODUCT	BRAND	PRODUCT SIZE	CASE COUNT (AS APPLICABLE)	UNIT OF MEASURE	PRICE EACH
108	<u>Rain Poncho</u> Rain-proof, reusable, assorted colors, one size fits all, PVC or equivalent.				Each	\$
651	<u>Lighter Fluid</u> 32oz container, odorless, with safety top				Container	\$
1515	<u>Fire Starters</u> Wood or sawdust and paraffin				Each	\$
1271	<u>Tent Stakes</u> 10", Steel with hook				Each	\$
796	<u>Mosquito Repellent</u> Unscented, 6 oz aerosol or pump spray can with DEET, or natural insect repellent				Can	\$
143	<u>Fire Color Changing Packets</u> 0.5 oz - 1 oz per packet				Each	\$
656	<u>1-Pack Multi-Purpose Lighter</u> Hand held, pocket size, disposable butane lighters, contains no less than ten (10) oz of fuel and meets all applicable federal requirements				Package	\$
100	<u>AAA Alkaline Batteries</u> 4 pack 1.5 Vdc				Package	\$
778	<u>Pain Relief Tablets</u> Single use packs, 2 - 4 count (i.e. ibuprofen, acetaminophen, aspirin, NSAID)				Package	\$
177	<u>Charcoal Bags</u> 8lb bag, briquettes hardwood				Bag	\$
231	<u>Sunscreen</u> 1.5 oz container, at least SPF 50, lotion or spray				Container	\$

PRICE SCHEDULE (CONT'D)CATEGORY ONE - CAMPING SUPPLIES (CONT'D)

ESTIMATED ANNUAL USEAGE	PRODUCT	BRAND	PRODUCT SIZE	CASE COUNT (AS APPLICABLE)	UNIT OF MEASURE	PRICE EACH
123	<u>Tarps</u> Plastic with metal or plastic grommets, hemmed sealed edges, 8' x 10', assorted colors				Each	\$
395	<u>Marshmallow Sticks</u> Wood or bamboo, 30" long with pointed end, 5mm thickness				Each	\$
395	<u>Pie Irons</u> Mold for one pie, no less than 24" handles, handle ends to be wood and include a hook to keep pie iron closed during cooking				Each	\$
153	<u>Walking Sticks</u> Wood, varnish or equivalent coating, between 46" - 56"				Each	\$
208	<u>Propane tank</u> Non-refillable, 1lb, capable to be used with multiple manufacturers' propane camp stoves				Each	\$
394	<u>Box of Matches</u> 300 count, wooden match sticks, strike on box matches, match sticks to be 40-42mm long				Box	\$

<u>DISCOUNT DESCRIPTION</u>	<u>PERCENTAGE DISCOUNT</u>
*Catalog Price Discount Percentage	%

*Middle Bass Island State Park Delivery Charge: \$_____

*Product Packaging contains recycled material: Yes No (Please circle response); if yes, _____%

*Not to be used during evaluation.

PRICE SCHEDULE (CONT'D)CATEGORY TWO - PROMOTIONAL ITEMS

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

<u>ESTIMATED ANNUAL USEAGE</u>	<u>PRODUCT NAME</u>	<u>REQUIRED SIZES</u>	<u>PRICE EACH</u>
933	Custom Short Sleeve Tee Shirt	Small	\$
933	Custom Short Sleeve Tee Shirt	Medium	\$
933	Custom Short Sleeve Tee Shirt	Large	\$
933	Custom Short Sleeve Tee Shirt	X-Large	\$
933	Custom Short Sleeve Tee Shirt	XX-Large	\$
460	Custom Long Sleeve Tee Shirt	Small	\$
460	Custom Long Sleeve Tee Shirt	Medium	\$
460	Custom Long Sleeve Tee Shirt	Large	\$
460	Custom Long Sleeve Tee Shirt	X-Large	\$
460	Custom Long Sleeve Tee Shirt	XX-Large	\$
264	Custom Sweatshirt Hoodie	Small	\$
264	Custom Sweatshirt Hoodie	Medium	\$
264	Custom Sweatshirt Hoodie	Large	\$
264	Custom Sweatshirt Hoodie	X-Large	\$
264	Custom Sweatshirt Hoodie	XX-Large	\$
249	Custom Sweatshirt Zipper Hoodie	Small	\$
249	Custom Sweatshirt Zipper Hoodie	Medium	\$
249	Custom Sweatshirt Zipper Hoodie	Large	\$
249	Custom Sweatshirt Zipper Hoodie	X-Large	\$
249	Custom Sweatshirt Zipper Hoodie	XX-Large	\$

Number of customizable background images offered: _____

Number of customizable park/camp related background images offered: _____

Bidders provide pricing for one (1) of each custom items above that includes one (1) background image and any state parks name included on the front of the shirt in accordance with Category Two – Bid Price Definitions found on page 8 of this Invitation to Bid.

PRICE SCHEDULE (CONT'D)

CATEGORY TWO - PROMOTIONAL ITEMS (CONT'D)

Colors Offered – Short Sleeve Tee Shirt:

Colors Offered – Long Sleeve Tee Shirt:

Colors Offered – Sweatshirt Hoodie:

Colors Offered – Sweatshirt Zipper Hoodie:

<u>DISCOUNT DESCRIPTION</u>	<u>PERCENTAGE DISCOUNT</u>
*Catalog Price Discount Percentage	%

Additional customizable items available at the above bid percentage discount:

*Middle Bass Island State Park delivery charge: \$_____

*Product Packaging contains recycled material: Yes No (Please circle response); if yes, _____ %

*Not to be used during evaluation.

ATTACHMENT ONECamp Store Locations

1. East Harbor State Park - 1169 N. Buck Rd., Lakeside-Marblehead, OH 43440
2. Maumee Bay State Park - 1400 State Park Rd., Oregon, OH 43616
3. Middle Bass Island State Park - 1719 Fox Rd., Middle Bass Island, OH 43446
4. Mosquito Lake State Park - 1439 St Rt 305, Cortland Ohio 44410
5. Findley State Park - 25381 St Rt 58, Wellington, Ohio 44090
The store is located in a campground and the store closes seasonally.
6. Mohican State Park - 3116 St Rt 3, Loudonville, Oh 44842
7. Pymatuning State Park - 6100 Pymatuning Lake Road, Andover, OH 44003
8. Punderson State Park - 11755 Kinsman Rd., Newbury, OH 44065
9. Malabar Farm State Park - 4050 Bromfield Rd., Lucas, OH 44843
10. West Branch State Park - 5570 Esworthy Rd., Ravenna, OH 44266
Deliveries are to be made to the Camp Ground Store, not the Marina.
11. Buck Creek State Park - 1976 Buck Creek Lane, Springfield, OH 45502
12. Hueston Woods State Park - 6301 Park Office Rd., College Corner, OH 45003
This park has two delivery locations, the marina and the camp store.
13. East Fork State Park - 2837 Old St Rt 32 Batavia, OH 45103
14. Cowan Lake State Park - 1750 Osborn Rd., Wilmington, OH 45177
This park has shorter hours during shoulder season, the Contractor will need to arrange delivery with the park.
15. Caesar Creek State Park Camp Store - 8570 E State Route 73, Waynesville, OH 45068
16. Caesar Creek State Park Marina - 8574 E State Route 73, Waynesville OH 45068
17. Rocky Fork State Park - 9800 North Shore Dr., Hillsboro, OH 45133
18. Paint Creek State Park - 280 Taylor Rd., Bainbridge, OH 45612
19. Stonelick State Park - 2895 Lake Drive Pleasant Plain, OH 45162
20. Grand Lake St. Marys State Park - 843 Edgewater Dr., St. Mary's OH 45885
21. Lake Loramie State Park - 11070 St. Rt. 362 Minster, OH 45865
22. Hocking Hills State Park - 19852 State Route 664 S Logan, OH 43138
23. Barkcamp State Park - 65330 Barkcamp Park Road Belmont, OH 43718
24. Salt Fork State Park - 14755 Cadiz Road Lore City, OH 43755
25. Dillon State Park - -5265 Dillon Hills Drive Nashport, OH 43830-9568
26. Blue Rock State Park - 7924 Cutler Lake Road, Blue Rock, OH 43720

ATTACHMENT ONE (CONT'D)Camp Store Locations (Cont'd)

27. Lake Hope State Park - 27331 State Route 278, McArthur, OH 45651
28. Lake Alma State Park – 422 Lake Alma Road, Wellston, OH 45692
29. Pike Lake State Park – 1847 Pike Lake Rd., Bainbridge, OH 45612
30. Shawnee State Park – 4404 State Route 125, Portsmouth, OH 45663
31. Burr Oak State Park – 10220 Burr Oak Lodge Rd., Glouster, OH 45732
32. Forked Run State Park – 63300 State Route 124 Reedsville, OH 45772
33. Tar Hollow State Park – 16396 Tar Hollow Rd., Laurelville, OH 43135
34. Mount Gilead State Park - 4119 State Route 95, Mt. Gilead, OH 43338
35. Delaware State Park - 5202 US Route 23 North, Delaware, OH 43015
36. Alum Creek State Park - 2911 South Old State Rd., Delaware, OH 43015
37. A.W. Marion State Park - 7317 Warner Huffer Rd., Circleville, OH 43113
38. Deer Creek State Park - 20635 State Park Rd. 20, Mt. Sterling, OH 43143
39. Indian Lake State Park - 13156 State Route 235 N, Lakeview, OH 43331
40. Kiser Lake State Park - 4370 Kiser Lake Rd., St. Paris, OH 43072
41. Jon Bryan State Park – 3790 State Route 370, Yellow Springs, OH 45387