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4765-7-01 General provisions.

No institution shall provide EMS provider or instructor training courses required for state certification without possessing the appropriate accreditation classification issued by the emergency medical, fire, and transportation services board pursuant to section 4765.17 of the Revised Code and this chapter of the Administrative Code. An institution may not hold more than one certificate of accreditation.

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4765-7-021 ~~Merging of certificates of accreditation and general provisions.~~ Classification of EMS provider and instructor training courses

~~[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]~~

~~(A) An institution may not hold more than one certificate of accreditation.~~

~~(B)~~ A An institution that is granted a certificate of accreditation may be authorized by the board to teach ~~operate~~ one or more of the following classifications ~~training programs~~:

(1) Initial EMS provider certification ~~training~~, as follows:

- (a) Emergency medical responder;
- (b) Emergency medical technician;
- (c) Advanced emergency medical technician;
- (d) Paramedic.

(2) EMS continuing education ~~training~~;

(3) Fire and emergency services instructor; ~~Instructor certification training.~~

(4) The board may authorize accredited programs holding an emergency medical technician classification to teach the emergency medical technician course as set forth in this chapter of the Administrative Code in secondary school public safety programs provided that all of the following are met:

(a) The delivery of an emergency medical technician course in a secondary school public safety training program was included in the approved "Certificate of Accreditation Application" submitted by the program, or was approved by the emergency medical, fire, and transportation services board, subsequent to a written request;

(b) The emergency medical technician course meets all requirements as set forth in this chapter of the Administrative Code;

(c) The emergency medical technician course curriculum is as set forth in this chapter of the Administrative Code;

(d) The program utilized individuals who:

(i) Hold a current and valid certificate to teach in accordance with Chapter 4765-18 or Chapter 4765-21 of the Administrative Code; and

(ii) Hold a certificate to practice at or above the emergency medical technician classification level.

(e) The delivery of an emergency medical technician course has been approved by the accredited program's authorizing official.

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~~(E)~~(5) In order to operate an additional EMS training program, an accredited institution shall submit a written request to the division and meet all requirements set forth in rule ~~4765-7-02~~[4765-7-03](#) of the Administrative Code. Any additional training programs will expire on the expiration date of the current certificate of accreditation.

~~(D)~~(B) A certificate of accreditation may be valid for up to five years pursuant to section 4765.17 of the Revised Code if the accredited institution meets all of the following requirements:

~~(1) The certificate holder is of good reputation;~~

~~(2)~~(1) The accredited institution is in compliance with all the requirements in rule ~~4765-7-02~~[4765-7-03](#) of the Administrative Code;

~~(3)~~(2) The accredited institution has held a certificate of accreditation for the preceding six years;

~~(4)~~(3) The accredited institution is in compliance with the requirements in paragraph (C) of rule ~~4765-7-07~~[4765-7-08](#) of the Administrative Code;

~~(5)~~(4) The previous certificate of accreditation was issued without any contingencies;

~~(6)~~(5) The accredited institution has not been issued a provisional certificate of accreditation during the preceding six years;

~~(7)~~(6) The accredited institution has not received any disciplinary action by the board during the preceding six years.

(C) The board shall grant an emergency medical responder classification to an accredited program that:

(1) Meets all requirements as set forth in rule 4765-7-03 of the Administrative Code;

(2) Provides the curriculum as set forth in rule 4765-7-12 of the Administrative Code;

(3) Utilizes individuals who hold a current and valid certificate to teach in accordance with Chapter 4765-18 or Chapter 4765-21 of the Administrative Code at or above the emergency medical responder classification level;

(4) Has approval from its authorizing official to provide an EMS training course at the emergency medical responder classification level.

(D) The board shall grant an emergency medical technician classification to an accredited program that:

(1) Meets all requirements as set forth in rule 4765-7-03 of the Administrative Code;

(2) Provides the curriculum as set forth in rule 4765-7-13 of the Administrative Code;

(3) Utilizes individuals who hold a current and valid certificate to teach in accordance with Chapter 4765-18 or Chapter 4765-21 of the Administrative Code at or above the emergency medical technician classification level;

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- (4) Has approval from its authorizing official to provide an EMS training course at the emergency medical technician classification level.
- (E) The board shall grant an advanced emergency medical technician classification to an accredited program that:
- (1) Meets all requirements as set forth in rule 4765-7-03 of the Administrative Code;
 - (2) Provides the curriculum as set forth in rule 4765-7-14 of the Administrative Code;
 - (3) Utilizes individuals who hold a current and valid certificate to teach in accordance with Chapter 4765-18 or Chapter 4765-21 of the Administrative Code at or above the advanced emergency medical technician classification level;
 - (4) Utilizes individuals who hold a current and valid certificate to teach in accordance with Chapter 4765-18 or Chapter 4765-21 of the Administrative Code at or above the advanced emergency medical technician classification level;
- (F) The board shall grant a paramedic classification to an accredited program that:
- (1) Meets all requirements as set forth in rule 4765-7-03 of the Administrative Code;
 - (2) Provides the curriculum as set forth in rule 4765-7-15 of the Administrative Code;
 - (3) Utilizes individuals who hold a current and valid certificate to teach in accordance with Chapter 4765-18 or Chapter 4765-21 of the Administrative Code at the paramedic classification level;
 - (4) Has approval from its authorizing official to provide an EMS training course at the paramedic classification level.
- (G) The board shall grant a fire and emergency services instructor classification to an accredited program that:
- (1) Meets all requirements as set forth in in rule 4765-7-03 of the Administrative Code;
 - (2) Provides the curriculum as set forth in rule 4765-7-17 of the Administrative Code;
 - (3) Utilizes individuals who hold a current and valid fire and emergency services instructor II certificate to teach in accordance with Chapter 4765-18 or Chapter 4765-21 of the Administrative Code, and such certificate must have been valid for at least the last three years;
 - (4) Has approval from its authorizing official to provide an instructor training course at the fire and emergency services instructor classification level.
- (H) An accredited program may voluntarily surrender its accreditation, or any classification by submitting a request to the division.
- (1) Such request to surrender shall be in writing;
 - (2) Such surrender is subject to the board's approval;
 - (3) A surrender approved by the board becomes effective upon the date of approval.

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4765-7-032 ~~Accreditation of Ohio~~ Qualification for an accredited EMS training programs program.

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

(A) The board shall issue a certificate of accreditation pursuant to section 4765.17 of the Revised Code and this chapter, to any applicant who is of good reputation and demonstrates that the EMS training program for which the applicant seeks accreditation meets the following requirements:

~~(1) Has submitted a complete "Initial Certification of Accreditation Application";~~

~~(2)~~ (2) Has an authorizing official ~~with good reputation~~ who assumes responsibility for the following:

(a) Serves as program director or designates a person ~~of good reputation~~ to serve as program director;

(b) Administers and operates the EMS training program;

(c) Complies with all rules and laws applicable to EMS training and the EMS training program;

(d) Performs ongoing review and maintains written evaluation of the program content and instructors;

(e) Maintains written documentation of regular evaluations of student performance and achievement throughout the course;

(f) Assigns faculty responsibilities and scheduling of program courses;

(g) Defines the role and objectives of student preceptors;

(h) Assures courses offered within an EMS training program are developed under the direction of a physician who specializes in emergency medicine and each course that deals with trauma care is developed in consultation with a physician who specializes in trauma surgery pursuant to section 4765.16 of the Revised Code;

(i) Prepares or approves all documents required to be submitted for accreditation pursuant to section 4765.15 of the Revised Code and this chapter;

(j) Issues a certificate of completion, pursuant to section 4765.24 of the Revised Code, to each student who successfully completes the EMS training program and passes the course final written and practical examinations. Such certificate includes, but is not limited to the following information:

(i) Certificate of accreditation number;

(ii) Program director's signature;

(iii) Student's name;

(iv) Date course completed;

~~(v) Number of hours completed;~~

~~(vi)~~ (v) Course title.

(k) Performs ongoing review and maintains written evaluation of clinical and prehospital internship sites.

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- (32) Has a program medical director who assists in the development of the medical components of the training program;
- (43) Meets the curriculum requirements for certification as an emergency medical responder, emergency medical technician, advanced emergency medical technician, or paramedic as set forth in section 4765.16 of the Revised Code and [this chapter](#) ~~Chapters 4765-12, 4765-15, 4765-16, and 4765-17~~ of the Administrative Code;
- (54) Utilizes individuals who hold a valid and current certificate to teach in accordance with Chapter 4765-18 of the Administrative Code;
 - (a) [Instructors shall be employed or contracted by the accredited program; and](#)
 - (b) [Ensures any instructor who holds a certificate to teach is assigned to teach in training programs at or below the level of the holders' certificates to practice;](#)
- ~~(6) Ensures any instructor who holds a certificate to teach is assigned to teach in training programs at or below the level of the holders' certificates to practice;~~
- (75) Has a sufficient number of fire and emergency services instructors or assistant EMS instructors to ensure the ratio of instructors to students in all practical skills components of the EMS training program does not exceed one to ten;
- (86) Has established an advisory committee consisting of the program director, program medical director, clinical experience and prehospital internship preceptors, instructors, and EMS providers that meets at least once each year, based on the accreditation cycle;
- (97) Maintains financial resources adequate for the satisfactory delivery of the EMS training program as set forth in section 4765.16 of the Revised Code and ~~Chapters 4765-12, 4765-15, 4765-16 and 4765-17~~[this chapter](#) of the Administrative Code;
- (108) Has and maintains one fixed geographic location where an EMS accredited institution operates and where EMS training is conducted, and one office in a fixed geographic location where records are maintained except as provided in rule ~~4765-7-06~~[4765-7-05](#) of the Administrative Code. Unacceptable locations include, but are not limited to, a house trailer, residence, tent, temporary stand, rooming house, apartment, post office box, or a room in a hotel or motel;
- (119) Has adequate classroom and laboratory facilities to accommodate the number of students participating in the program;
- (1210) Provides classroom environments that are safe, sanitary and conducive to learning;
- (1311) Possesses, or has affiliation agreements for use of, equipment to adequately train EMS students to meet the course requirements of section 4765.16 of the Revised Code and ~~Chapters 4765-12, 4765-15, 4765-16, and 4765-17~~[this chapter](#) of the Administrative Code;
- (1412) Possesses current and valid written affiliation agreements with each organization that provides an EMS student a clinical experience and/or prehospital internship required by the EMS training program;

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- (~~15~~13) Possesses current and valid written affiliation agreements with clinical and/or prehospital organizations to assure sufficient training opportunities for EMS students to meet the course requirements of section 4765.16 of the Revised Code and the curriculum requirements of [this chapter Chapters 4765-12, 4765-15, 4765-16 and 4765-17](#) of the Administrative Code;
- (~~16~~14) Utilizes a sufficient number of preceptors to provide appropriate supervision and written evaluation of students in both the clinical experience and or prehospital internship components of the EMS training program;
- (~~17~~15) Has an established office area for use by program faculty and instructors;
- (~~18~~16) Has informational resources available to all students and faculty that contain comprehensive, current publications, media materials, and electronic resources relating to emergency medical services;
- (~~19~~17) Requires a student to possess ~~and maintain~~ a current and valid Ohio certificate to practice as an emergency medical technician, at a minimum, prior to the start of any advanced emergency medical technician, or paramedic training program. [The Ohio emergency medical technician certificate to practice must remain current and valid throughout the advanced emergency medical technician or paramedic course, including upon application for the higher-level certification](#);
- (~~20~~18) Shall allow a student who is at least seventeen years old, who is enrolled in the twelfth or final grade in a secondary school ~~program~~ [course](#) and who otherwise meets the requirements for admission into the EMS training program to be admitted and to complete the emergency medical technician training ~~program~~ [course](#);
- (~~21~~19) Has written policies, [approved by its advisory committee](#) that are made available to students identifying all of the following:
- (a) Admission requirements;
 - (b) Prohibition of discrimination in acceptance of students on the basis of race, color, religion, sex, sexual orientation, military status, or national origin;
 - (c) Costs associated with the training program, including tuition, materials, and fees;
 - (d) Refund of tuition payments;
 - (e) Information regarding course schedules, subject areas content, and objectives approved by the board;
 - (f) Criteria for successful completion of each component of the curriculum;
 - (g) Criteria for successful completion of the full training program;
 - (h) Methodology used in determining grades;
 - (i) [Methodology used to document missed training and record makeup procedures for completing all course objectives](#);
 - (j) [Methodology used to ensure any advanced emergency medical technician or paramedic student who does not maintain a current and valid Ohio certificate to practice as an emergency medical technician during the course ceases participation until their Ohio certificate to practice as an emergency medical technician has been reinstated](#);

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- (i) Attendance requirements;
- (j) Requirements or restrictions regarding student attire;
- (k) Procedures for voluntary student withdrawal from the program;
- (l) Grounds for dismissal from the ~~program~~ course;
- (m) Disciplinary and grievance procedures including mechanism for appeals;
- (n) Health care services available to students by or through the accredited institution;
- (o) Requirement that students are not used to meet minimum staffing requirements or in substitution for essential personnel in a clinical experience or prehospital internship setting;
- (p) Requirement that all students are notified of the process and deadlines for obtaining a certificate to practice under section 4765.30 of the Revised Code and Chapter 4765-8 of the Administrative Code, and that an Ohio certificate to practice may not be granted if the individual fails to meet the qualifications for a certificate to practice set forth in rule 4765-8-01 of the Administrative Code;
- (q) Requirement that all students are notified of the process for renewing a certificate to practice under section 4765.30 of the Revised Code and Chapter 4765-8 of the Administrative Code;
- (r) Security parameters protecting the students' financial and personal information in accordance with state and federal laws.

(20) Submits a completed "Certificate of Accreditation Application."

- (B) In addition to meeting the requirements set forth in this rule, an EMS accredited institution authorized by the board to operate a paramedic training program shall, except as provided in paragraph (C) of this rule, meet all of the following:
- (1) ~~Is Has been~~ accredited by CAAHEP or has been issued a letter of review from CoAEMSP no later than January 1, 2018;
 - (2) The requirements as set forth in sections 4765.16 and 4765.17 of the Revised Code and rule ~~4765-7-13~~ 4765-7-15 of the Administrative Code and this chapter;
 - ~~(3) Provide written notification to current and prospective students that applicants who graduate from a non-CAAHEP accredited paramedic training program that began on or after January 1, 2013, and who successfully pass the national standard paramedic examination, may not be eligible for national certification, but will be eligible for an Ohio certificate to practice provided the applicant meets the requirements under section 4765.30 of the Revised Code and Chapter 4765-8 of the Administrative Code.~~
- (C) To be accredited as a new EMS paramedic training program, an institution shall apply for a provisional status and meet all of the following:
- (1) The requirements as set forth in sections 4765.16 and 4765.17 of the Revised Code and rule ~~4765-7-13~~ 4765-7-15 of the Administrative Code and this chapter;
 - (2) Concurrently submit an application to CoAEMSP for a letter of review and an application to the division

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to be approved by the board for provisional status;

(3) Receive provisional status approval from the board;

(4) The program may not promote or initiate a course until the letter of review from CoAEMSP is received; and

~~(5) Provide written notification to prospective students that applicants who graduate from a non-CAAHEP-accredited paramedic training program that began on or after January 1, 2013, and who successfully pass the national standard paramedic examination, may not be eligible for national certification, but will be eligible for an Ohio certificate to practice provided the applicant meets the requirements under section 4765.30 of the Revised Code and Chapter 4765-8 of the Administrative Code; and~~

~~(6)~~ Upon completion of the first class, the program may petition the board for Ohio accredited status if the program remains compliant with sections 4765.16 and 4765.17 of the Revised Code and ~~rules 4765-7-02 and 4765-7-03~~ this chapter of the Administrative Code and if the program maintains a valid CoAEMSP letter of review until the final disposition of the CAAHEP accreditation is determined by submitting a written request to the division.

(D) An EMS accredited institution or applicant for a certificate of accreditation shall:

(1) Allow access by the division, during regular business hours and at all other reasonable times, to conduct an inspection of students' EMS training records and all instructor records for accreditation purposes;

(2) Allow the division to review the program materials and monitor the testing process utilized by the EMS training program;

(3) Maintain written documentation, to include documentation of compliance with this chapter, of all EMS training programs including the following:

(a) EMS continuing education ~~programs~~ courses;

(b) Instructor training ~~programs~~ courses, to include documentation of all requirements set forth in Chapter 4765-18 or Chapter 4765-21 of the Administrative Code;

(c) EMS courses taught at an offsite location.

(4) ~~Must~~ Prior to conducting any certification training course, programs must submit a course request in the division's course management system database, within the timelines required by the division prior to conducting any certification training courses, and the request must be approved by the division;

(5) Enter all data for each course in the timelines required by the division into the division's course management system database, including but not limited to the following:

(a) Course level;

(b) Course start date;

(c) Course projected end date;

~~(d) Course total hours;~~

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- (ed) Course location;
- (fe) Course lead instructor;
- (gf) Required course documents;
- (hg) "National Incident Management System Course IS-100" and "National Incident Management System Course IS-700" results for each student;
- (ih) Course practical exam pass/fail results for each student;
- (ji) Course written exam pass/fail results for each student;
- (kj) Course completion date for each student;
- (lk) State/national registry of emergency medical technicians (NREMT) practicals pass/fail results for each student;
- (ml) NREMT written examination pass/fail results for each student;
- (nm) Program director attestation for each student.

(6) Conduct as least one course at each authorized classification level per cycle.

(a) Conducting an EMS provider course at the highest approved classification level fulfills the requirement to teach EMS provider courses at lower classification levels.

(b) Conducting a fire and emergency services instructor II course fulfills the requirement to teach instructor courses at lower classification levels.

- (E) An EMS accredited institution shall retain written or electronic files in a secure location with the following documentation for each course offered by the institution:
- (1) Course schedules, lesson plans, and policies in compliance with this rule;
 - (2) Record of a valid and current certificate to practice or license and valid and current certificate to teach for each instructor utilized in the EMS training program;
 - (3) Written affiliation agreements as outlined in this rule and documentation of compliance with terms therein;
 - (4) Minutes of advisory committee meetings including an agenda and attendance record for each meeting that is conducted in accordance with this rule;
 - (5) Attendance records for each EMS training course ~~conducted by an EMS accredited institution which demonstrate completion of the required hours and standards by the EMS training program in accordance with written policies that are made available to students;~~
 - (6) Evaluations of student cognitive performance;
 - (7) Evaluations of student in-class and final practical skills performance;
 - (8) Preceptor evaluations of student performance;

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- (9) Records of clinical skills requirements;
 - (10) Documentation of program director and program medical director approval and credit given to a student for previous training by an advanced emergency medical technician or paramedic training program in accordance with rule 4765-6-02 of the Administrative Code;
 - (11) Student evaluations of course and instructors;
 - (12) A summary of student evaluations of course content, facility, and instructor(s);
 - (13) Accident and injury reports.
- (F) A certificate of accreditation issued under paragraph (A) of this rule shall be valid for up to five years pursuant to section 4765.17 of the Revised Code and may be renewed pursuant to ~~this rule 4765-7-07-~~
~~of~~chapter of the Administrative Code.
- (G) The EMS accredited institution shall maintain all documentation required in this rule for the duration of the current accreditation cycle and for the previous accreditation cycle. Revocation or voluntary surrender of the accreditation does not alleviate an accredited program of this requirement. In the event of accreditation or classification expiration, voluntary surrender, or revocation, the accredited program shall maintain all documentation required of this rule for six years from the date of expiration, voluntary surrender, or revocation.
- (H) If an EMS accredited program is utilizing a location outside of the state of Ohio, the accredited program shall comply with this chapter of the Administrative Code and any applicable laws, rules, or regulations in that state.
- ~~(H)~~ An accredited institution that provides an EMS training program or EMS continuing education program through the online or distance learning delivery systems shall comply with all requirements set forth in rules ~~4765-7-11~~4765-7-16 and ~~4765-7-12~~4765-7-19 of the Administrative Code and maintain documentation of compliance.
- ~~(H)~~ An accredited institution shall only provide an EMS training program through online education or distance learning delivery systems when first approved by the board and compliant with all requirements set forth in rule ~~4765-7-12~~4765-7-19 of the Administrative Code.

*****DRAFT - NOT FOR FILING*******4765-7-043 Provisional certificates.**

- (A) The board may issue a provisional certificate of accreditation or provisional certificate of approval to an initial applicant or renewal applicant that is in substantial compliance with the requirements of section 4765.16 of the Revised Code and this chapter.
- (B) An applicant for a certificate of accreditation may be deemed to be in substantial compliance if it has only minor violations of section 4765.16 of the Revised Code or rules ~~4765-7-02~~[4765-7-03](#) and ~~4765-7-07~~[4765-7-08](#) of the Administrative Code, examples including but not limited to: incomplete records, a lack of certain policies, or failure to meet the required passage rate.
- (C) An applicant for a certificate of approval may be deemed to be in substantial compliance if it has only minor violations of section 4765.16 of the Revised Code or rule 4765-7-09 of the Administrative Code, examples including but not limited to: incomplete records, a lack of summary evaluations, or failure to submit a renewal application in accordance with this chapter.
- (D) Provisional certificates will have a minimum expiration date of two years. The board shall inform the applicant, in writing, of the conditions that must be met, and any applicable timelines, in order for the institution to obtain the appropriate certificate.
- (E) If the institution meets the specified conditions, the board will grant the appropriate certificate with an expiration date of three years from the expiration date of the prior certificate of accreditation or certificate of approval, whichever is applicable.
- (F) If the institution does not meet the specified conditions, the provisional certificate will expire and the institution will no longer be authorized to operate an EMS training program or EMS [accredited](#) continuing education program. The institution must then apply for reinstatement of its provisional certificate in accordance with rule ~~4765-7-08~~[4765-7-10](#) of the Administrative Code.
- (G) A provisional certificate is not renewable but may be extended for exigent circumstances, as determined by the board. An applicant wishing to request an extension must submit a written, signed request to the division, prior to the certificate's expiration date, which specifies a justification and requested length of time for the extension.

*****DRAFT - NOT FOR FILING*******4765-7-054 Application for initial accreditation.**

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

(A) ~~(A)~~ An applicant for a certificate of initial accreditation shall submit an "Initial Certificate of Accreditation Application-" to the division.

(B) There shall be no application fee for an EMS accredited program under this chapter.

(C) ~~B~~ An "Initial Certificate of Accreditation Application" that is not filled out in the manner as specified on the application will be deemed incomplete. Incomplete applications will not be considered and will be returned to the applicant with the notation that the application is incomplete.

*****DRAFT - NOT FOR FILING*******4765-7-065 Offsite locations.**

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

- (A) Pursuant to division (E) of section 4765.17 of the Revised Code, an EMS accredited institution or EMS approved institution may offer courses at different locations from the location listed in the application for accreditation or the application for approval provided that all of the following apply:
- (1) The accredited institution or approved institution continues to operate at the location identified in the application for certificate of accreditation or certificate of approval;
 - (2) The physical address of the accredited program shall be located within the boundaries of the state of Ohio and the majority of the training shall be delivered within the state of Ohio.
 - ~~(3)~~ Each offsite location where the program is offered meets the minimum standards for either accreditation, ~~set forth in rule 4765-7-02 of the Administrative Code,~~ or approval, set forth in ~~this chapter~~rule 4765-7-09 of the Administrative Code;
 - ~~(4)~~ The accredited institution or approved institution submits a "Request for EMS Training Offsite Location" form and receives division approval.
- (B) Files and records of students enrolled in an EMS training program or EMS continuing education program course may be maintained in a secure area at the offsite location until the course is completed, at which time all student files and records must be maintained at the site of the accredited institution or approved institution. The records shall be surrendered to the accredited or approved institution no later than ~~thirty~~ninety days after the final day of the course.
- (C) The division reserves the right to conduct site visit inspections of offsite locations to ensure compliance with this chapter.
- ~~(D)~~ The accredited institution or approved institution shall maintain a current, valid certificate of accreditation or certificate of approval, respectively, in order to offer courses at an offsite location.
- (E) EMS accredited programs may elect to utilize offsite locations outside the boundaries of the state of Ohio if:
- (1) There is a documented lack of resources in that region of the state of Ohio;
 - (2) The majority of the training takes place within the boundaries of the state of Ohio; and
 - (3) The offsite location complies with this chapter of the Administrative Code.
- ~~(D)~~ If an accredited institution or approved institution is under disciplinary action by the board, such institution shall obtain board approval before offering courses at a new offsite location.

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- (A) An EMS accredited or EMS approved program shall provide written notice to the division no later than ten days after a change in any of the following:
- (1) Mailing address ~~and/or physical location~~;
 - (2) Authorizing official name and/or contact information;
 - (3) Program director name and/or contact information;
 - (4) Authorizing official supervisor's name and/or contact information, if authorizing official is also the program director;
 - (45) Program medical director name and/or contact information;
 - (56) Program email ~~Email~~ address; or
 - (6) Instructor trainers; ~~or~~
 - (7) ~~Test proctors.~~
- (B) Prior to implementation, each EMS accredited or EMS approved program shall submit a written request to the division, and receive approval from, the ~~division board~~ of proposed changes in any of the following:
- (1) Fixed geographic location where the accredited or approved program is operating and training is conducted, including the office where records are maintained;
 - (2) Offsite locations;
 - (3) Offsite testing locations;
 - (4) Test Proctors;
 - (52) "Written Testing Agreement EMS Accredited Institutions," when it involves a change in location, facilities, program director, authorizing official or authorizing official supervisor if authorizing official is also the program director; ~~or~~
 - (6) Previously approved online education or distance learning curriculum; or
 - (73) Program name.

*****DRAFT - NOT FOR FILING*******4765-7-087 Renewal of a certificate of accreditation.**

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

- (A) No later than ninety days prior to its expiration, the division shall notify each holder of a certificate of accreditation of the certificate's scheduled expiration date and a mechanism for renewal.
- (B) The notification shall clearly indicate the date by which the "Certificate of Accreditation Renewal Application" must be completed and received by the division.
- (C) The board shall renew a certificate of accreditation if all of the following apply:
- (1) The "Certificate of Accreditation Renewal Application" is completed and submitted to the division no later than the thirtieth day prior to expiration of the current certificate;
 - (2) The program remains in compliance with the requirements for accreditation as set forth in section 4765.16 of the Revised Code and this chapter;
 - ~~(3) The program has conducted at least one course at each authorized classification level in the most recent accreditation cycle;~~
 - ~~(a) Conducting an EMS provider course at the highest approved classification level fulfills the requirement to teach EMS courses at lower classification levels;~~
 - ~~(b) Conducting a fire and emergency services instructor II course fulfills the requirement to teach a fire and emergency services instructor I course;~~
 - (4) During the accreditation cycle for the certificate of accreditation being renewed, each EMS training ~~course~~program meets one of the following:
 - (a) Not less than sixty-five per cent of the EMS training program's students who took the written portion of the initial certification examination received a passing score in their first attempt to pass the examination.
 - (b) Not less than eighty per cent of the EMS training program's students who took the written portion of the initial certification examination received a passing score within three attempts.
- (D) Every twenty-four months, the board shall review the passing percentage requirement established in this rule to determine whether the requirement needs to be amended.

*****DRAFT - NOT FOR FILING*******4765-7-09 Approval of Ohio EMS continuing education programs.**

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

- (A) The board shall issue a certificate of approval, pursuant to section 4765.17 of the Revised Code and this chapter, to any applicant who ~~is of good reputation~~ and demonstrates that the EMS continuing education program for which the applicant seeks approval meets the following requirements:
- (1) Has submitted a completed "Initial Application for Certificate of Approval."
 - (2) Has an authorizing official ~~with good reputation~~ who assumes responsibility for the following:
 - (a) Serves as program director or designates a person ~~of good reputation~~ to serve as program director;
 - (b) Administers and operates the EMS continuing education training program;
 - (c) Complies with all rules and laws applicable to EMS continuing education training and the holding of a certificate of approval;
 - (d) Creates and utilizes a system to monitor and evaluate~~Continuously monitors the~~ program content and instructors~~the instructor(s) for all course offerings~~;
 - (e) Approves all course offerings, location(s) of training and instructors prior to the start of the course;
 - (f) Assures that courses are developed under the direction of a physician who specializes in emergency medicine and that each course that deals with trauma care is developed in consultation with a physician who specializes in trauma surgery;
 - (g) Prepares or approves all documents required to be submitted for the certificate of approval;
 - (h) Issues a certificate of completion, in accordance with rule ~~4765-7-11~~4765-7-16 of the Administrative Code, to each student who successfully completes the EMS continuing education program;
 - (i) Performs ongoing review of all class locations to ensure an environment conducive to learning, except online education or distance learning provided in accordance with rule ~~4765-7-11~~4765-7-19 of the Administrative Code;
 - (j) Ensures a refresher course is conducted in accordance with rule ~~4765-7-11~~4765-7-16 of the Administrative Code and is in compliance with the standards, topics, hours and evaluation process as outlined in ~~Chapters rules 4765-7-12, 4765-7-13, 4765-7-14, and 4765-7-15~~4765-12, 4765-15, 4765-16, and 4765-17 of the Administrative Code.
 - (3) Has a program medical director who assists in the development of the medical components of the training program and determines the appropriateness of the continuing education course offering(s);
 - (4) Utilizes individuals who hold a valid and current certificate to teach in accordance with Chapter ~~4765-18~~4765-21 of the Administrative Code;
 - (5) Ensures any instructor who holds a certificate to teach is assigned to teach courses at or below the level of the holders' certificate to practice;

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- (6) Maintains financial resources adequate for the satisfactory delivery of the courses of study;
 - (7) Maintains and ensures access to training equipment adequate for the satisfactory delivery of the courses of study or maintains written agreements for the training equipment;
 - (8) Has and maintains one fixed geographic location where an EMS approved institution operates and where EMS continuing education training is conducted:
 - (a) The fixed geographic location where the EMS approved institution operates or where EMS continuing education training is conducted shall not consist of a house trailer, tent, temporary stand, rooming house, apartment, post office box or in a room in a hotel or motel;
 - (b) The fixed geographic location where an EMS approved institution operates shall not be in a residence, except those utilizing online or distance learning delivery systems as provide in this chapter. A residence shall not be used to offer EMS continuing education in a traditional classroom environment or seminar setting, nor shall it be used to permit any students to gather or meet.
 - (9) Has and maintains an office in a fixed geographic location where records are maintained:
 - (a) The fixed geographic location of the office shall not consist of a house trailer, tent, temporary stand, post office box, rooming house, apartment or in a room in a hotel or motel;
 - (b) The fixed geographic location of the office shall not be within a residence except those provided through online education or distance learning in accordance with this chapter. The office in a residence cannot be utilized to meet with any students, conduct training, or meet with division staff.
 - (10) Ensures adequate classroom and laboratory facilities to accommodate the number of students participating in the continuing education programs, except those programs provided through online education or distance learning in accordance with rule ~~4765-7-11~~[4765-7-19](#) of the Administrative Code;
 - (11) Ensures classroom environments that are safe, sanitary and conducive to learning, except those programs provided through online education or distance learning in accordance with rule ~~4765-7-11~~[4765-7-19](#) of the Administrative Code;
 - (12) Advises students of all costs associated with the continuing education course offering and the fee refund policy;
 - (13) Does not discriminate in the acceptance of students on the basis of race, color, religion, sex, sexual orientation, military status, or national origin;
 - (14) Requires all attendees at each course offering to complete an evaluation addressing course content, facility and instructor(s);
 - (15) Has security parameters set forth protecting the students' financial and personal information in accordance with state and federal laws.
- (B) An EMS approved institution or applicant for a certificate of approval shall allow access by the division, during regular business hours and at all other reasonable times, to conduct an inspection of EMS continuing education training records and all EMS instructor records except as listed in paragraph (C) of this rule.
- (C) An EMS approved institution conducting online education or distance learning, as provided in this chapter, at a residence shall make records available to the division at a government agency or facility in the proximity

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of the residence, as approved by the division.

(D) An EMS approved institution shall retain written or electronic files, in a secure location, with the following documentation for each course offered by the institution:

- (1) Title and date(s) of course;
- (2) Course starting and ending times, except those ~~programs~~ courses provided through online education or distance learning in accordance with this chapter;
- (3) Lesson materials and a copy of each knowledge and/or skill evaluation instrument utilized to evaluate student performance and achievement;
- (4) Physician approval of course medical content in compliance with this rule;
- (5) Course attendance records with the following information:
 - (a) Course title, date, location and time offered;
 - (b) ~~Students' signatures documenting the hours~~ Documentation of student attendance;
 - (c) Name of the holder of the certificate to teach. If a guest lecturer is utilized, the record shall document names of both the guest lecturer and the EMS instructor of record present in the classroom during the presentation.
- (6) Test records as required in paragraph (B) of rule 4765-19-01 of the Administrative Code;
- (7) Regular evaluation of student performance and achievement in a refresher course through written and practical testing administered prior to the issuance of a certificate of completion;
- (8) A summary of student evaluations of course content, facility and instructor(s);
- (9) Written documentation of a current and valid certificate to practice or license and current and valid certificate to teach for each holder of a certificate to teach utilized in the EMS training program;
- (10) Written agreements with each organization that provides equipment, clinical and/or prehospital experiences to adequately train EMS personnel.

(E) ~~A~~ An initial certificate of approval shall be valid for three years.

(F) The board shall renew a certificate of approval for three years if both of the following apply:

- (1) The "Certificate of Approval - Renewal Application" is completed and submitted to the division no later than the thirtieth day prior to expiration of the current certificate; and
- (2) The program remains in compliance with the requirements for approval as set forth in section 4765.16 of the Revised Code and this chapter.

(G) ~~If the approved institution meets the requirements in~~ In addition to paragraph (F) of this rule, if the approved institution meets ~~and~~ all of the requirements in this rule, the board ~~shall~~ may renew a certificate of approval for five years. ~~The additional requirements are:~~

- ~~(1) The certificate holder is of good reputation;~~

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- (~~2~~1) The approved institution is in compliance with all the requirements in this rule;
 - (~~3~~2) The approved institution has held a certificate of approval for the preceding six years;
 - (~~4~~3) The previous certificate of approval was issued without any contingencies;
 - (~~5~~4) The approved institution has not been issued a provisional certificate of approval during the preceding six years;
 - (~~6~~5) The approved institution has not received any disciplinary action by the board during the preceding six years.
- (H) The EMS approved institution shall maintain all documentation required in this rule for the duration of the current approval cycle and for the previous approval cycle.
- (I) If the EMS approved institution is utilizing online or distance learning delivery systems, it shall meet all requirements set forth in this chapter and maintain documentation of such compliance.

Amend

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4765-7-1008 Reinstatement of a certificate of accreditation or approval, or provisional certificate of accreditation or approval.

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

- (A) A certificate of accreditation or approval, or provisional certificate of accreditation or approval, that has expired may be reinstated by the board if all of the following apply:
- (1) An "Initial Certificate of Accreditation Application" or an "Initial Application for Certificate of Approval" is made no later than three years after the certificate has expired;
 - (2) The board determines that the applicant is in compliance with the requirements of sections 4765.16 and 4765.17 of the Revised Code and this chapter;
 - (3) The applicable certificate was not under investigation or disciplinary action for violations of Chapter 4765. of the Revised Code or this chapter at the time the certificate expired.
- (B) An applicant whose certificate is expired within the time period for reinstatement is not eligible for a new certificate under rule 4765-7-02 of the Administrative Code.

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4765-7-110 Reinstatement of revoked certificate of accreditation or approval, or provisional certificate of accreditation or approval.

- (A) The board is not obligated to reinstate any certificate issued under this chapter that has been previously revoked by the board.
- (B) The board shall not reinstate any certificate issued under this chapter that has been permanently revoked.
- (C) The board shall not reinstate any certificate issued under this chapter that has been revoked less than one year from the date on which the board order revoking such certificate is journalized with the board.
- (D) Any certificate issued under this chapter that has been revoked by the board for at least one year from the date the revocation order was journalized with the board but no more than three years is eligible for reinstatement. In order to be reinstated, the institution must meet all requirements for a certificate as outlined in this chapter.
- (E) In addition to having the applicant meet requirements set forth in this chapter, the board may also take into consideration other relevant factors, including but not limited to the following, when determining whether to grant a request for reinstatement:
 - (1) The nature and severity of the acts which resulted in revocation of the certificate;
 - (2) The time elapsed since the revocation;
 - (3) Compliance with previous board orders or board approved consent agreements.

4765-7-12 Emergency medical responder course curriculum.

[Comment: For dates and availability of material incorporated by reference in this chapter see rule 4765-1-03 of the Administrative Code.]

(A) An EMS training program for a certificate to practice as an emergency medical responder (EMR) shall be conducted in accordance with division (B) of section 4765.16 of the Revised Code and this rule. The EMR training course shall be competency-based and conducted in accordance with the "National EMS Education Standards" approved by NHTSA and consistent with the scope of practice set forth in rule 4765-12-04 of the Administrative Code. The above referenced national approved standards are required core competencies for instruction in an EMR training course. Elements of the scope of practice not referenced in the "National EMS Education Standards" are added competencies that may be taught at the discretion of the EMS training program.

(B) In addition to the competencies listed in the "National EMS Education Standards" an EMR training course shall consist of didactic education in the following subject areas:

(1) A minimum of two hours on identifying and interacting with individuals with dementia;

(2) Rescue task force awareness training;

(a) The training requirements shall be fulfilled in either of the following ways:

(i) A student may complete the online module available at the Ohio department of public safety training campus and provide a copy of the certificate of completion issued upon successful completion of the module to the accredited institution prior to receiving a certificate of completion for the EMR course.

(ii) The training may be provided by the instructor of the training program utilizing the "Rescue Task Force Awareness Training" instructional material approved by the board and available at the division's website. A certificate of completion for the "Rescue Task Force Awareness Training" shall be issued to the student following completion of the training.

(C) An accredited institution offering an EMS training course as set forth in paragraph (A) and (B) of this rule, shall provide for regular written and practical evaluations of student performance and achievement throughout the course of the program. Evaluations shall include a comprehensive written examination and an examination of practical skills, prior to issuance of a certificate of completion.

(D) An accredited institution may grant a maximum of four hours of credit towards the emergency medical responder training program requirements,

set forth in paragraph (A) of this rule, if the student provides current, valid documentation of successful completion of a health care provider course or professional rescuer course provided through one of the following:

(1) American red cross;

(2) American heart association; or

(3) American safety and health institute.

(E) An emergency medical responder refresher course shall be competency-based and consist of the subject areas as listed in the "Emergency Medical Responder Refresher Training Program" education standards approved by the board.

(F) An accredited or approved institution offering a refresher course, outlined in paragraph (E) of this rule, shall provide for regular evaluation of student performance and achievement through written and practical examinations, prior to issuance of a certificate of completion.

4765-7-13 Emergency medical technician course curriculum.

[Comment: For dates and availability of material incorporated by reference in this chapter see rule 4765-1-03 of the Administrative Code.]

(A) An EMS training program for a certificate to practice as an emergency medical technician (EMT) shall be conducted in accordance with division (C) of section 4765.16 of the Revised Code and this rule. The EMT training course shall be competency based and consistent with the "National EMS Education Standards" approved by NHTSA, in programs approved by the board, and consistent with the scope of practice set forth in rule 4765-15-04 of the Administrative Code. The national approved standards referenced in this paragraph are required core competencies for instruction in an EMT training course. Elements of the scope of practice not referenced in the "National EMS Education Standards" are added competencies that may be taught at the discretion of the EMS training program. Such EMT training course shall consist of:

(1) Didactic and laboratory education;

(2) Clinical and field training, to include minimum skill set competencies as outlined in the "National EMS Education Standards" and consistent with the scope of practice set forth in rule 4765-15-04 of the Administrative Code.

(B) In addition to the competencies listed in the "National EMS Education Standards" an EMT training course shall consist of didactic education in the following subject areas:

(1) A minimum of two hours on identifying and interacting with individuals with dementia;

(2) Rescue task force awareness training;

i. The training requirements shall be fulfilled in either of the following ways:

(ii) A student may complete the online module available at the Ohio department of public safety training campus and provide a copy of the certificate of completion issued upon successful completion of the module to the accredited institution prior to receiving a certificate of completion for the EMR course.

(iii) The training may be provided by the instructor of the training program utilizing the "Rescue Task Force Awareness Training" instructional material approved by the board and available at the division's website. A certificate of completion for the "Rescue Task Force Awareness Training" shall be issued to the student following completion of the training.

(C) An accredited institution offering an EMS training course as set forth in paragraphs (A) and (B) of this rule, shall provide for regular written and practical evaluations of

student performance and achievement throughout the course of the program. Evaluations shall include a comprehensive written examination and an examination of practical skills, prior to issuance of a certificate of completion.

- (D) An emergency medical technician refresher course shall be competency-based and consist of the subject areas as listed in the "Emergency Medical Technician Refresher Training Program" education standards approved by the board.
- (E) An accredited or approved institution offering a refresher course, outlined in paragraph (D) of this rule, shall provide for regular evaluation of student performance and achievement through written and practical examinations, prior to issuance of a certificate of completion.

4765-7-14 **Advanced emergency medical technician course curriculum.**

[Comment: For dates and availability of material incorporated by reference in this chapter see rule 4765-1-03 of the Administrative Code.]

(A) An EMS training course for a certificate to practice as an advanced emergency medical technician (AEMT) shall be conducted in accordance with division (D) of section 4765.16 of the Revised Code and this rule. The advanced EMT training course shall be competency based and consistent with the "National EMS Education Standards" approved by NHTSA, in programs approved by the board, and consistent with the scope of practice set forth in rule 4765-16-04 of the Administrative Code. The above referenced national standards are required core competencies for instruction in an AEMT training course. Elements of the scope of practice not referenced in the "National EMS Education Standards" are added competencies that may be taught at the discretion of the EMS training program. Such AEMT training course shall consist of:

(1) Didactic and laboratory education;

(2) Clinical and field training, to include minimum skill set competencies as outlined in the "National EMS Education Standards" and consistent with the scope of practice set forth in rule 4765-16-04 of the Administrative Code.

(B) In addition to the competencies listed in the "National EMS Education Standards" an AEMT training course shall consist of a minimum of two hours of education on identifying and interacting with individuals with dementia.

(C) An accredited institution offering an EMS training course as outlined in paragraphs (A) and (B) of this rule, shall provide for regular written and practical skills evaluations of student performance and achievement throughout the course of the program. Evaluations shall include a comprehensive written examination and an examination of practical skills, prior to issuance of a certificate of completion.

(D) An advanced emergency medical technician refresher training course shall be competency-based and consist of the subject areas as listed in the "Advanced Emergency Medical Technician Refresher Training Program" education standards approved by the board. Certificate holders completing this course will receive forty hours of continuing education credit for renewal.

(E) An accredited or approved institution offering a refresher course, as outlined in paragraph (D) of this rule, shall provide for regular evaluation of student performance and achievement through written and practical examinations, prior to issuance of a certificate of completion.

4765-7-15 Paramedic course curriculum.

[Comment: For dates and availability of material incorporated by reference in this chapter see rule 4765-1-03 of the Administrative Code.]

- (A) An EMS training course for a certificate to practice as a paramedic shall be in accordance with division (E) of section 4765.16 of the Revised Code and this rule. The paramedic training course shall be competency-based and conducted in accordance with the "National EMS Education Standards" approved by NHTSA in programs approved by the board, and consistent with the scope of practice set forth in rule 4765-17-03 of the Administrative Code. The above referenced national approved standards are required core competencies for instruction in a paramedic training course. Elements of the scope of practice not referenced in the "National EMS Education Standards" are added competencies that may be taught at the discretion of the EMS training program. Such paramedic training course shall consist of didactic instruction and skills laboratory education in accordance with the requirements as recommended by the committee on accreditation for emergency medical services professions (CoAEMSP). This information is available at www.coaemsp.org.
- (B) In addition to meeting the requirements in paragraph (A) of this rule, during the paramedic training course, students must demonstrate competencies by successfully completing the hospital/clinical experience and field experience requirements as recommended by the committee on accreditation of educational programs for the emergency medical services Professions (CoAEMSP).
- (C) In addition to the competencies listed in the "National EMS Education Standards" a paramedic training course shall consist of a minimum of two hours of education on identifying and interacting with individuals with dementia.
- (D) An accredited institution offering a paramedic training course, as outlined in paragraphs (A) and (B) of this rule, shall evaluate student competency as recommended by the committee on accreditation of educational programs for the emergency medical services professions (CoAEMSP).
- (E) A paramedic refresher course shall be competency-based and consist of the subject areas as listed in the "Paramedic Refresher Training Program" education standards approved by the board. Certificate holders completing this course will receive forty-eight hours of continuing education credit for renewal.
- (F) An accredited or approved institution offering a refresher course, as outlined in paragraph (D) of this rule, shall provide for regular evaluation of student performance and achievement through written and practical testing, prior to issuance of a certificate of completion.

*****DRAFT - NOT FOR FILING*******4765-7-161 Continuing education course requirements for Ohio EMS accredited and approved institutions.**

- (A) When an accredited ~~and~~ or approved institution provides courses for continuing education credit, the institution shall meet all of the requirements set forth in this rule, this chapter, and rule 4765-19-01 of the Administrative Code.
- (B) Each course shall be related to EMS operations or patient care.
- (C) Each EMS continuing education course shall be taught by a holder of a certificate to teach, in accordance with Chapter 4765-18 of the Administrative Code except as provided in paragraphs (H)(2), (H)(4) and (H)(7) of this rule.
- (D) The accredited or approved institution shall issue a certificate of completion to each student upon successful completion of the course. The certificate of completion shall include the following information:
- (1) Certificate of accreditation or certificate of approval number;
 - (2) Program director's signature;
 - (3) Student's name;
 - (4) Date on which the course was completed;
 - (5) Number of total hours completed, to include subject area hours as denoted in ~~Chapters 4765-12, 4765-15, 4765-16 and 4765-17~~ this chapter of the Administrative Code;
 - (6) Course title reflecting the subject matter of the course offering.
- (E) A single session of continuing education shall be at least one-half contact hour.
- (F) The accredited or approved institution shall provide and maintain written documentation of clear objectives, course content and method of delivery for each continuing education course.
- (G) The approved or accredited institution shall assign continuing education credit to a course according to a formula whereby fifty to sixty minutes of training will equal one contact hour and twenty-five to thirty minutes will equal one-half contact hour.
- (H) In accordance with rule 4765-19-01 of the Administrative Code, accredited or approved institutions may provide continuing education courses in any of the following formats:
- (1) Instruction in a traditional classroom environment or a seminar setting;
 - (2) Online education, as defined in rule 4765-1-01 of the Administrative Code. Each online education ~~program~~ course shall include all of the following:
 - (a) Prior written approval of medical content from the program medical director;
 - (b) Written documentation of clear objectives, course content and method of delivery;
 - (c) Prior approval from the program director;
 - (d) Course content developed by an instructor and facilitation of the ~~program~~ course by an instructor;

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- (e) A testing process which shall be completed prior to the issuance of a certificate of completion.
- (3) Distance learning, as defined in rule 4765-1-01 of the Administrative Code. Each distance learning course shall consist of all of the following:
 - (a) Prior written approval of medical content from the program medical director;
 - (b) Written documentation of clear objectives, course content and method of delivery;
 - (c) Prior approval from the program director;
 - (d) Developed by an instructor;
 - (e) A testing process which shall be completed prior to the issuance of a certificate of completion.
- (4) Journals, publications, or currently available electronic media ~~formats including compact discs, digital video discs, video home system tapes, or other technological media~~ as approved by board, and which shall include a testing process;
- (5) A skills practicum course, which shall include an evaluation of skills performance;
- (6) Other formats as approved by the board;
- (7) Independent study, as set forth in this rule, shall only be conducted through an EMS accredited or EMS approved institution. Each independent study course shall include all of the following:
 - (a) Prior written approval of medical content from the program medical director;
 - (b) Written documentation of clear objectives, course content and method of delivery;
 - (c) Prior approval from the program director;
 - (d) Developed by an instructor;
 - (e) A testing process, which shall be completed prior to the issuance of a certificate of completion.
- (I) The accredited or approved institution shall maintain documentation of each continuing education course in accordance with rules ~~4765-7-02~~4765-7-03 and 4765-7-09 of the Administrative Code, respectively.
- (J) The accredited or approved institution shall maintain documentation of compliance with all requirements set forth in rules ~~4765-7-02~~4765-7-03 and 4765-7-09 of the Administrative Code, respectively.
- (K) The didactic portion of the Ohio EMS provider refresher courses, as outlined in ~~Chapters 4765-12, 4765-15, 4765-16 and 4765-17~~this chapter of the Administrative Code, may be taught through the online or distance learning formats, however ~~the~~ psychomotor skills practice, psychomotor evaluation and psychomotor practical and testing shall be conducted in a traditional classroom environment.

New

4765-7-17 Fire and emergency services instructor course curriculum

(A) A training course for fire and emergency services instructor I shall be competency-based and shall include all of the following:

(1) Meets the general knowledge requirements, general skill requirements, and the job performance requirements specified in "NFPA 1041" or "NFPA 1020" for fire and emergency services instructor I, as set forth in the fire and emergency services instructor I course objectives approved by the executive director, with advice and counsel of the committee as provided in the "Fire and Emergency Services Instructor Course Packet."

(2) The fire and emergency services instructor I course curriculum shall be approved by the division prior to delivery.

(B) A training course for fire and emergency services instructor II shall be competency-based and shall include all of the following:

(1) Meets the general knowledge requirements, general skill requirements, and the job performance requirements specified in "NFPA 1041" or "NFPA 1020" for fire and emergency services instructor II, as set forth in the fire and emergency services instructor II course objectives approved by the executive director, with advice and counsel of the committee as provided in the "Fire and Emergency Services Instructor Course Packet."

(2) The fire and emergency services instructor II course curriculum shall be approved by the division prior to delivery.

(C) A training course for fire and emergency services instructor I & II shall be competency-based and shall include all of the following:

(1) Meets the general knowledge requirements, general skill requirements, and the job performance requirements specified in "NFPA 1041" or "NFPA 1020" for fire and emergency services instructor I & II, as set forth in the fire and emergency services instructor I & II course objectives approved by the executive director, with advice and counsel of the committee as provided in the "Fire and Emergency Services Instructor Course Packet."

(2) The fire and emergency services instructor I & II course curriculum shall be approved by the division prior to delivery.

(D) An accredited training program shall maintain fire and emergency services instructor course objectives competencies check-off documentation for each student, as approved by the program director.

(E) An accredited program shall admit only those individuals who meet the following requirements into a fire and emergency services instructor course:

(1) Is at least eighteen years of age;

(2) Holds a current and valid Ohio EMS provider or firefighter certification;

(3) Has held EMS provider or firefighter certification for at least five of the previous seven years;

(4) Meets "NFPA 1041" or "NFPA 1020" entrance requirements, whichever is applicable at the time of admittance;

(5) Meets all admission requirements established by the chartered program.

(F) Fire and emergency services instructor course instructors shall be appointed by the program director in accordance with the following:

(1) Each instructor shall hold a current and valid certificate to teach in accordance with Chapter 4765-18 or 4765-21 of the Administrative Code;

(2) Each instructor shall have been appointed as an instructor trainer by the program director in accordance with rule 4765-18-12 or 4765-24-18 of the Administrative Code.

(G) A person seeking certification as a fire and emergency services instructor who holds at least a baccalaureate degree in education may be granted credit for the fire and emergency services instructor I & II course if they:

(1) Submit a written request to the division;

(2) Provide a copy of their diploma and transcript;

(3) Receive written approval to test from the division;

(4) Pass the fire and emergency services instructor I & II certification examination within three attempts and within one hundred eighty days of receiving written approval to test.

(H) A person seeking certification as a fire and emergency services instructor who holds a valid nationally recognized certification as an EMS educator, or a valid instructor certification issued by the Ohio Peace Officer Training Academy (OPOTA), that is substantially similar to the requirements listed in the "Fire and Emergency Services Instructor Course Packet" may be granted certification as a fire and emergency services instructor I or II if they:

(1) Submit a written request to the division;

(2) Provide evidence of current national or Ohio recognized certification;

(3) Receive approval by the division.

(I) Upon certification, those applicants meeting the requirements listed in A through H of this rule must maintain their provider certification(s) and be approved to teach provider certification courses by a program director.

(J) The board shall consider relevant education, training, or service completed by the holder of a certificate to practice as a member of the armed forces of the United States, the Ohio national guard, the Ohio military reserve, the Ohio naval militia, or the national guard of any other state or a reserve component of the armed forces of the United States in determining whether the holder of a certificate to practice has met the experience and educational requirements for a certificate to teach as set forth in paragraph (A) or (B) of this rule.

(K) Fire and emergency service instructor courses, as set forth in rules 4765-18-04 or 4765-24-17 of the Administrative Code, shall be provided under the auspices of an accredited or chartered program and be taught by a fire and emergency services instructor II appointed as an instructor trainer by the program director as set forth in the "Fire and Emergency Services Instructor Course Packet."

4765-7-18

Fire and emergency services instructor trainers.

- (A) Fire and emergency services instructor courses, as set forth in this chapter of the Administrative Code, shall be provided under the auspices of an accredited EMS or chartered fire training program and shall be taught by a fire and emergency services instructor II trainer appointed by the program director in accordance with this rule.
- (B) The program director shall ensure that the fire and emergency services instructor II meets all of the following:
- (1) Holds a current and valid certificate to teach as a fire and emergency services instructor II, that is in good standing, issued under chapters 4765-18 or 4765-21 of the Administrative Code;
 - (2) Has held a valid certificate to teach as a fire and emergency services instructor II, that is in good standing, for at least three years; or
 - (3) Has at least three years of other educational experience that includes demonstrable ability in teaching, developing lesson plans and course materials, managing classroom resources, and managing and evaluating students;
 - (4) Demonstrates effective oral and written communication skills;
 - (5) Any additional program director requirements; and
 - (6) Has completed an instructor trainer orientation by the program director.
- (C) The program director assumes responsibility to select and maintain instructor trainers based upon documented evaluation of acceptable performance review.
- (D) The program director who is also an instructor trainer shall have documented evaluation of acceptable performance review conducted by the program director's supervisor.
- (E) The accredited program shall notify the division, in writing, whenever there is any change

in instructor trainers.

(F) The accredited program shall maintain written or electronic documentation of compliance with this rule.

*****DRAFT - NOT FOR FILING*******4765-7-192 Online education and distance learning delivery systems for EMS training programs offered through an accredited ~~institution~~ program.**

(A) The board ~~shall~~ may approve an accredited ~~institution~~ program to provide an EMS training ~~program~~ courses ~~through online education and/or or through~~ distance learning ~~delivery system(s)~~, as defined in rule 4765-1-01 of the Administrative Code, if the ~~institution~~ accredited program is of good reputation and meets the following requirements:

- ~~(1)~~ (1) ~~Meets all requirements for accreditation as set forth in rule 4765-7-02 of the Administrative Code and currently possesses a certificate of accreditation at the level of the EMS training program for which the institution seeks to provide the online and/or distance learning delivery systems;~~
- ~~(2)~~ (2) ~~Submits, to the board,~~ a written request to the division to offer online education or distance learning. ~~EMS training via alternative delivery systems.~~
 - ~~(a)~~ (a) ~~Such a~~ The request shall indicate the ~~level(s)~~ level of EMS certification training ~~program(s)~~ proposed to be offered.
 - ~~(b)~~ (b) ~~and~~ The request shall include course materials associated with the proposed course, as well as documentation of how the accredited ~~institution~~ program meets the requirements set forth in this rule;
- ~~(3)~~ (3) ~~Has maintained a certificate of accreditation for at least the preceding three full years~~ at or above the level of the EMS training ~~program~~ course for which the institution seeks to provide the online education or ~~and/or~~ distance learning ~~delivery systems~~ for at least the preceding three full years from the date of accreditation;
- ~~(4)~~ (4) ~~Has completed at least one EMS training program~~ course in the traditional classroom setting at or above the level of the EMS training ~~program~~ course for which the institution seeks to provide the online ~~and/or~~ education or distance learning ~~delivery systems~~;
- ~~(5)~~ (5) It is in good standing as defined in rule 4765-1-01 of the Administrative Code;
- ~~(6)~~ (6) Has written policies, which will be made available to each student, regarding all of the following:
 - (a) Admission requirements;
 - (b) Minimum requirements for technological needs for students enrolling in an EMS certification training ~~program~~ course utilizing online education or distance learning to include, but not limited to, hardware, software, and internet connection speed;
 - (c) Technological support that will be provided by the accredited institution to include at a minimum, the hours of support and the method(s) in which the support will be provided;
 - (d) A schedule identifying weekly access to the instructors while the ~~EMS~~ training ~~program~~ course is in session to allow for direct communication between instructors and students. This should include, but not be limited to, telephone numbers, email addresses and office hours;
 - (e) Security parameters protecting the students' financial and personal information in accordance with state and federal laws;
 - (f) Online procedures for course administration and completion;

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(g) Method(s) to transition from the online education and distance learning EMS training ~~program-course~~ into the classroom version for the same ~~program-course~~ in order to complete the required training. This policy shall include a reasonable time frame in which the transition process must be completed.

(76) ~~Develops and maintains~~ Maintains the following for all EMS training ~~programs-courses~~ utilizing online education or distance learning:

- (a) A technology infrastructure that facilitates sound security, including user authentication and authorization procedures and technologies;
- (b) Access control procedures and technology that supports EMS training programs utilizing the online education or distance learning systems;
- (c) Technological support to meet student needs;
- (d) An appropriate security solution to ensure course and systems integrity, especially financial and personal information, in transit and at rest;
- (e) A risk management plan to include identification of foreseen risks, continuity and disaster recovery, and incidence response;
- (f) Assurance that course data ~~are~~ is readily, securely, and reliably available by electronic or printed means to the division and the division's authorized recipients;
- (g) A means to access student and ~~program-course~~ information to facilitate state audits to verify compliance with rules approved by the board.

(i) If the technical support, application server host, or data storage facilities are located outside the state of Ohio, the accredited institution shall submit, upon request of the division, a report encompassing the rules of this chapter to meet the audit requirements.

(ii) The accredited institution shall provide the division with an audit amendment describing any significant system changes within thirty days of enabling those changes. An enterprise shall make student records available to the division online, in a password-protected environment, upon request.

(87) Creates and maintains a complete student course data file to demonstrate student activity and ensure that the following information, at a minimum, is collected and retained:

- (a) Student's name;
- (b) Dates and times of student activity in the EMS training ~~program-course~~ and verification of the amount of total time spent utilizing the online education and/or distance learning portion of the program;
- (c) The reason a student was suspended or failed to complete the EMS training ~~program-course~~ utilizing online education or distance learning;
- (d) Name or identity number of an accredited institution staff member accessing or entering student records.

(98) Ensures that the EMS training ~~program's-course's~~ final ~~written-cognitive~~ and psychomotor exams are administered and scored in a traditional classroom setting;

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- (109) Ensures that an initial EMS training ~~program-course~~ taught utilizing an online education ~~and/or~~ distance learning delivery system meets all of the following:
- (a) Obtains written approval of the training course content from the accredited ~~institution~~-program director ~~and medical director~~ prior to instruction utilizing online education ~~and/or~~ distance learning systems;
 - (b) Obtains prior written approval of medical content from the program medical director;
 - (c) Has been developed and is facilitated by ~~an~~-acertified instructor under the auspices of an accredited institution;
 - (d) Possesses written documentation of clear objectives, course content and method of delivery that meet all curricula requirements as set forth in this chapter ~~Chapters 4765-12, 4765-15, 4765-16, and 4765-17~~ of the Administrative Code;
 - (e) Ensures that the didactic portions of each EMS training ~~program-course~~ curriculum may be taught utilizing online education, distance learning delivery, or traditional classroom settings;
 - (f) Ensures that the skills practicum instruction, laboratory sessions, and testing portions of each EMS training ~~program-course~~ curriculum shall not be provided through online education or distance learning ~~utilize traditional classroom settings under the auspices of an accredited institution~~;
 - (g) Ensures that clinical experience and prehospital internships shall be conducted at sites in accordance with affiliation agreements with clinical and/or prehospital organizations.
 - (h) Ensure that in-class public speaking presentation shall be:
 - (i) Completed in the traditional classroom setting;
 - (ii) Observed directly by an instructor trainer affiliated with an accredited training program;
 - (iii) Be dispersed throughout the course so as to foster development of public speaking ability;
 - (i) In-class public speaking presentations may be completed through online education or distance learning providing both of the following apply:
 - (i) The presentations are conducted in a virtual, instructor-led (synchronous) training environment;
and
 - (ii) The request was preapproved by the division;
- (10+) Requires written evaluations, completed by each student, of each EMS training ~~program-course~~ offered through ~~an~~-online education ~~and/or~~ distance learning ~~delivery system~~. The evaluation ~~shall~~ may be in electronic or hard copy formats and include, but ~~is not~~ be limited to, the following:
- (a) Clarity of written policies associated with the training ~~program~~course;
 - (b) Course content;
 - (c) Means of delivery and systems availability;
 - (d) Availability of certified instructors.

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- (B) An accredited institution approved to utilize ~~the~~ online education ~~and/or~~ distance learning ~~delivery system~~ may do so in conjunction with traditional classroom-based instruction.
- (C) An accredited institution approved to utilize online education or distance learning shall annually provide the division with information, statistics and data specific to the EMS training courses offered through online or distance learning, in a manner approved by the division as set forth in rule 4765-7-03 of the Administrative Code.
- ~~(D)~~ (E) An accredited institution approved to utilize online education ~~and/or~~ distance learning ~~systems~~ shall maintain documentation that demonstrated compliance with the hours and curricula requirements set forth in ~~Chapters 4765-12, 4765-15, 4765-16, and 4765-17~~ this chapter of the Administrative Code.
- ~~(D)~~ (E) An accredited institution approved to utilize online education ~~and/or~~ distance learning ~~systems~~ shall ensure ~~contact hours~~ competency-based learning objective in the EMS training ~~programs~~ courses are equal to the ~~hours~~ requirements in the same EMS training ~~program~~ course conducted in a traditional classroom environment.
- ~~(E)~~ (F) Approval to conduct training utilizing online ~~and/or~~ distance learning ~~delivery systems~~ is specific to the EMS training ~~program~~ course level and type of delivery system.
- ~~(F)~~ (G) An accredited institution approved by the board to utilize online training ~~and/or~~ distance learning ~~delivery systems~~, which subsequently receives board approval to operate an advanced level of EMS training, shall teach at least one EMS training ~~program~~ course in the traditional classroom at that level before becoming eligible to request to teach such ~~program~~ course through online or distance learning. The accredited institution must meet all requirements in paragraph (A) of this rule in order to conduct online and/or distance learning formats at the higher level.

*****DRAFT - NOT FOR FILING*******4765-7-~~2013~~ National accreditation of paramedic programs.**

- (A) ~~Beginning January 1, 2018, an~~ An institution operating an EMS training program at the paramedic level shall meet all of the following:
- (1) Hold a current and valid certificate of accreditation issued by the board to operate an EMS training program at the paramedic level;
 - (2) Hold a current and valid certificate of accreditation issued by CAAHEP or a letter of review issued by CoAEMSP;
 - (3) Comply with the requirements of sections 4765.16 and 4765.17 of the Revised Code and this chapter.
- (B) An institution operating a paramedic training program in Ohio shall submit to the division proof of compliance with the accreditation standards developed by CAAHEP. At minimum, an institution operating a paramedic training program shall provide the following:
- (1) A copy of the certificate of accreditation issued by CAAHEP or the letter of review issued by CoAEMSP, whichever is applicable;
 - (2) A copy of the annual report submitted to CoAEMSP;
 - (3) A copy of the CoAEMSP response letter;
 - (4) A copy of any plan of corrective action for deficiencies identified by CoAEMSP.
- (C) Each institution operating a paramedic training program in Ohio shall provide written notice to the division no later than ten days after any of the following:
- (1) Adverse decision affecting its accreditation status with CAAHEP;
 - (2) Adverse decision affecting its letter of review by CoAEMSP;
 - (3) Disciplinary action imposed by CAAHEP or CoAEMSP.
- (D) An institution operating a paramedic training program in Ohio shall cease the paramedic training program upon the effective date of a withholding or withdrawal of accreditation notice issued by CAAHEP or CoAEMSP.
- (E) An institution operating a paramedic training program shall provide a written notification to current and prospective students indicating its status as CAAHEP accredited or seeking accreditation with a CoAEMSP letter of review.

4765-7-21 Examinations

(A) The initial certification examinations for emergency medical responder and emergency medical technician shall consist of cognitive and psychomotor portions established by the national registry of emergency medical technicians (NREMT) and the board.

(1) The passing score for the cognitive portion of the examination shall be determined by the NREMT.

(2) The passing score for the psychomotor portion of the examination shall be determined by the board.

(B) Effective July 1, 2024, the psychomotor portion of the examination for advanced emergency medical technician and paramedic shall be included as a component of the NREMT cognitive examination for initial certification.

(C) The cognitive and psychomotor portions of the examination shall remain valid for one year from the date of successful completion.

(D) The reinstatement examination and the examination in lieu of continuing education shall be established by the board and the NREMT, and a passing score on these examinations shall be determined by the NREMT.

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4765-6-07

Rescue task force awareness training requirements.

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-1-03 of the Administrative Code.]

(A) Effective September 1, 2019, all accredited EMS institutions providing training programs for emergency medical responder or emergency medical technician started on or after this date shall include rescue task force awareness training.

(1) The training shall utilize the "Rescue Task Force Awareness Training" program approved by the board.

(2) The training requirements shall be fulfilled in either of the following ways:

(a) A student may complete the online module available at the Ohio department of public safety training campus and provide a copy of the certificate of completion issued upon successful completion of the module to the accredited institution prior to receiving a certificate of completion for the EMR or EMT course.

(b) The training may be provided by the instructor of the training program utilizing the "Rescue Task Force Awareness Training" instructional material approved by the board and available at the division's website. A certificate of completion for the "Rescue Task Force Awareness Training" shall be issued to the student following completion of the training.

(B) Any EMR, EMT, advanced EMT, or paramedic whose initial training did not include the "Rescue Task Force Awareness Training" program approved by the board shall complete the training no later than the expiration date of the first full certification cycle following the effective date of this rule.

(1) The training shall be completed utilizing the online module available at the Ohio department of public safety training campus.

(2) A copy of the certificate of completion issued upon successful completion of the module shall be maintained by the certificate holder and provided upon request to the division.

(C) Completion of the "Rescue Task Force Awareness Training" may be used to meet a portion of the continuing education credit required for renewal of a certificate to practice.

(D) No holder of a certificate to practice shall be required to complete the "Rescue Task Force Awareness Training" more than once.

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4765-8-05

Examinations.

- (A) The initial certification examination shall consist of written and practical portions established by the national registry of emergency medical technicians (NREMT) and the board.
- (1) The passing score for the written portion of the examination shall be determined by the NREMT.
 - (2) The passing score for the practical portion of the examination for the emergency medical responder and emergency medical technician shall be determined by the board.
 - (3) The passing score for the practical portion of the examination for the advanced emergency medical technician and paramedic shall be established by the NREMT.
 - (4) The written and practical portions of the examination shall remain valid for one year from the date of successful completion.
- (B) The reinstatement examination and the examination in lieu of continuing education shall be established by the board and the NREMT, and a passing score on these tests shall be determined by the NREMT.

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4765-12-05

Emergency medical responder curriculum.

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

(A) An EMS training program for emergency medical responder certification shall be conducted in accordance with division (B) of section 4765.16 of the Revised Code and this rule. The EMS training program shall be competency based and conducted in accordance with the "National EMS Education Standards" approved by NHTSA in programs approved by the board, and consistent with the scope of practice set forth in rule 4765-12-04 of the Administrative Code. The national approved standards referenced in this paragraph are required core competencies for instruction in an EMS training program. Elements of the scope of practice not referenced in the "National EMS Education Standards" are added competencies that may be taught at the discretion of the EMS training program. Such EMS training program shall consist of didactic and laboratory education in the following subject areas:

- (1) Preparatory; to include body substance isolation precaution/administration;
- (2) Anatomy and physiology;
- (3) Medical terminology;
- (4) Physiology;
- (5) Life span development;
- (6) Public health;
- (7) Pharmacology;
- (8) Airway management, respiration, and artificial ventilation, to include:
 - (a) Bag valve mask;
 - (b) Ventilation with flow restricted oxygen powered device;
 - (c) Pulse oximeter capnography or capnometry equipment application and reading.
- (9) Patient assessment;

(10) Medicine, to include:

- (a) Auto-injector epinephrine administration;
- (b) Naloxone administration via auto-injector or intranasal route;
- (c) Oxygen administration;

(11) Shock and resuscitation;

(12) Trauma, to include:

- (a) Application of spinal immobilization devices;
- (b) Application of splints and management of suspected fractures;
- (c) Trauma triage determination pursuant to rule 4765-14-02 of the Administrative Code.

(13) Special patient populations;

(14) A minimum of two hours on identifying and interacting with individuals with dementia;

(15) EMS operations.

(B) An accredited institution offering an EMS training program as set forth in paragraph (A) of this rule, shall provide for regular written and practical evaluations of student performance and achievement throughout the course of the program. Evaluations shall include a comprehensive written examination and an examination of practical skills, prior to issuance of a certificate of completion.

(C) An accredited institution may grant credit towards the emergency medical responder training program requirements, set forth in paragraph (A) of this rule, if the student provides current, valid documentation of successful completion of a health care provider course or professional rescuer course provided through one of the following:

(1) American red cross;

- (2) American heart association; or
 - (3) American safety and health institute.
- (D) An emergency medical responder refresher program shall consist of fifteen hours according to the "Emergency Medical Responder Refresher Training Program" approved by the board, for the number of hours in each of the following subject areas:
- (1) Two hours on preparatory considerations;
 - (2) Two hours on airway management and ventilation, to include oxygen therapy;
 - (3) Two hours on patient assessment;
 - (4) Two hours on cardiac management, to include cardiopulmonary resuscitation and automated defibrillation;
 - (5) Two hours on illness and injury management, to include both of the following:
 - (a) Assisting patients with epinephrine auto-injectors;
 - (b) Eye irrigation.
 - (6) One hour on childbirth and pediatric issues;
 - (7) One hour on geriatric issues;
 - (8) One hour on identifying and interacting with individuals with dementia;
 - (9) Two hours on trauma issues.
- (E) An accredited or approved institution offering a refresher program, as outlined in paragraph (D) of this rule, shall provide for regular evaluations of student performance and achievement through written and practical examinations, prior to issuance of a certificate of completion.

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4765-15-05

Emergency medical technician curriculum.

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

(A) An EMS training program for a certificate to practice as an emergency medical technician shall be conducted in accordance with division (C) of section 4765.16 of the Revised Code and this rule. The EMS training program shall be competency based and conducted in accordance with the "National EMS Education Standards" approved by NHTSA in programs approved by the board, and consistent with the scope of practice set forth in rule 4765-15-04 of the Administrative Code. The national approved standards referenced in this paragraph are required core competencies for instruction in an EMS training program. Elements of the scope of practice not referenced in the "National EMS Education Standards" are added competencies that may be taught at the discretion of the EMS training program. Such EMS training program shall consist of :

- (1) Didactic and laboratory education;
- (2) Clinical and field training, to include minimum skill set competencies as outlined in paragraph (C) of this rule.

(B) An EMS training program emergency medical technician certification shall include all of the following subject areas:

- (1) Preparatory;
- (2) Anatomy and physiology;
- (3) Medical terminology;
- (4) Physiology;
- (5) Life span development;
- (6) Public health;
- (7) Pharmacology;
- (8) Airway management, respiration, and artificial ventilation, to include:
 - (a) Insertion of extraglottic and dual lumen airway devices on apneic and

pulseless patients;

- (b) Endotracheal suctioning through a stoma;
- (c) Continuous positive airway pressure device administration and management;
- (d) Flow restricted oxygen powered device;
- (e) End tidal carbon dioxide monitoring and detection;
- (f) Pulse oximeter and capnography equipment application and reading;
- (g) Use of a positive pressure ventilation device:
 - (i) Manually triggered ventilators;
 - (ii) Automatic transportation ventilators;

(9) Negative impedance threshold devices;

(10) Patient assessment;

(11) Medicine, to include:

- (a) Blood glucose monitoring;
- (b) Chest compression assist device;
- (c) Epinephrine auto-injection administration;
- (d) Naloxone administration via auto-injector and intranasal route;
- (e) Transport of a central/peripheral intravenous access without an infusion;

(12) Shock and resuscitation;

(13) Trauma, to include:

- (a) Care and transportation of a trauma patient;
 - (b) Helmet removal;
 - (c) Trauma triage determination pursuant to rule 4765-14-02 of the Administrative Code.
- (14) Special patient populations;
- (15) Two hours on identifying and interacting with individuals with dementia;
- (16) EMS operations;
- (17) Clinical experience, to include:
 - (a) At least ten hours devoted to combined hospital and prehospital clinical internship;
 - (b) At least ten patient assessments to include one pediatric patient assessment.
- (C) An accredited institution offering an EMS training program as set forth in paragraphs (A) and (B) of this rule, shall provide for regular written and practical evaluations of student performance and achievement throughout the course of the program. Evaluations shall include a comprehensive written examination and an examination of practical skills, prior to issuance of a certificate of completion.
- (D) An emergency medical technician refresher program shall consist of thirty hours according to the "Emergency Medical Technician Refresher Training Program" education standards approved by the board for the number of hours listed in each of the following subject areas:
 - (1) Seven hours on trauma issues;
 - (2) Six hours on pediatric issues;
 - (3) Six hours on medical emergencies;
 - (4) Two hours on geriatric issues;

- (5) One hour on identifying and interacting with individuals with dementia;
 - (6) Two hours on cardiology;
 - (7) Two hours on airway and ventilation to include education of positive pressure ventilation devices;
 - (8) Two hours on EMS operations;
 - (9) Two hours on obstetrics and gynecology.
- (E) An accredited or approved institution offering a refresher program, outlined in paragraph (D) of this rule, shall provide for regular evaluation of student performance and achievement through written and practical examinations, prior to issuance of a certificate of completion.

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4765-16-05

EMT-intermediate special requirements.

- (A) An EMT-intermediate must meet the requirements as outlined in rule 4765-15-01 of the Administrative Code.
- (B) In addition to the requirements listed above, an EMT-intermediate shall complete the programs listed in paragraphs (C), (D), and (E) of this rule through an accredited institution in order to renew if the EMT-intermediate has not completed the curriculum outlined in rule 4765-16-01 of the Administrative Code.
- (C) An epinephrine training program shall consist of one hour including the following:
- (1) Pathophysiology of anaphylactic reaction;
 - (2) Pharmacology of epinephrine;
 - (3) Assessment and care of adult and pediatric patients with allergic reactions;
 - (4) Practical application of subcutaneous injection;
 - (5) Written and practical testing.
- (D) A cardiac monitoring and manual defibrillation training program shall consist of twenty hours allocated as follows:
- (1) One hour devoted to assessment and management of the cardiac patient;
 - (2) Two hours devoted to anatomy, physiology, pathophysiology, and electrophysiology of the heart;
 - (3) Eight hours devoted to cardiac monitoring and electrocardiogram interpretation;
 - (4) Six hours devoted to electrical intervention to support or correct the cardiac function;
 - (5) Three hours of written and practical testing.
- (E) An intraosseous infusion training program shall consist of three hours including the following:
- (1) Pathophysiology of intraosseous infusion;

(2) Mechanics of intraosseous;

(3) Written and practical testing.

(F) Notwithstanding the provisions of rule 4765-16-04 of the Administrative Code, an EMT-intermediate shall not perform any services in which the EMT-intermediate has not been trained.

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4765-16-06

Advanced emergency medical technician curriculum.

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

(A) An EMS training program for a certificate to practice as an advanced emergency medical technician shall be conducted in accordance with division (D) of section 4765.16 of the Revised Code and this rule. The EMS training program shall be competency based and conducted in accordance with the "National EMS Education Standards" approved by NHTSA in programs approved by the board, and consistent with the scope of practice set forth in rule 4765-16-04 of the Administrative Code. The national approved standards referenced in this paragraph are required core competencies for instruction in an EMS training program. Elements of the scope of practice not referenced in the "National EMS Education Standards" are added competencies that may be taught at the discretion of the EMS training program. Such EMS training program shall consist of:

- (1) Didactic and laboratory education;
- (2) Clinical and field training, to include minimum skill set competencies as outlined in paragraph (C) of this rule.

(B) An EMS training program for advanced emergency medical technician certification shall include all of the following subject areas:

- (1) Preparatory;
- (2) Anatomy and physiology;
- (3) Medical terminology;
- (4) Physiology;
- (5) Life span development;
- (6) Public health;
- (7) Pharmacology;
 - (a) Sublingual nitroglycerin;
 - (b) Dextrose in water;

- (c) Epinephrine at the concentration of one milligram per milliliter;
 - (d) Diphenhydramine;
 - (e) Benzodiazepines;
 - (f) Bronchodilators;
 - (g) Naloxone;
 - (h) Glucagon;
 - (i) Nitrous oxide;
 - (j) Nalbuphine;
 - (k) Narcotics or other analgesics for pain relief;
 - (l) Lidocaine, for pain relief after intraosseous infusion;
 - (m) Oral ondansetron;
 - (n) Any additional drug approved by the board.
- (8) Airway management, respiration, and artificial ventilation, to include:
- (a) Orotracheal intubation with apneic patients to include insertion of endotracheal, extraglottic and dual lumen airway devices;
 - (b) Laryngoscopy for the removal of airway obstruction;
 - (c) Tracheostomy tube replacement and suctioning;
 - (d) Continuous positive airway pressure device administration and management;
 - (e) End tidal carbon dioxide monitoring and detection.

(9) Patient assessment;

(10) Medicine, to include the following:

- (a) Manual defibrillation;
- (b) Cardiac monitor strip interpretation;
- (c) Intraosseous insertion;
- (d) Chest compression assist devices.

(11) Shock and resuscitation;

(12) Trauma, to include:

- (a) Trauma triage determination pursuant to rule 4765-14-02 of the Administrative Code;
- (b) Needle decompression of the chest.

(13) Special patient populations;

(14) A minimum of two hours on identifying and interacting with individuals with dementia;

(15) EMS operations.

(C) In addition to meeting the requirements in paragraphs (A) and (B) of this rule, during the training program, students must demonstrate competencies by successfully performing the following skills on patients unless otherwise noted:

- (1) A minimum of five intravenous accesses;
- (2) A minimum of three intubations, which may be completed on a mannequin;
- (3) A minimum of three insertions of extraglottic airway devices, which may be completed on a mannequin;

- (4) A minimum of three insertions of dual lumen airway devices, which may be completed on a mannequin;
 - (5) A minimum of one subcutaneous injection, which may be completed on a mannequin or simulator;
 - (6) A minimum of three intramuscular injections;
 - (7) A minimum of twenty patient assessments, including medical and trauma assessments, to be performed on all age groups;
 - (8) A minimum of two intravenous medication administrations;
 - (9) A minimum of two intraosseous infusions, which maybe completed on a mannequin;
 - (10) A minimum of one manual defibrillation, which may be completed on a mannequin or simulator;
 - (11) A minimum of three bronchodilator administrations.
- (D) An accredited institution offering an EMS training program as outlined in paragraphs (A), (B), and (C) of this rule, shall provide for regular written and practical skills evaluations of student performance and achievement throughout the course of the program. Evaluations shall include a comprehensive written examination and an examination of practical skills, prior to issuance of a certificate of completion.
- (E) An advanced emergency medical technician refresher training program shall consist of forty hours according to the "Advanced Emergency Medical Technician Refresher Training Program" education standards approved by the board and for the number of hours as follows:
- (1) Eight hours on pediatric issues;
 - (2) Eight hours on trauma issues;
 - (3) Eight hours on medical emergencies;
 - (4) Four hours on geriatric issues;

- (5) One hour on identifying and interacting with individuals with dementia;
 - (6) Five hours on cardiac emergencies;
 - (7) Two hours on airway and ventilation;
 - (8) Two hours on EMS operations;
 - (9) Two hours on obstetrics and gynecology.
- (F) An accredited or approved institution offering a refresher program, as outlined in paragraph (E) of this rule, shall provide for regular evaluation of student performance and achievement through written and practical examinations, prior to issuance of a certificate of completion.

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4765-17-04

Paramedic curriculum.

[Comment: For dates and availability of material incorporated by reference in this chapter, see rule 4765-1-03 of the Administrative Code.]

(A) An EMS training program for a certificate to practice as a paramedic shall be in accordance with division (E) of section 4765.16 of the Revised Code and this rule and shall require all students complete an anatomy and physiology course as a prerequisite for admission into the EMS training program for a certificate to practice as a paramedic. The EMS training program shall be competency based and conducted in accordance with the "National EMS Education Standards" approved by NHTSA in programs approved by the board, and consistent with the scope of practice set forth in rule 4765-17-03 of the Administrative Code. The national approved standards referenced in this paragraph are required core competencies for instruction in an EMS training program. Elements of the scope of practice not referenced in the "National EMS Education Standards" are added competencies that may be taught at the discretion of the EMS training program. Such EMS training program shall consist of:

- (1) Didactic and laboratory education;
- (2) Clinical and field training, to include minimum skill set competencies as outlined in paragraph (C) of this rule.

(B) An EMS training program for paramedic certification shall include all of the following subject areas:

- (1) Preparatory;
- (2) Anatomy and physiology;
- (3) Medical terminology;
- (4) Physiology;
- (5) Life span development;
- (6) Public health;
- (7) Pharmacology;
- (8) Airway management, respiration, and artificial ventilation;

- (9) Patient assessment;
- (10) Medicine, to include chest compression assist devices;
- (11) Shock and resuscitation;
- (12) Trauma, to include trauma triage determination pursuant to rule 4765-14-02 of the Administrative Code;
- (13) Special patient populations;
- (14) A minimum of two hours on identifying and interacting with individuals with dementia;
- (15) EMS operations.

(C) In addition to meeting the requirements in paragraphs (A) and (B) of this rule, during the EMS training program, students must demonstrate competencies by successfully completing the following skills on patients, unless otherwise noted:

- (1) A minimum of ninety patient assessments, to include:
 - (a) A minimum of fifty adult assessments;
 - (b) A minimum of thirty geriatric assessments;
 - (c) A minimum of ten pediatric assessments;
 - (d) Within the ninety patient assessments, the following must be included:
 - (i) Fifteen chest complaints;
 - (ii) Fifteen shortness of breath complaints;
 - (iii) Fifteen abdominal pain complaints;
 - (iv) Fifteen altered mental status complaints.

- (2) A minimum of fifteen medication administrations, to include:
 - (a) A minimum of two intravenous medication administrations;
 - (b) A minimum of one subcutaneous injection, which may be completed on a mannequin or simulator;
 - (c) A minimum of three intramuscular injections;
 - (d) A minimum of five bronchodilator administrations.
 - (3) A minimum of thirty intravenous accesses and maintenance;
 - (4) Programs are expected to provide live intubation experience when possible. At a minimum, students shall be successful in any combination of live patients, high-definition fidelity simulations, low fidelity simulations or cadaver labs in all age brackets. Each student shall perform:
 - (a) A minimum of ten direct adult orotracheal intubations and ten direct pediatric orotracheal intubations as an individual student competency evaluation in the laboratory;
 - (b) A minimum of two direct adult orotracheal intubations and two direct pediatric orotracheal intubations as an individual student competency evaluation in a laboratory scenario;
 - (5) A minimum of thirty electrocardiogram interpretations;
 - (6) A minimum of fifty advanced life support ambulance runs;
 - (7) A minimum of two intraosseous initiations, which may be completed on a mannequin or simulator;
 - (8) A minimum of one manual defibrillation, which may be completed on a mannequin or simulator.
- (D) An accredited institution offering an EMS training program, as outlined in paragraphs (A), (B), and (C) of this rule, shall provide for regular written and practical skills evaluations of student performance and achievement throughout the EMS training program. Evaluations shall include a comprehensive written

examination and an examination of practical skills, prior to the issuance of a certificate of completion.

(E) A paramedic refresher program shall consist of at least forty-eight hours according to the "Paramedic Refresher Training Program" education standards approved by the board for the number of hours listed in each of the following subject areas:

- (1) Twelve hours on pediatric issues;
- (2) Eight hours on trauma issues, to include education on each of the following:
 - (a) Chest tube monitoring;
 - (b) Maintenance of blood products.
- (3) Nine hours on medical emergencies to include education on each of the following:
 - (a) Blood chemistry analysis;
 - (b) Morgan lens.
- (4) Four hours on geriatric issues;
- (5) A minimum of one hour on identifying and interacting with individuals with dementia;
- (6) Six hours on cardiac emergencies to include education on thrombolytic initiation and monitoring;
- (7) Four hours on airway and ventilation to include education on positive end-expiratory pressure;
- (8) Two hours on EMS operations;
- (9) Two hours on obstetrics and gynecology.

(F) An accredited or approved institution offering a refresher program, as outlined in paragraph (E) of this rule, shall provide for regular evaluation of student

performance and achievement through written and practical testing, prior to issuance of a certificate of completion.

***** DRAFT - NOT YET FILED *******4765-18-04 Fire and emergency services instructor training program curriculum.**

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-1-03 of the Administrative Code.]

- (A) Fire and emergency service instructor courses, as set forth in Chapter 4765-18 or 4765-24 of the Administrative Code, shall be provided under the auspices of an accredited or chartered training program and be taught by a fire and emergency services instructor II appointed by the program director in accordance with this rule.
- (B) The program director shall ensure that the fire and emergency instructor II meets all of the following:
- (1) Holds a valid fire and emergency services instructor II certificate, that is in good standing, issued under Chapter 4765-21 of the Administrative Code;
 - (2) Has at least three years of educational experience that includes demonstrable ability in teaching, developing lesson plans and course materials, managing classroom resources, and managing and evaluating students;
 - (3) Demonstrates effective oral and written communication skills;
 - (4) Has completed an orientation by the program director.
- (C) A training course for Fire and emergency services instructor I and II shall meet the objectives set forth in the "Fire and Emergency Services Instructor Course Packet," and be taught under the auspices of a chartered or accredited training program:
- (1) Shall be taught by a fire and emergency services instructor II designated by the program director as an instructor trainer;
 - (2) A chartered or accredited training program shall admit into a "Fire and Emergency Services Instructor Course" only those individuals who meet the admission requirements as set forth in the "Fire and Emergency Services Instructor Course Packet."
- (D) Applicants seeking only fire and emergency services instructor I certification shall:
- (1) Complete all course requirements for fire and emergency services instructor I as set forth in the "Fire and Emergency Services Instructor Course Packet";

- (2) Pass the fire and emergency services instructor I certification exam.
- (E) A person seeking certification as a fire and emergency services instructor who holds at least a baccalaureate degree in education may be granted credit for the course if they:
- (1) Submit a written request to the division;
 - (2) Provide copy of their diploma and transcript;
 - (3) Receive written approval to test from the division;
 - (4) Submit copy of approval letter to program director prior to testing;
 - (5) Pass the fire and emergency services instructor II certification exam within three attempts and within ninety days of approval.
- (F) The division shall consider relevant education, training, or service completed by the holder of a certificate to practice as a member of the armed forces of the United States, the Ohio national guard, the Ohio military reserve, the Ohio naval militia, or the national guard of any other state or a reserve component of the armed forces of the United States; in determining whether the holder of a certificate to practice has met the experience and educational requirements for a certificate to teach as a fire and emergency services instructor set forth in paragraph (B) or (C) of this rule.
- (G) A person seeking certification as a fire and emergency services instructor who holds at least a baccalaureate degree in education may receive credit for the instruction required in paragraph (C) of this rule.
- (H) A fire and emergency services instructor training program shall be taught by an EMS instructor trainer, appointed by the program director, under the auspices of an accredited institution.